

A regular meeting of the Board of Directors of the GRTC, Old Dominion Transit Management Company (ODTMC), and RideFinders will be held concurrently at 8:00 a.m. March 19, 2024, at GRTC, 301 East Belt Boulevard, 3rd Floor Conference Room, Richmond, Virginia. Video and audio of the meeting will be streamed live online and recorded for later viewing at the following web address: <https://youtube.com/live/IO7OoX8trLQ?feature=share>.

Agenda

I.	Call to Order & Introductions	
II.	Public Comments	
III.	Approval of February 20, 2024 Board Meeting Minutes – Tyrone Nelson	2
IV.	Consent Agenda	
	A. Financial Auditing Services – John Zinzarella	7
	B. Bus Stop Sign Manufacturing – Raquel Aguirre	8
	C. Amenities Installation and Repairs – Raquel Aguirre	9
	D. E-Vehicles for Microtransit Services – Tony Byrd	10
	E. Clever Software Maintenance Renewal – Dexter Hurt	11
V.	Information Item	
	A. Downtown Transfer Station Project – Adrienne Torres	13
VI.	Operational Updates	
	A. Operational Performance – Tim Barham	14
	B. Ridership Performance – Frank Adarkwa	32
VII.	Financial Updates	
	A. January 2024 Financials – John Zinzarella	37
VIII.	Chief Executive Officer’s Report – Sheryl Adams	
IX.	Executive Session	
X.	Board Chair’s Report	
XI.	Other Business	
XII.	Adjourn	

**MINUTES
FEBRUARY 20, 2024
GRTC BOARD OF DIRECTORS
BOARD MEETING**

Members Present: Tyrone E. Nelson, Chair, County of Henrico
Andreas Addison, Vice Chair, City of Richmond
Barbara K. Smith, Secretary/Treasurer, County of Chesterfield
Dave Anderson, County of Chesterfield
Todd Eure, County of Henrico
Jim Ingle, County of Chesterfield
Ellen Robertson, City of Richmond
Lincoln Saunders, City of Richmond

Virtual: Daniel Schmitt, County of Henrico

Others Present: Bonnie Ashley, General Counsel
Sheryl Adams, Chief Executive Officer
Adrienne Torres, Chief of Staff
John Zinzarella, Chief Financial and Administrative Officer
Frank Adarkwa, Director of Planning & Schedules
Tim Barham, Chief of Transit Operations
Tony Byrd, Director of Maintenance
Anthony Carter, Director of Safety
Joe Dillard, Director of Equitable Innovation & Legislative Policy
Dexter Hurt, Director of Information Systems
Marc René, Director of Finance
Cherika Ruffin, Interim Executive Director of RideFinders
Tonya Thompson, Procurement
Monica Carter, Safety and Service Compliance Manager
Patricia Robinson, Planning Manager
Janice Witt, Executive Assistant
Maurice Carter, ATU President
Richard Hankins, RVA Rapid Transit
Sakario Kingdom, NEXT
Ken Lantz, PlanRVA
Sam Sink, Kimley Horn
David Ware, NEXT

Chairman Nelson has announced that Mr. Schmitt has requested that he participate in this meeting by virtual attendance due to a personal matter involving a family member (son) in Demorest, Georgia. The Chairman requested that the Board members consider Mr. Schmitt participating by electronic means. Mr. Ingle motioned to accept Mr. Schmitt participating by electronic means and Ms. Robertson seconded, the motion carried unanimously.

I. Call to Order & Introductions

This meeting of the Board of Directors and the GRTC Transit System, Old Dominion Transit Management Company (ODTMC), and RideFinders was called to order on February 20, 2024, by Chairman Nelson, at 8AM. The meeting was held at GRTC, 3rd Floor Conference

Room, 301 East Belt Boulevard, Richmond, Virginia. Video and audio of the meeting will be streamed live online and recorded for later viewing at the following web address:
<https://youtube.com/live/NSqTtEkaHUM?feature=share>.

II. Public Comments

The public notice, meeting agenda, and agenda attachments for this January 16, 2024 Board meeting of the Boards of GRTC, RideFinders, and Old Dominion Transit Management Company were posted at rideGRTC.com.

There were two written public comments.

Sarah

My name is Sarah. I take the 7 usually, pretty much every day now. I used to take the Pulse when I lived here back in 2018. In 2018 I worked at the medical center and now I'm back as a student so both times I've used the bus routes. Back when there was a fee, definitely it was even limiting for me, though I was working. Now zero fees have been extremely beneficial both to myself as a student and to others in the community. I've noticed an increase in people being able to get to their workplaces and to school.

Jie Xu

My name is Jie Xu. I'm working at VCU Medical Center. I use the bus everyday, back and forth, which is really convenient for me. I use the Express 29, from downtown to Gaskins, to the GRTC lot there. It saves me a lot of time and gas. I try to help the environment. It's very convenient. Actually I can take a nap while going home - if I was driving I couldn't do that. I hope more people can use transit, you know.

Maurice Carter, ATU Local 1220, President (In-Person)

Good Morning Chairman and Board of Directors. I represent the bargaining unit workers of GRTC and National Express. We talked last month about National Express and I have an employee here to share her concerns.

Operator (In-Person)

Good Morning everyone. I've been employed with National Express now for, next month would have made a year. Due to some circumstances, I'm not there now which led me to the Board meeting. I enjoyed my employment with National Express, I did my job to the best of my ability with no incidents or anything up until last week. I had a conversation with April, I forgot her last name but I talked to her about something and then pertaining to what she said I went to Stephanie because I felt what she said or how she did it was just inappropriate. I went and I spoke with Stephanie about it and then when I came in yesterday, I was presented with a termination letter. I felt kind of bad about it because I really dedicated a whole bunch of time and energy to the Company and a year is not a long time but it's a substantial amount of time to not have any incidents and follow protocol customer service, decent out there in the road with the people so I basically wanted to say that it was sort of heart-wrenching and I enjoyed my time there and I did what I was supposed to do and that's how it ended with us yesterday.

Maurice Carter, ATU Local 1220, President (In-Person)

She just wanted to share a moment she had a situation with their safety manager, brought it to the assistant general manager and it escalated to her being terminated.

- III. Board Meeting Minutes – January 16, 2024
Mr. Saunders motioned to approve the January 16, 2024 Board Meeting minutes, Mr. Eure seconded, and the motion carried unanimously.
- IV. Consent Agenda
- A. HASTUS Renewal
 - B. Articulated Buses
 - C. Western Pulse Extension
 - D. North/South Pulse Extension
 - E. 401a/457 Plan Policy Changes Update
- Mr. Anderson motioned to approve the Consent Agenda, Mr. Eure seconded, and the motion carried unanimously.
- V. Operational Updates
- A. Operational Performance – Mr. Barham updated the Board on the Operational Performance on the following departments:
 - Transportation – The current staffing is 322 full-time operators and 27 part-time operators with 9 operators in training for the month of January.
 - Safety – Continuing to monitor the fixed object issues that we have been following for the last few months. We are continuing to work with the Operators in the service area with Trainers and Transportation Supervisors to make sure we are addressing those issues. Safety meetings are scheduled for the end of this month and March.
 - Maintenance – Continuing to meet KPIs and doing an excellent job maintaining preventive maintenance. Fully staffed with Technicians and need one General Utility.
 - Customer Service – Continuing to address the two areas of emphasis, bypassing customers, and rude operators. Continuing to go out and work with Operators and making sure we are doing ride along and helping them with techniques in terms of how to interact with customers. There were 4 commendations and one of those was a thank you and appreciation for the new service, 1A.
 - B. Ridership Performance – Mr. Adarkwa gave a review of the ridership performance. Below are a few highlights:
 - *Pulse* - Ridership has increased 8% from December 2023 – January 2024 and year-over-year (January 2023 to January 2024) it has increased 3%.
 - *1A Chamberlayne/Hull/Midlothian* – Ridership has increased 10% from December 2023 – January 2024 and year-over-year (January 2023 – January 2024) it has decreased 33%. The 1A added an extension to Walmart Way and the ridership before the extension was 14,911 (January 1 – January 13) and after (January 13 – January 27) extension it was 19,926.
 - *19 West Broad Street* – Ridership has increased 11% from December 2023 – January 2024 and year-over-year (January 2023 – January 2024) it has increased 20%. An extension was added to Route 19.
 - *Link Microtransit* – The Link service replaced Route 93. The ridership has been increasing each month. In December 2023 there were an average of 24 daily riders and that increased in January 2024 to 70 daily riders.
- VI. Financial Updates
- Subcommittee Report – Mr. Ingle stated that the Committee reviewed the December 2023 Financials and reviewed the FY 2025 Budget.

VII. Chief Executive Officer Report – Sheryl Adams

- In response to the Union President’s comment last month regarding NEXT, we met NEXT’s Area General Manager who oversees this site as well as some additional sites. NEXT is committed to work with the Union, they are going to establish some regular meetings with the Union to address concerns as well as other initiatives. In addition to that, GRTC has applied for grant funding to do an analysis of the paratransit service and part of that analysis is to look at the operational performance and to also look at the possibility of brining the service back in house. After receiving the funds, we will hire a consultant to review the overall service.

VIII. Board Chair’s Report

- Chairman Nelson stated that discussions have started pertaining to the CEO contract, performance review and process. The Board needs to establish a current contract. Ms. Adams was moved to the position of CEO but the Board never established a contract. This came to the Board’s attention because it was time for the CEO’s performance review. Mr. Saunders, Ms. Smith, and I have volunteered to work on this along with the help of Ms. Ashley, GRTC’s General Counsel. Once we have a draft contract, we will pass it around for the rest of the Board to review. Mr. Dillard has a review form that he will give us once we have a contract.

IX. Executive Session

Mr. Saunders moved that GRTC’s Board of Directors hold a closed meeting pursuant to Section 2.2-3711(A)(1) of the Code of Virginia for the discussion and consideration of the performance and salary of the Chief Executive Officer of GRTC. The motion was seconded by Mr. Ingle, and the motion carried unanimously.

Mr. Saunders moved that this closed meeting was convened pursuant to the Virginia Freedom of Information Act and that, according to Sections 2.2-3712 of the Code of Virginia, it was conducted in conformity with Virginia law and that nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be discussed under the provisions of the Virginia Freedom of Information Act cited in that motion. Mr. Nelson requested a Roll Call Vote which was unanimous.

X. Adjourn

There being no further business, the meeting adjourned at 9:08AM.

APPROVED:

Tyrone E. Nelson, Chair
GRTC Board of Directors

Date



Meeting Date: March 19, 2024

CONSENT AGENDA ITEMS:

- Financial Auditing Services – John Zinzarella
- Bus Stop Sign Manufacturing – Raquel Aguirre
- Amenities Installation and Repairs – Raquel Aguirre
- E-Vehicles for Microtransit Service – Tony Byrd
- Clever Software Maintenance Renewal – Dexter Hurt



Meeting Date: March 19, 2024
Information Item: Auditing and Financial Services

BACKGROUND

GRTC and RideFinders receive financial assistance from the Virginia Department of Rail and Public Transportation and the U.S. Department of Transportation. The U.S. Department of Transportation requires GRTC and RideFinders to have financial and compliance audits conducted on an annual basis. The current contract for auditing and financial services expires in June 2024. As a result, staff issued a request for proposals (RFP) for auditing and financial services in February 2024.

HIGHLIGHTS:

- The RFP requested services to include the annual audit of GRTC and RideFinders, the preparation of the schedule of expenditures for federal awards, validation of the annual National Transit Database report, Ridefinders tax returns and other services as requested. Pricing for the audit of the Old Dominion Transit Management Company pension plan was included in the solicitation, however these services are paid directly by the pension plan.
- Responsive proposals were received from 2 firms. The evaluation committee rated each proposal based on its technical approach, qualifications and capabilities, and related experience. The committee unanimously determined Brown, Edwards & Company, L.L.P. to be the most qualified proposer.
- Brown Edwards has a considerable amount of experience providing auditing and financial services to public transit providers.
- Staff's independent cost estimate was \$115,553 for base year one and \$121,868 for option year one.
- Brown Edwards' fixed fee proposal for base year one is \$103,680 and \$108,420 for option year one. Based on the independent cost estimate and competitive pricing obtained during the procurement process, staff determined that Brown Edwards' pricing is fair and reasonable.

RECOMMENDATION

That the Board of Directors authorizes the CEO to execute a one-year contract with Brown, Edwards & Company, L.L.P. for a total cost of \$103,680 for audit and financial services. And, upon satisfactory performance of the contractor and a market analysis of current pricing, authorizes the CEO to exercise the option period for a total cost of \$108,420.

Barbara Smith, Secretary
GRTC Board of Directors

Date



Meeting Date: March 19, 2024
Consent Agenda: Bus Stop Sign Manufacturing

BACKGROUND:

GRTC's service area comprises of more than 1600 local stops, which can be easily identified with a bus stop sign. Each stop sign is customized for its location and displays a unique stop number as well as route information, making it easy for riders to navigate. In case of any service updates or damage to the sign, they will be replaced as needed to ensure accurate information for the riders.

HIGHLIGHTS:

- This contract is for one (1) year with the option to renew for two (2) renewal terms. This contract pertains to the production of bus stop flags, blades, and all the accompanying hardware and poles necessary for installation in various conditions.
- The signs are constructed of double-sided aluminum.
- The contract is valid for one year, with the option to renew for two (2) additional terms of one year each, resulting in a total of three years. The total cost for all years is \$265,629.40, which will be funded through a combination of federal, state, and local grant funds.

RECOMMENDATION:

Staff recommends that the Board of Directors approve a contract with Korman Signs for Bus Stop Sign Manufacturing for potentially three years in the amount of \$265,629.40.

Barbara Smith, Secretary
GRTC Board of Directors

Date



Meeting Date: March 19, 2024
Consent Agenda: Amenities Installation and Repairs

BACKGROUND:

GRTC's system consists of more than 1600 local stops and 26 Pulse Stations. The agency has taken the initiative to enhance passenger safety and comfort by improving compliance with the American Disabilities Act (ADA) and installing amenities like benches, shelters, and trash cans, as described in the Essential Transit Infrastructure Plan (ETI Plan).

Additionally, some stops on local routes and pulse stations will require repairs due to damage, or modifications due to service updates.

HIGHLIGHTS:

- This is a contract for the regular tasks associated with improving bus stops, which includes concrete work, installation and repairs of amenities, Pulse Station repair and maintenance, and the installation and maintenance of bus stop signs.
- The contract is for three base years and two option years, with a total cost of \$11,175,877.34 to be funded through a combination of federal, state, and local grant funds.

RECOMMENDATION:

Staff recommends that the Board of Directors approve a contract with Commonwealth Construction Company of Virginia, Inc. for Bus Shelter and Amenities Installation Services, Repairs and Pulse Station Repairs not to exceed \$11,175,877.34.

Barbara Smith, Secretary
GRTC Board of Directors

Date



Meeting Date: March 19, 2024
Consent Agenda: Electric Propulsion Vehicles for Microtransit Services

BACKGROUND:

Over the last year, GRTC has completed a Zero Emission Vehicle study, assessing zero emission fuel alternatives that would support GRTC’s service needs and the cost and benefits of each alternative. Battery Electric Vehicles (EV) were explored and determined to not be the best fit for a fuel replacement for all of GRTC’s fleet but could strategically be used for certain fixed routes and microtransit zones. GRTC plans to pilot five (5) EV buses on commuter express routes, and five (5) EV vans on microtransit zones. This pilot will allow GRTC to become familiar with how to optimally operate the electric vehicles within the transit system, and to develop mechanical skills to maintain the vehicles.

This request is for the purchase of five (5) electric propulsion vehicles to pilot in the microtransit zones.

CURRENT STATUS:

- The Virginia Division of Purchases and Supply (DPS) has a contract with Sonny Merryman, Inc. (Contract # CTR005759) for five (5), Ford Transit Forest River Van
- The price for each 2024 StarCraft Allstar is \$117,403.
- Pricing includes a 5-year/100,000-mile limited warranty for the conversion to electric powered vehicles and an 8-year/ 100,000-mile warranty for the chassis, engine and electric components of the vehicle.
- Sonny Merryman, Inc. is certified by the Department of Small Business and Supplier Diversity as a small business.
- If approved, staff will order the required inspection and auditing services. Once all requirements have been met, staff can expect delivery of the vehicles within one month.
- This purchase will be funded with federal, state, and local grants.

RECOMMENDATION:

That the Board of Directors authorizes the CEO to issue a purchase order to Sonny Merryman, Inc. in the amount of \$587,015 for the purchase of five (5) electric propulsion vehicles.

Barbara Smith, Secretary
GRTC Board of Directors

Date



Meeting Date: March 19, 2024

Consent Agenda: Clever Device Software Annual Maintenance and Support Agreement

BACKGROUND:

This Support Agreement with Clever Devices is an annual agreement supporting the hardware and software that runs the Clever Computer Aided Dispatch and Automated Vehicle Locator (CAD/AVL) system. GRTC must now renew the agreement to continue support of this technology, obtain service upgrades, and continue rights to utilize the products.

The products and services utilized on GRTC's fixed route buses are:

- Automatic Voice Annunciation (AVA) system on GRTC's fixed route buses.
 - This technology has given GRTC consistent compliance with the Americans with Disabilities Act (ADA) and avoided compliance lawsuits. The ADA requires transit operators to provide information on a bus to enable people with hearing or visual impairments to orient themselves to their destination and stop location.
- Automatic Vehicle Monitoring (AVM) system on GRTC's fixed route buses
 - This technology gives the Maintenance Department critical faults on major bus components, allowing us to maintain the current fleet proactively. This information allows us to repair buses before they break down, which increases customer service and decreases road call costs.
- Automatic Passenger Counter (APC) System
 - This technology gives statistically sound data to the Planning and Scheduling Departments. Planning can use this information to analyze route performance with customer use, and scheduling can use the same data to analyze on-time performance for each route/run they develop.
- Automatic Vehicle Locating (AVL) System
 - AVL has been deployed to various levels within GRTC to monitor the location of all vehicles. The product has been installed in the Transportation and Customer Service departments and shows vehicle location in real-time. Future real-time information will be deployed to customers via a website and signs at bus stops.
- Computer Aided Dispatch (CAD) System
 - Communication to all buses has been successful, utilizing a combination of limited bandwidth phone lines and high-speed cellular modem communication.

- Clever Reports Software Package
 - Clever Reports is a reporting system for the overall Clever Devices system that ties all the Clever databases together and allows GRTC to analyze many different types of data that the Clever system captures from the fixed route service operation.
- Clever Works Server
 - Allows GRTC’s Planning and Scheduling Department to manage the booking process in-house rather than contract these services with Clever Devices.

HIGHLIGHTS:

- Clever Devices can only provide These Services. GRTC has classified this purchase as a sole source procurement. FTA regulations for sole source procurements require GRTC to conduct a cost analysis to determine that the quoted price is fair and reasonable. The staff has conducted the required analysis and made such a determination.
- The number of vehicles covered by Clever Devices’ IVN system hardware with APC equipment is 152.
- The hardware maintenance portion of the contract covers all onboard equipment and bus time signs.
- Federal, state, and local funds wholly fund this project.

Grant #	Federal (28%)	State (68%)	Local (4%)
VA2023-008	\$84,679.86	\$205,651.09	\$12,097.12

RECOMMENDATION:

The Board of Directors authorizes the CEO to enter into a one-year Software Maintenance and Extended Hardware Support Agreement with Clever Devices and issue a purchase order for \$302,428.08.

 Barbara Smith, Secretary
 GRTC Board of Directors

 Date



Meeting Date: March 19, 2024

Information Item: Permanent Downtown Transfer Station Transit Oriented Development

BACKGROUND:

In September 2023, GRTC in partnership with the City of Richmond, kicked off a study to help identify appropriate sites and development types for a permanent transfer station in downtown Richmond with a focus on transit-oriented development (TOD). The scope includes:

- (A) Assess current GRTC system structure and future expansion priorities and evaluate the need for a permanent central downtown transfer station.
- (B) Property Due Diligence/Condition Report
- (C) Perform Market Analysis in coordination with Richmond 300 of Live/Work/Play Development Opportunities for identified sites.
- (D) Prepare Preliminary/Conceptual Site Plan including timeline and estimated costs.
- (E) Identify creative and achievable sources of Transit-Oriented Development funding.

UPDATE:

A presentation will be given to provide an update on the progress of the study. Two public meetings have been held to gather feedback throughout the study. One in January 2024 and one in March 2024. The study is planned to be completed in April 2024.



Meeting Date: March 19, 2024
Item Title: Operational Performance

UPDATES:

Mr. Barham will provide highlights for the Operational Performance. The following Departments will be included: Transportation, Risk Management, Maintenance, and Customer Service.

