

A regular meeting of the Board of Directors of the GRTC, Old Dominion Transit Management Company (ODTMC), and RideFinders will be held concurrently at 8:00 a.m. July 16, 2024, at GRTC, 301 East Belt Boulevard, 3rd Floor Conference Room, Richmond, Virginia. Video and audio of the meeting will be streamed live online and recorded for later viewing at the following web address: <https://youtube.com/live/TpMRwJXggig?feature=share>.

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- VIII. Board Chair’s Report

- IX. Other Business

- X. Adjourn

**MINUTES
JUNE 18, 2024
GRTC BOARD OF DIRECTORS
BOARD MEETING**

Members Present: Tyrone E. Nelson, Chair, County of Henrico
Andreas Addison, Vice Chair, City of Richmond
Barbara K. Smith, Secretary/Treasurer, County of Chesterfield
Dave Anderson, County of Chesterfield
Todd Eure, County of Henrico
Jim Ingle, County of Chesterfield
Ellen Robertson, City of Richmond
Lincoln Saunders, City of Richmond
Daniel Schmitt, County of Henrico

Others Present: Bonnie Ashley, General Counsel
Sheryl Adams, Chief Executive Officer
Adrienne Torres, Chief of Staff
Kevin Hernandez, Chief Operating Officer
Frank Adarkwa, Director of Planning & Schedules
Tim Barham, Director of Transportation
Anthony Carter, Director of Safety
Joe Dillard, Director of Equitable Innovation & Legislative Policy
Dexter Hurt, Director of Information Systems
Mike Hurt, Interim Director of Marketing and Communications
Marc René, Director of Finance
Cherika Ruffin, Interim Executive Director of RideFinders
Tonya Thompson, Director of Procurement
Monica Carter, Safety and Service Compliance Manager
Karen Hastings, Finance
Savannah Monet, Operator
Patricia Robinson, Planning Manager
Janice Witt, Executive Assistant
Maurice Carter, President ATU Local 1220
Jahmyia Davis, Partnership for the Future
Ken Lantz, PlanRVA
Stephanie Power, RVA Rapid Transit
Faith Walker, RVA Rapid Transit
David Ware, Specialized Transportation

I. Call to Order & Introductions

This meeting of the Board of Directors and the GRTC Transit System, Old Dominion Transit Management Company (ODTMC), and RideFinders was called to order on June 18, 2024, by Chairman Nelson, at 8AM. The meeting was held at GRTC, 3rd Floor Conference Room, 301 East Belt Boulevard, Richmond, Virginia. Video and audio of the meeting will be streamed live online and recorded for later viewing at the following web address:

<https://www.youtube.com/watch?v=dhcKb7tS3vg>.

II. Public Comments

The public notice, meeting agenda, and agenda attachments for this June 18, 2024 meeting of the Boards of GRTC, RideFinders, and Old Dominion Transit Management Company were posted at rideGRTC.com.

Janetta, RVA Rapid Transit

It would be nice to get a bus early on the weekend in the area that I live, which is in Church Hill off 25th Street. It's nothing that comes a certain time over that way and a lot of people, like myself, have to work on the weekends. That's the hassle-trying to get back and forth to work on time, and you're late.

Kelly, RVA Rapid Transit

I don't have any kind of income coming in-after my husband passed, I didn't get his disability check. So that helps me out getting to my doctor's appointments. When I heard zero fare was going to extend longer, I was so happy! I rely on the bus.

Maurce Carter, President ATU Local 1220

I'm here today to talk about disrespect of employees. You know we work by the Collective Bargaining Agreement that's an agreement between the Union and the Company for the employees. I represent National Express and GRTC. At National Express, they are disrespecting employees and I have filed a couple of unfair labor practice charges against them and before the ink good dry they violated them again. Why do we keep having employees disrespected?

III. Board Meeting Minutes – May 21, 2024

Mr. Schmitt motioned to approve the May 21, 2024 Board Meeting minutes, Mr. Saunders seconded, and the motion carried unanimously.

IV. Consent Agenda

- A. Onboard Camera Equipment
- B. Change Order to Add Technology on the New Buses
- C. Title VI

Ms. Robertson motioned to approve the Consent Agenda, Mr. Anderson seconded, and the motion carried unanimously.

V. Operational Updates

- A. Operational Performance – Mr. Hernandez updated the Board on the Operational Performance on the following departments:
 - *Transportation* – Staffing has remained consistent month over month and at the end of May we were 95% staffed. We are still actively recruiting and training new operators to continue to meet our service goals for the remainder of the year.
 - *Maintenance* – Preventive Maintenance for May was 98% with a goal of 80%.
 - *Risk Management* – Preventable accidents across the entire GRTC system have continued to trend downward month over month; however, we have seen a recent rise in preventable passenger related incidents that are preventable on fixed route that our transportation and risk management teams are working to address.
 - *Customer Service* – Feedback has remained consistent month over month with complaints about passing passengers which will be our area of priority to address. There were 15 commendations across the entire system.
 - *Specialized Transportation* – We have seen late schedules as a complaint for specialized and we will be working with WeDriveU and Via which are our contractors and vendors to help mitigate.

- *Microtransit* – We will be launching our new microtransit division at the end of the month along with our new zone in Sandston. We will also be graduating 19 new non-CDL operators into this new division.

B. Ridership Performance – Mr. Adarkwa gave a review of the ridership performance. Below are a few highlights:

- *Pulse* – Ridership for May 2024 was 157,072 which was a decrease of 4.40% from April 2024 and a 9.46% increase from May 2023.
- *Express Routes* – Ridership for May 2024 was 8,574 which was an increase of 3.00% from April 2024 and a 1.63% increase from May 2023.
- *Local Fixed Route* – Ridership for May 2024 was 816,130 which was an increase from April 2024 and a 21.74% increase from May 2023.
- *Link Microtransit* – There are five existing zones for the Link and they are Azalea (started November 13, 2023), Cloverdale (started March 11, 2024), Ashland (started March 18, 2024), Powhatan (started March 25, 2024), and Sandston (started July 1, 2024). The ridership for May 2024 for Azalea – 2,703; Cloverdale – 283; Powhatan – 18; and Ashland – 1,948.

VI. Chief Executive Officer Report

- Ms. Adams recognized the June Employees of the Month – Doug Bauserman (Mechanic – 37 years of service), Savannah Monet (Operator – 17 years of service) and Karen Hastings (Finance – 22 years of service).

VII. Board Chair’s Report

No report.

VIII. Executive Session

Mr. Anderson moved that GRTC’s Board of Directors hold a closed meeting pursuant to Section 2.2-3711(A)(1) of the Code of Virginia for the discussion and consideration of the performance of and specific performance goals for the Chief Executive Officer of GRTC. The motion was seconded by Mr. Saunders, and the motion carried unanimously.

Mr. Anderson moved that this closed meeting was convened pursuant to the Virginia Freedom of Information Act and that, according to Sections 2.2-3712 of the Code of Virginia, it was conducted in conformity with Virginia law and that nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be discussed under the provisions of the Virginia Freedom of Information Act cited in that motion. Mr. Nelson requested a Roll Call Vote which was unanimous.

IX. Adjourn

There being no further business, the meeting adjourned at 9:06AM.

APPROVED:

Tyrone E. Nelson, Chair
GRTC Board of Directors

Date

Meeting Date: July 16, 2024

CONSENT AGENDA ITEMS

- Transit Strategic Plan (TSP) – Frank Adarkwa
- Maintenance Hose and Reels – Tony Byrd
- Annual Liability Insurance Premium – Tony Carter
- City of Richmond Smart Scale Application – Adrienne Torres
- Short Term Disability Insurance – John Zinzarella



Meeting Date: July 16, 2024
Consent Agenda: Transit Strategic Plan (TSP)

BACKGROUND:

In 2018, the General Assembly of Virginia passed a law requiring transit agencies, such as GRTC, operating in urbanized areas to develop a Transit Strategic Plan (TSP). This was in response to the rapid growth leading to new settlements and changes in commuting patterns throughout the Commonwealth of Virginia. The TSP ensures that transit services are planned to meet the unique mobility requirements of communities across the State. It is a strategic roadmap that allows transit agencies to evaluate and adjust their services and networks in response to shifts in demand, all within the existing financial framework of each agency's service area. The TSP provides a foundation for future funding requests, directly advising transit agency's programming process in the years that follow its adoption. The TSP is developed under the Virginia Department of Rail and Public Transportation (DRPT) guidelines.

GRTC has developed its initial TSP in compliance with state regulations. This plan is a vital tool that will shape the future of transit services throughout the wider Richmond area. Its objective is to identify essential enhancements to transit services and guarantee that they meet the evolving needs of the service area. The development of the TSP involved gathering input from the community, stakeholders, and GRTC staff. This memo includes a summary of planned improvements, modifications, and prioritization of service, operating, and capital priorities within 10 years of the TSP. The summaries have been presented to GRTC's Development Committee. In addition, GRTC has formally submitted its FY2025 priorities from the TSP (regional public transportation plan) to the Technical Advisory of the Central Virginia Transportation Authority (CVTA), and this submission has been approved.

PLANNED SERVICE IMPROVEMENTS:

The TSP guidelines stipulate that each planned change to transit service must be accompanied by a timeframe, along with estimated capital and operating costs. The GRTC TSP timeframes are defined as follows:

- Short-term: FY 2025 – FY 2027
- Mid-term: FY 2028 – FY 2031
- Long-term: FY 2032 – FY 2034
- Out Years – Beyond FY 2034

Planned improvements within the ten years of the TSP, through FY 2034, are financially constrained and phased over the ten-year horizon. Additional improvements beyond the constrained ten years are included in the “out years” of the plan, to be implemented in a future timeframe (and are considered unfunded/unconstrained). In addition to route-by-route explanations of planned improvements, the TSP addresses impact on equity, operational needs, and capital planning brought on by changes in bus service. Factors impacting implementation are also captured. The planned improvements are designed to improve efficiency and performance to make GRTC bus service more efficient, reliable, and attractive to current and

potential bus customers. In addition to outlining customer-facing changes to service like span and frequency, the TSP estimated changes to revenue miles, revenue hours, and peak vehicle needs to provide context for the resources required by each route’s improvements.

By FY 2034, the planned service improvements will expand GRTC’s transit services significantly relative to today:

- 80 percent increase in annual revenue hours.
- 9.2 percent increase in service area (defined as ¼-mile from fixed routes, express route stops, and microtransit zones).
- 9.7 percent increase in paratransit coverage area (defined as ¾-mile from fixed routes or express stops).
- 39 percent estimated increase in annual ridership.

PRIORITIZATION OF PLANNED SERVICE IMPROVEMENTS:

The prioritization process built upon GRTC’s FY 2024 planned service and balanced annual service increases with manageable increases in operating and capital costs. Service changes would be implemented incrementally, and not all changes will be implemented by the end of the plan in FY 2034, allowing for some service changes to be completed in future years (those changes in the “Out Years” are considered outside of the financially constrained plan).

