

## Questions & Answers SOQ 229-24-02

Description:	General Architectural & Engineering Services
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Date:	March 8, 2024
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**Question 1: Page 3 of Exhibit C, Firm Financial Data –**

**When submitting the hard copy, can we submit our financial information separately in a sealed envelope?**

**For the electronic copy on the USB drive, may we submit our financial information in a password-protected file?**

**Who will have access to see this information?**

**Will this information be covered under the Freedom of Information Act?**

**Will the documents be treated as confidential for proposal evaluation purposes only?**

**Answer 1:**

**Yes, you can submit your financial information separately in a sealed envelope. The electronic copy on the USB drive, Firm Financial information cannot be in a password protected file.**

**Agents of GRTC will have access to this information.**

**GRTC will strictly adhere to the Freedom of Information Act requirements.**

**Yes, you may mark documents pages confidential.**

**Question 2: Page 3 of Exhibit C, Qualifications of the Firm – “The offeror’s experience and history relevant to ’s needs should be discussed, including a description of the offeror’s direct experience on at least three (3) projects of similar size, scope and complexity completed in the past five years.” Please clarify “completed” – do you mean “built” projects? We have prepared and finished studies, concepts, and design, but the project may not be necessarily built. Would you accept these as examples of our work?**

**Answer 2:**

**Yes, projects that have undergone 100% planning, design and necessary studies but have not gone into construction are considered completed.**

**Question 3: What percentage of the scope of work do you anticipate will be for interior design work?**

**Answer 3:**

**3% - 5%**

**Question 4: We are currently working with GRTC. If we submitted a Past Performance Questionnaire completed by GRTC, would it be accepted?**

**Answer 4: No**

**Question 5: Is GRTC seeking only holistic teams comprised of firms that can perform ALL of the services listed in Exhibit F – Scope of Work?**

**Answer 5:**

While our preference is to work with teams that possess the capability to deliver a comprehensive range of services outlined in the Scope of Work, we recognize the potential for collaboration and the utilization of specialized expertise from various firms.

Our primary objective is to ensure the successful completion of projects in accordance with our requirements and standards. Therefore, while we encourage teams that can provide a broad spectrum of services, we are open to considering collaborative arrangements where certain specialized services may be outsourced or subcontracted to qualified partners.

Ultimately, our focus is on assembling teams that can effectively meet the needs of each specific project, whether that involves a single firm capable of delivering all required services or a collaborative effort involving multiple specialized entities.

We welcome proposals from teams that demonstrate the capacity to deliver high-quality results and are committed to fostering collaborative relationships that facilitate the achievement of our project objectives.

**Question 6: Exhibit C of the solicitation indicates that at least three (3) but no more than ten (10) Past Performance Questionnaires need to be obtained. During the Pre-Proposal Conference, a minimum of five (5) were requested. Please clarify the intended minimum.**

**Answer 6:**

Reference Exhibit C number 5 “Contents of Statement of Qualifications”, Volume 2 Technical Proposal section ii. The offeror shall send the Past Performance Questionnaire in Exhibit G to at least three (3), but no more than ten (10) current or past customers for which they have provided similar services within the past five (5) years.

**Question 7: Section 13 b) of Exhibit C states that GRTC has not established a goal for DBE participation in this solicitation. Section 13 f) states that GRTC has established a Race Neutral Overall DBE Goal of 1.9%. Please clarify the intended DBE goal.**

**Answer 7:**

There is no DBE participation goal established for this solicitation. The Race Neutral Overall goal of 1.9% is the company’s annual participation goal for the DBE Program. Reference Exhibit D number 4 to understand Race Neutral DBE participation.

**Question 8: Exhibit C1 references SOQ 209-22-04 for construction management, engineering, and inspection services. Please clarify.**

**Answer 8: See Amendment #1**

**Question 9: Exhibit E indicates that this is a fixed price contract for the services specified. Since specific tasks have not been assigned as part of this solicitation, can we assume that this statement indicates that each task assigned will be a lump sum arrangement as opposed to a time and material arrangement?**

**Answer 9: Yes**

**Question 10: Once selected for the contract, will consultant teams be allowed to add additional firms (subcontractors) to the team?**

**Answer 10:  
Yes, upon GRTC's review of qualifications and fee proposal.**