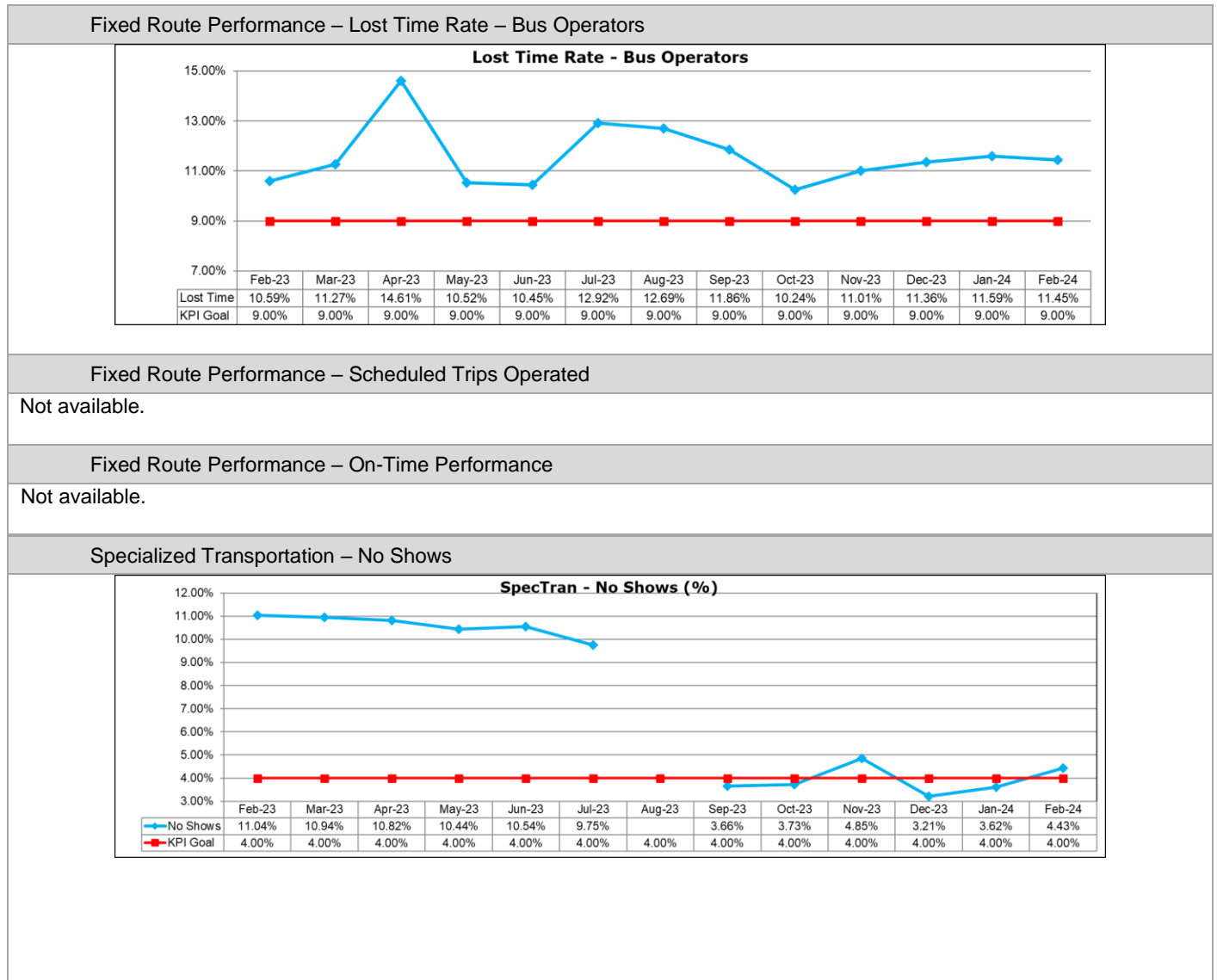


Meeting Date: March 19, 2024
Item Title: Operating Performance

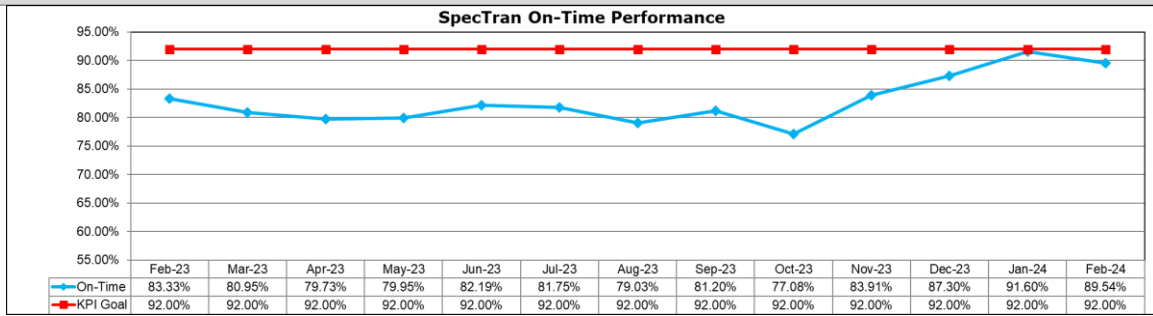
HIGHLIGHTS:

The current staffing is 325 full-time operators and 27 part-time operators with 9 operators in training for the month of February. At the end of January 2024, the operator staffing was 322 full-time and 27 part-time with 9 operators in training. The result is a net gain of 3 operators.

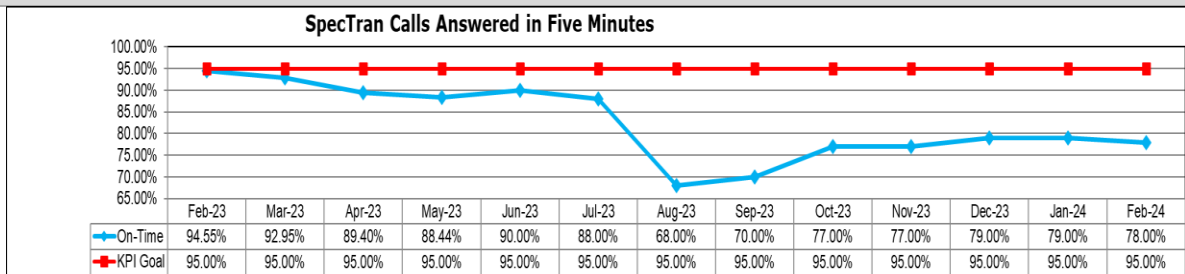
CURRENT STATUS:



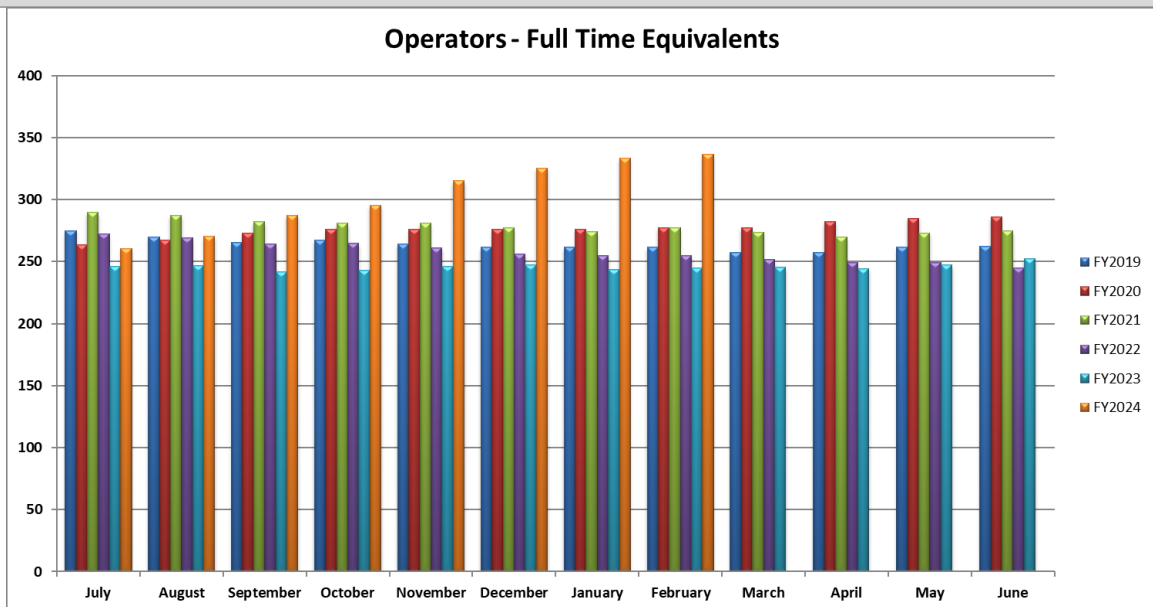
Specialized Transportation – On-Time Performance



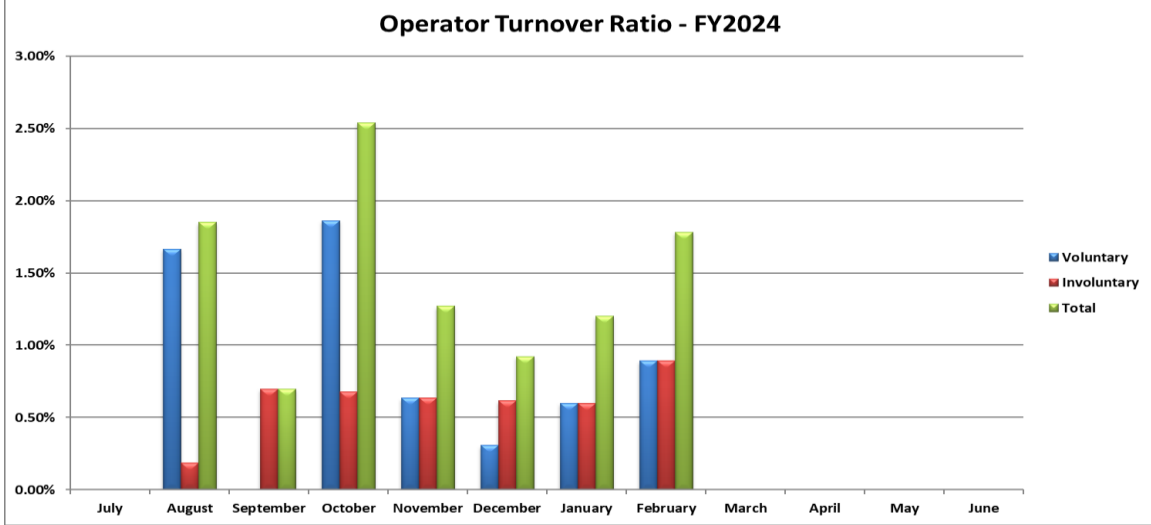
Specialized Transportation – Complaints Per 10,000 Passenger Trips



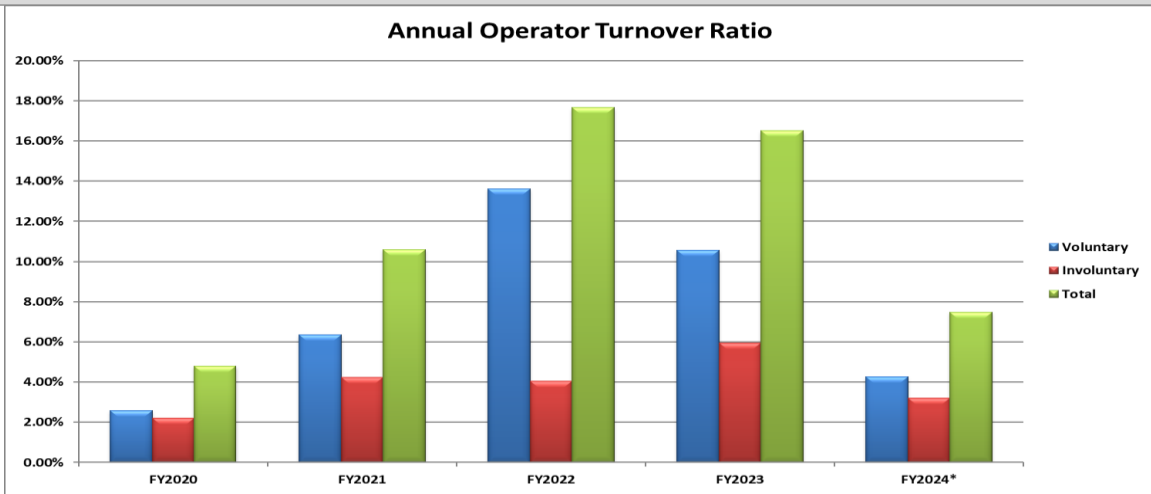
Operators – Full Time Equivalents



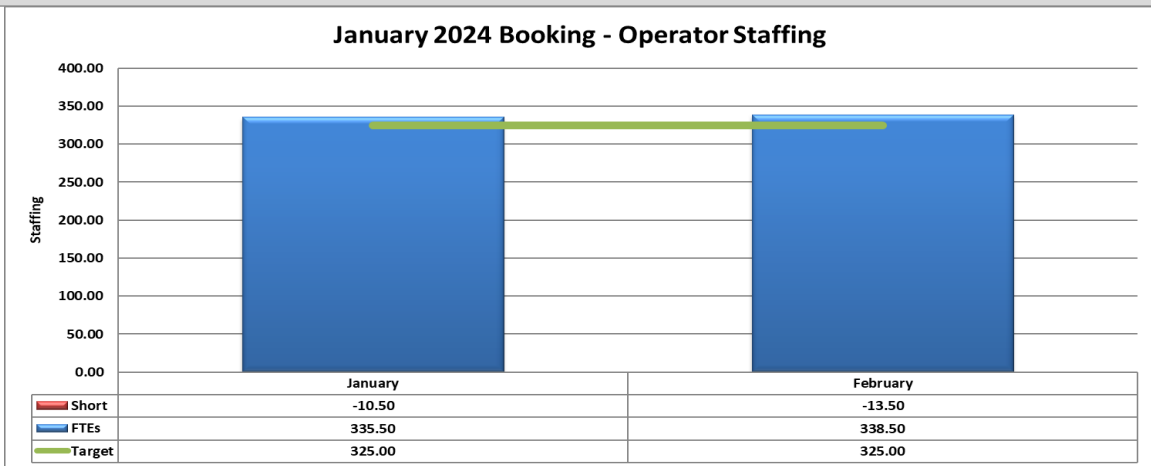
Operator Turnover Ratio – FY2024



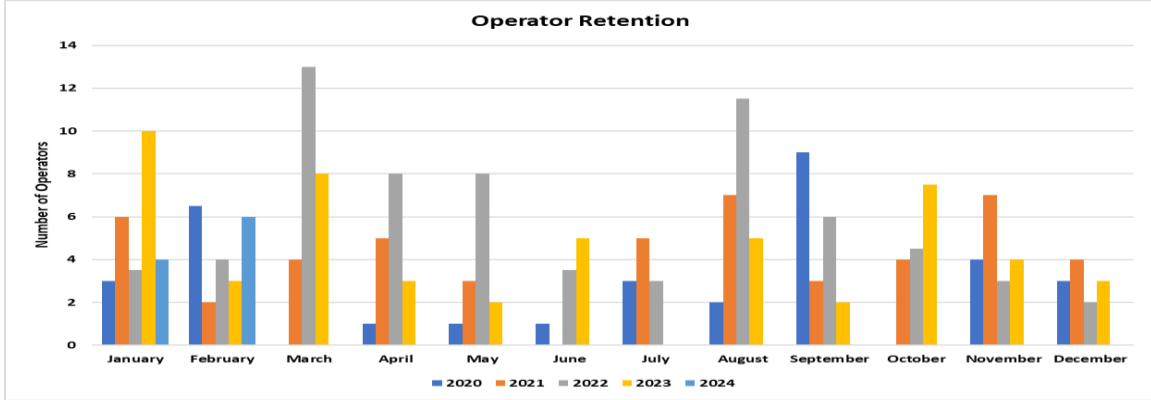
Annual Operator Turnover Ratio



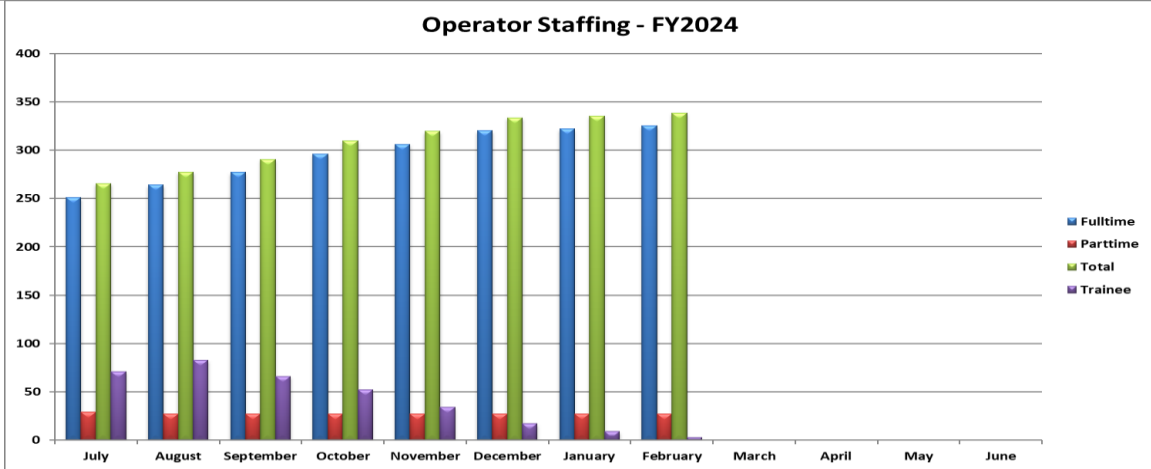
January 2024 Booking – Operator Staffing



Operator Retention



Operator Staffing



New Operator Classes - 2024





Meeting Date: March 19, 2024
Staff Report: Safety Performance

CURRENT STATUS:

Performance Indicator	Agency Averages	January (GRTC)
Miles Between Total NTD Defined Events	10,234	5,239
NTD Defined Event Rate Per 1,000,000 miles	3.1	5.1

(Averages taken from other agencies with similar amount of annual VRM to GRTC)

Fixed Route Traffic Incidents – Trend Report

<u>Traffic Incidents</u>	June	July	August	September	October	November	December	January	February	March	April	May
Passenger Incident	6	3	5	17	15	16	14	17	15			
Pedestrian	0	1	0	1	0	0	0	0	0			
Bicycle	0	0	0	1	1	0	0	0	0			
Vehicle Rear End	3	4	2	2	3	1	2	3	1			
Fixed Objects	8	12	15	21	19	17	16	13	16			
Improper Turning	1	5	7	4	5	4	3	4	7			
Bus Rear end Vehicle	0	0	0	0	0	0	0	0	0			
Bus Hit Parked Vehicle	1	3	6	4	6	5	3	5	6			
Total	19	28	35	50	49	43	38	42	45			

CARE Related Incidents – Trend Report

<u>Traffic Incidents</u>	June	July	August	September	October	November	December	January	February	March	April	May
Passenger Incident	4	1	2	2	0	2	0	1	2			
Pedestrian	0	0	0	0	0	0	0	0	0			
Bicycle	0	0	0	0	0	0	0	0	0			
Vehicle Rear Ended	1	0	0	0	1	0	0	1	0			
Fixed Objects	1	1	4	2	2	1	3	2	1			
Improper Turning	0	1	0	1	0	1	0	2	0			
Van Rear ended Vehicle	0	0	0	0	0	0	0	0	0			
Van Hit Parked Vehicle	1	1	3	0	1	2	1	0	1			
Total	7	4	9	5	4	4	4	5	4			

<u>Assaults</u>	<u>Bus-Related</u>	<u>Care-Related</u>
Verbal	3	0
Physical	0	0

DEFINITIONS:

Assault: Any act of aggression, verbal or physical, towards an operator or rider which stops operations and in which supervision and/or police are involved in response.

Bicycle Incident: Bicycle comes into contact with the bus.

Incident: An event or occurrence of an accident or impact.

National Transit Database (NTD) Defined Event: Collision involving on a roadway transit vehicle where any (including private) vehicle is towed away or passenger or driver is transported from scene for medical attention.

Non-Preventable Passenger Incident: A passenger trip, slip or fall, while boarding, alighting or on board the bus related to normal operating environment and pathway clearances and unrelated to GRTC vehicle movement.

Non-Preventable Traffic Incident: A motor vehicle collision in which the Operator committed no driving error and reacted reasonably to the error of others.

Passenger Incidents: Any accident involving a passenger's slip, trip or fall while boarding, alighting or on board the bus.

Pedestrian Incident: Pedestrian comes into contact with the bus.

Physical Assault: Any assault involving physical harm or unwanted physical contact towards an operator or between riders and in which supervision and /or police are requested/required to respond.

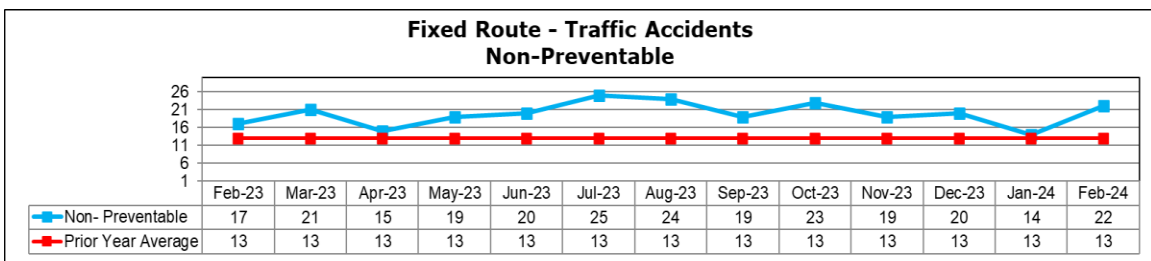
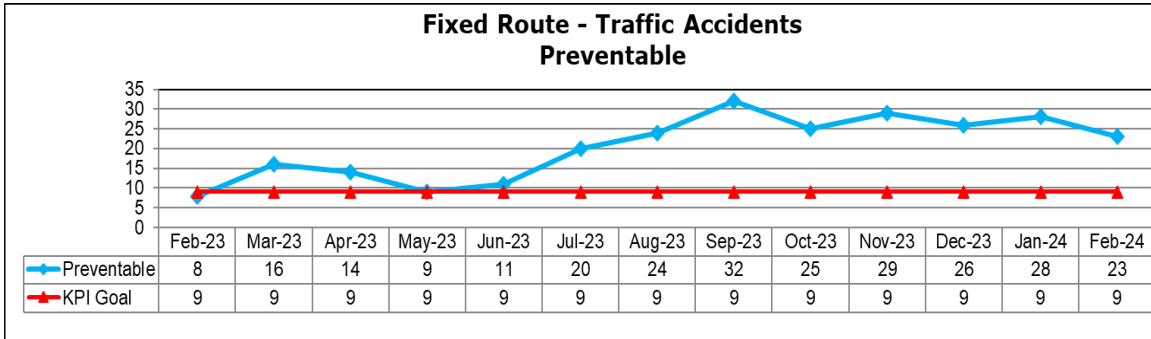
Preventable Passenger Incident: A passenger trip, slip or fall, while boarding, alighting or on board the bus related to normal operating environment and pathway clearances in which the Operator did not do everything reasonable to avoid a collision, committed an error, or failed to react to the errors of others.