Table 1 below presents the prioritized list of planned service improvements for the years encompassing the TSP. The table is divided into four periods: “short-term,” “mid-term,” “long-term,” and “out years.” The table details essential information for the phase of improvements year by year, including service improvements, routes impacted by system changes, and additional revenue miles, hours, and vehicles needed to operate the service. The operational impact of microtransit zones is included in revenue hours estimates only; GRTC has not projected revenue miles for the zones, and the vehicles required are of a different type.

Table 1: Prioritization Planned Service Improvements

Time Frame	Year	Key Service Improvements	Routes/Zones Impacted	Approximate Change in Revenue Hours	Approximate Change in Revenue Miles	Additional Peak Vehicle Need
Short-Term	FY 2025	Route 1 extension to VCCS, frequent peak service on 7A and 7B	1, 7A, 7B	84,400	265,600	4
	FY 2026	Alignment changes, improved headways and spans, eliminated routes, and introduction of microtransit zones	3B, 5, 12, 19, 50, 56, 77, 78, 82x, 86, 87, 88, Pulse, Broad Rock Zone, White Oak-Montrose Zone	21,600	160,700	3
	FY 2027	Pulse extension to Parham and related realignments, Route 92 implementation	19, 50, 76, 79, 92, Pulse	37,200	386,800	6
	Short-Term Total			143,100 additional revenue hours	813,100 additional revenue miles	13 additional vehicles

Time Frame	Year	Key Service Improvements	Routes/Zones Impacted	Approximate Change in Revenue Hours	Approximate Change in Revenue Miles	Additional Peak Vehicle Need
Mid-Term	FY 2028	Alignment changes, headway, and span improvements	5, 18, 20, 92, 95x	24,600	309,500	5
	FY 2029	Introduction of North-South BRT and related realignments	1, 1A, 1B, 1C, 2B, North-South BRT	85,000	847,100	11
	FY 2030	Headway improvements	2A, 2B	34,000	328,700	5
	FY 2031	Span and headway improvements, increasing service on Routes 3A and 3B to replace Route 3C	3A, 3B, 3C, 5, 14, 18, 20, 92	30,500	336,400	4
	Mid-Term Total				174,000 additional revenue hours	1,821,700 additional revenue miles
Long-Term	FY 2032	Headway improvements and introduction of express routes	4A, 4B, 12, 30x, 91, Airport Express	32,600	425,400	6
	FY 2033	Headway and span improvements, Route 8 introduction	2A, 2B, 2C, 5, 7A, 7B, 8, 12, 19, 29x, 78, 79,	31,100	331,500	2
	FY 2034	Headway and span improvements, alignment changes	3B, 5, 7A, 7B, 12, 14, 18, 19, 79, 87, 91	31,800	402,100	1
	Long-Term Total				95,500 additional revenue hours	1,159,000 additional revenue miles
Out Years (not funded within the financially constrained TSP)		Extensions of North-South and Pulse BRT, introduction of microtransit zones	North-South BRT, Pulse BRT, East End-Mechanicsville Zone, Highland Park Zone, Hull-Midlothian Zone	128,800 additional revenue hours	1,342,600 additional revenue miles	21 additional vehicles

OPERATIONAL NEEDS:

Table 2 below provides a breakdown of the operational changes and requirements by year and route to facilitate the implementation of recommended service adjustments. The table displays the changes in revenue hours and revenue miles for each route compared to the previous year. It also includes the additional peak vehicles needed for each route. Revenue hours, miles, or vehicle needs in parentheses represent a reduction. Because GRTC's service changes do not align with the fiscal calendar, the estimated revenue hours for each route are prorated in the year of implementation, reflecting the portion of the fiscal year in which the route will operate

with the described changes. Consequently, each year includes a row for “Other Routes,” which summarizes the increases or decreases in revenue hours and revenue miles resulting from no longer prorating the changes that occurred in the previous fiscal year.

Table 2: Service Expansion and Reduction by Fiscal Year

Year	Route/Zone	Description of Changes	Approximate Change in Revenue Hours	Approximate Change in Revenue Miles	Additional Peak Vehicle Need
FY 2025	Route 1	Alignment change	7,800	141,000	2
	Route 7A	Alignment change, weekday headway improvements	5,700	84,400	1
	Route 7B	Alignment change, weekday headway improvements	3,200	40,200	1
	Other Routes	Prorated hours and miles from previous year’s service changes	67,400	232,000	-
FY 2026	Route 3B	Alignment change	1,600	17,800	-
	Route 5	Alignment change	4,600	44,500	5
	Route 12	Weekday and weekend span improvements, weekday headway improvements	1,400	34,700	-
	Route 19	Sunday span improvement	900	9,500	-
	Route 50	Weekday and weekend span improvements, weekday and weekend headway improvements	3,300	51,400	1
	Route 56	Eliminated	(1,200)	(15,700)	(1)
	Route 77	Eliminated	(6,500)	(63,100)	(2)
	Route 78	Weekday headway improvements	3,600	29,400	1
FY 2026	Route 82x	Alignment change, added trips	500	11,700	-
	Route 3B	Eliminated	(5,200)	(53,400)	(1)
	Route 87	Alignment change, weekend span improvement, weekday headway improvements	3,000	55,400	2
	Route 88	Eliminated	(2,300)	(31,200)	(2)

Year	Route/Zone	Description of Changes	Approximate Change in Revenue Hours	Approximate Change in Revenue Miles	Additional Peak Vehicle Need
	Pulse BRT	Saturday headway improvements	1,400	16,600	-
	Broad Rock Zone	Introduce microtransit service	8,300	N/A	N/A
	White Oak-Montrose Zone	Introduce microtransit service	4,800	N/A	N/A
	Other Routes	Prorated hours and miles from previous year's service changes	3,300	53,100	-
FY 2027	Route 19	Alignment change	(15,600)	(178,300)	(3)
	Route 50	Alignment change	11,800	118,500	2
	Route 76	Eliminated	(6,900)	(62,200)	(4)
	Route 79	Alignment change, weekday and weekend span improvements	4,800	61,700	1
	Route 92	Introduce service	10,500	154,600	4
	Pulse BRT	Alignment change, weekday and weekend headway improvements	30,000	286,400	6
	Other Routes	Prorated hours and miles from previous year's service changes	2,700	6,100	-
FY 2028	Route 5	Weekday and weekend span improvements	600	5,000	-
	Route 18	Alignment change, weekday headway improvements	2,800	28,000	1
	Route 20	Weekday and weekend headway improvements	11,400	161,900	4
	Route 92	Introduce weekend service	5,100	67,900	-
	Route 95x	Alignment change	100	4,600	-
	Other Routes	Prorated hours and miles from previous year's service changes	4,500	42,100	-
FY 2029	Route 1	Weekday and weekend span improvements, weekday and weekend headway changes	(3,800)	(31,200)	(2)

Year	Route/Zone	Description of Changes	Approximate Change in Revenue Hours	Approximate Change in Revenue Miles	Additional Peak Vehicle Need
	Route 1A	Alignment change, weekday and weekend headway improvements	10,000	112,700	1
	Route 1B	Alignment change, weekday and Saturday span improvements, introduce Sunday service	(1,500)	12,000	(2)
	Route 1C	Alignment change, Sunday headway improvements	(7,800)	(78,700)	(2)
	Route 2B	Alignment change	(300)	(2,800)	-
	North-South BRT	Introduce service	84,900	787,800	16
	Other Routes	Prorated hours and miles from previous year's service changes	3,600	47,300	-
FY 2030	Route 2A	Weekday headway improvements	9,200	84,700	2
	Route 2B	Weekday headway improvements	8,400	83,400	3
	Other Routes	Prorated hours and miles from previous year's service changes	16,300	160,600	-
FY 2031	Route 3A	Alignment change, weekday and Saturday span improvements, introduce Sunday service	6,900	94,900	-
	Route 3B	Alignment change, weekday and Saturday span improvements, introduce Sunday service	11,800	149,200	-
	Route 3C	Eliminated	(9,600)	(111,500)	-
	Route 5	Weekday headway improvements, introduce weekend service on long pattern	5,100	38,200	3
	Route 14	Weekday and weekend span improvements, weekday headway improvements	4,600	43,700	1
	Route 18	Weekday span improvements, introduce weekend service	5,000	46,000	-
	Route 20	Saturday headway improvements	1,900	27,800	-

Year	Route/Zone	Description of Changes	Approximate Change in Revenue Hours	Approximate Change in Revenue Miles	Additional Peak Vehicle Need
	Route 92	Saturday headway improvements	1,200	14,400	-
	Other Routes	Prorated hours and miles from previous year's service changes	3,500	33,700	-
FY 2032	Route 4A	Weekday and Saturday headway improvements	3,400	33,400	1
	Route 4B	Weekday and Saturday headway improvements	3,400	32,800	1
	Route 12	Weekday headway improvements	4,400	35,600	-
	Route 30x	Introduce service	800	15,700	1
	Route 91	Weekday and weekend span improvements, weekday headway improvements	3,600	49,800	-
	Airport Express	Introduce service	11,600	197,600	3
	Other Routes	Prorated hours and miles from previous year's service changes	5,400	60,500	-
FY 2033	Route 2A	Weekday and weekend span improvements, Saturday headway improvements	2,000	24,900	-
	Route 2B	Saturday span and headway improvements	1,600	19,900	-
	Route 2C	Saturday span improvements	-	(3,300)	-
	Route 5	Weekday and Saturday headway improvements	2,300	20,000	-
	Route 7A	Weekday and weekend span improvements	1,000	12,100	-
	Route 7B	Weekday and weekend span improvements	1,400	14,000	-
	Route 8	Introduce service	7,900	58,100	2
	Route 12	Weekday and Saturday headway improvements	4,900	39,800	-
	Route 19	Weekday and Sunday span improvements	1,500	22,100	-
	Route 29x	Alignment change	900	21,500	-

Year	Route/Zone	Description of Changes	Approximate Change in Revenue Hours	Approximate Change in Revenue Miles	Additional Peak Vehicle Need
	Route 78	Weekend span improvements, Saturday headway improvements	1,000	12,000	-
	Route 79	Weekday and weekend span improvements	2,100	24,500	-
	Other Routes	Prorated hours and miles from previous year's service changes	4,600	65,900	-
FY 2034	Route 3B	Alignment change	1,100	20,400	-
	Route 5	Weekend span and headway improvements	3,300	35,100	-
	Route 7A	Saturday headway improvements	1,400	17,100	-
	Route 7B	Saturday headway improvements	900	14,800	-
	Route 12	Sunday headway improvements	2,400	25,600	-
	Route 14	Weekday and Saturday headway improvements	6,200	68,400	-
	Route 18	Weekend span and headway improvements	3,200	37,500	-
	Route 19	Sunday headway improvements	1,600	23,800	-
	Route 79	Weekday and Saturday headway improvements	3,700	61,100	1
	Route 87	Weekday and Saturday headway improvements	4,400	56,500	-
	Route 91	Saturday headway improvements	1,200	15,200	-
	Other Routes	Prorated hours and miles from previous year's service changes	2,700	26,600	-
Out Years	North-South BRT	Alignment change	51,800	775,500	13
	Pulse BRT	Alignment change	33,500	497,100	8
	East End-Mechanicsville Pike Zone	Introduce microtransit service	16,000	N/A	N/A
	Highland Park Zone	Introduce microtransit service	6,700	N/A	N/A
	Hull-Midlothian Zone	Introduce microtransit service	15,500	N/A	N/A

