



October 2, 2015

City of Richmond  
Urban Design Committee  
900 East Broad Street  
Room 510  
Richmond, VA 23219

**RE: Response to UDC/Planning Commission Comments from September 9, 2015 PC Meeting Minutes**

**UDC/PC Comment #19:** *That the BRT planning team and the City considers locating bike share stations near the BRT stations.*

**Applicant Response:** The design team concurs with this recommendation and already has had discussions with the City on this topic. The design team will include instructions in the technical requirements for the design-builder of the BRT project that coordination on bike share locations should continue with the City.

#### **SUPPORTING DOCUMENTATION**

See attached meeting summary from 1/5/2015 regarding prospective bike share program connections at BRT Stations.



**MEETING SUMMARY**

**CLIENT:** GRTC Transit System

**PROJECT:** Broad Street Bus Rapid Transit  
 Kimley-Horn Project Number: 113206000  
 Wendel Project Number: 472401

**LOCATION:** Wendel Office, South 12<sup>th</sup> Street  
 Richmond, Virginia  
 January 5, 2015 3:30 pm to 4:30 pm

**ATTENDEES:**

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**PURPOSE:** Discuss Prospective Bike Share Program Connections at BRT Stations

**ISSUED:** January 12, 2015

**Meeting Notes:**

- **Jakob** provided an overview of the City’s bike share project and discussed the project scope and schedule. He indicated that planning for the locations of the bike share hubs is at an early stage and that for the first phase, the west and east boundaries of the bike share program as it relates to Broad and Main Streets would be in the vicinity of Scott’s Addition in the west and just east of 26<sup>th</sup> in the east.
- **Jakob** indicated that the City expects to purchase about 300 bikes initially and to install 30 bike share hubs or stations. The actual make/model of the bikes and stations is still under review but they do expect that the GPS and other electronics will be located on the bikes rather than at the docking hubs. The docking hubs will be a simple design – easy to install and easy to relocate if necessary. There will be approximately a three to one ratio of docking hubs to bikes.
- **Nick Monday** pointed out that for under ITPD BRT Standards, a scoring point can be obtained if at least half of the BRT stations are served by bike sharing. Therefore seven



of our proposed stations would need to be served by bike share to secure this scoring point. Another, separate ITPD scoring point already is anticipated through our plans to include bike racks at the BRT stations.

- It was noted that bike share docking hubs likely would not be located in the BRT stations themselves but rather nearby the stations along sidewalks.
- Seven BRT stations that are prospective for service by bike share would include the Cleveland Street, Robinson Street, Shafer Street, Fifth Street, Ninth Street, Main Street Station, and Allison Street stations.
- Jakob indicated he believed that serving some of the BRT stations with bike share facilities would be in the best interest of both the BRT and City Bike Share programs. He indicated that he would be glad to work with the BRT design team as our station plans move forward.

Summary of Action Items:

- Continue to work with the City as the BRT station plans advance and the bike share program planning is refined.

Respectfully submitted,

Chip Badger  
WENDEL