Preventable Traffic Incident: A motor vehicle collision in which the Operator did not do everything reasonable to avoid a collision, committed an error, or failed to react to the errors of others.

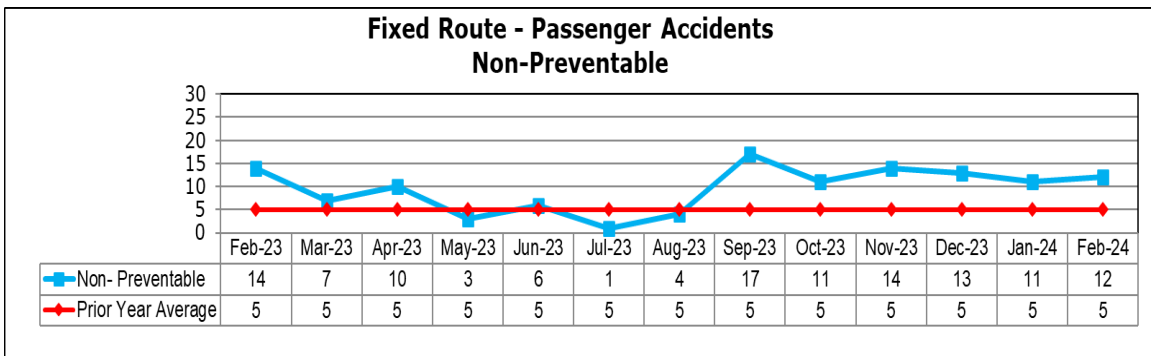
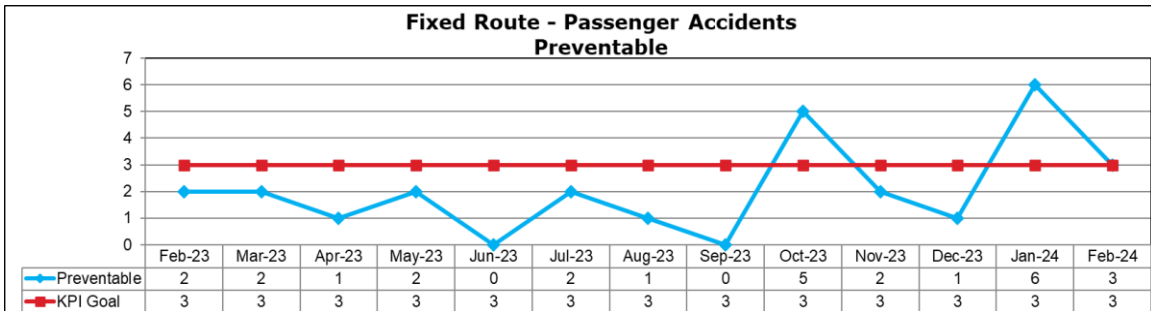
Verbal Assault: – Any assault involving a verbal exchange with harmful and/or threatening content towards an operator or between riders and in which supervision and /or police are requested/required to respond.

VRM/Vehicle Revenue Miles: The number of miles traveled by transit vehicles in revenue service.

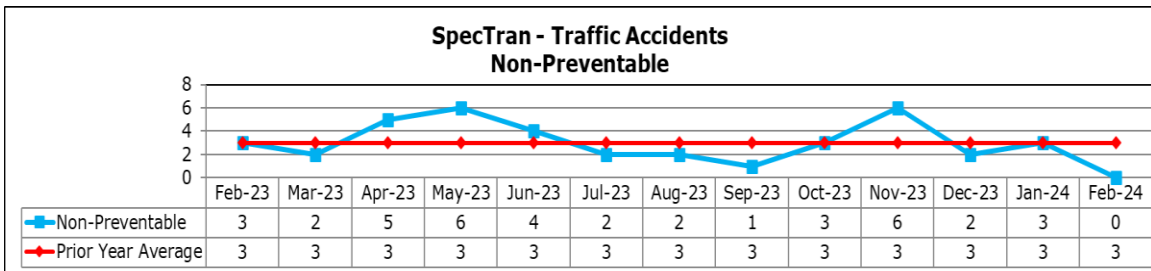
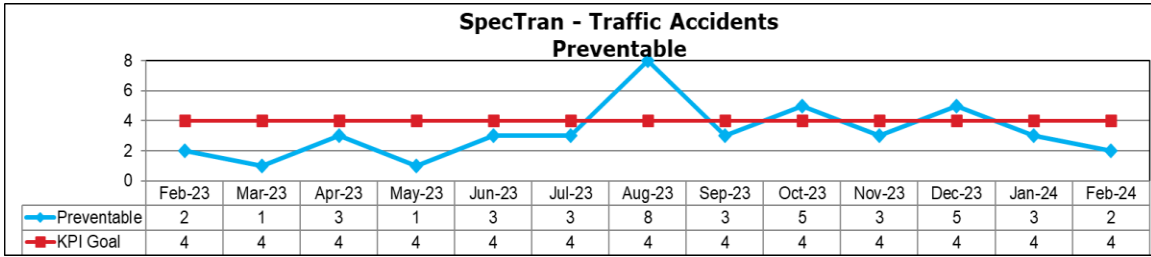
Fixed Route – Traffic Accident Data



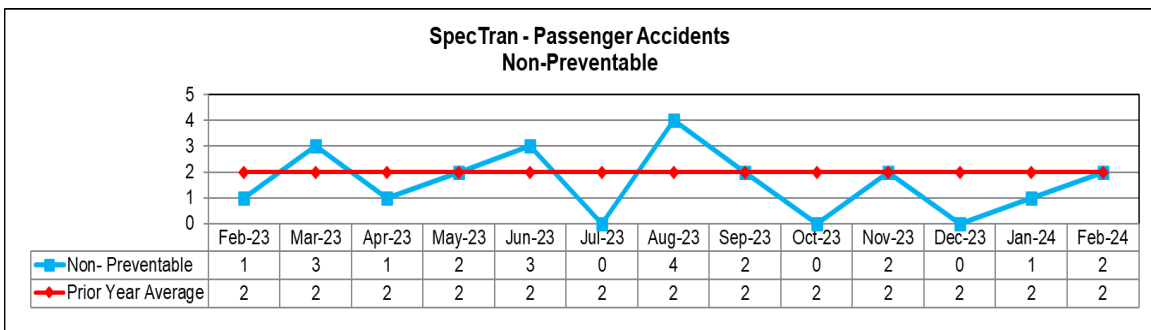
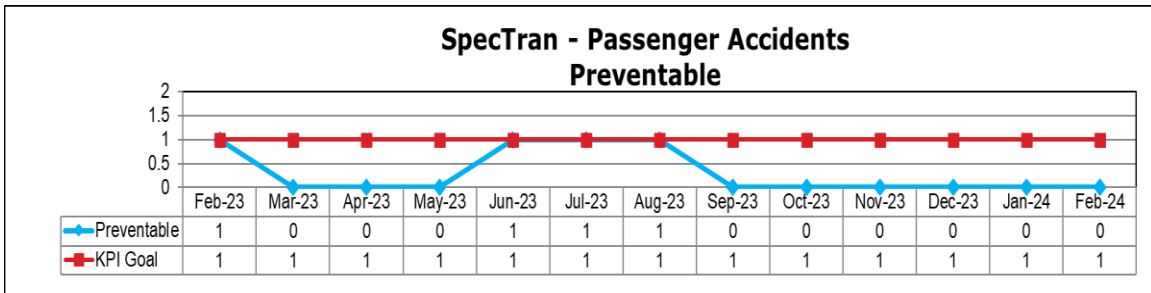
Fixed Route – Passenger Accident Data



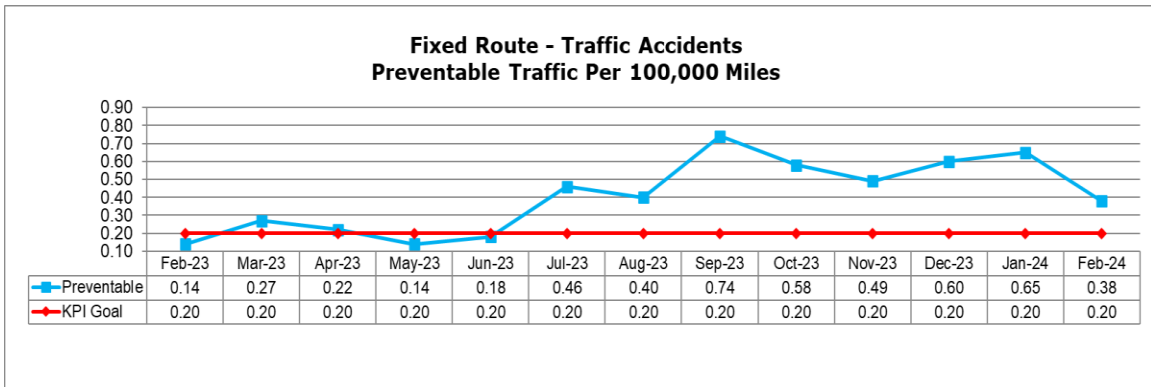
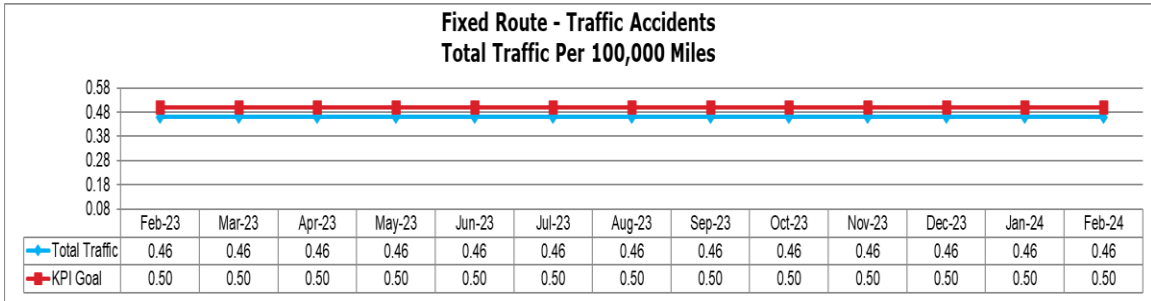
Specialized Transportation – Traffic Accident Data



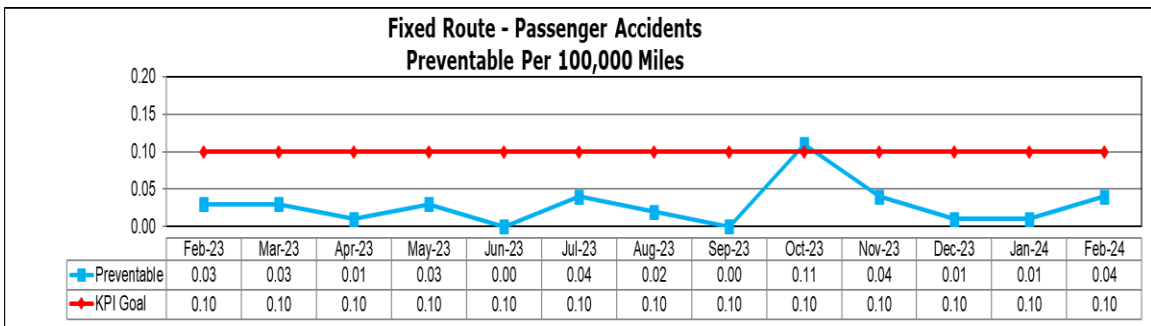
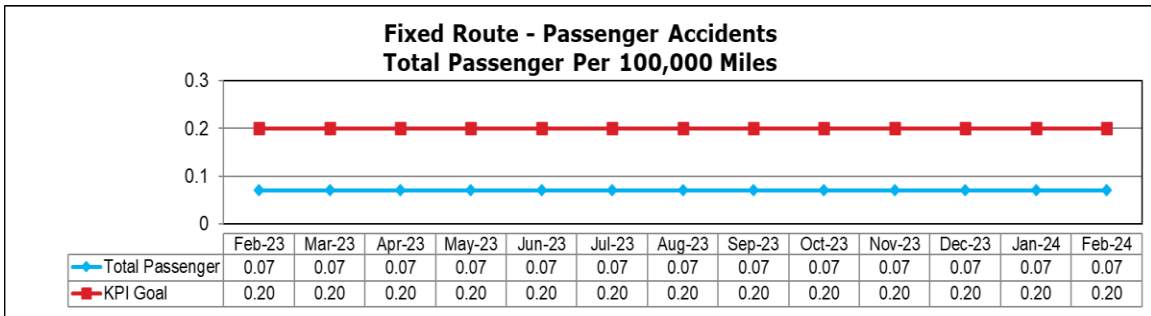
Specialized Transportation – Passenger Accident Data



Fixed Route – Traffic Accidents per 100,000 Miles



Fixed Route – Passenger Accidents per 100,000 Mile

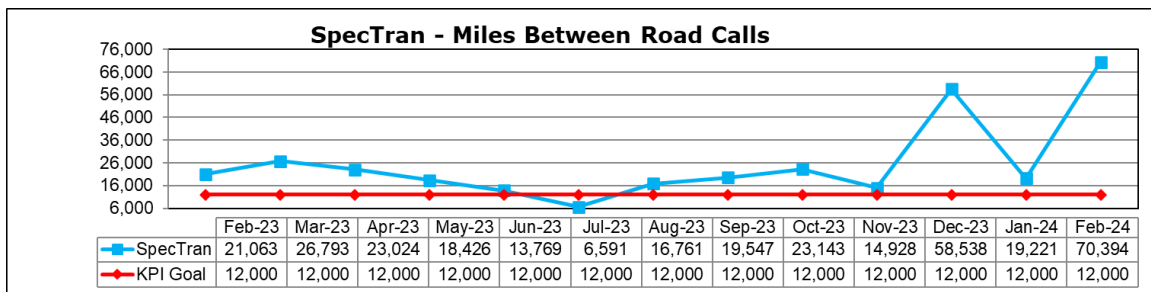
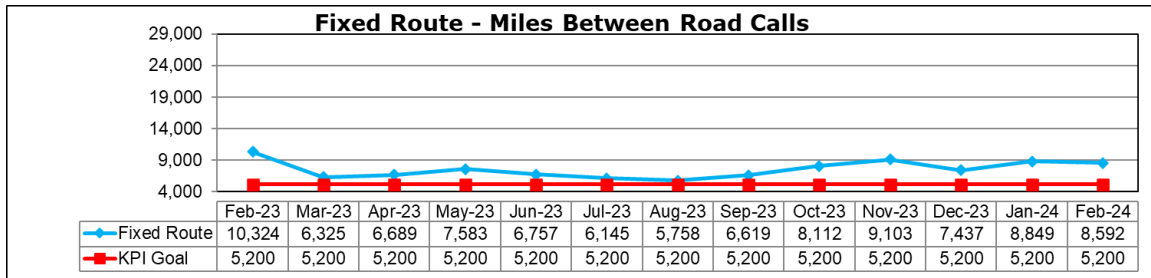




Meeting Date: March 19, 2024
Staff Report: Maintenance Performance

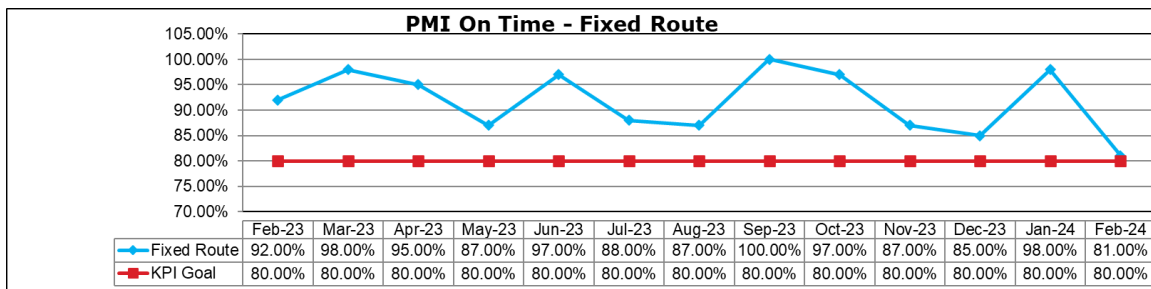
CURRENT STATUS:

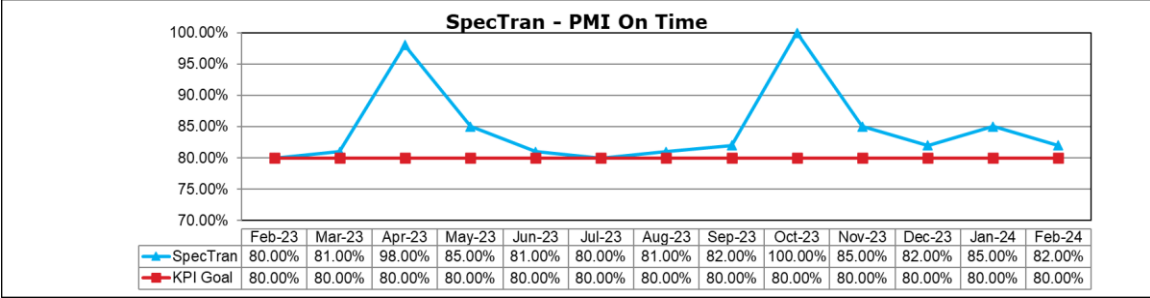
GRTC maintains a bus fleet of 142 vehicles for our fixed route service and 88 vans for our paratransit service.



PREVENTIVE MAINTENANCE:

Preventive Maintenance for the month of February was 82% with a goal of 80%. For the month of February, 4% of the fleet was down for service repairs with a spare ratio of 20%.





CURRENT STAFFING LEVELS:

Mechanics Vacancies – 0
 General Utilities Vacancies – 0

We continue to train all new employees to optimize our workflow. We continue to clean and disinfect the entire fleet daily and clean and power wash the bus shelters, bus stops and BRT platforms.



Meeting Date: March 19, 2024
Staff Report: Rider Comments

FEBRUARY REPORT

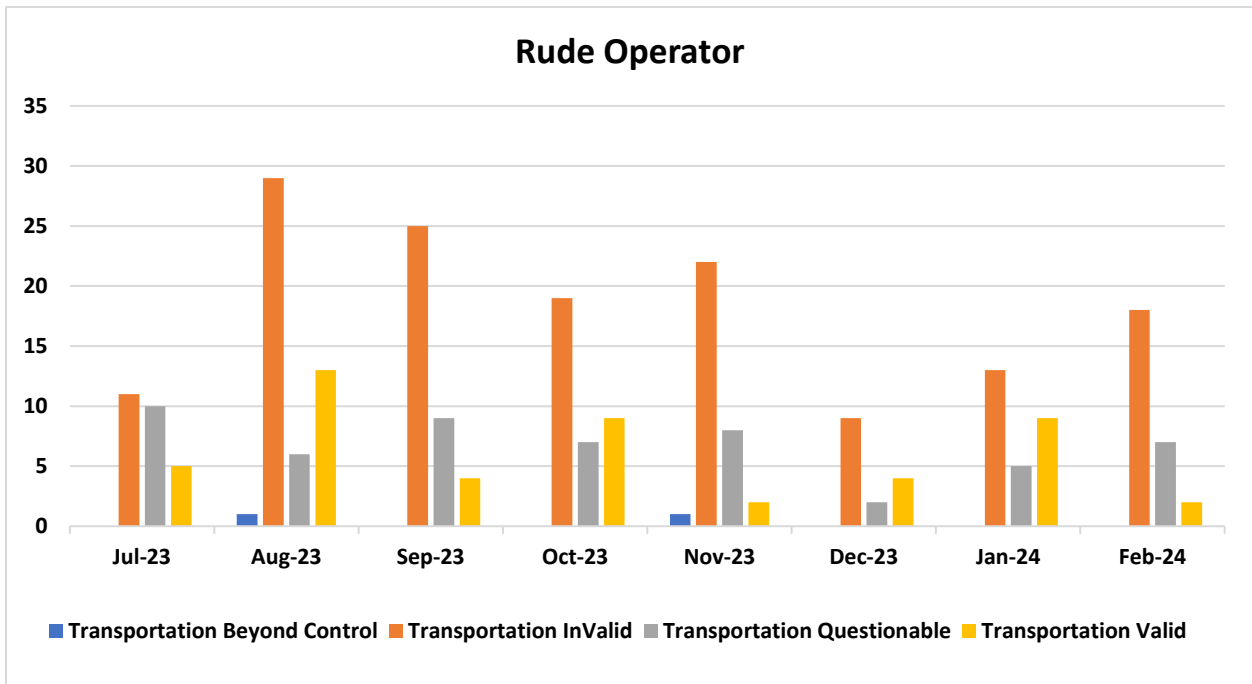
<u>Complaint</u>	<u>Verified</u>	<u>Non-Verified</u>	<u>Questionable</u>	<u>Beyond GRTC Control</u>	<u>Under Investigation</u>	<u>Total</u>
Rude Operator	2	18	7	0	0	27
Passed Up Passenger	10	31	10	0	0	51
No Show	2	1	1	0	0	4
Late Schedule	0	2	1	0	0	3
Improper Operations of Vehicle	1	7	0	0	0	8
Early Schedule	3	7	0	0	0	10
Planning/Scheduling	1	0	2	0	4	7
IT/Mobile App	0	0	0	0	0	0
Other- Miscellaneous	13	22	9	5	0	49
	32	88	30	5	4	159