Year	Route/Zone	Description of Changes	Approximate Change in Revenue Hours	Approximate Change in Revenue Miles	Additional Peak Vehicle Need
	Other Routes	Prorated hours and miles from previous year's service changes	5,200	70,000	-

Year	Route/Zone	Description of Changes	Approximate Change in Revenue Hours	Approximate Change in Revenue Miles	Additional Peak Vehicle Need
FY 2025	Route 1	Alignment change	7,800	141,000	2
	Route 7A	Alignment change, weekday headway improvements	5,700	84,400	1
	Route 7B	Alignment change, weekday headway improvements	3,200	40,200	1
	Other Routes	Prorated hours and miles from previous year's service changes	67,400	232,000	-
FY 2026	Route 3B	Alignment change	1,600	17,800	-
	Route 5	Alignment change	4,600	44,500	5
	Route 12	Weekday and weekend span improvements, weekday headway improvements	1,400	34,700	-
	Route 19	Sunday span improvement	900	9,500	-
	Route 50	Weekday and weekend span improvements, weekday and weekend headway improvements	3,300	51,400	1
	Route 56	Eliminated	(1,200)	(15,700)	(1)
	Route 77	Eliminated	(6,500)	(63,100)	(2)
	Route 78	Weekday headway improvements	3,600	29,400	1
FY 2026	Route 82x	Alignment change, added trips	500	11,700	-
	Route 3B	Eliminated	(5,200)	(53,400)	(1)
	Route 87	Alignment change, weekend span improvement, weekday headway improvements	3,000	55,400	2

Year	Route/Zone	Description of Changes	Approximate Change in Revenue Hours	Approximate Change in Revenue Miles	Additional Peak Vehicle Need
	Route 88	Eliminated	(2,300)	(31,200)	(2)
	Pulse BRT	Saturday headway improvements	1,400	16,600	-
	Broad Rock Zone	Introduce microtransit service	8,300	N/A	N/A
	White Oak-Montrose Zone	Introduce microtransit service	4,800	N/A	N/A
	Other Routes	Prorated hours and miles from previous year's service changes	3,300	53,100	-
FY 2027	Route 19	Alignment change	(15,600)	(178,300)	(3)
	Route 50	Alignment change	11,800	118,500	2
	Route 76	Eliminated	(6,900)	(62,200)	(4)
	Route 79	Alignment change, weekday and weekend span improvements	4,800	61,700	1
	Route 92	Introduce service	10,500	154,600	4
	Pulse BRT	Alignment change, weekday and weekend headway improvements	30,000	286,400	6
	Other Routes	Prorated hours and miles from previous year's service changes	2,700	6,100	-
FY 2028	Route 5	Weekday and weekend span improvements	600	5,000	-
	Route 18	Alignment change, weekday headway improvements	2,800	28,000	1
	Route 20	Weekday and weekend headway improvements	11,400	161,900	4
	Route 92	Introduce weekend service	5,100	67,900	-
	Route 95x	Alignment change	100	4,600	-
	Other Routes	Prorated hours and miles from previous year's service changes	4,500	42,100	-
FY 2029	Route 1	Weekday and weekend span improvements, weekday and weekend headway changes	(3,800)	(31,200)	(2)

Year	Route/Zone	Description of Changes	Approximate Change in Revenue Hours	Approximate Change in Revenue Miles	Additional Peak Vehicle Need
	Route 1A	Alignment change, weekday and weekend headway improvements	10,000	112,700	1
	Route 1B	Alignment change, weekday and Saturday span improvements, introduce Sunday service	(1,500)	12,000	(2)
	Route 1C	Alignment change, Sunday headway improvements	(7,800)	(78,700)	(2)
	Route 2B	Alignment change	(300)	(2,800)	-
	North-South BRT	Introduce service	84,900	787,800	16
	Other Routes	Prorated hours and miles from previous year's service changes	3,600	47,300	-
FY 2030	Route 2A	Weekday headway improvements	9,200	84,700	2
	Route 2B	Weekday headway improvements	8,400	83,400	3
	Other Routes	Prorated hours and miles from previous year's service changes	16,300	160,600	-
FY 2031	Route 3A	Alignment change, weekday and Saturday span improvements, introduce Sunday service	6,900	94,900	-
	Route 3B	Alignment change, weekday and Saturday span improvements, introduce Sunday service	11,800	149,200	-
	Route 3C	Eliminated	(9,600)	(111,500)	-
	Route 5	Weekday headway improvements, introduce weekend service on long pattern	5,100	38,200	3
	Route 14	Weekday and weekend span improvements, weekday headway improvements	4,600	43,700	1
	Route 18	Weekday span improvements, introduce weekend service	5,000	46,000	-
	Route 20	Saturday headway improvements	1,900	27,800	-

Year	Route/Zone	Description of Changes	Approximate Change in Revenue Hours	Approximate Change in Revenue Miles	Additional Peak Vehicle Need
	Route 92	Saturday headway improvements	1,200	14,400	-
	Other Routes	Prorated hours and miles from previous year's service changes	3,500	33,700	-
FY 2032	Route 4A	Weekday and Saturday headway improvements	3,400	33,400	1
	Route 4B	Weekday and Saturday headway improvements	3,400	32,800	1
	Route 12	Weekday headway improvements	4,400	35,600	-
	Route 30x	Introduce service	800	15,700	1
	Route 91	Weekday and weekend span improvements, weekday headway improvements	3,600	49,800	-
	Airport Express	Introduce service	11,600	197,600	3
	Other Routes	Prorated hours and miles from previous year's service changes	5,400	60,500	-
FY 2033	Route 2A	Weekday and weekend span improvements, Saturday headway improvements	2,000	24,900	-
	Route 2B	Saturday span and headway improvements	1,600	19,900	-
	Route 2C	Saturday span improvements	-	(3,300)	-
	Route 5	Weekday and Saturday headway improvements	2,300	20,000	-
	Route 7A	Weekday and weekend span improvements	1,000	12,100	-
	Route 7B	Weekday and weekend span improvements	1,400	14,000	-
	Route 8	Introduce service	7,900	58,100	2
	Route 12	Weekday and Saturday headway improvements	4,900	39,800	-
	Route 19	Weekday and Sunday span improvements	1,500	22,100	-
	Route 29x	Alignment change	900	21,500	-

Year	Route/Zone	Description of Changes	Approximate Change in Revenue Hours	Approximate Change in Revenue Miles	Additional Peak Vehicle Need
	Route 78	Weekend span improvements, Saturday headway improvements	1,000	12,000	-
	Route 79	Weekday and weekend span improvements	2,100	24,500	-
	Other Routes	Prorated hours and miles from previous year's service changes	4,600	65,900	-
FY 2034	Route 3B	Alignment change	1,100	20,400	-
	Route 5	Weekend span and headway improvements	3,300	35,100	-
	Route 7A	Saturday headway improvements	1,400	17,100	-
	Route 7B	Saturday headway improvements	900	14,800	-
	Route 12	Sunday headway improvements	2,400	25,600	-
	Route 14	Weekday and Saturday headway improvements	6,200	68,400	-
	Route 18	Weekend span and headway improvements	3,200	37,500	-
	Route 19	Sunday headway improvements	1,600	23,800	-
	Route 79	Weekday and Saturday headway improvements	3,700	61,100	1
	Route 87	Weekday and Saturday headway improvements	4,400	56,500	-
	Route 91	Saturday headway improvements	1,200	15,200	-
	Other Routes	Prorated hours and miles from previous year's service changes	2,700	26,600	-
Out Years	North-South BRT	Alignment change	51,800	775,500	13
	Pulse BRT	Alignment change	33,500	497,100	8
	East End-Mechanicsville Pike Zone	Introduce microtransit service	16,000	N/A	N/A
	Highland Park Zone	Introduce microtransit service	6,700	N/A	N/A
	Hull-Midlothian Zone	Introduce microtransit service	15,500	N/A	N/A

Year	Route/Zone	Description of Changes	Approximate Change in Revenue Hours	Approximate Change in Revenue Miles	Additional Peak Vehicle Need
	Other Routes	Prorated hours and miles from previous year's service changes	5,200	70,000	-

HIGHLIGHTS:

- This is GRTC's first Transit Strategic Plan (TSP), as required by the Virginia Department of Rail and Public Transportation.
- The TSP has helped GRTC thoroughly review and assess its transit service and the setting within which it operates.
- Through the TSP, GRTC has developed service, capital, and financial recommendations to help the agency achieve its goals and objectives.
- The TSP has set the stage for continued success and improved regional transit access across a 10-year planning horizon.

RECOMMENDATION:

That the Board of Directors approves GRTC's Transit Strategic Plan (TSP) to serve as a strategic roadmap that will enable the agency to evaluate and adjust its services and networks in response to shifts in demand and needs throughout its service area.

 Barbara K. Smith, Secretary
 GRTC Board of Directors

 Date



Meeting Date: July 16, 2024
Consent Agenda: Hose and Reel Exhaust Removal System

BACKGROUND:

The GRTC maintenance facility was built in 2010 and has operated on a 24/7 365 schedule for the last 14 years. The original reel and hoses that were installed were not rated for the temperature of the CNG buses at 1,200 degrees. As a result of the extreme wear and tear, they need to be replaced. Staff issued a Request for Quotes for Hose and Reel Exhaust Removal System on June 21, 2024.

HIGHLIGHTS:

- Quotes were issued to 15 qualified companies. Staff received two bids.
- The Air Cleaning Specialist submitted the lowest, responsive and responsible quote at a cost of \$125,691.92.
- The contractor shall provide all labor, materials and equipment to install the new Hose and Reel Exhaust Removal System.

RECOMMENDATION:

That the Board of Directors authorizes the CEO to issue a purchase order to Air Cleaning Specialist for a total cost of \$125,691.92 for the purchase and installation of the Hose and Reel Exhaust Removal System.

Barbara Smith, Secretary
GRTC Board of Directors

Date



Meeting Date: July 16, 2024
 Consent Agenda: Annual Liability Insurance Premium Contract Award

BACKGROUND:

Annually, GRTC must renew liability coverages for Employment Practices, Fiduciary Liability, Crime Insurance, Cyber Liability Insurance, Professional Liability, and Storage Tank Liability Coverages. GRTC contracts with Arthur J. Gallagher as GRTC’s insurance broker to request and review proposals from insurance companies for these policies.