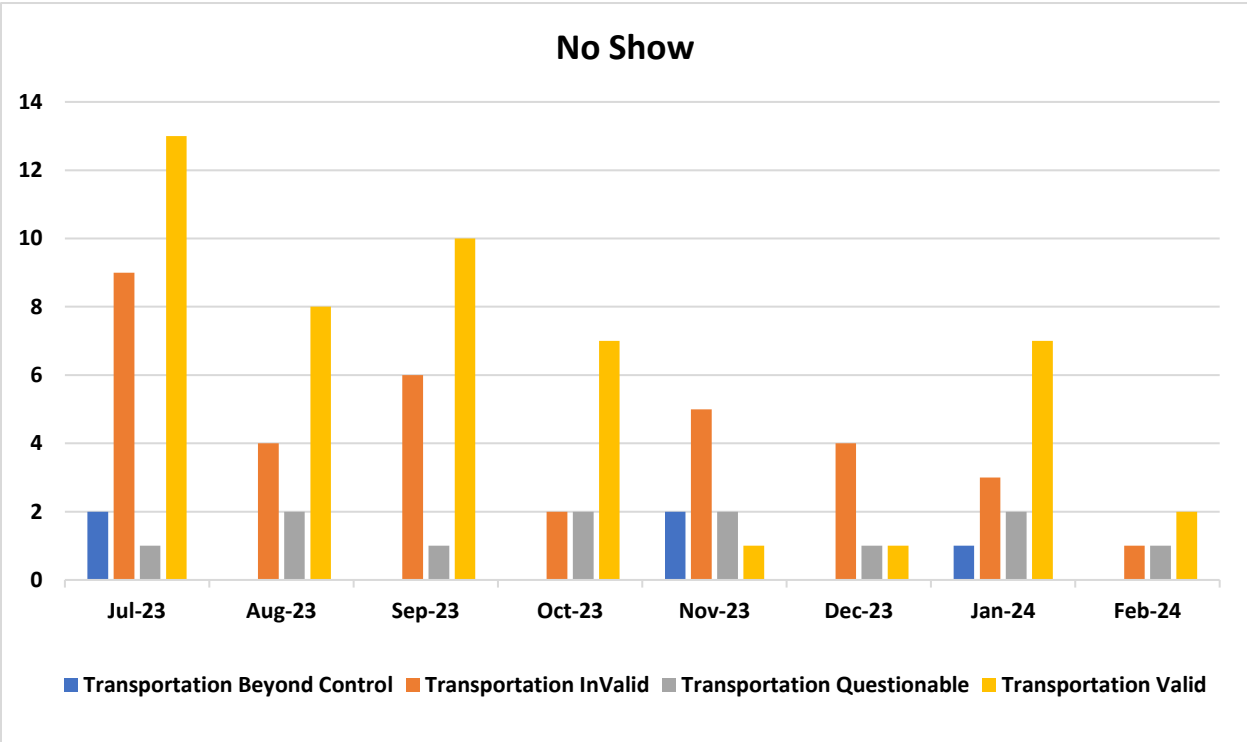
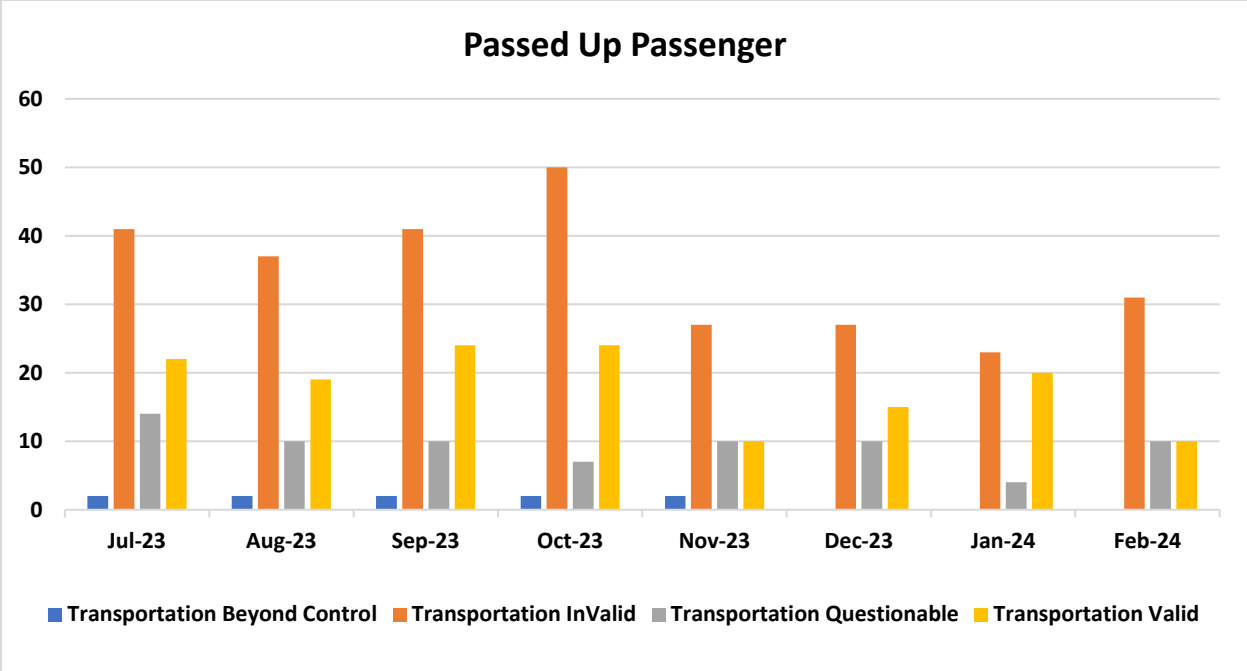
DEFINITIONS:

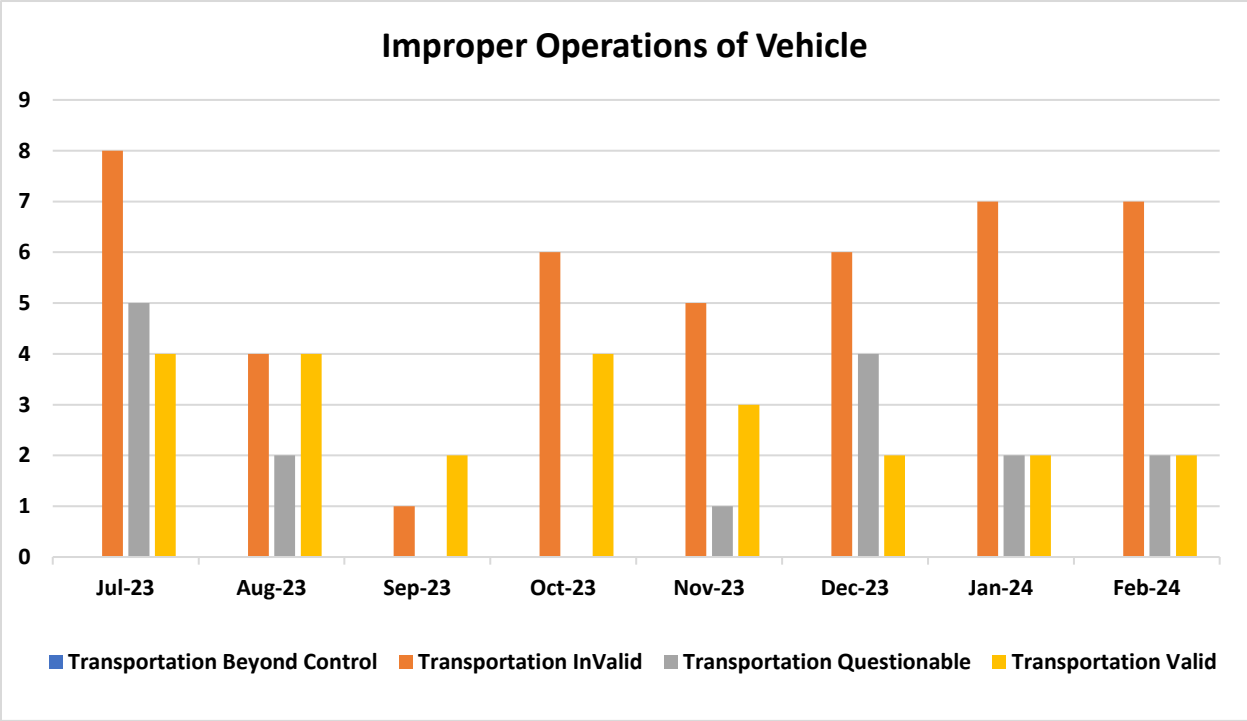
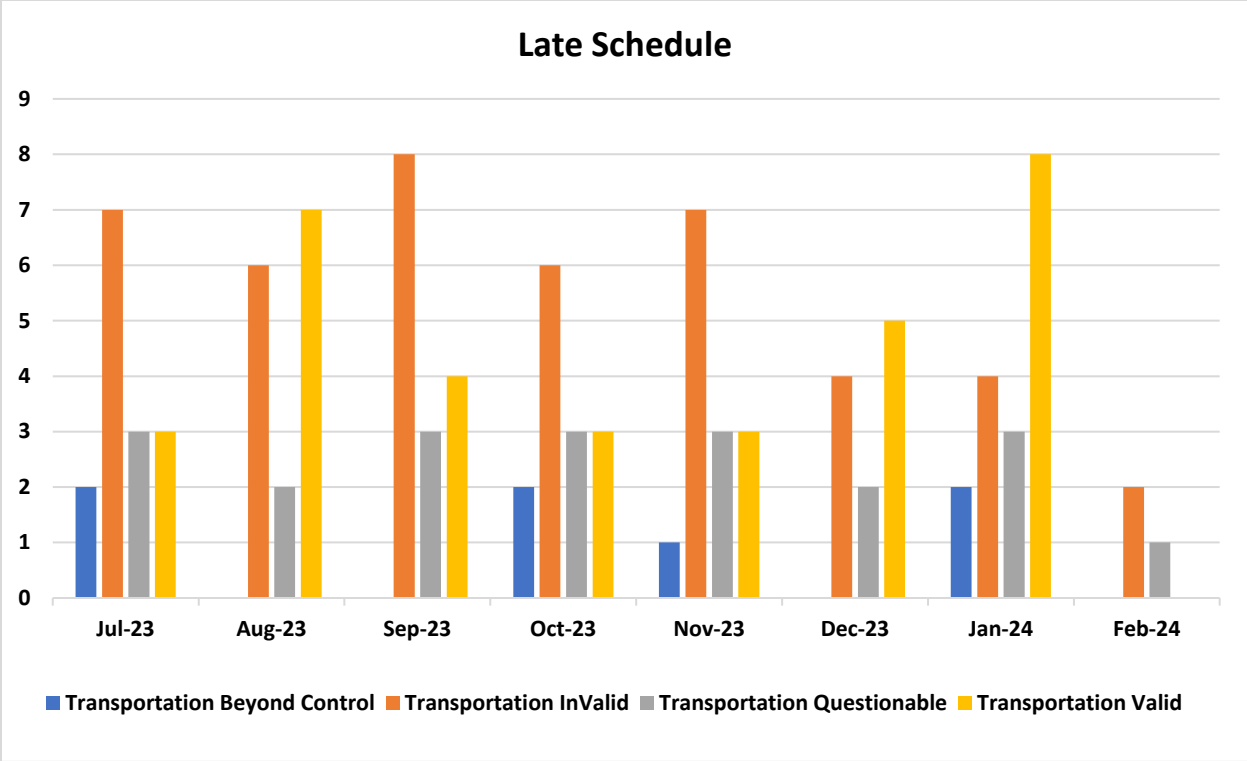
Verified – complaint was able to be verified
Non-Verified – complaint could not be verified based on the information provided
Questionable – complaint could not be confirmed or absolutely denied based on the information provided
Beyond Our Control – complaint is out of GRTC's control
Under Investigation – more research is needed based on information provided

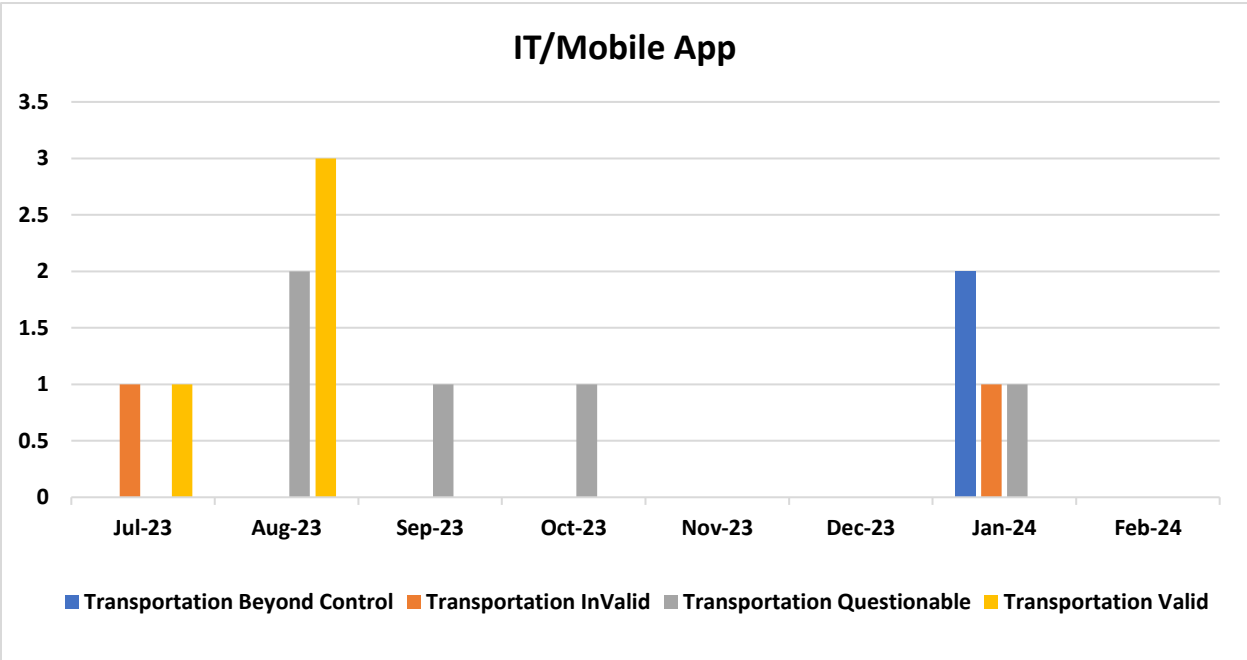
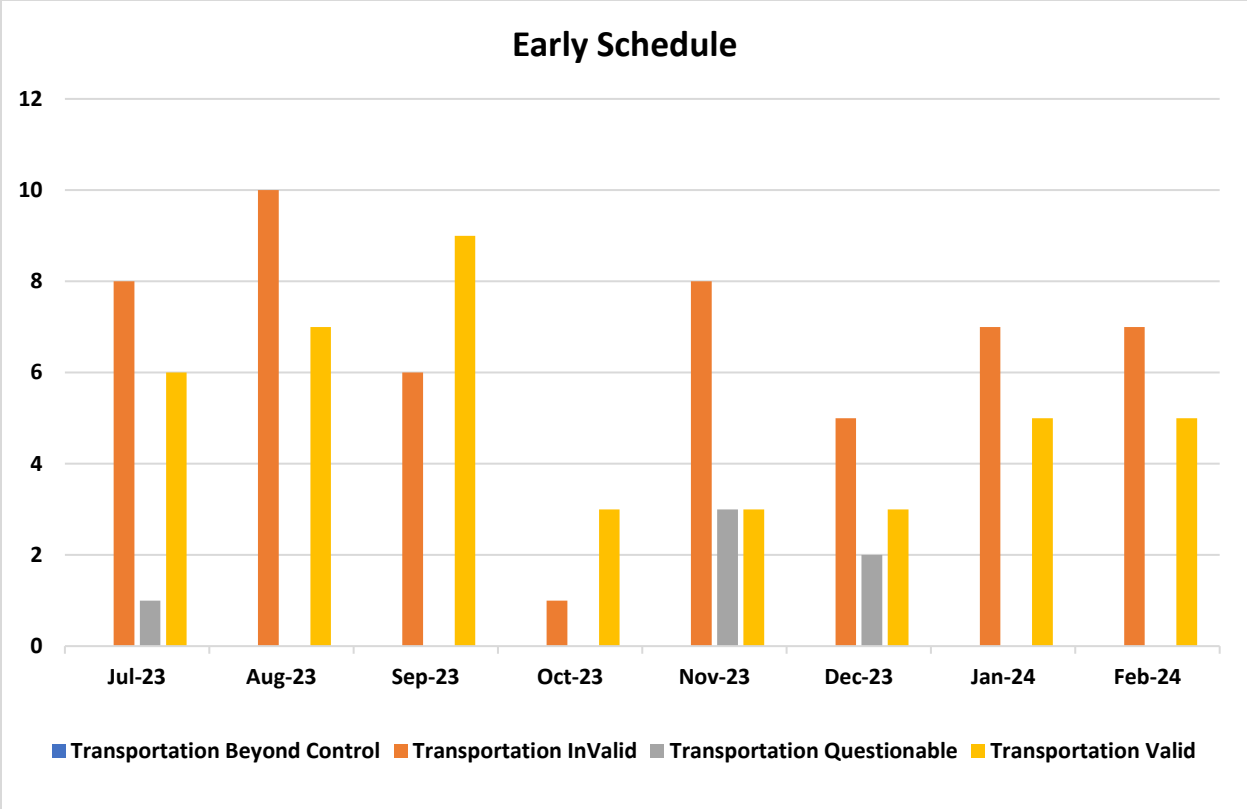
TREND REPORT:

<u>Complaint</u>	June	July	August	September	October	November	December	January	February	March	April	May
Rude Operator	4	5	13	4	9	2	4	9	2			
Passed Up Passenger	19	22	19	24	24	10	15	20	10			
No Show	7	13	8	10	7	1	1	7	2			
Late Schedule	3	3	7	4	3	3	5	8	0			
Improper Operations of Vehicle	3	4	4	2	4	3	2	2	1			
Early Schedule	1	6	7	9	3	3	3	5	3			
Planning/Scheduling	0	0	0	0	1	2	0	0	1			
IT/Mobile App	2	0	1	0	0	0	0	0	0			
Other-Miscellaneous	8	7	10	8	9	8	4	4	13			
Commendations	6	5	7	6	7	8	4	4	10			

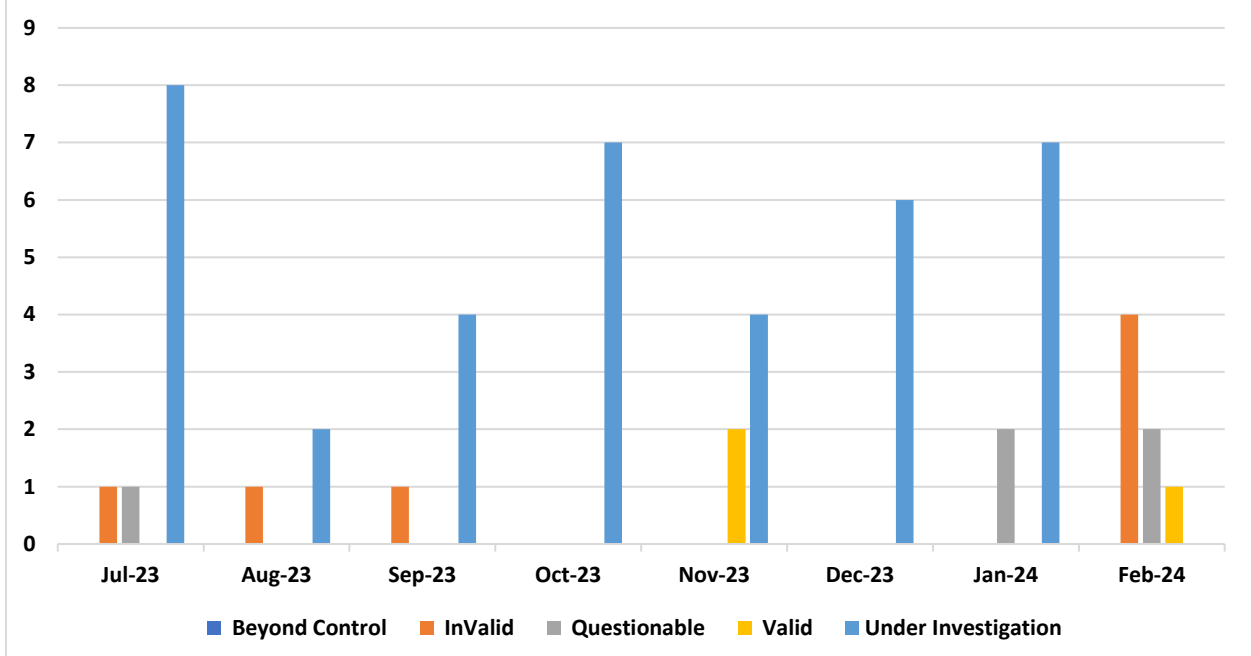








Planning/Scheduling





Meeting Date: March 19, 2024

Staff Report: Monthly Ridership Report

BACKGROUND:

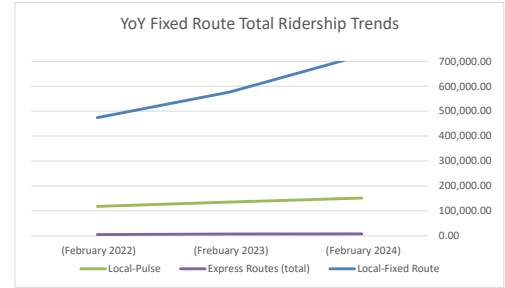
The “Monthly Ridership Report” (MRR) includes comparisons between the ridership of the current month, prior month, year prior (during COVID pandemic), and years prior (pre-COVID pandemic) to allow for a broad understanding of overall ridership trends. The MRR includes ridership data for all services GRTC offers including fixed route (local, express, and Pulse), specialized transportation (CARE, CARE Plus, and CARE On-Demand), and Van Pool. Fixed route and specialized transportation data is shown as system-wide totals as well as broken down by mode, route, and jurisdiction; each of which has an accompanying supplemental graph to aid in visualizing trends.