HIGHLIGHTS:

Below is a spreadsheet which shows recent year coverages and policy premiums. There is a slight increase in premiums for Employment Practices and Storage Tank Liability and a slight decrease in premiums for Professional and Crime Liability Policy premiums. Early indications showed that we would have an increase in certain policies. This can be attributed to overall economic inflation, reinsurance cost and litigation trends.

	8-1-2021	8-1-2022	8-1-2023	8-1-2024	% Change
<i>Fiduciary Liability</i>					
Limit	\$5,000,000	\$5,000,000	\$5,000,000	\$5,000,000	
Premium	\$91,842	\$100,990	\$100,990	\$100,990	0.00%
<i>Employment Practices</i>					
Premium	\$25,855	\$25,855	\$25,855	\$26,476	2.40%
<i>Crime</i>					
Premium	\$9,697	\$9,697	\$9,697	\$9,683	-0.14%
<i>Cyber - \$1m Limit</i>					
Revenue	\$55,669,525	\$57,645,250	\$82,909,371	\$81,912,382	-1.20%
Premium	\$12,769	\$14,932	\$14,689		0.00%
<i>Professional Liability</i>					
Premium	\$ 17,317	\$ 17,820	\$19,654	\$18,623	-5.25%
<i>Storage Tanks</i>					
Premium		\$1,873	\$1,799	\$1,814	0.83%
Total	\$157,480	\$171,167	\$172,684	\$157,586	0.00%

RECOMMENDATION:

Currently, we are still waiting on a renewal quote for our Cyber Liability Policy. Based on market indications, GRTC staff are confident that we can renew all the policies listed for less than \$200,000; therefore, GRTC staff request that the Board of Directors approve the CEO to enter policy contracts for Employment Practices, Fiduciary Liability, Crime Insurance, Cyber Insurance, Professional Liability, and Storage Tank Liability Coverages in the amount not to exceed \$200,000.

Barbara Smith, Secretary
GRTC Board of Directors

Date



Meeting Date: July 16, 2024
Consent Agenda: SMART SCALE Applications for Board Resolution for Support

BACKGROUND:

SMART SCALE is a statewide funding process that helps Virginia meet its most critical transportation needs using limited tax dollars. It evaluates potential transportation projects based on key factors including improved safety, reduced congestion, increased accessibility, economic development, efficient land use, and the environment. The anticipated benefits are calculated, and the projects are scored and ranked. This information is used by the Commonwealth Transportation Board to help guide and inform their project selection decisions. Once projects are scored and prioritized, the Commonwealth Transportation Board (CTB) has the best information possible to select the right projects for funding.

SMART SCALE Round 6 will provide state funding for selected projects in FY2030. GRTC collaborated with Henrico County and the City of Richmond to prioritize and submit three pre-applications in spring 2024: N/S BRT- Chamberlayne Ave segment, Western Pulse Extension to Parham, and Downtown Transfer Hub. One of the three applications, N/S BRT Chamberlayne Avenue segment, has remained in the pre-screening process, and is being recommended for submittal of full application. The project summary is below.

HIGHLIGHTS:

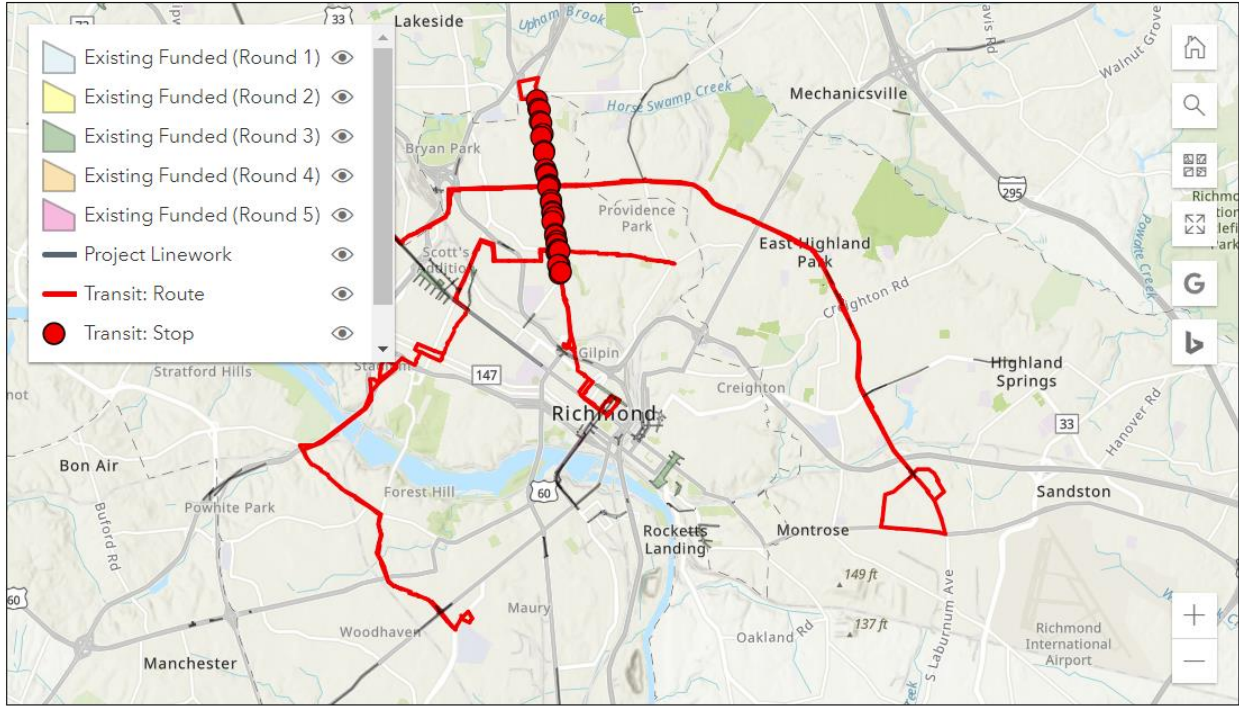
N/S BRT Chamberlayne Ave Segment (City of Richmond):

This project will provide dedicated bus rapid transit (BRT) lanes and associated transit and multimodal corridor improvements along the 2.5-mile stretch of Chamberlayne Avenue from Azalea Avenue to Lombardy Street as part of the new North-South BRT line to increase access to reliable and high-frequency transit service. This project will include BRT stations, roadway and traffic signal improvements to accommodate the dedicated BRT lanes, including transit signal priority, sidewalk, access management, and streetscape, and bicycle, pedestrian, and transit access improvements and crossing accommodations at six signalized intersections and 34 transit stops.

Projected Project Cost: \$131,567,241

Smart Scale Request: \$131,567,241

Local Matching Contributions or leveraged funds from Local Jurisdiction/CVTA:
\$7,500,000



RECOMMENDATION:

That the Board of Directors officially resolve to support the application of the above listed project submitted for evaluation under the Smart Scale prioritization process for possible funding in FY2030.

 Barbara Smith, Secretary
 GRTC Board of Directors

 Date



Meeting Date: July 16, 2024
Consent Agenda: Short Term Disability Insurance

BACKGROUND:

Marsh McLennan is the broker of record for GRTC Transit System’s employee benefits policies (medical, dental, vision, short-term & long-term disability and life insurance). Marsh McLennan working with GRTC leadership and Human Resources developed a short-term disability insurance program for the GRTC administrative full-time employees to complement the changes to the Administrative Employee’s Handbook.

For the upcoming benefit year, GRTC intends to cover its eligible full-time administrative employees with a company-funded short-term disability insurance policy. The below table highlights the key components of the proposed medical offerings for the upcoming period of August 1, 2024 – June 30, 2025.

STD Benefits	The Hartford
Volume (monthly)	\$117,974
STD Rate (per \$10)	\$0.937
Monthly Cost	\$11,054
Annual Cost	\$132,649
Classes	Class 1 only - Salaried employees
Benefits Begin	8th day for accident or illness
Benefit Duration	13 weeks
Cost Paid by	Employer

RECOMMENDATION:

That the Board of Directors authorize the Chief Executive Officer to execute a contract with The Hartford to provide short term disability insurance for the full-time administrative employees for the benefit period of August 1, 2024 – June 30, 2025.

Barbara Smith, Secretary
 GRTC Board of Directors

Date



Meeting Date: July 16, 2024
Item Title: Operational Performance

UPDATES:

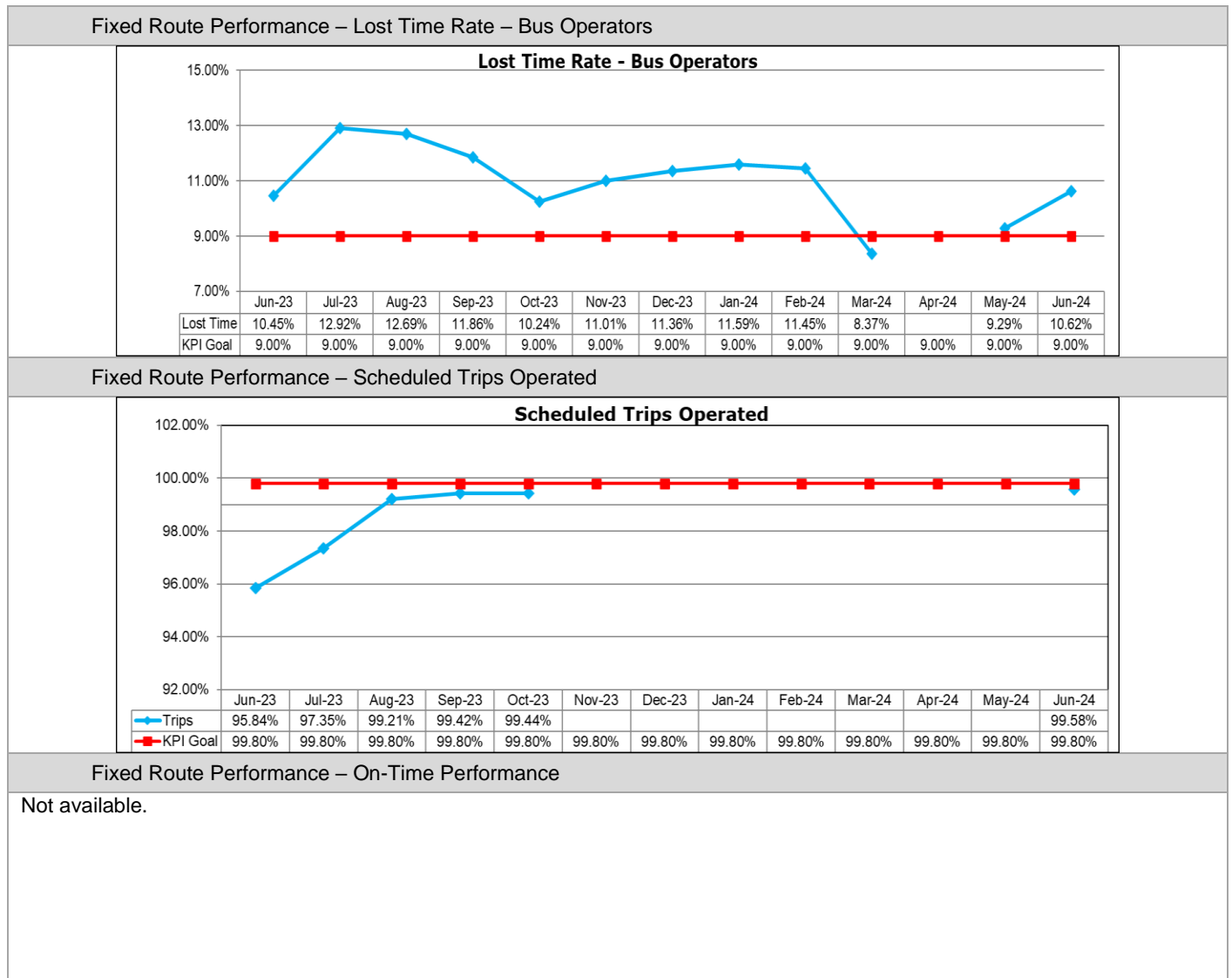
Mr. Hernandez will provide highlights for the Operational Performance for the month of June. The following Departments will be included: Transportation, Risk Management, Maintenance, and Customer Service.