UPDATES:

Ridership update for the month of February 2024 will be provided by Frank Adarkwa.

**GRTC TRANSIT SYSTEM
MONTHLY RIDERSHIP REPORT FEBRUARY 2024**

	(February 2024)	(January 2024)	MoM%	(February 2023)	YoY % (FY2023)	(February 2022)	YoY % (FY2022)
Fixed Route							
Local-Fixed Route	723,823	676,416	7.01%	576,442	25.57%	473,953	52.72%
- Richmond (fixed)	594,927	559,337	6.36%	479,734	24.01%	394,968	50.63%
- Henrico (fixed)	128,896	117,079	10.09%	96,708	33.28%	78,984	63.19%
Local-Pulse	151,438	134,390	12.69%	135,018	12.16%	117,888	28.46%
Express Routes (total)	7,755	7,835	-1.02%	6,966	11.33%	4,854	59.77%
Total Fixed Route	883,017	818,641	7.86%	718,426	22.91%	596,694	47.98%
Specialized Transportation							
CARE/CARE Plus	21,362	20,776	2.82%	18,805	13.60%	20,961	1.91%
CARE On-Demand	3,571	3,416	4.54%	4,187	-14.71%	3,265	9.37%
Total Specialized	24,933	24,192	3.06%	22,992	8.44%	24,226	2.92%



TOTAL FIXED ROUTE & SPECIALIZED	907,950	842,833	7.73%	741,418	22.46%	620,920	46.23%
--	----------------	----------------	--------------	----------------	---------------	----------------	---------------

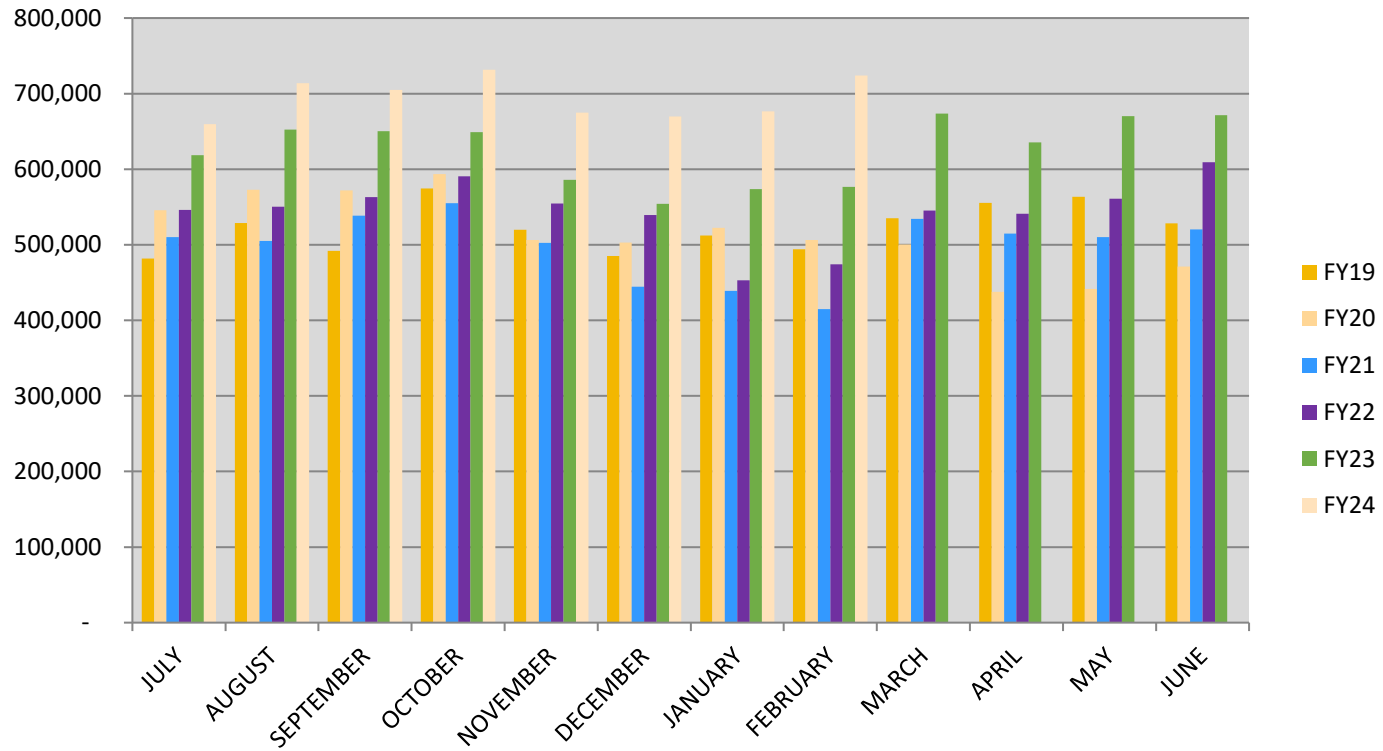
	2024 FYTD	2023 FYTD (July '22 - February '23)	YoY % (FY2023)	2022 FYTD (July '21 - February '22)	YoY % (FY2022)
Fixed Route					
Local- Fixed Route	5,554,578	4,860,036	14.29%	4,275,137	29.93%
Local- Pulse	1,152,500	1,118,547	3.04%	1,075,340	7.18%
Express Routes (total)	60,693	63,653	-4.65%	52,241	16.18%
Total Fixed Route	6,767,771	6,042,236	12.01%	5,402,717	25.27%
Specialized Transportation					
CARE/CARE Plus	155,355	160,530	-3.22%	170,889	-9.09%
CARE On-Demand	28,528	33,257	-14.22%	24,017	18.78%
Total Specialized	183,883	193,787	-5.11%	194,906	-5.66%
TOTAL FIXED ROUTE & SPECIALIZED	6,951,654	6,236,023	11.48%	5,597,623	24.19%

Van Pool	(January '24)	YoY % (January '23) (FY2023)	YoY % (January '22) (FY2022)
Van Pool	14,685	13,243 10.89%	8,503 72.70%

**Vanpool data is received a month behind

Local Route Ridership Six Year Comparison

Source: RideCheck Plus APC Data





Meeting Date: March 19, 2024
Information Item: Recent and Upcoming Procurements

BACKGROUND:

The Board Chair is authorized to sign contracts on behalf of the full GRTC Board for contracts valued over \$50,000 and under \$100,000. Any contract signed by the Board Chair shall be reported at the next full Board Meeting.

The Procurement Department maintains a rolling list of upcoming procurement items anticipated for the coming year. At least three months prior to initiation of the procurement process, staff will update the Board prior to releasing requests for proposals, quotes, invitations for bids, or other methods of procurement.

The Recent and Upcoming Procurement report ensures full transparency in contracting.

Tonya Thompson, Director of Procurement, will review and answer questions on the list of upcoming procurements as follows:

CURRENT STATUS:

Upcoming Procurements

TITLE	DEPT	BUDGET	ANTICIPATED AWARD DATE	INCLUDED IN BUDGET (YES/NO)	GRANT STATUS (EXISTING/PENDING/PLANNED)
Interior Painting	Facilities	\$250,000	TBD	Y – FY21	Existing
General Printing Services	Marketing	TBD	Summer 2024	TBD	Planned
Vehicle Yard Management Infrastructure	IT	\$200,000	Q2 -2024	TBD	Pending
Construction for BRT Station Modifications	Planning	\$700,000	Q1 - 2024	Y – FY 2024	Planned
Demo of the Church Lot	Planning	\$2,000,000	2024	Y – FY 2024	Planned
Occupational Health Services	Human Resources	\$225,000	2024	Y	Planned
Bus Passenger Awareness Monitor Pilot	IT	\$45,000	2024	Y – FY23	Ready
Scheduling Training	Planning	\$91,000	2024	TBD	Pending

Equipment Storage Structure	Facilities	\$100,000	Spring 2024	Y	Pending
Headquarters' Signage	Marketing	\$100,000	TBD	Y	Existing
Pavement Repair Services	Facilities	\$350,000	Spring 2024	Y	Pending
Support Vehicles	Maintenance	\$70,000	Summer 2024	Y	Planned
Bus Parts	Maintenance	\$2.5M	Q2-2024	Y	Planned
Paratransit Parts	Maintenance	\$300,000	FY-2024	Y	Planned
Motorized Entrance Gates	Risk Management	\$250,000	Spring 2024	Y	Planned
Bus Wash High Speed Door Replacement	Facilities	\$210,000	Spring 2024	Y	Ready
Training Simulator	Risk Management	\$550,000	Fall2024	Y	Planned
Insurance Broker Services	Risk Management	\$365,000	Spring 2024	Y	Planned

Ready	Project approved and funds are available.
Existing	Project approved and funds to be applied to federal grant.
Pending	Awaiting approval of funds.
Planned	Project is in planning phase and funding to be applied for in future.



Meeting Date: March 19, 2024

Staff Report: January 2024 Financial Report

BACKGROUND:

Attached is the Financial Report for the seven months ended January 31, 2024. John Zinzarella will highlight the key points.

Financial Report
For the Seven Months Ending January 31, 2024
Key Highlights

Revenues

Year to date Revenues favorable to budget	\$ 644,647.80
Year to Date Actual Revenues	\$ 45,740,227.65
Year to Date Budgeted Revenues	\$ 45,095,579.85

Favorable Federal Funds revenue \$1.827M due to ARPA funding for Operator Trainees wages and lifts in maintenance (capital), and favorable Directly Generated Funds of \$213.59k due to favorable interest income due to higher treasury rates and investment balances versus budget assumptions offset by unfavorable Local Funds (\$668.801k) due to budgetary assumption of TRIP Match contribution from GRTC Fund Balance and unfavorable State Funds (\$802.709k) due to the timing of grant funded projects versus budgetary assumptions.

Operating Expenditures

Year to date Operating Expenditures lower than budgeted amounts	\$ 4,777,235.81
Year to date Actual Operating Expenditures	\$ 42,360,979.47
Year to Date Budgeted Operating Expenditures	\$ 47,138,215.28

Favorable services \$3.378M due timing of planning projects, and favorable materials and supplies \$1.332M, favorable utilities \$120.695k due to corrections to the GRTC water consumption issued by Richmond DPU, favorable insurance premium expense \$372.825k due to favorable renewal premiums versus budgetary assumptions offset by unfavorable labor (\$165.563k) as a result higher FTEs in Operations and Maintenance (\$1.194M) due to the number of trainees on staff offset by lower than budgeted headcount in Administration \$1.029M, unfavorable purchased transportation (\$232.864k) due to higher demand for GRTC programs (CARE and CARE on demand).

Net Operating Position - Surplus / (Deficit) \$ 3,303,951.28

Balance Sheet and Cash Flow

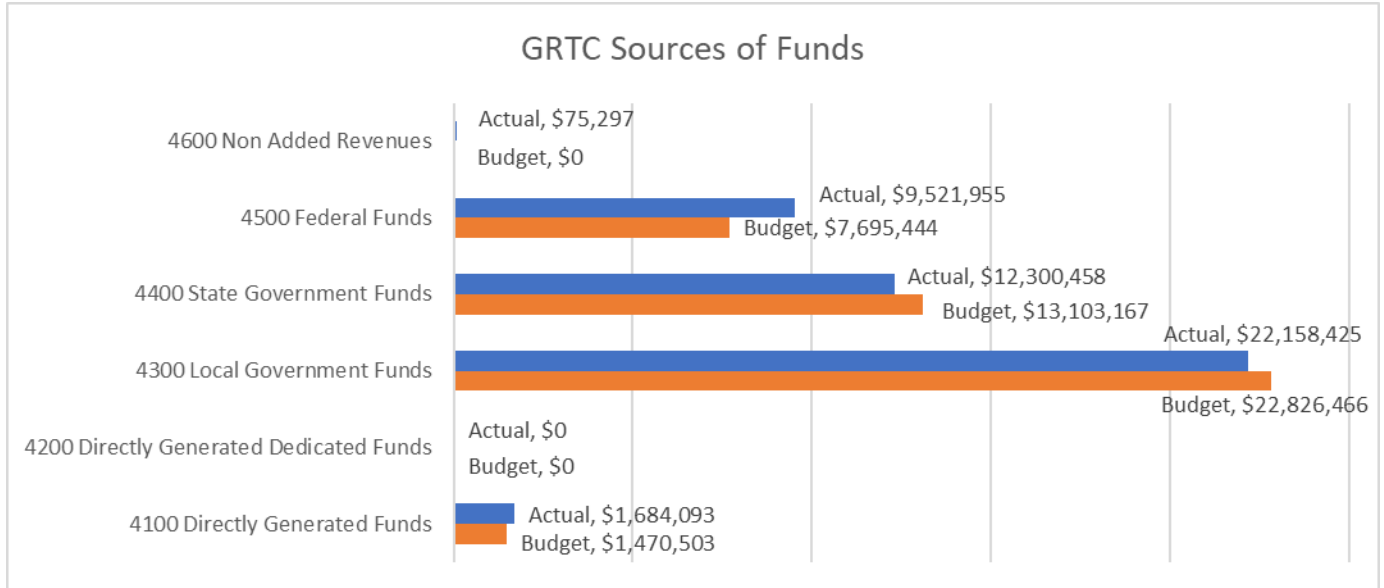
Balance sheet with cash position of		\$10,899,853
Operating Cash Account	\$6,331,061	
Capital Cash Account	\$4,568,791	

**GRTC Transit System
Source of Funds
Year to Date January 31, 2024**

	Month Ended January 31, 2024			Year to Date January 31, 2024		
	Actual	Budget	Variance Fav / (Unfav)	Actual	Budget	Variance Fav / (Unfav)
4100 Directly Generated Funds	\$ 215,391.31	\$ 269,606.97	\$ (54,215.66)	\$ 1,684,092.55	\$ 1,470,502.97	\$ 213,589.58
4110 Total Passenger Fares	100,000.00	100,000.00	0.00	711,409.33	712,409.00	(999.67)
4120 Park and Ride Parking Revenues	-	-	-	-	-	-
4130 Non Public Transportation Revenue	-	-	-	45,329.00	-	45,329.00
4140 Auxiliary Transportation Revenue	-	87,833.33	(87,833.33)	3,250.00	165,833.33	(162,583.33)
4150 Other Agency Revenues	115,391.31	81,773.64	33,617.67	924,104.22	592,260.64	331,843.58
4160 Revenues Accrued Through a Purchased Transportation Agreement	-	-	-	-	-	-
4170 Subsidy from Other Sectors of Operations	-	-	-	-	-	-
4180 Extraordinary or Special Items	-	-	-	-	-	-
4190 Total Recoveries	-	-	-	-	-	-
4200 Directly Generated Dedicated Funds						
4300 Local Government Funds	\$ 3,043,944.07	\$ 3,374,193.03	\$ (330,248.96)	\$ 22,158,425.00	\$ 22,826,466.43	\$ (668,041.43)
4310 General Revenues of the Local Government	3,043,944.07	3,374,193.03	(330,248.96)	22,158,425.00	22,826,466.43	(668,041.43)
4400 State Government Funds	\$ 1,718,375.18	\$ 2,344,946.46	\$ (626,571.28)	\$ 12,300,457.83	\$ 13,103,166.53	\$ (802,708.70)
4410 General Revenues of the State Government	1,718,375.18	2,344,946.46	(626,571.28)	12,300,457.83	13,103,166.53	(802,708.70)
4500 Federal Funds	\$ 268,488.65	\$ 1,511,059.26	\$ (1,242,570.61)	\$ 9,521,955.37	\$ 7,695,443.92	\$ 1,826,511.45
5307 FTA Urbanized Area Formula Program	33,366.79	1,291,107.06	(1,257,740.27)	3,908,626.01	7,039,887.62	(3,131,261.61)
5307 CARES Act Urbanized Area Program Funds	235,121.86	219,952.19	15,169.67	5,613,329.36	655,556.30	4,957,773.06
4600 Non Added Revenues	\$ -	\$ -	\$ -	\$ 75,296.90	\$ -	\$ 75,296.90
4630 Sales and Disposals of Assets	-	-	-	75,296.90	-	75,296.90
Total Sources of Funds	\$ 5,246,199.21	\$ 7,499,805.72	\$ (2,253,606.51)	\$ 45,740,227.65	\$ 45,095,579.85	\$ 644,647.80

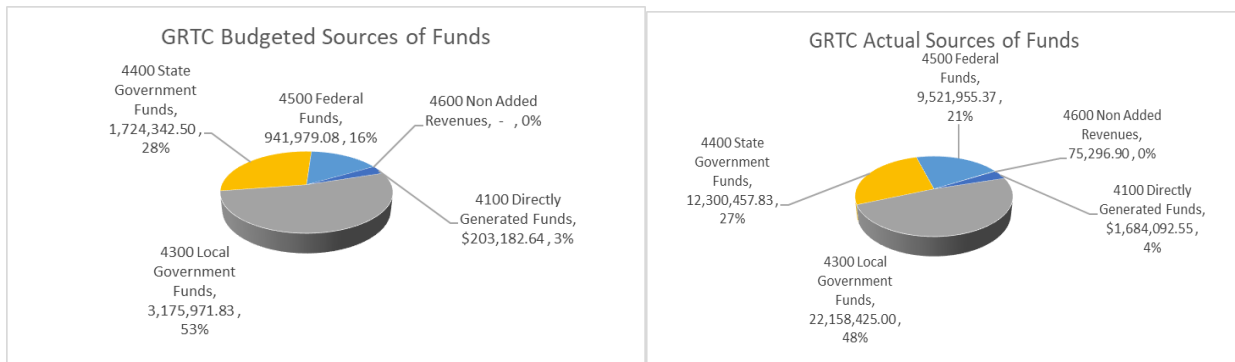
GRTC Transit System Year to Date January 31, 2024

Source of Funds	Budget	Actual	Over (Under)	% of Budget
4100 Directly Generated Funds	\$ 1,470,502.97	\$ 1,684,092.55	\$ 213,589.58	14.52%
4200 Directly Generated Dedicated Funds	-	-	-	n/a
4300 Local Government Funds	22,826,466.43	22,158,425.00	(668,041.43)	-2.93%
4400 State Government Funds	13,103,166.53	12,300,457.83	(802,708.70)	-6.13%
4500 Federal Funds	7,695,443.92	9,521,955.37	1,826,511.45	23.73%
4600 Non Added Revenues	-	75,296.90	75,296.90	n/a
	<u>\$ 45,095,579.85</u>	<u>\$ 45,740,227.65</u>	<u>\$ 644,647.80</u>	<u>1.43%</u>



Revenues are favorable versus budget by \$0.645M or 1.43% as a result of:

- Favorable Federal Funds revenue \$1.827M due to ARPA funding for Operator Trainees wages and lifts in maintenance (capital), and favorable Directly Generated Funds of \$213.59k due to favorable interest income due to higher treasury rates and investment balances versus budget assumptions offset by unfavorable Local Funds (\$668.801k) due to budgetary assumption of TRIP Match contribution from GRTC Fund Balance and unfavorable State Funds (\$802.709k) due to the timing of grant funded projects versus budgetary assumptions.