Meeting Date: July 16, 2024
 Item Title: Operating Performance

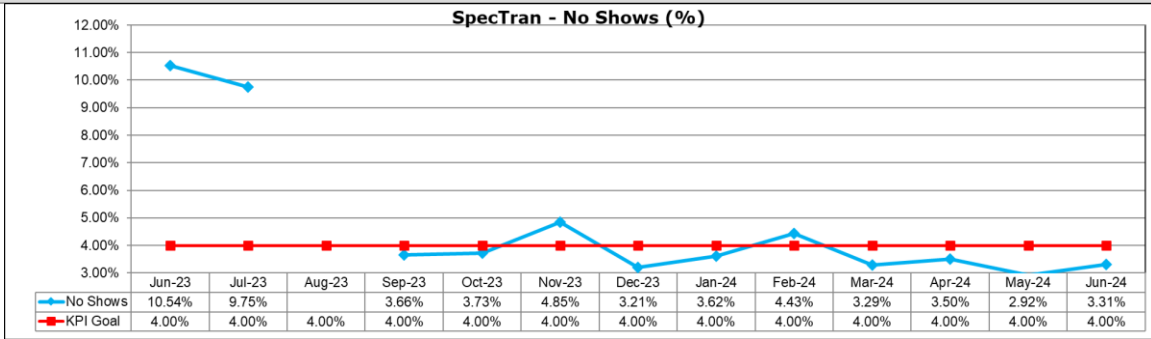
HIGHLIGHTS:

The current staffing is 316 full-time operators and 27 part-time fixed route operators and 19 microtransit operators with 12 fixed route operators and 6 microtransit operators in training for the month of June. At the end of May 2024, the staffing was 317 full-time and 27 part-time operators with 9 fixed route operators and 19 microtransit operators in training. The result is a net loss of 1 full-time operator and a new gain of 19 microtransit operators.

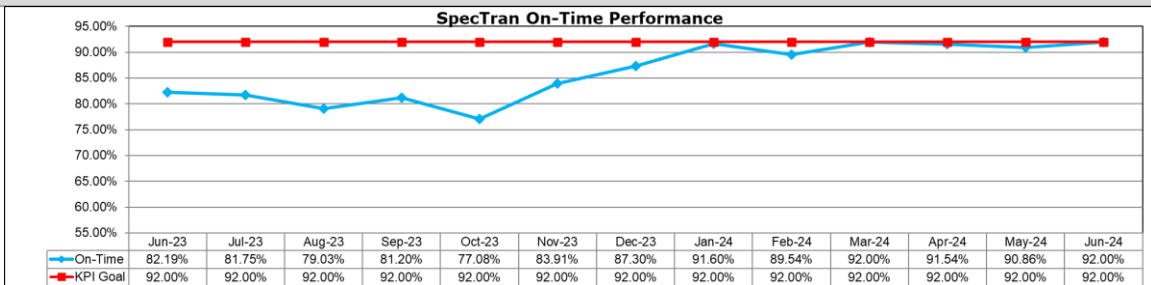
CURRENT STATUS:



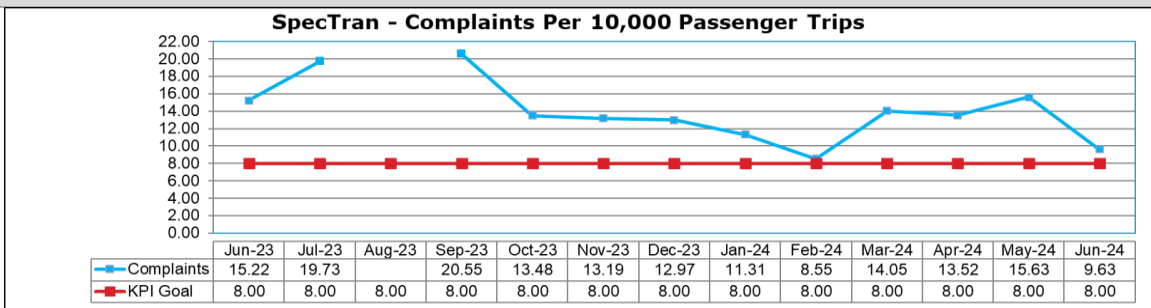
Specialized Transportation – No Shows



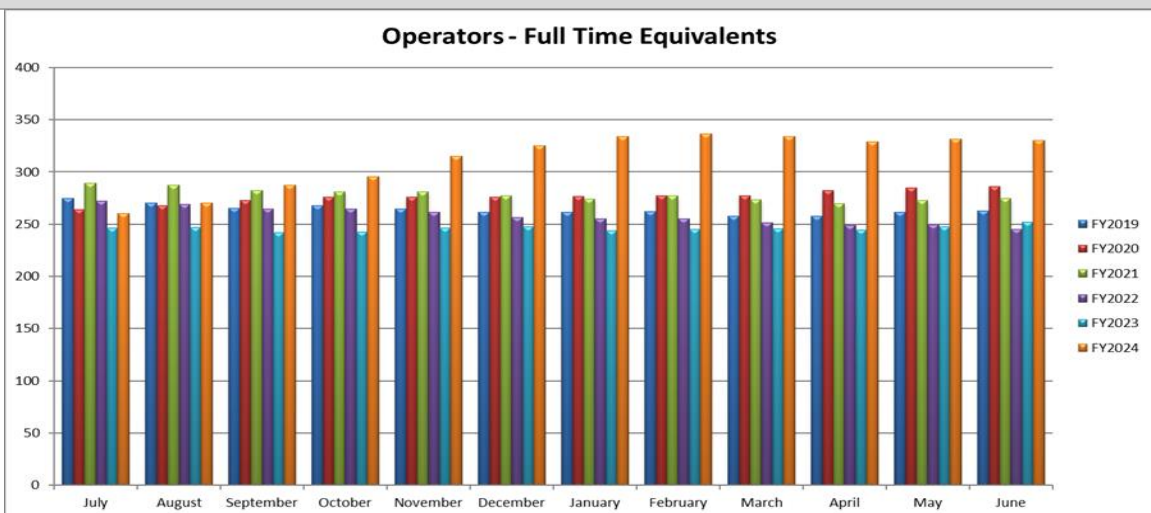
Specialized Transportation – On-Time Performance



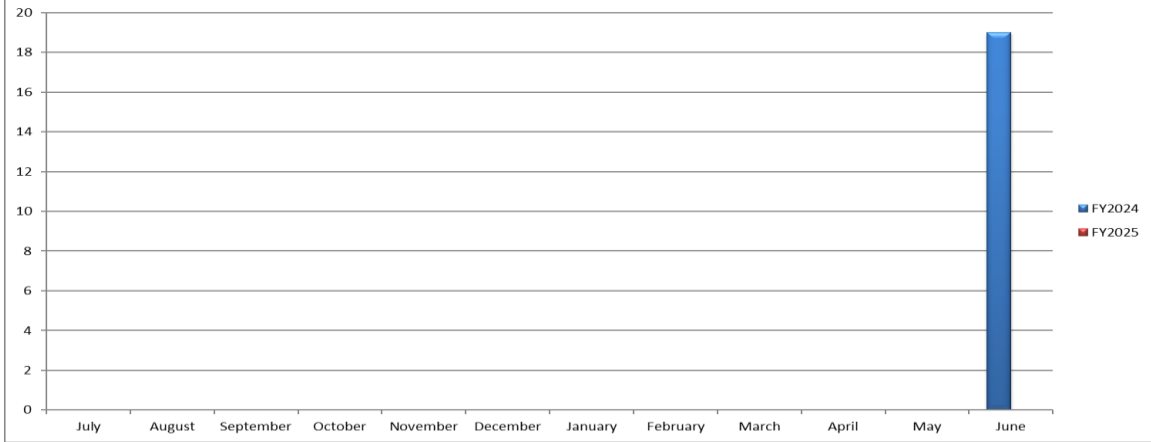
Specialized Transportation – Complaints Per 10,000 Passenger Trips