**GRTC Transit System
Operating Expenses
Year to Date January 31, 2024**

	Vehicle Operations			Vehicle Maintenance			Facility Maintenance			General Administration			Total GRTC		
	Actual	Budget	Variance Fav / (Unfav)	Actual	Budget	Variance Fav / (Unfav)	Actual	Budget	Variance Fav / (Unfav)	Actual	Budget	Variance Fav / (Unfav)	Actual	Budget	Variance Fav / (Unfav)
Total Operating Costs															
5010. LABOR	\$ 21,275,859.82	\$ 20,225,702.23	\$ (1,050,157.59)	\$ 3,360,204.92	\$ 2,911,976.06	\$ (448,228.85)	\$ 729,643.06	\$ 1,033,550.19	\$ 359,498.55	\$ 4,169,828.66	\$ 5,198,744.52	\$ 1,028,915.85	\$ 29,535,536.46	\$ 29,369,973.00	\$ (165,563.46)
01. Operator Salaries and Wages	12,560,577.08	12,563,716.55	3,139.47	-	-	-	-	-	-	-	-	-	12,560,577.08	12,563,716.55	3,139.47
02. Operator's Paid Absences	1,360,391.06	-	(1,360,391.06)	-	-	-	-	-	-	-	-	-	1,360,391.06	-	(1,360,391.06)
Operator Vacation	451,859.98	-	(451,859.98)	-	-	-	-	-	-	-	-	-	451,859.98	-	(451,859.98)
Operator Sick	300,536.41	-	(300,536.41)	-	-	-	-	-	-	-	-	-	300,536.41	-	(300,536.41)
Holiday	607,994.67	-	(607,994.67)	-	-	-	-	-	-	-	-	-	607,994.67	-	(607,994.67)
Operator FMLA or other leave	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
03. Other Salaries and Wages (Non revenue vehicle operator personnel)	1,150,107.25	1,373,392.32	223,285.07	2,224,811.96	1,950,248.18	(274,563.78)	515,171.61	783,794.75	268,623.14	2,939,072.82	3,581,802.07	642,729.25	6,829,163.64	7,689,237.31	860,073.67
Dispatch	129,417.29	128,306.56	(1,110.73)	-	-	-	-	-	-	-	-	-	129,417.29	128,306.56	(1,110.73)
Operations Supervision	1,020,689.96	1,245,085.76	224,395.80	-	-	-	-	-	-	-	-	-	1,020,689.96	1,245,085.76	224,395.80
Maintenance	-	-	-	2,224,811.96	1,950,248.18	(274,563.78)	515,171.61	783,794.75	268,623.14	-	-	-	2,739,983.57	2,734,042.93	(5,940.64)
Administration	-	-	-	-	-	-	-	-	-	2,939,072.82	3,581,802.07	642,729.25	2,939,072.82	3,581,802.07	642,729.25
04. Other Paid Absences (Non revenue vehicle operator personnel)	-	-	-	119,622.38	-	(119,622.38)	55,500.42	-	91.00	-	-	-	175,122.80	-	(175,122.80)
Vacation	-	-	-	57,822.88	-	(57,822.88)	22,888.72	-	(22,888.72)	-	-	-	80,711.60	-	(80,711.60)
Sick	-	-	-	15,230.62	-	(15,230.62)	8,164.02	-	(8,164.02)	-	-	-	23,394.64	-	(23,394.64)
Holiday	-	-	-	45,878.48	-	(45,878.48)	22,667.20	-	(22,667.20)	-	-	-	68,545.68	-	(68,545.68)
FMLA or other leave	-	-	-	690.40	-	(690.40)	1,780.48	-	(1,780.48)	-	-	-	2,470.88	-	(2,470.88)
05. Fringe Benefits	6,204,784.43	6,288,593.36	83,808.93	1,015,770.58	961,727.89	(54,042.69)	158,971.03	249,755.44	90,784.42	1,230,755.84	1,616,942.45	386,186.61	8,610,281.88	9,117,019.14	506,737.26
Employment Taxes	1,083,983.18	1,062,236.79	(21,746.38)	175,896.31	148,640.97	(27,255.34)	40,730.09	59,738.04	19,007.96	232,366.63	272,992.20	40,625.57	1,532,976.20	1,543,608.00	10,631.80
Health and Welfare Expenses	2,882,550.92	3,172,077.24	289,526.32	467,747.17	443,875.26	(23,871.91)	108,310.30	178,391.19	70,080.89	617,914.24	815,215.90	197,301.67	4,076,522.63	4,609,559.59	533,036.96
Retirement Costs/Pension Plans	1,889,263.53	1,757,130.36	(132,133.17)	303,896.73	301,491.51	(2,405.22)	-	286.68	(286.68)	325,455.88	475,604.67	150,148.79	2,518,902.82	2,534,226.54	15,323.72
Workers Compensation	257,239.42	206,732.30	(50,507.11)	41,741.85	28,928.47	(12,813.38)	9,665.63	11,626.21	1,960.57	55,142.79	53,129.68	(2,013.11)	363,789.69	300,416.67	(63,373.02)
Other Fringe Benefits	91,747.39	90,416.67	(1,330.72)	26,488.52	38,791.67	12,303.15	(123.69)	123.69	-	118,090.54	129,208.33	11,117.79	1,111,719.95	1,111,719.95	-
5020. SERVICES	\$ 27,755.00	\$ 43,750.00	\$ 15,995.00	\$ -	\$ -	\$ -	\$ 353,184.23	\$ 450,716.58	\$ 97,532.35	\$ 1,667,784.44	\$ 4,932,161.39	\$ 3,264,376.95	\$ 2,048,723.67	\$ 5,426,627.98	\$ 3,377,904.31
03. Professional and Technical Services	-	-	-	-	-	-	-	-	-	1,465,831.55	4,677,318.06	3,211,486.51	1,465,831.55	4,677,318.06	3,211,486.51
BRT Fare Collection and Security Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Audit Fees	-	-	-	-	-	-	-	-	-	45,312.00	55,000.00	9,688.00	45,312.00	55,000.00	9,688.00
Legal Fees	-	-	-	-	-	-	-	-	-	20,061.80	87,438.20	67,376.40	20,061.80	87,438.20	67,376.40
Human Resources Consulting	-	-	-	-	-	-	-	-	-	35,460.00	37,790.06	2,330.06	35,460.00	37,790.06	2,330.06
Planning and Scheduling Consulting	-	-	-	-	-	-	-	-	-	1,207,248.05	3,477,878.00	2,270,629.95	1,207,248.05	3,477,878.00	2,270,629.95
Computer Consulting	-	-	-	-	-	-	-	-	-	592.50	3,500.00	2,907.50	592.50	3,500.00	2,907.50
Advertising and Promotion	-	-	-	-	-	-	-	-	-	157,157.20	1,015,650.00	858,492.80	157,157.20	1,015,650.00	858,492.80
05. Contract Maintenance Services	-	-	-	-	-	-	353,184.23	450,716.58	97,532.35	65,076.62	46,666.67	(18,409.95)	418,260.85	497,383.25	79,122.40
Vehicle Maintenance	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Computer Maintenance	-	-	-	-	-	-	-	-	-	65,076.62	46,666.67	(18,409.95)	65,076.62	46,666.67	(18,409.95)
BRT Station Maintenance	-	-	-	-	-	-	77,400.45	118,393.33	40,992.88	-	-	-	77,400.45	118,393.33	40,992.88
Building Maintenance	-	-	-	-	-	-	275,783.78	332,323.25	56,539.47	-	-	-	275,783.78	332,323.25	56,539.47
09. Other Services	27,755.00	43,750.00	15,995.00	-	-	-	-	0.00	0.00	136,876.27	208,176.67	71,300.40	164,631.27	251,926.67	87,295.40
Advertising	-	-	-	-	-	-	-	-	-	13,595.63	13,416.67	(178.96)	13,595.63	13,416.67	(178.96)
Ad commission Lottery Updates	-	-	-	-	-	-	-	-	-	-	29,166.67	29,166.67	-	29,166.67	29,166.67
ADA Ride	-	-	-	-	-	-	-	-	-	41,304.35	42,998.67	1,694.32	41,304.35	42,998.67	1,694.32
Drug and Alcohol Testing	14,175.00	-	(14,175.00)	-	-	-	-	-	-	-	-	-	14,175.00	-	(14,175.00)
Medical Exam Testing	13,580.00	43,750.00	30,170.00	-	-	-	-	-	-	-	-	-	13,580.00	43,750.00	30,170.00
Misc	-	-	-	-	-	-	-	0.00	0.00	81,976.29	122,594.67	40,618.38	81,976.29	122,594.67	40,618.38
5030. MATERIALS AND SUPPLIES CONSUMED	\$ 1,499,805.55	\$ 2,236,612.36	\$ 736,806.81	\$ 1,742,907.57	\$ 2,256,796.17	\$ 513,888.60	\$ 157,935.37	\$ 186,958.33	\$ 29,022.96	\$ 985,238.31	\$ 1,037,409.33	\$ 52,171.02	\$ 4,385,886.80	\$ 5,717,776.19	\$ 1,331,889.39
01. Fuel and Lubricants	1,239,933.27	1,761,195.69	521,262.42	51,740.71	51,683.77	(56.94)	-	-	-	2,876.07	-	(2,876.07)	1,294,550.05	1,812,879.46	518,329.41
02. Tires and Tubes	259,872.28	475,416.67	215,544.39	-	-	-	-	-	-	-	-	-	259,872.28	475,416.67	215,544.39
09. Other Materials and Supplies	-	-	-	1,691,166.86	2,205,112.40	513,945.54	157,935.37	186,958.33	29,022.96	982,362.24	1,037,409.33	55,047.09	2,831,464.47	3,429,480.07	598,015.60
Vehicle Equip. and Parts Supplies (inc Cares Act)	-	-	-	1,691,166.86	2,205,112.40	513,945.54	97,694.94	-	(97,694.94)	1,788,861.80	2,205,112.40	416,250.60	1,788,861.80	2,205,112.40	416,250.60
Other Equipment and Supplies	-	-	-	-	-	-	157,935.37	186,958.33	29,022.96	254,788.13	271,833.33	17,045.20	412,723.50	458,791.67	46,068.17
Office Equipment	-	-	-	-	-	-	-	-	-	591,389.82	746,666.67	155,276.85	591,389.82	746,666.67	155,276.85
Admin. Supplies	-	-	-	-	-	-	-	-	-	38,489.35	18,909.33	(19,580.02)	38,489.35	18,909.33	(19,580.02)
5040. UTILITIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 467,090.07	\$ 587,784.75	\$ 120,694.68	\$ 467,090.07	\$ 587,784.75	\$ 120,694.68
Telecommunication	-	-	-	-	-	-	-	-	-	179,096.01	151,500.00	(27,596.01)	179,096.01	151,500.00	(27,596.01)
Utilities	-	-	-	-	-	-	-	-	-	287,994.06	430,284.75	142,290.69	287,994.06	430,284.75	142,290.69
5050. CASUALTIES AND LIABILITY COSTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 653,525.65	\$ 1,026,350.61	\$ 372,824.96	\$ 653,525.65	\$ 1,026,350.61	\$ 372,824.96
General Liability	-	-	-	-	-	-	-	-	-	320,384.67	568,750.00	248,365.33	320,384.67	568,750.00	248,365.33
Auto Liability	-	-	-	-	-	-	-	-	-	29,878.50	29,753.00	(125.50)	29,878.50	29,753.00	(125.50)
Physical Damage	-	-	-	-	-	-	-	-	-	227,145.31	291,666.67	64,521.36	227,145.31	291,666.67	64,521.36
All Other	-	-	-	-	-	-	-	-	-	76,117.17	136,180.94	60,063.77	76,117.17	136,180.94	60,063.77
5060. TAXES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5100. PURCHASED TRANSPORTATION SERVICE	\$ 4,808,381.28	\$ 4,466,203.58	\$ (342,177.70)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,808,381.28	\$ 4,466,203.58	\$ (342,177.70)
01. Purchased Transportation - SpecTran	4,301,863.42	3,788,855.00	(513,008.42)	-	-	-	-	-	-	-	-	-	4,301,863.42	3,788,855.00	(513,008.42)
02. Purchased Transportation VanPool	506,517.86	677,348.58	170,830.72	-	-	-	-	-	-	-	-	-	506,517.86	677,348.58	170,830.72
5090. MISCELLANEOUS EXPENSES	\$ 66,028.25	\$ 58,333.33	\$ (7,694.92)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 395,807.29	\$ 485,165.83	\$ 89,358.54	\$ 461,835.54	\$ 543,499.17	\$ 81,663.63
02. Travel and Meetings	-	-	-	-	-	-	-	-	-	15,863.58	88,722.08	72,858.50	15,863.58	88,722.08	72,858.50
08. Advertising/Promotion Media	-	-	-	-	-	-	-	-	-	12,685.38	14,583.33	1,897.95	12,685.38	14,583.33	1,897.95
09. Other Miscellaneous Expenses	66,028.25	58,333.33	(7,694.92)	-	-	-	-	-	-	367,258.33	381,860.42	14,602.09	433,286.58	440,193.75	6,907.17
5120. LEASES AND RENTALS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5900 ADA Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenses	\$ 27,677,829.90	\$ 27,030,601.51	\$ (647,228.39)	\$											

GRTC Transit System
Operating Expenses
Year to Date January 31, 2024

	Total GRTC		
	Actual	Budget	Variance Fav / (Unfav)
Total Operating Costs			
5010. LABOR	\$ 29,535,536.46	\$ 29,369,973.00	\$ (165,563.46)
01. Operator Salaries and Wages	<u>12,560,577.08</u>	<u>12,563,716.55</u>	<u>3,139.47</u>
02. Operator's Paid Absences	<u>1,360,391.06</u>	<u>-</u>	<u>(1,360,391.06)</u>
Operator Vacation	451,859.98	-	(451,859.98)
Operator Sick	300,536.41	-	(300,536.41)
Holiday	607,994.67	-	(607,994.67)
Operator FMLA or other leave	-	-	
03. Other Salaries and Wages (Non revenue vehicle operator personnel)	<u>6,829,163.64</u>	<u>7,689,237.31</u>	<u>860,073.67</u>
Dispatch	129,417.29	128,306.56	(1,110.73)
Operations Supervision	1,020,689.96	1,245,085.76	224,395.80
Maintenance	2,739,983.57	2,734,042.93	(5,940.64)
Administration	2,939,072.82	3,581,802.07	642,729.25
04. Other Paid Absences (Non revenue vehicle operator personnel)	<u>175,122.80</u>	<u>-</u>	<u>(175,122.80)</u>
Vacation	80,711.60	-	(80,711.60)
Sick	23,394.64	-	(23,394.64)
Holiday	68,545.68	-	(68,545.68)
FMLA or other leave	2,470.88	-	(2,470.88)
05. Fringe Benefits	<u>8,610,281.88</u>	<u>9,117,019.14</u>	<u>506,737.26</u>
Employment Taxes	1,532,976.20	1,543,608.00	10,631.80
Health and Welfare Expenses	3,381,363.55	4,133,961.75	752,598.20
Retirement Costs/Pension Plans	2,518,902.82	2,534,226.54	15,323.72
Workers Compensation	363,789.69	300,416.67	(63,373.02)
Other Fringe Benefits	813,249.62	604,806.17	(208,443.45)
5020. SERVICES	\$ 2,048,723.67	\$ 5,426,627.98	\$ 3,377,904.31
03. Professional and Technical Services	<u>1,465,831.55</u>	<u>4,677,318.06</u>	<u>3,211,486.51</u>
BRT Fare Collection and Security Services	-	-	-
Audit Fees	45,312.00	55,000.00	9,688.00
Legal Fees	20,061.80	87,500.00	67,438.20
Human Resources Consulting	35,460.00	37,790.06	2,330.06
Planning and Scheduling Consulting	1,207,248.05	3,477,878.00	2,270,629.95
Computer Consulting	592.50	3,500.00	2,907.50
Advertising and Promotion	157,157.20	1,015,650.00	858,492.80
05. Contract Maintenance Services	<u>418,260.85</u>	<u>497,383.25</u>	<u>79,122.40</u>
Vehicle Maintenance	-	-	-
Computer Maintenance	65,076.62	46,666.67	(18,409.95)
BRT Station Maintenance	77,400.45	118,393.33	40,992.88
Building Maintenance	275,783.78	332,323.25	56,539.47
09. Other Services	<u>164,631.27</u>	<u>251,926.67</u>	<u>87,295.40</u>
Advertising	13,595.63	13,416.67	(178.96)
Ad commission Lottery Updates	-	29,166.67	29,166.67
ADA Ride	41,304.35	42,998.67	1,694.32
Drug and Alcohol Testing	14,175.00	-	(14,175.00)
Medical Exam Testing	13,580.00	43,750.00	30,170.00
Misc	81,976.29	122,594.67	40,618.38
5030. MATERIALS AND SUPPLIES CONSUMED	\$ 4,385,886.80	\$ 5,717,776.19	\$ 1,331,889.39
01. Fuel and Lubricants	<u>1,294,550.05</u>	<u>1,812,879.46</u>	<u>518,329.41</u>
02. Tires and Tubes	<u>259,872.28</u>	<u>475,416.67</u>	<u>215,544.39</u>
09. Other Materials and Supplies	<u>2,831,464.47</u>	<u>3,429,480.07</u>	<u>598,015.60</u>
Vehicle Equip. and Parts Supplies (inc Cares Act)	1,760,425.87	2,205,112.40	444,686.53
Other Equipment and Supplies	441,159.43	458,791.67	17,632.24
Office Equipment	591,389.82	746,666.67	155,276.85
Admin. Supplies	38,489.35	18,909.33	(19,580.02)

**GRTC Transit System
Operating Expenses
Year to Date January 31, 2024**

	Total GRTC		
	Actual	Budget	Variance Fav / (Unfav)
5040. UTILITIES	\$ 467,090.07	\$ 587,784.75	\$ 120,694.68
Telecommunication	179,096.01	157,500.00	(21,596.01)
Utilities	287,994.06	430,284.75	142,290.69
5050. CASUALTIES AND LIABILITY COSTS	\$ 653,525.65	\$ 1,026,350.61	\$ 372,824.96
General Liability	320,384.67	568,750.00	248,365.33
Auto Liability	29,878.50	29,753.00	(125.50)
Physical Damage	227,145.31	291,666.67	64,521.36
All Other	76,117.17	136,180.94	60,063.77
5060. TAXES	\$ -	\$ -	\$ -
5100. PURCHASED TRANSPORTATION SERVICE	\$ 4,808,381.28	\$ 4,466,203.58	\$ (342,177.70)
01. Purchased Transportation - SpecTran	<u>4,301,863.42</u>	<u>3,788,855.00</u>	<u>(513,008.42)</u>
02. Purchased Transportation VanPool	<u>506,517.86</u>	<u>677,348.58</u>	<u>170,830.72</u>
5090. MISCELLANEOUS EXPENSES	\$ 461,835.54	\$ 543,499.17	\$ 81,663.63
02. Travel and Meetings	<u>15,863.58</u>	<u>88,722.08</u>	<u>72,858.50</u>
08. Advertising/Promotion Media	<u>12,685.38</u>	<u>14,583.33</u>	<u>1,897.95</u>
09. Other Miscellaneous Expenses	<u>433,286.58</u>	<u>440,193.75</u>	<u>6,907.17</u>
5120. LEASES AND RENTALS	\$ -	\$ -	\$ -
5900 ADA Expenses	\$ -	\$ -	\$ -
Total Expenses	\$ 42,360,979.47	\$ 47,138,215.28	\$ 4,777,235.81
	100.00%	100.00%	

**GRTC Transit System
Operating Expenses
Year to Date January 31, 2024**

Vehicle Operations			
	Actual	Budget	Variance Fav / (Unfav)
Total Operating Costs			
5010. LABOR	\$ 21,275,859.82	\$ 20,225,702.23	\$ (1,050,157.59)
01. Operator Salaries and Wages	<u>12,560,577.08</u>	<u>12,563,716.55</u>	<u>3,139.47</u>
02. Operator's Paid Absences	<u>1,360,391.06</u>	<u>-</u>	<u>(1,360,391.06)</u>
Operator Vacation	451,859.98	-	(451,859.98)
Operator Sick	300,536.41	-	(300,536.41)
Holiday	607,994.67	-	(607,994.67)
Operator FMLA or other leave	-	-	-
03. Other Salaries and Wages (Non revenue vehicle operator personnel)	<u>1,150,107.25</u>	<u>1,373,392.32</u>	<u>223,285.07</u>
Dispatch	129,417.29	128,306.56	(1,110.73)
Operations Supervision	1,020,689.96	1,245,085.76	224,395.80
Maintenance	-	-	-
Administration	-	-	-
04. Other Paid Absences (Non revenue vehicle operator personnel)	<u>-</u>	<u>-</u>	<u>-</u>
Vacation	-	-	-
Sick	-	-	-
Holiday	-	-	-
FMLA or other leave	-	-	-
05. Fringe Benefits	<u>6,204,784.43</u>	<u>6,288,593.36</u>	<u>83,808.93</u>
Employment Taxes	1,083,983.18	1,062,236.79	(21,746.38)
Health and Welfare Expenses	2,390,996.81	2,844,793.67	453,796.86
Retirement Costs/Pension Plans	1,889,263.53	1,757,130.36	(132,133.17)
Workers Compensation	257,239.42	206,732.30	(50,507.11)
Other Fringe Benefits	583,301.50	417,700.23	(165,601.27)
5020. SERVICES	\$ 27,755.00	\$ 43,750.00	\$ 15,995.00
03. Professional and Technical Services	<u>-</u>	<u>-</u>	<u>-</u>
BRT Fare Collection and Security Services	-	-	-
Audit Fees	-	-	-
Legal Fees	-	-	-
Human Resources Consulting	-	-	-
Planning and Scheduling Consulting	-	-	-
Computer Consulting	-	-	-
Advertising and Promotion	-	-	-
05. Contract Maintenance Services	<u>-</u>	<u>-</u>	<u>-</u>
Vehicle Maintenance	-	-	-
Computer Maintenance	-	-	-
BRT Station Maintenance	-	-	-
Building Maintenance	-	-	-
09. Other Services	<u>27,755.00</u>	<u>43,750.00</u>	<u>15,995.00</u>
Advertising	-	-	-
Ad commission Lottery Updates	-	-	-
ADA Ride	-	-	-
Drug and Alcohol Testing	14,175.00	-	(14,175.00)
Medical Exam Testing	13,580.00	43,750.00	30,170.00
Misc	-	-	-
5030. MATERIALS AND SUPPLIES CONSUMED	\$ 1,499,805.55	\$ 2,236,612.36	\$ 736,806.81
01. Fuel and Lubricants	<u>1,239,933.27</u>	<u>1,761,195.69</u>	<u>521,262.42</u>
02. Tires and Tubes	<u>259,872.28</u>	<u>475,416.67</u>	<u>215,544.39</u>
09. Other Materials and Supplies	<u>-</u>	<u>-</u>	<u>-</u>
Vehicle Equip. and Parts Supplies (inc Cares Act)	-	-	-
Other Equipment and Supplies	-	-	-
Office Equipment	-	-	-
Admin. Supplies	-	-	-