Operators – Full Time Equivalents

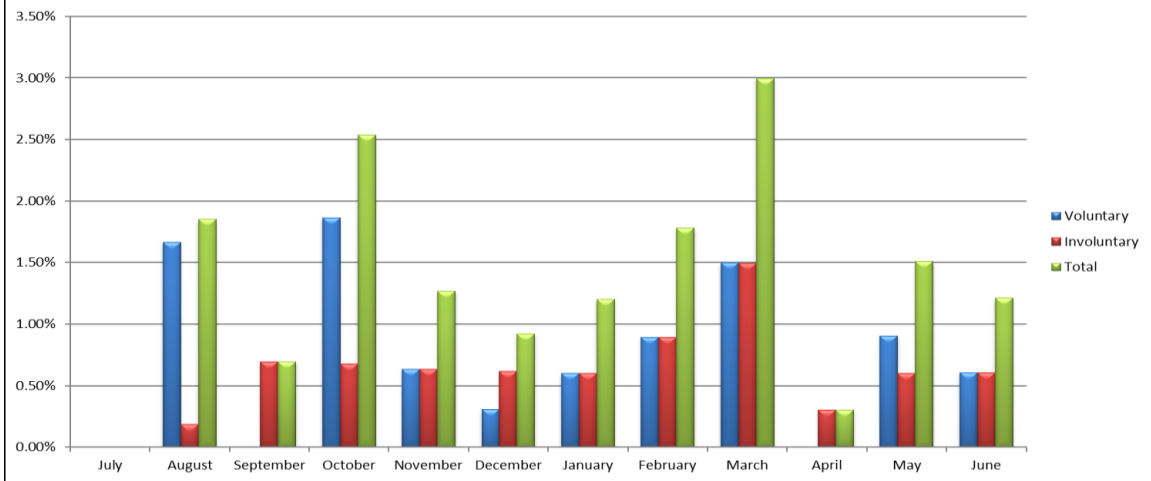


Microtransit Operators - Full Time Equivalent



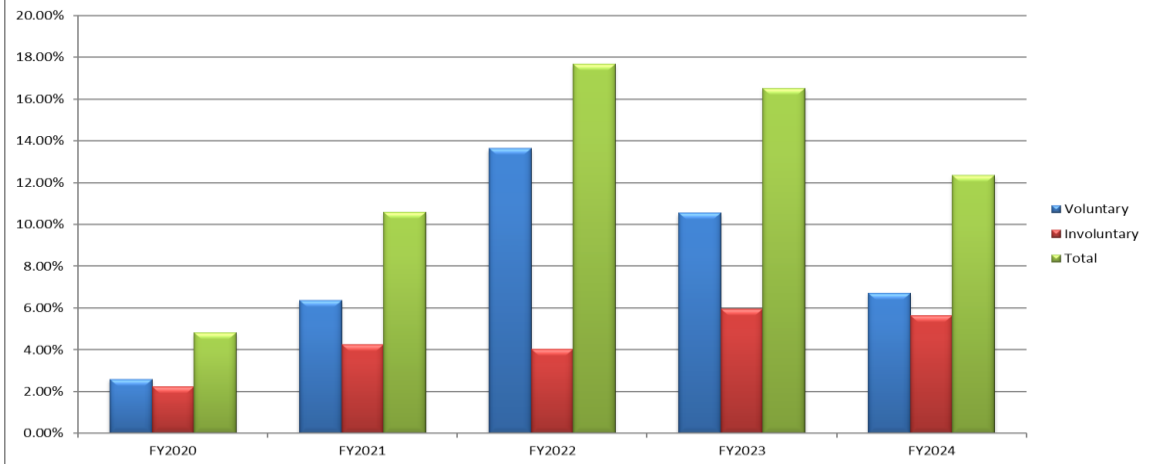
Operator Turnover Ratio – FY2024

Fixed Route Operator Turnover Ratio - FY2024

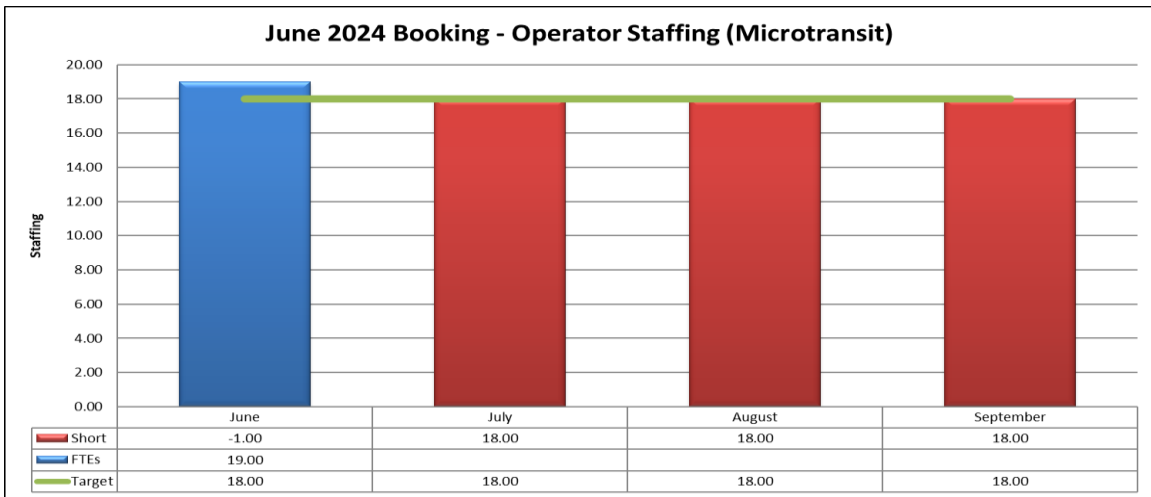
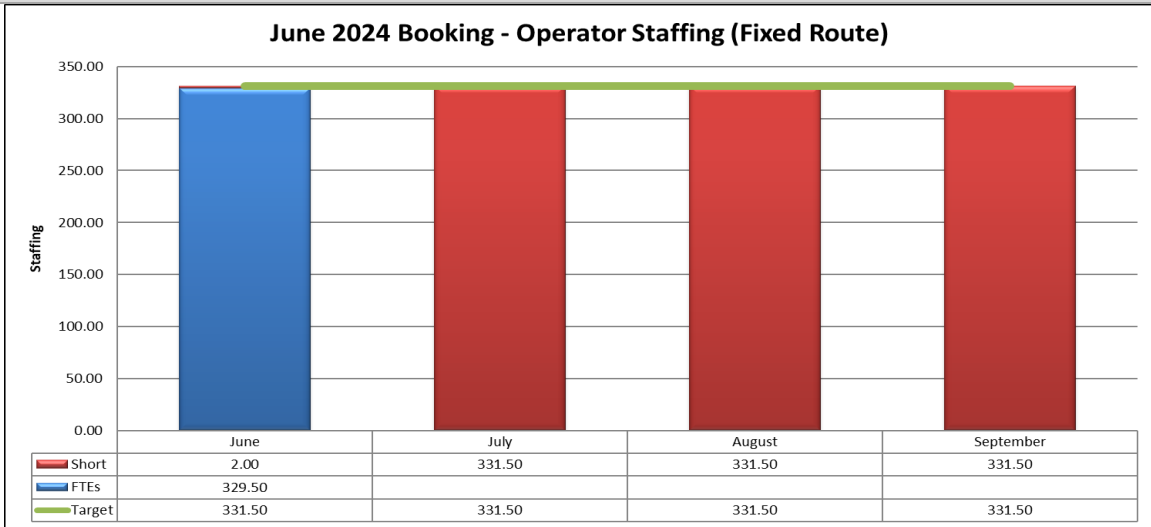


Annual Operator Turnover Ratio

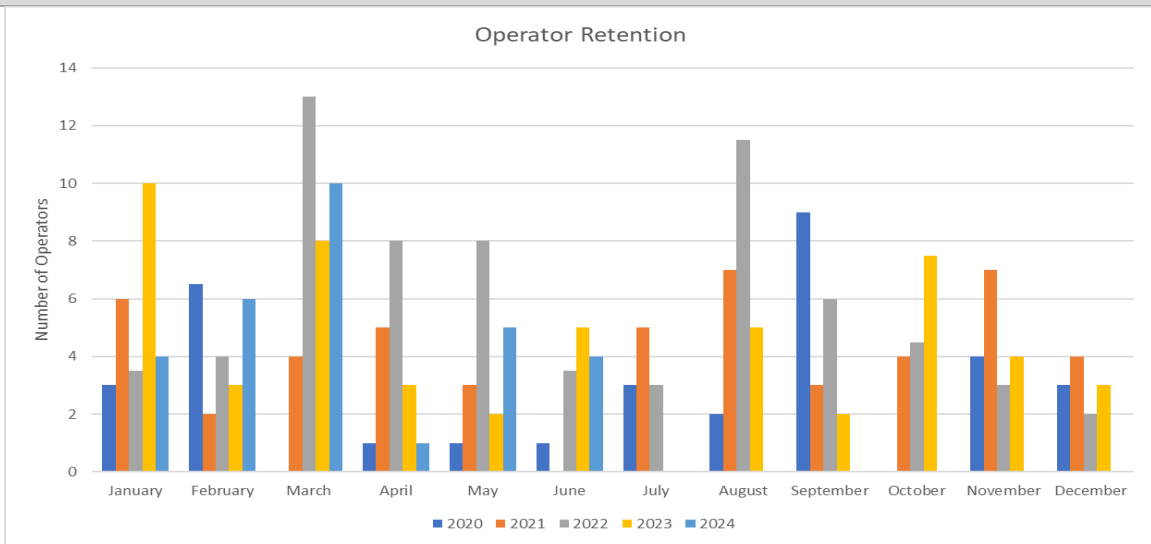
Annual Operator Turnover Ratio



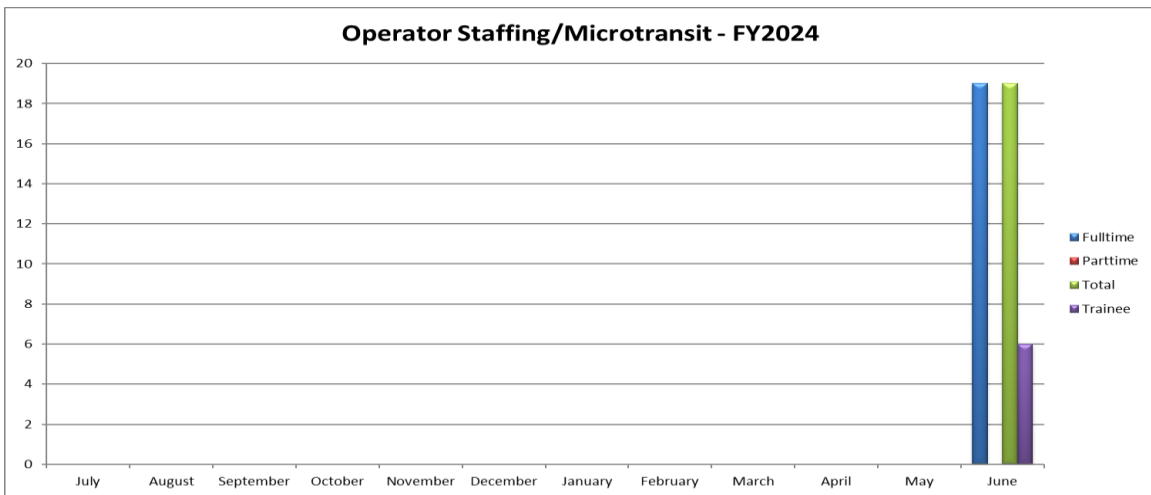
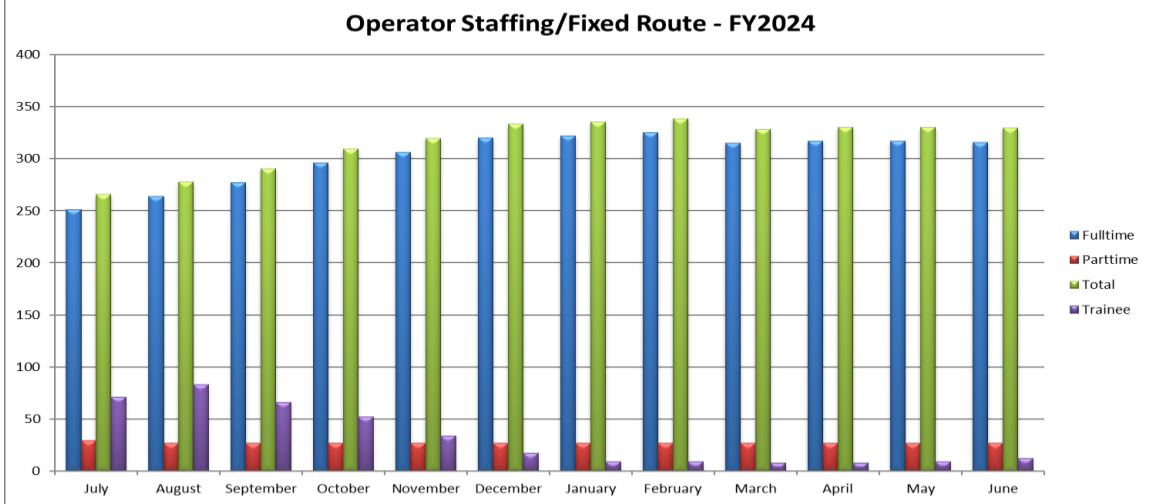
June 2024 Booking – Operator Staffing



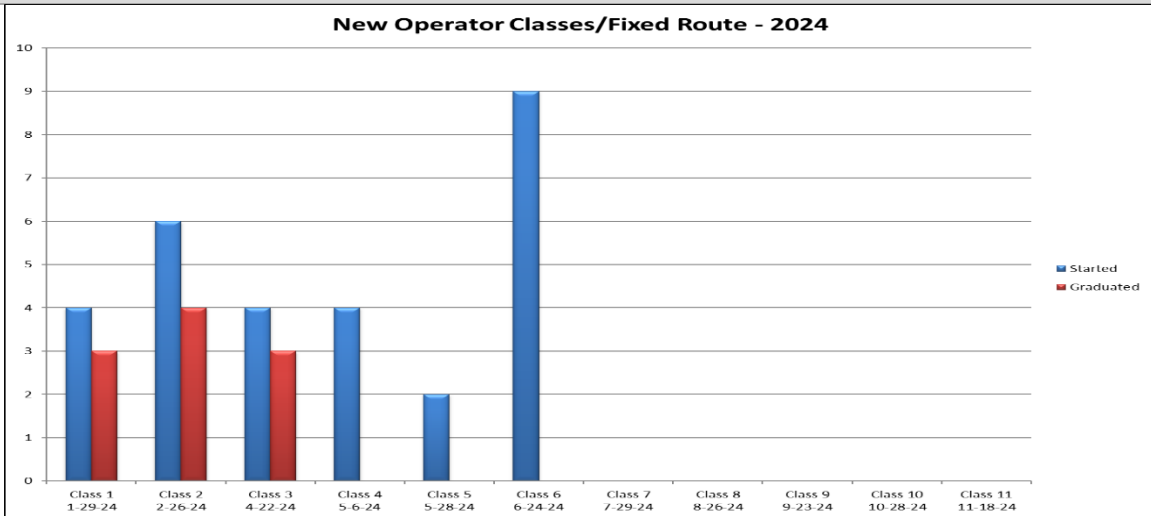
Operator Retention



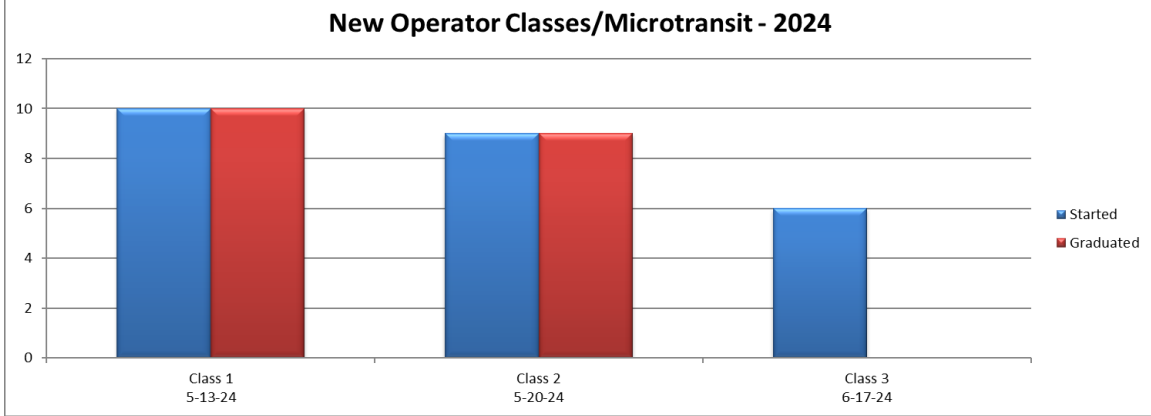
Operator Staffing



New Operator Classes/Fixed Route - 2024



New Operator Classes/Microtransit - 2024

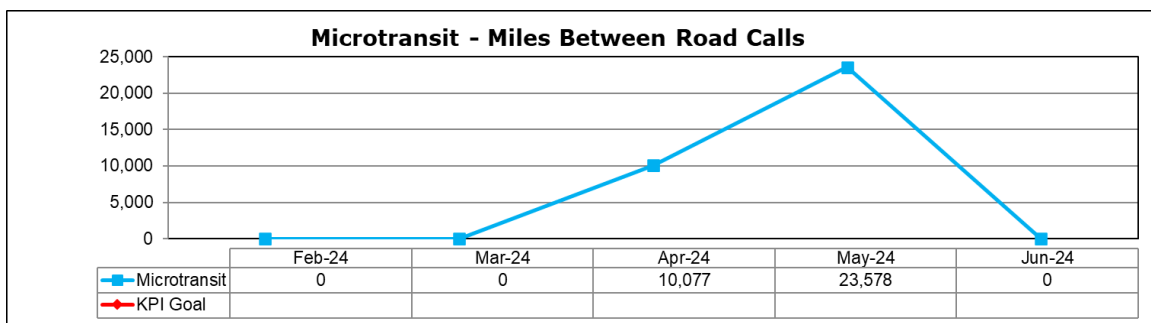
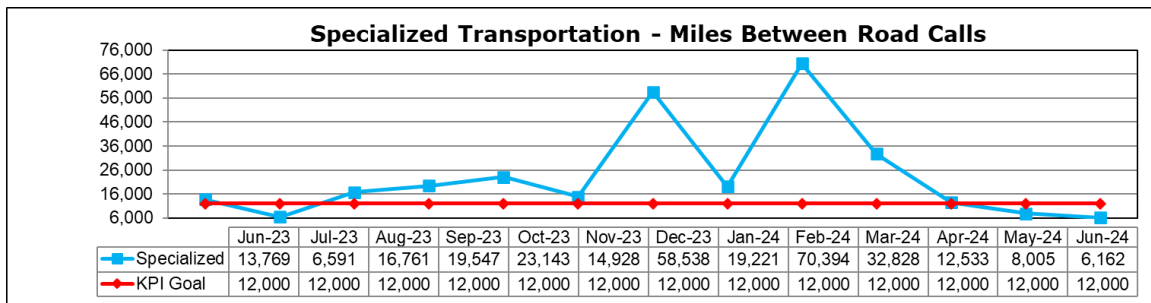
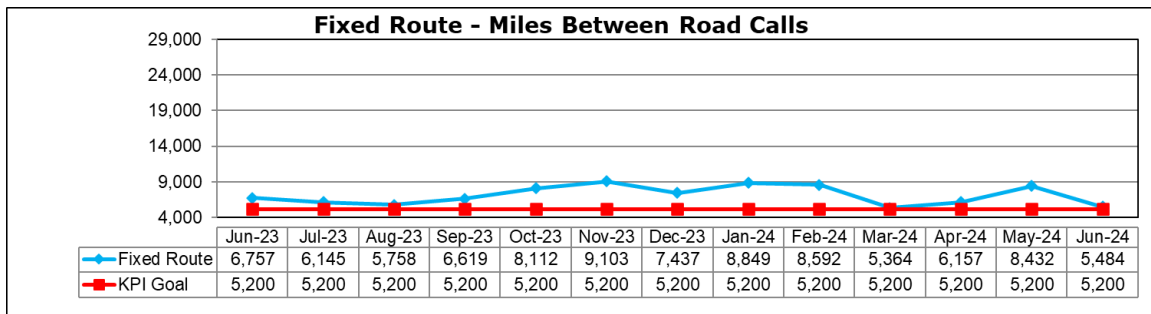




Meeting Date: July 16, 2024
 Staff Report: Maintenance Performance

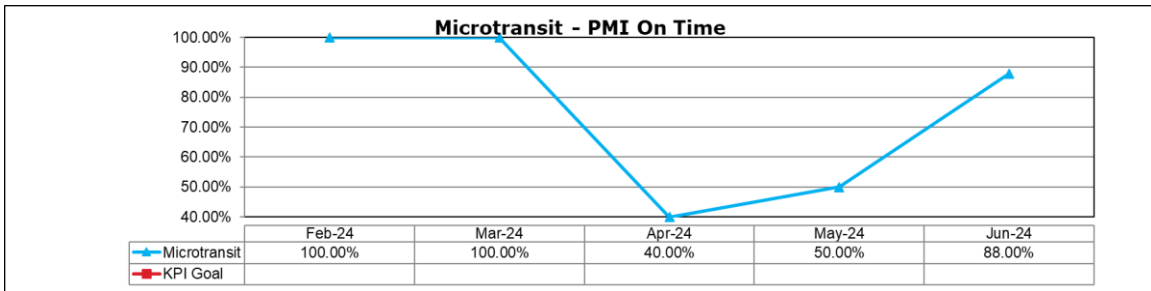
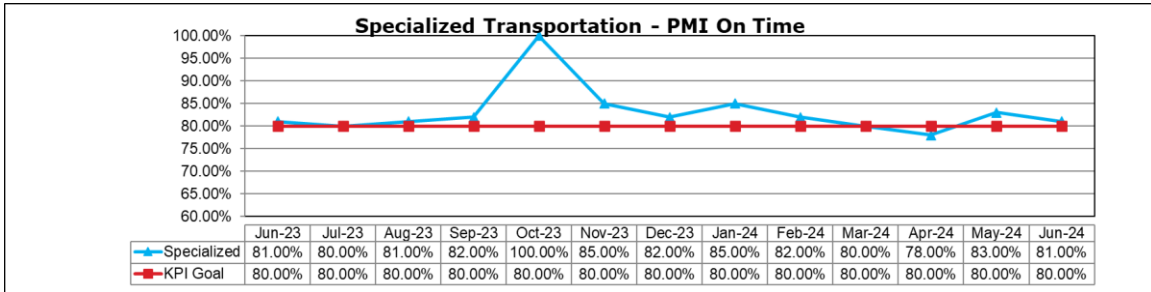
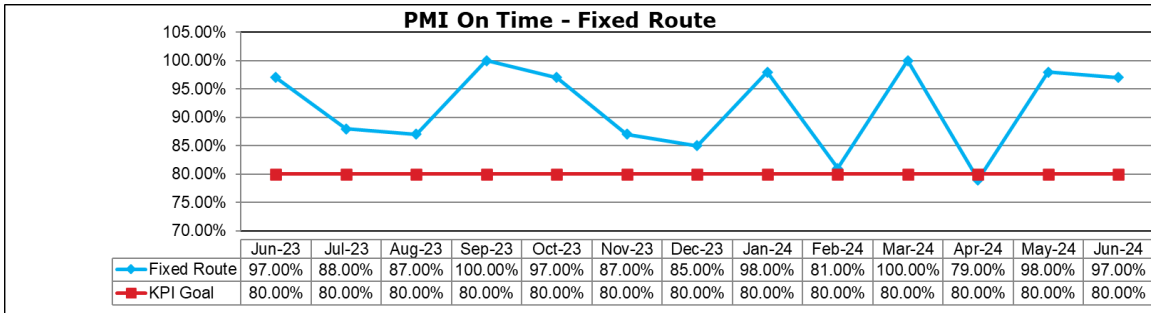
CURRENT STATUS

GRTC maintains a bus fleet of 142 vehicles for our fixed route service and 88 vans for our paratransit service.