**GRTC Transit System
Operating Expenses
Year to Date January 31, 2024**

	Vehicle Operations		
	Actual	Budget	Variance Fav / (Unfav)
5040. UTILITIES	\$ -	\$ -	\$ -
Telecommunication			-
Utilities			-
5050. CASUALTIES AND LIABILITY COSTS	\$ -	\$ -	\$ -
General Liability			-
Auto Liability			-
Physical Damage			-
All Other			-
5060. TAXES	\$ -	\$ -	\$ -
5100. PURCHASED TRANSPORTATION SERVICE	\$ 4,808,381.28	\$ 4,466,203.58	\$ (342,177.70)
01. Purchased Transportation - SpecTran	<u>4,301,863.42</u>	<u>3,788,855.00</u>	<u>(513,008.42)</u>
02. Purchased Transportation VanPool	<u>506,517.86</u>	<u>677,348.58</u>	<u>170,830.72</u>
5090. MISCELLANEOUS EXPENSES	\$ 66,028.25	\$ 58,333.33	\$ (7,694.92)
02. Travel and Meetings			-
08. Advertising/Promotion Media			-
09. Other Miscellaneous Expenses	<u>66,028.25</u>	<u>58,333.33</u>	<u>(7,694.92)</u>
5120. LEASES AND RENTALS			\$ -
5900 ADA Expenses			\$ -
Total Expenses	\$ 27,677,829.90	\$ 27,030,601.51	\$ (647,228.39)
	65.34%	57.34%	

**GRTC Transit System
Operating Expenses
Year to Date January 31, 2024**

	Vehicle Maintenance		
	Actual	Budget	Variance Fav / (Unfav)
Total Operating Costs			
5010. LABOR	\$ 3,360,204.92	\$ 2,911,976.06	\$ (448,228.85)
01. Operator Salaries and Wages			-
02. Operator's Paid Absences	-	-	-
Operator Vacation			-
Operator Sick			-
Holiday			-
Operator FMLA or other leave			
03. Other Salaries and Wages (Non revenue vehicle operator personnel)	<u>2,224,811.96</u>	<u>1,950,248.18</u>	<u>(274,563.78)</u>
Dispatch			-
Operations Supervision			-
Maintenance	2,224,811.96	1,950,248.18	(274,563.78)
Administration			-
04. Other Paid Absences (Non revenue vehicle operator personnel)	<u>119,622.38</u>	<u>-</u>	<u>(119,622.38)</u>
Vacation	57,822.88	-	(57,822.88)
Sick	15,230.62	-	(15,230.62)
Holiday	45,878.48	-	(45,878.48)
FMLA or other leave	690.40	-	(690.40)
05. Fringe Benefits	<u>1,015,770.58</u>	<u>961,727.89</u>	<u>(54,042.69)</u>
Employment Taxes	175,896.31	148,640.97	(27,255.34)
Health and Welfare Expenses	387,983.43	398,077.80	10,094.38
Retirement Costs/Pension Plans	303,896.73	301,491.51	(2,405.22)
Workers Compensation	41,741.85	28,928.47	(12,813.38)
Other Fringe Benefits	106,252.26	84,589.13	(21,663.14)
5020. SERVICES	\$ -	\$ -	\$ -
03. Professional and Technical Services	-	-	-
BRT Fare Collection and Security Services			-
Audit Fees			-
Legal Fees			-
Human Resources Consulting			-
Planning and Scheduling Consulting			-
Computer Consulting			-
Advertising and Promotion			-
05. Contract Maintenance Services	-	-	-
Vehicle Maintenance			-
Computer Maintenance			-
BRT Station Maintenance			-
Building Maintenance			-
09. Other Services	-	-	-
Advertising			-
Ad commission Lottery Updates			-
ADA Ride			-
Drug and Alcohol Testing			-
Medical Exam Testing			-
Misc			-
5030. MATERIALS AND SUPPLIES CONSUMED	\$ 1,742,907.57	\$ 2,256,796.17	\$ 513,888.60
01. Fuel and Lubricants	<u>51,740.71</u>	<u>51,683.77</u>	<u>(56.94)</u>
02. Tires and Tubes			-
09. Other Materials and Supplies	<u>1,691,166.86</u>	<u>2,205,112.40</u>	<u>513,945.54</u>
Vehicle Equip. and Parts Supplies (inc Cares Act)	1,691,166.86	2,205,112.40	513,945.54
Other Equipment and Supplies			-
Office Equipment			-
Admin. Supplies			-

**GRTC Transit System
Operating Expenses
Year to Date January 31, 2024**

	Vehicle Maintenance			
	Actual	Budget	Variance Fav / (Unfav)	
5040. UTILITIES	\$ -	\$ -	\$ -	-
Telecommunication				-
Utilities				-
5050. CASUALTIES AND LIABILITY COSTS	\$ -	\$ -	\$ -	-
General Liability				-
Auto Liability				-
Physical Damage				-
All Other	-	-		-
5060. TAXES			\$ -	-
5100. PURCHASED TRANSPORTATION SERVICE	\$ -	\$ -	\$ -	-
01. Purchased Transportation - SpecTran				-
02. Purchased Transportation VanPool				-
5090. MISCELLANEOUS EXPENSES	\$ -	\$ -	\$ -	-
02. Travel and Meetings				-
08. Advertising/Promotion Media				-
09. Other Miscellaneous Expenses				-
5120. LEASES AND RENTALS	\$ -	\$ -	\$ -	-
5900 ADA Expenses	\$ -	\$ -	\$ -	-
Total Expenses	\$ 5,103,112.49	\$ 5,168,772.23	\$ 65,659.74	
	12.05%	10.97%		

**GRTC Transit System
Operating Expenses
Year to Date January 31, 2024**

	Facility Maintenance		
	Actual	Budget	Variance Fav / (Unfav)
Total Operating Costs			
5010. LABOR	\$ 729,643.06	\$ 1,033,550.19	\$ 303,907.13
01. Operator Salaries and Wages			-
02. Operator's Paid Absences	-	-	-
Operator Vacation			-
Operator Sick			-
Holiday			-
Operator FMLA or other leave			
03. Other Salaries and Wages (Non revenue vehicle operator personnel)	<u>515,171.61</u>	<u>783,794.75</u>	<u>268,623.14</u>
Dispatch			-
Operations Supervision			-
Maintenance	515,171.61	783,794.75	268,623.14
Administration			-
04. Other Paid Absences (Non revenue vehicle operator personnel)	<u>55,500.42</u>	-	<u>(55,500.42)</u>
Vacation	22,888.72	-	(22,888.72)
Sick	8,164.02	-	(8,164.02)
Holiday	22,667.20	-	(22,667.20)
FMLA or other leave	1,780.48	-	(1,780.48)
05. Fringe Benefits	<u>158,971.03</u>	<u>249,755.44</u>	<u>90,784.42</u>
Employment Taxes	40,730.09	59,738.04	19,007.96
Health and Welfare Expenses	89,840.42	159,985.43	70,145.01
Retirement Costs/Pension Plans	286.68	-	(286.68)
Workers Compensation	9,665.63	11,626.21	1,960.57
Other Fringe Benefits	18,448.20	18,405.76	(42.44)
5020. SERVICES	\$ 353,184.23	\$ 450,716.58	\$ 97,532.35
03. Professional and Technical Services	-	-	-
BRT Fare Collection and Security Services			-
Audit Fees			-
Legal Fees			-
Human Resources Consulting			-
Planning and Scheduling Consulting			-
Computer Consulting			-
Advertising and Promotion			-
05. Contract Maintenance Services	<u>353,184.23</u>	<u>450,716.58</u>	<u>97,532.35</u>
Vehicle Maintenance			-
Computer Maintenance			-
BRT Station Maintenance	77,400.45	118,393.33	40,992.88
Building Maintenance	275,783.78	332,323.25	56,539.47
09. Other Services	-	0.00	0.00
Advertising			-
Ad commission Lottery Updates			-
ADA Ride			-
Drug and Alcohol Testing			-
Medical Exam Testing			-
Misc	-	0.00	0.00
5030. MATERIALS AND SUPPLIES CONSUMED	\$ 157,935.37	\$ 186,958.33	\$ 29,022.96
01. Fuel and Lubricants			-
02. Tires and Tubes			-
09. Other Materials and Supplies	<u>157,935.37</u>	<u>186,958.33</u>	<u>29,022.96</u>
Vehicle Equip. and Parts Supplies (inc Cares Act)			-
Other Equipment and Supplies	157,935.37	186,958.33	29,022.96
Office Equipment			-
Admin. Supplies			-

**GRTC Transit System
Operating Expenses
Year to Date January 31, 2024**

	Facility Maintenance			
	Actual	Budget	Variance Fav / (Unfav)	
5040. UTILITIES	\$ -	\$ -	\$ -	-
Telecommunication				-
Utilities				-
5050. CASUALTIES AND LIABILITY COSTS	\$ -	\$ -	\$ -	-
General Liability				-
Auto Liability				-
Physical Damage				-
All Other				-
5060. TAXES			\$ -	-
5100. PURCHASED TRANSPORTATION SERVICE	\$ -	\$ -	\$ -	-
01. Purchased Transportation - SpecTran				-
02. Purchased Transportation VanPool				-
5090. MISCELLANEOUS EXPENSES	\$ -	\$ -	\$ -	-
02. Travel and Meetings				-
08. Advertising/Promotion Media				-
09. Other Miscellaneous Expenses				-
5120. LEASES AND RENTALS	\$ -	\$ -	\$ -	-
5900 ADA Expenses	\$ -	\$ -	\$ -	-
Total Expenses	\$ 1,240,762.66	\$ 1,671,225.10	\$ 430,462.45	
	2.93%	3.55%		

GRTC Transit System
Operating Expenses
Year to Date January 31, 2024

	General Administration		
	Actual	Budget	Variance Fav / (Unfav)
Total Operating Costs			
5010. LABOR	\$ 4,169,828.66	\$ 5,198,744.52	\$ 1,028,915.85
01. Operator Salaries and Wages			-
02. Operator's Paid Absences	-	-	-
Operator Vacation			-
Operator Sick			-
Holiday			-
Operator FMLA or other leave			
03. Other Salaries and Wages (Non revenue vehicle operator personnel)	<u>2,939,072.82</u>	<u>3,581,802.07</u>	<u>642,729.25</u>
Dispatch			-
Operations Supervision			-
Maintenance			-
Administration	2,939,072.82	3,581,802.07	642,729.25
04. Other Paid Absences (Non revenue vehicle operator personnel)	-	-	-
Vacation			-
Sick			-
Holiday			-
FMLA or other leave			-
05. Fringe Benefits	<u>1,230,755.84</u>	<u>1,616,942.45</u>	<u>386,186.61</u>
Employment Taxes	232,366.63	272,992.20	40,625.57
Health and Welfare Expenses	512,542.89	731,104.85	218,561.96
Retirement Costs/Pension Plans	325,455.88	475,604.67	150,148.79
Workers Compensation	55,142.79	53,129.68	(2,013.11)
Other Fringe Benefits	105,247.66	84,111.06	(21,136.61)
5020. SERVICES	\$ 1,667,784.44	\$ 4,932,161.39	\$ 3,264,376.95
03. Professional and Technical Services	<u>1,465,831.55</u>	<u>4,677,318.06</u>	<u>3,211,486.51</u>
BRT Fare Collection and Security Services	-	-	-
Audit Fees	45,312.00	55,000.00	9,688.00
Legal Fees	20,061.80	87,500.00	67,438.20
Human Resources Consulting	35,460.00	37,790.06	2,330.06
Planning and Scheduling Consulting	1,207,248.05	3,477,878.00	2,270,629.95
Computer Consulting	592.50	3,500.00	2,907.50
Advertising and Promotion	157,157.20	1,015,650.00	858,492.80
05. Contract Maintenance Services	<u>65,076.62</u>	<u>46,666.67</u>	<u>(18,409.95)</u>
Vehicle Maintenance			-
Computer Maintenance	65,076.62	46,666.67	(18,409.95)
BRT Station Maintenance			-
Building Maintenance			-
09. Other Services	<u>136,876.27</u>	<u>208,176.67</u>	<u>71,300.40</u>
Advertising	13,595.63	13,416.67	(178.96)
Ad commission Lottery Updates	-	29,166.67	29,166.67
ADA Ride	41,304.35	42,998.67	1,694.32
Drug and Alcohol Testing			-
Medical Exam Testing			-
Misc	81,976.29	122,594.67	40,618.38
5030. MATERIALS AND SUPPLIES CONSUMED	\$ 985,238.31	\$ 1,037,409.33	\$ 52,171.02
01. Fuel and Lubricants	<u>2,876.07</u>	<u>-</u>	<u>(2,876.07)</u>
02. Tires and Tubes			-
09. Other Materials and Supplies	<u>982,362.24</u>	<u>1,037,409.33</u>	<u>55,047.09</u>
Vehicle Equip. and Parts Supplies (inc Cares Act)	69,259.01	-	(69,259.01)
Other Equipment and Supplies	283,224.06	271,833.33	(11,390.73)
Office Equipment	591,389.82	746,666.67	155,276.85
Admin. Supplies	38,489.35	18,909.33	(19,580.02)

**GRTC Transit System
Operating Expenses
Year to Date January 31, 2024**

	General Administration		
	Actual	Budget	Variance Fav / (Unfav)
5040. UTILITIES	\$ 467,090.07	\$ 587,784.75	\$ 120,694.68
Telecommunication	179,096.01	157,500.00	(21,596.01)
Utilities	287,994.06	430,284.75	142,290.69
5050. CASUALTIES AND LIABILITY COSTS	\$ 653,525.65	\$ 1,026,350.61	\$ 372,824.96
General Liability	320,384.67	568,750.00	248,365.33
Auto Liability	29,878.50	29,753.00	(125.50)
Physical Damage	227,145.31	291,666.67	64,521.36
All Other	76,117.17	136,180.94	60,063.77
5060. TAXES	\$ -	\$ -	\$ -
5100. PURCHASED TRANSPORTATION SERVICE	\$ -	\$ -	\$ -
01. Purchased Transportation - SpecTran			-
02. Purchased Transportation VanPool			-
5090. MISCELLANEOUS EXPENSES	\$ 395,807.29	\$ 485,165.83	\$ 89,358.54
02. Travel and Meetings	15,863.58	88,722.08	72,858.50
08. Advertising/Promotion Media	12,685.38	14,583.33	1,897.95
09. Other Miscellaneous Expenses	367,258.33	381,860.42	14,602.09
5120. LEASES AND RENTALS	\$ -	\$ -	\$ -
5900 ADA Expenses	\$ -	\$ -	\$ -
Total Expenses	\$ 8,339,274.42	\$ 13,267,616.43	\$ 4,928,342.01
	19.69%	28.15%	

GRTC Transit System Year to Date January 31, 2024

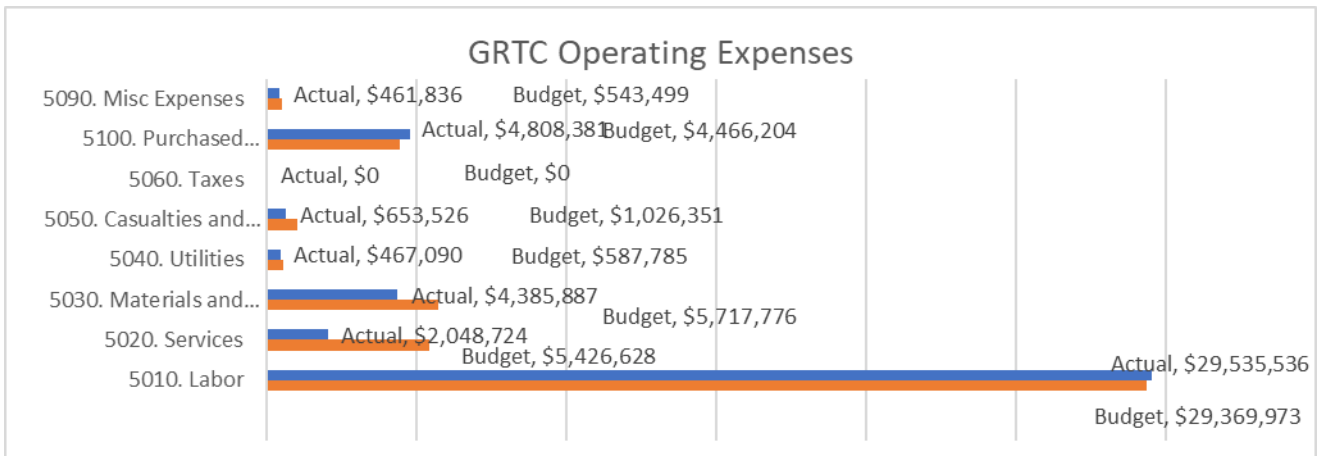
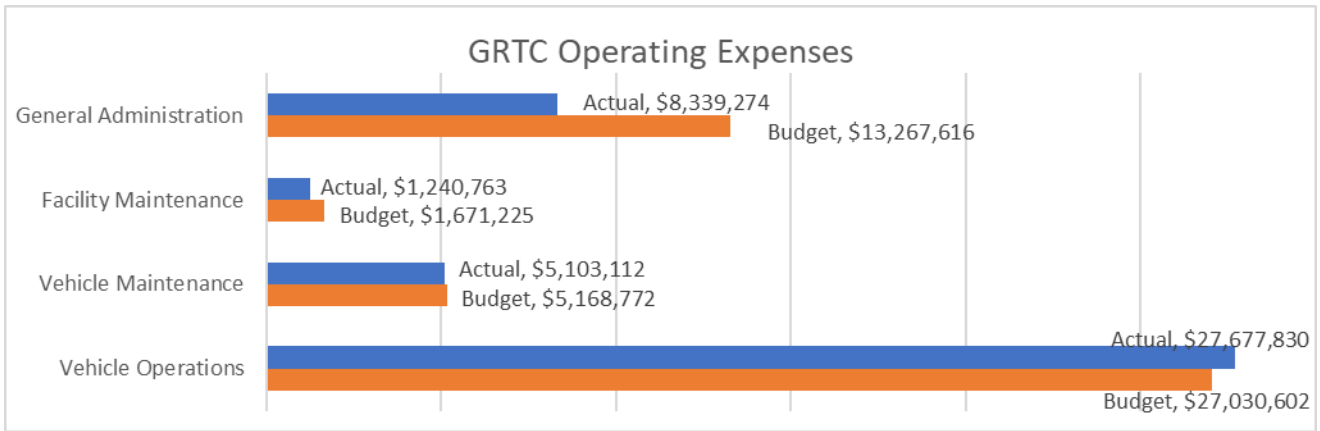
Operating Expenses

	Budget	Actual	(Over) Under	% of Budget
Vehicle Operations	\$ 27,030,601.51	\$ 27,677,829.90	\$ (647,228.39)	102.39%
Vehicle Maintenance	5,168,772.23	5,103,112.49	65,659.74	98.73%
Facility Maintenance	1,671,225.10	1,240,762.66	430,462.45	74.24%
General Administration	<u>13,267,616.43</u>	<u>8,339,274.42</u>	<u>4,928,342.01</u>	<u>62.85%</u>
Total GRTC	\$ 47,138,215.28	\$ 42,360,979.47	\$ 4,777,235.81	89.87%

	Budget	Actual	(Over) Under	% of Budget
5010. Labor	\$ 29,369,973.00	\$ 29,535,536.46	\$ (165,563.46)	100.56%
5020. Services	5,426,627.98	2,048,723.67	3,377,904.31	37.75%
5030. Materials and Supplies Consumed	5,717,776.19	4,385,886.80	1,331,889.39	76.71%
5040. Utilities	587,784.75	467,090.07	120,694.68	79.47%
5050. Casualties and Liability Costs	1,026,350.61	653,525.65	372,824.96	63.67%
5060. Taxes	-	-	-	0.00%
5100. Purchased Transportation Service	4,466,203.58	4,808,381.28	(342,177.70)	107.66%
5090. Misc Expenses	<u>543,499.17</u>	<u>461,835.54</u>	<u>81,663.63</u>	<u>84.97%</u>
Total GRTC	\$ 47,138,215.28	\$ 42,360,979.47	\$ 4,777,235.81	89.87%

Total Fleet Service Miles	3,318,601.53	3,289,449.43
Operating Expense per Mile	\$ 14.20	\$ 12.88

Total Fleet Service Hours	292,693.10	290,121.79
Operating Expense per Hour	\$ 161.05	\$ 146.01



Operating Expenses are favorable versus budget by \$4.777M or 10.13% as a result of:

- Unfavorable labor expenses of \$165.563k due to higher than budgeted headcount in Operations due to the number of trainees on staff and higher than budgeted overtime in Maintenance offset by higher than budgeted vacancy factor in the general and administrative groups.
- Favorable purchased services of \$3.378M due to the timing of consulting services versus budget.
- Favorable materials and supplies of \$1.332M due to timing of purchases versus budget assumptions.
- Favorable Utilities expenses of \$120.695k due to corrections to the GRTC water consumption issued by Richmond DPU.
- Favorable casualties and liability expense of \$372.825k is due to favorable insurance premium expense due favorable renewal premiums versus budgetary assumptions and due to timing of self-insured provision charge.
- Unfavorable purchased transportation services of \$342.178k due to actual demand differing from budgetary assumptions for CARE and CARE on demand services.
- Favorable Miscellaneous expense of \$81.663k due to timing of travel expense versus budget.

Operating Expense per Mile

	Budget	Actual
Vehicle Operations	\$ 8.21	\$ 8.44
Vehicle Maintenance	1.57	1.59
Facility Maintenance	0.51	0.38
General Administration	<u>3.82</u>	<u>2.57</u>
Total GRTC	\$ 14.11	\$ 12.98

Operating Expense per Mile

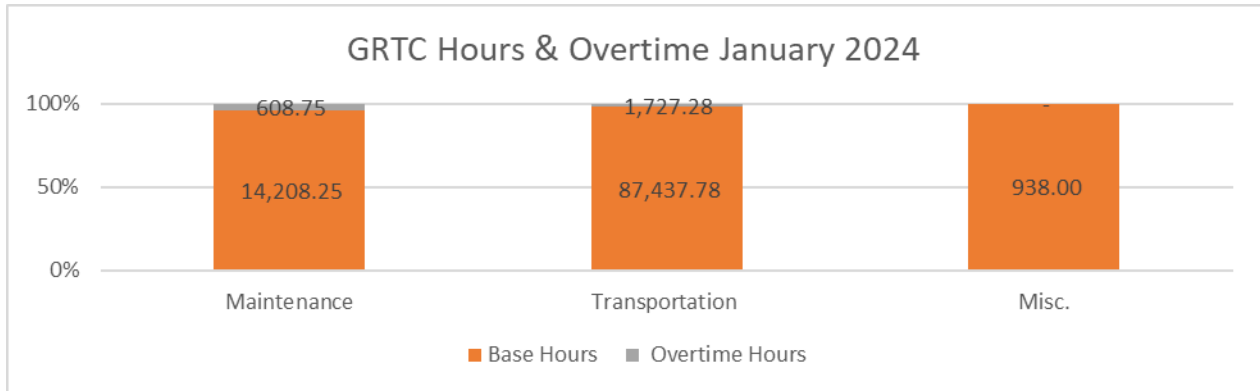
	Budget	Actual
5010. Labor	\$ 8.92	\$ 8.99
5020. Services	1.44	0.67
5030. Materials and Supplies Consumed	1.73	1.40
5040. Utilities	0.18	0.12
5050. Casualties and Liability Costs	0.31	0.20
5060. Taxes	-	-
5100. Purchased Transportation Service	1.36	1.45
5090. Misc Expenses	<u>0.17</u>	<u>0.14</u>
Total GRTC	\$ 14.11	\$ 12.98

Operating Expense per Hour

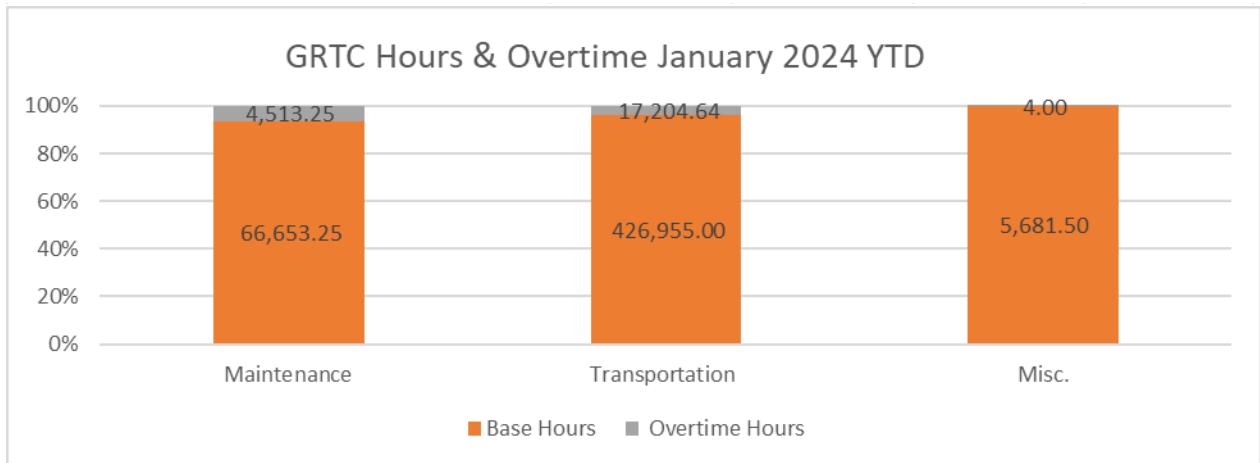
	Budget	Actual
Vehicle Operations	\$ 92.35	\$ 95.40
Vehicle Maintenance	17.66	17.59
Facility Maintenance	5.71	4.28
General Administration	<u>45.33</u>	<u>28.74</u>
Total GRTC	\$ 161.05	\$ 146.01

<u>Operating Expense per Hour</u>	Budget	Actual
5010. Labor	\$ 100.34	\$ 101.80
5020. Services	18.54	7.06
5030. Materials and Supplies Consumed	19.54	15.12
5040. Utilities	2.01	1.61
5050. Casualties and Liability Costs	3.51	2.25
5060. Taxes	-	-
5100. Purchased Transportation Service	15.26	16.57
5090. Misc Expenses	1.86	1.59
Total GRTC	\$ 161.05	\$ 146.01

GRTC Headcount @ January 31, 2024	Budget	Actual	(Over) Under	% of Budget
Equipment & Facility Maintenance	72	71	1	98.61%
Transportation	362	380	(18)	104.97%
Planning, Scheduling & Marketing	20	14	6	70.00%
Insurance & Safety	10	11	(1)	110.00%
General & Administrative	60	47	13	78.33%
Reflects Actual Total Heads (Not FTEs)	524	523	1	99.81%



GRTC Hours & Overtime (12/16/23-1/27/2024)	Total Hours	Base Hours	Overtime Hours	OT %
Maintenance	14,817.00	14,208.25	608.75	4.28%
Transportation	89,165.06	87,437.78	1,727.28	1.98%
Misc.	938.00	938.00	-	0.00%
	<u>104,920.06</u>	<u>102,584.03</u>	<u>2,336.03</u>	<u>2.28%</u>



GRTC Hours & Overtime (7/2/23-1/27/2024)	Total Hours	Base Hours	Overtime Hours	OT %
Maintenance	71,166.50	66,653.25	4,513.25	6.77%
Transportation	444,159.64	426,955.00	17,204.64	4.03%
Misc.	5,685.50	5,681.50	4.00	0.07%
	<u>521,011.64</u>	<u>499,289.75</u>	<u>21,721.89</u>	<u>4.35%</u>

**GRTC Transit System
STATEMENT OF INCOME
BUDGET VS. ACTUAL**

For the Seven Months Ending January 31, 2024

	Current Month			Fav/ (Unfav)	Year To Date			Fav/ (Unfav)	FY 2024 Annual Budget
	Budget	Actual	Difference		Budget	Actual	Difference		
Operating Revenue:									
Customer Revenue - Fixed Route	\$ -	\$ -	\$ -	F	\$ -	\$ -	\$ -	F	\$ -
Pass Program Revenue	100,000	100,000	0	F	712,409	711,409	(1,000)	U	1,212,409
Charter Revenue	-	-	-	F	-	45,329	45,329	F	-
Advertising Revenue	87,833	-	(87,833)	U	165,833	3,250	(162,583)	U	605,000
Other Operating Revenue	-	-	-	F	-	-	-	F	-
Total Operating Revenue	\$ 187,833	\$ 100,000	\$ (87,833)	U	\$ 878,242	\$ 759,988	\$ (118,254)	U	\$ 1,817,409
Other Income:									
Ridefinders	39,690	26,788	(12,902)	U	297,677	275,411	(22,266)	U	515,974
Interest Income	41,667	88,583	46,917	F	291,667	646,424	354,758	F	500,000
Non-Transportation Income	417	20	(397)	U	2,917	2,269	(648)	U	5,000
Total Other Income	\$ 81,774	\$ 115,391	\$ 33,618	F	\$ 592,261	\$ 924,104	\$ 331,844	F	\$ 1,020,974
Operating Contributions:									
COVID Relief Acts VA2020-023	219,952	235,122	15,170	F	655,556	5,613,329	4,957,773	F	1,764,174
FFCRA Credit	-	-	-	F	-	-	-	F	-
Oper contrib - Federal	1,291,107	33,367	(1,257,740)	U	7,039,888	3,908,626	(3,131,262)	U	13,379,153
Oper contrib - State	2,344,946	1,719,622	(625,324)	U	13,103,167	12,310,784	(792,382)	U	24,827,905
Oper contrib - CVTA	1,909,504	1,909,504	0	F	13,366,529	13,366,529	0	F	22,914,050
Oper contrib - Richmond	734,555	742,279	7,723	F	5,141,888	5,691,329	549,441	F	8,814,665
Oper contrib - Henrico	352,745	353,012	268	F	2,469,212	2,733,865	264,653	F	4,232,935
Oper contrib - Petersburg	16,667	16,667	0	F	116,667	116,667	0	F	200,000
Oper contrib - Chesterfield	219,378	21,235	(198,143)	U	742,762	225,273	(517,489)	U	1,244,989
Oper Contrib Local	-	-	-	F	-	14,436	14,436	F	-
Oper contrib - GRTC Fund Balance	141,344	-	(141,344)	U	989,409	-	(989,409)	U	1,696,129
Total Operating Contributions:	\$ 7,230,199	\$ 5,030,808	\$ (2,199,391)	U	\$ 43,625,077	\$ 43,980,838	\$ 355,761	F	\$ 79,074,000
Net Operating Revenue	\$ 7,499,806	\$ 5,246,199	\$ (2,253,607)	U	\$ 45,095,580	\$ 45,664,931	\$ 569,351	F	\$ 81,912,383
Operating Expenses:									
Equipment & Facility Maintenance	1,303,050	993,201	(309,849)	F	9,007,514	7,750,673	(1,256,841)	F	15,352,868
Transportation	2,300,494	2,609,302	308,808	U	15,958,661	17,215,532	1,256,871	U	27,099,134
Planning, Scheduling & Marketing	1,372,023	183,123	(1,188,900)	F	5,327,231	2,063,511	(3,263,720)	F	10,663,128
Insurance and Safety	258,703	219,736	(38,968)	F	1,782,478	1,450,677	(331,801)	F	3,051,314
General and Administrative	1,258,730	1,142,368	(116,361)	F	9,048,437	7,539,229	(1,509,208)	F	15,462,045
Purchase of Service - Spectran & Van Pool	638,029	747,342	109,313	U	4,466,204	4,808,381	342,178	U	7,656,349
Operating Taxes and Licenses	223,150	227,723	4,573	U	1,547,691	1,532,976	(14,715)	F	2,627,544
Total Operating Expenses	\$ 7,354,180	\$ 6,122,795	\$ (1,231,385)	F	\$ 47,138,215	\$ 42,360,979	\$ (4,777,236)	F	\$ 81,912,383
Change in Net Position	\$ 145,626	\$ (876,596)	\$ (1,022,222)	U	\$ (2,042,635)	\$ 3,303,951	\$ 5,346,587	F	\$ (0)
Operating Ratio	11.67%	9.90%	55.78%		10.18%	10.43%	0.25%		
Farebox Recovery Ratio	1.49%	1.86%	0.37%		1.67%	1.89%	0.22%		

GRTC Transit System
Balance Sheet
As of January 31, 2024

	Current Month January 31, 2024	Prior Month December 31, 2023	Prior Year End June 30, 2023
ASSETS			
Current Assets:			
Cash	\$10,899,853	\$5,780,457	\$12,067,738
Working Funds	118,181	118,181	118,181
Capital Funds	6,964,383	6,892,531	6,451,925
Accounts Receivable, net	9,699,048	9,713,404	5,349,811
Motor Bus Parts Inventory	1,063,377	1,028,303	1,014,500
Gasoline Inventory	9,721	3,792	4,715
Diesel Fuels Inventory	39,582	37,281	61,056
Lubricants Inventory	33,305	44,796	39,951
Prepayments	<u>1,005,186</u>	<u>829,600</u>	<u>534,355</u>
Total Current Assets	\$29,832,635	\$24,448,345	\$25,642,232
Tangible Property:			
Property and Equipment	177,585,724	177,127,386	169,904,905
Accumulated Depreciation	<u>(94,641,278)</u>	<u>(94,241,278)</u>	<u>(91,841,278)</u>
Net Property	\$82,944,446	\$82,886,108	\$78,063,627
Other Assets:			
Restricted Funds (LGIP)	8,492,752	8,492,752	8,492,752
Restricted Funds (CVTA Special Fund)	38,596,000	41,521,473	36,106,151
Intangible Asset - Software, net of amortization	1,492,914	1,307,331	1,299,482
Deferred Outflows GASB 68	17,313,743	17,313,743	17,313,743
Deferred Outflows GASB 75	<u>-</u>	<u>-</u>	<u>-</u>
Total Other Assets	<u>65,895,409</u>	<u>68,635,299</u>	<u>63,212,128</u>
TOTAL ASSETS	<u>\$178,672,490</u>	<u>\$175,969,751</u>	<u>\$166,917,987</u>
LIABILITIES AND CAPITAL			
Current Liabilities:			
Accounts Payable	4,336,940	4,079,750	6,027,435
Wages Payable	2,466,425	2,592,535	2,366,311
Taxes Accrued	130,103	106,858	93,068
Deferred Revenues CVTA	42,610,112	41,582,260	35,816,483
Other Current Liabilities	<u>2,437,158</u>	<u>10,239</u>	<u>579,311</u>
Total Current Liabilities	\$51,980,738	\$48,371,642	\$44,882,608
Non-current Liabilities:			
N/P City, OPEB and GASB 68	\$ 75,725,285	\$ 75,725,285	\$ 75,725,285
Reserves:			
Injuries, Loss, and Damage	<u>621,450</u>	<u>621,450</u>	<u>621,450</u>
Total Reserves	<u>\$621,450</u>	<u>\$621,450</u>	<u>\$621,450</u>
TOTAL LIABILITIES	128,327,473	124,718,377	121,229,343
Capital:			
Common Stock	50,005	50,005	50,005
Paid-In Capital	126,861,295	126,491,057	121,129,047
Fund Balance - Accumulated Depreciation	(94,204,669)	(93,804,669)	(91,404,669)
Fund Balance - GASB 68	(36,089,951)	(36,089,951)	(36,089,951)
Fund Balance	<u>53,728,337</u>	<u>54,604,932</u>	<u>52,004,212</u>
Total Capital	\$ ⁵⁶ 50,345,017	\$ 51,251,374	\$ 45,688,644
TOTAL LIABILITIES AND CAPITAL	<u>\$ 178,672,490</u>	<u>\$ 175,969,751</u>	<u>\$ 166,917,987</u>

Greater Richmond Transit Company
Cash Flow Projection
March 19, 2024

	Actual							Expected		
	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24
Beginning Balance	7,984,254	10,329,366	4,965,018	2,121,781	4,737,173	3,868,280	1,352,766	6,331,061	1,746,372	3,729,998
Revenue										
Advertising Revenue	-	-	-	-	-	-	-	-	-	-
CVTA	5,728,513	-	-	5,728,513	-	-	5,728,513	-	-	5,728,513
Federal	-	-	2,418,712	1,313,857	2,547,732	1,447,857	1,942,803	-	4,951,190	1,500,000
State	-	-	-	-	-	-	-	-	1,750,000	1,750,000
Operating Assistance	1,459,189	1,459,189	1,459,189	1,459,189	1,459,189	1,459,189	1,459,189	1,459,189	1,459,189	1,459,189
Capital	261,692	-	-	646,143	655,749	-	-	-	-	-
Zero Fare	-	-	-	-	-	-	-	-	-	-
Local - Chesterfield	63,471	-	-	63,471	-	-	63,471	-	-	-
LOCAL - COR	-	250,000	-	-	-	4,502,730	2,251,365	-	-	-
LOCAL - HNCO	1,047,382	-	1,058,234	1,058,234	-	-	-	-	1,058,234	-
LOCAL - Peterburg	16,667	16,667	16,667	-	33,333	16,667	-	16,667	16,667	16,667
LOCAL -Bon Secours	-	-	-	-	-	-	-	-	-	-
Ridefinders	37,764	38,736	38,031	57,222	38,421	38,462	37,771	30,560	40,182	-
Other Income	29,812	90,449	81,906	33,682	14,858	46,025	60,119	44,794	26,800	25,000
VCU	-	600,000	-	-	-	-	600,000	-	-	-
	\$ 8,644,489	\$ 2,455,040	\$ 5,072,738	\$ 10,360,310	\$ 4,749,282	\$ 7,510,930	\$ 12,143,231	\$ 1,551,210	\$ 9,302,262	\$ 10,479,369
Expenses										
Wages & Benefits	3,509,863	4,749,065	4,171,605	4,199,838	3,291,109	4,634,428	4,540,307	3,709,259	5,114,889	3,525,000
SGR / Maintenance	568,592	274,508	274,558	311,899	249,476	130,905	300,771	301,656	257,019	300,000
Materials and Supplies	382,242	366,225	235,201	232,773	370,655	379,241	206,145	327,723	298,373	310,000
Casualty & Insurance	297,877	310,669	17,645	(33,150)	136,235	236,023	250,759	160,883	153,030	174,000
Services	341,400	425,786	286,682	764,730	436,714	394,570	584,803	441,647	482,214	460,000
Purchased Services	653,060	68,794	666,882	647,733	698,372	1,241,306	747,175	662,691	688,374	675,000
Utilities	74,149	165,795	59,212	87,969	106,868	170,314	142,554	71,693	122,119	115,000
Travel & Training	7,363	5,715	3,739	12,574	1,848	849	4,184	5,348	4,818	5,000
Miscellaneous	27,869	6,978	4,711	5,292	12,947	46,041	15,265	5,000	7,800	9,000
Capital	436,961	1,445,853	2,195,741	1,515,262	313,951	2,792,768	372,974	450,000	189,999	500,000
	\$ 6,299,377	\$ 7,819,388	\$ 7,915,975	\$ 7,744,918	\$ 5,618,174	\$ 10,026,444	\$ 7,164,936	\$ 6,135,900	\$ 7,318,635	\$ 6,073,000
Cash Position	\$ 10,329,366	\$ 4,965,018	\$ 2,121,781	\$ 4,737,173	\$ 3,868,280	\$ 1,352,766	\$ 6,331,061	\$ 1,746,372	\$ 3,729,998	\$ 8,136,366

GRTC Transit System
CVTA Special Fund Quarterly Report
For the Quarter Ended March 31, 2024

Data through February 29, 2024

Beginning Balance @ December 31, 2023 **\$ 41,521,473.31**

Receipts:

January 25, 2024	GRTC 15% Funds Distribution - Month of December 2023	\$ 2,758,391.90	
February 27, 2024	GRTC 15% Funds Distribution - Month of January 2024	\$ 2,956,383.38	
	GRTC 15% Funds Distribution - Month of February 2024	\$ -	
January 1, 2024	Interest Income WF Treasury Sweep December 2023	\$ 71,050.38	
January 31, 2024	Interest Income LGIP EM- January 2024	\$ 84,635.13	
January 31, 2024	January 2024 LGIP EM Share unrealized gain/(loss)	\$ 23,279.25	
February 1, 2024	Interest Income WF Treasury Sweep January 2024	\$ 59,100.55	
February 29, 2024	Interest Income LGIP EM- February 2024	\$ 86,264.28	
February 29, 2024	February 2024 LGIP EM Share unrealized gain/(loss)	\$ (70,092.74)	
	Interest Income WF Treasury Sweep February 2024		
	Interest Income LGIP EM- March 2024		
	March 2024 LGIP EM Share unrealized gain/(loss)		
			\$ 5,969,012.13

Uses:

Costs incurred in preparing GRTC Regional Public Transportation Plan			\$ -
	Michael Baker International Invoice 114XXXX - RPTP		
	Michael Baker International Invoice 114XXXX - RPTP		
	Michael Baker International Invoice 114XXXX - RPTP		
Costs incurred in preparing GRTC Micromobility Plan			\$ (20,151.14)
	Four Square Invoice 06884 Microtransit Implementation Plan	\$ (4,184.36)	
	Four Square Invoice 06885 Microtransit Implementation Plan	\$ (6,474.60)	
	Four Square Invoice 06719 Microtransit Implementation Plan	\$ (9,492.18)	

GRTC Operating and Capital Expense

GRTC Operating Expense Qtr 3 FY2024 Draw	\$ (5,728,512.50)	
GRTC Capital Expense Qtr 3 FY2024 Local Share Draw	\$ (123,658.75)	
Subtotal GRTC Operating and Capital Expense		\$ (5,852,171.25)

Ending Balance @ February 29, 2024 **\$ 41,618,163.05**

Fund Balance Composition @ February 29, 2024

Unrestricted Funds	\$ -
Restricted Funds: GRTC FY2021 Regional Public Transportation Plan preparation	\$ 22,250.69
Restricted Funds: GRTC FY2022 Regional Public Transportation Plan preparation	\$ 200,000.00
Restricted Funds: GRTC FY2022 Regional On Demand Micromobility Study	\$ -
Restricted Funds: GRTC FY2023 Regional Public Transportation Plan preparation	\$ 200,000.00
Restricted Funds: GRTC FY2023 On Demand Micromobility Study	\$ 99,312.65
Restricted Funds: GRTC FY2024 Regional Public Transportation Plan preparation	\$ 93,750.00
Restricted Funds: GRTC FY2024 On Demand Micromobility Study	\$ 93,750.00
Restricted Funds: GRTC FY2024/FY2025 GRTC Operating and Capital Expenses	\$ 40,909,099.71
	<u>\$ 41,618,163.05</u>

CVTA Funds:

Balance @ February 29, 2024 in Wells Fargo	\$ 100,000.00
Balance @ February 29, 2024 in Wells Fargo Treasury Sweep	\$ 18,231,199.60
Balance @ February 29, 2024 in LGIP EM	\$ 23,286,963.45
	<u>\$ 41,618,163.05</u>

Wells Fargo Balance at February 29, 2024 **\$ 18,331,199.60**

Restricted Funds: GRTC FY2021 Regional Public Transportation Plan preparation	\$ 22,250.69
Restricted Funds: GRTC FY2022 Regional Public Transportation Plan preparation	\$ 200,000.00
Restricted Funds: GRTC FY2022 Regional On Demand Micromobility Study	\$ -
Restricted Funds: GRTC FY2023 Regional Public Transportation Plan preparation	\$ 200,000.00
Restricted Funds: GRTC FY2023 On Demand Micromobility Study	\$ 99,312.65
Restricted Funds: GRTC FY2024 Regional Public Transportation Plan preparation	\$ 93,750.00
Restricted Funds: GRTC FY2024 On Demand Micromobility Study 58	\$ 93,750.00
Surplus - Available for Investment - Treasury Sweep or LGIP	\$ 17,622,136.26