PREVENTIVE MAINTENANCE

Preventive Maintenance for the month of June was 97% with a goal of 80%. For the month of June, 15% of the fleet was down for service repairs with a spare ratio of 20%.



CURRENT STAFFING LEVELS

Mechanics Vacancies – 2
 General Utilities Vacancies – 1

We continue to train all new employees to optimize our workflow. We continue to clean and disinfect the entire fleet daily and clean and power wash the bus shelters, bus stops and BRT platforms.



Meeting Date: July 16, 2024
Staff Report: Risk Management Performance

CURRENT STATUS

Performance Indicator	Agency Averages	June (GRTC)
Miles Between Total NTD Defined Events	10,234	10,906
NTD Defined Event Rate Per 1,000,000 miles	3.1	3.8

(Averages taken from other agencies with similar amount of annual VRM to GRTC)

Fixed Route Traffic Incidents – Trend Report

Traffic Incidents	June	July	August	September	October	November	December	January	February	March	April	May	June
Passenger Incident	6	3	5	17	15	16	14	17	15	13	9	10	11
Pedestrian	0	1	0	1	0	0	0	0	0	0	0	0	0
Bicycle	0	0	0	1	1	0	0	0	0	0	0	0	0
Vehicle Rear End	3	4	2	2	3	1	2	3	1	2	3	3	3
Fixed Objects	8	12	15	21	19	17	16	13	16	8	7	9	6
Improper Turning	1	5	7	4	5	4	3	4	7	3	3	2	3
Company Vehicle	3	2	2	0	1	3	0	2	2	3	6	2	1
Bus Rear End Vehicle	0	0	0	0	0	0	0	0	0	1	1	1	0
Bus Hit Parked Vehicle	1	3	6	4	6	5	3	5	6	6	3	2	5
Total	22	30	37	50	50	46	38	44	47	36	32	29	29

Assaults	Bus-Related
Verbal	4
Physical	0

Specialized Related Incidents – Trend Report

Traffic Incidents	June	July	August	September	October	November	December	January	February	March	April	May	June
Passenger Incident	4	1	2	2	0	2	0	1	2	1	1	1	1
Pedestrian	0	0	0	0	0	0	0	0	0	0	0	0	0
Bicycle	0	0	0	0	0	0	0	0	0	0	0	0	0
Vehicle Rear Ended	1	0	0	0	1	0	0	1	0	1	0	0	0
Fixed Objects	1	1	4	2	2	1	3	2	1	5	3	3	1
Improper Turning	0	1	0	1	0	1	0	2	0	1	1	0	1
Van Rear ended Vehicle	0	0	0	0	0	0	0	0	0	0	0	0	0
Company Vehicle	0	0	0	0	0	0	0	0	0	0	1	0	0
Van Hit Parked Vehicle	1	1	3	0	1	2	1	0	1	0	1	0	0
Total	7	4	9	5	4	4	4	5	4	8	7	4	3

<u>Assaults</u>	<u>Specialized-Related</u>
Verbal	0
Physical	0

Microtransit Related Incidents – Trend Report

<u>Traffic Incidents</u>	June	July	August	September	October	November	December	January	February	March	April	May	June
Passenger Incident	0	0	0	0	0	0	0	0	0	0	0	0	0
Pedestrian	0	0	0	0	0	0	0	0	0	0	0	0	0
Bicycle	0	0	0	0	0	0	0	0	0	0	0	0	0
Vehicle Rear Ended	0	0	0	0	0	0	0	0	0	0	0	0	0
Fixed Objects	0	0	0	0	0	0	0	1	0	1	0	0	1
Improper Turning	0	0	0	0	0	0	0	0	0	1	0	1	0
Van Rear ended Vehicle	0	0	0	0	0	0	0	0	0	0	0	0	0
Company Vehicle	0	0	0	0	0	0	0	0	0	0	1	0	0
Van Hit Parked Vehicle	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	1	0	2	1	1	1

<u>Assaults</u>	<u>Microtransit</u>
Verbal	0
Physical	0

DEFINITIONS

Assault: Any act of aggression, verbal or physical, towards an operator or rider which stops operations and in which supervision and/or police are involved in response.

Bicycle Incident: Bicycle comes into contact with the bus.

Incident: An event or occurrence of an accident or impact.

National Transit Database (NTD) Defined Event: Collision involving on a roadway transit vehicle where any (including private) vehicle is towed away or passenger or driver is transported from scene for medical attention.

Non-Preventable Passenger Incident: A passenger trip, slip or fall, while boarding, alighting or on board the bus related to normal operating environment and pathway clearances and unrelated to GRTC vehicle movement.

Non-Preventable Traffic Incident: A motor vehicle collision in which the Operator committed no driving error and reacted reasonably to the error of others.

Passenger Incidents: Any accident involving a passenger's slip, trip or fall while boarding, alighting or on board the bus.

Pedestrian Incident: Pedestrian comes into contact with the bus.

Physical Assault: Any assault involving physical harm or unwanted physical contact towards an operator or between riders and in which supervision and /or police are requested/required to respond.

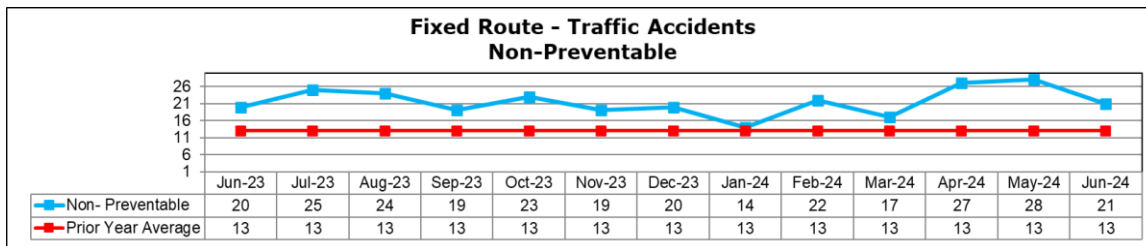
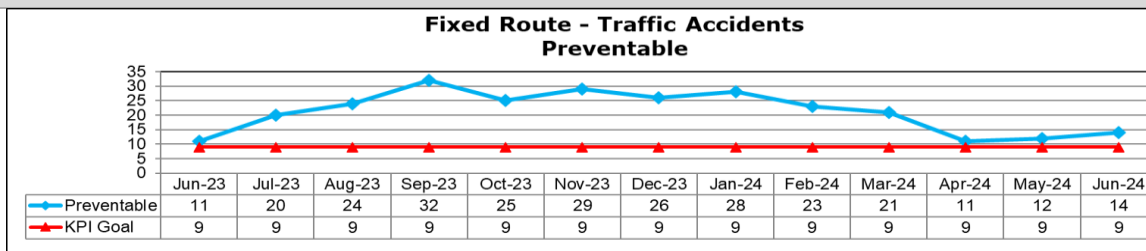
Preventable Passenger Incident: A passenger trip, slip or fall, while boarding, alighting or on board the bus related to normal operating environment and pathway clearances in which the Operator did not do everything reasonable to avoid a collision, committed an error, or failed to react to the errors of others.

Preventable Traffic Incident: A motor vehicle collision in which the Operator did not do everything reasonable to avoid a collision, committed an error, or failed to react to the errors of others.

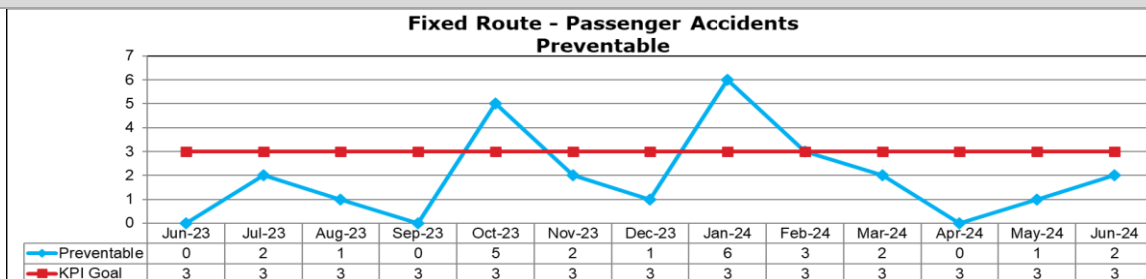
Verbal Assault: – Any assault involving a verbal exchange with harmful and/or threatening content towards an operator or between riders and in which supervision and /or police are requested/required to respond.

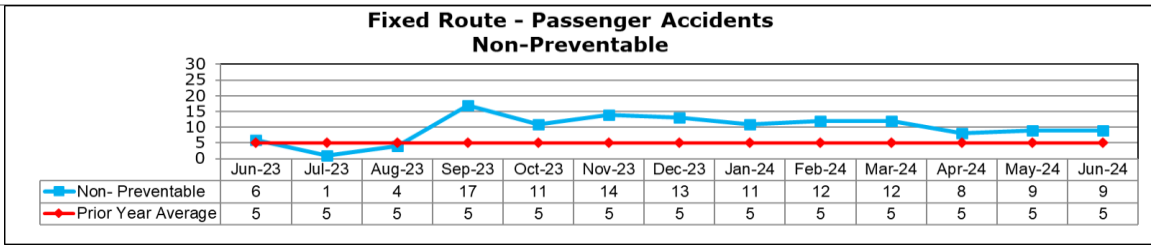
VRM/Vehicle Revenue Miles: The number of miles traveled by transit vehicles in revenue service.

Fixed Route – Traffic Accident Data

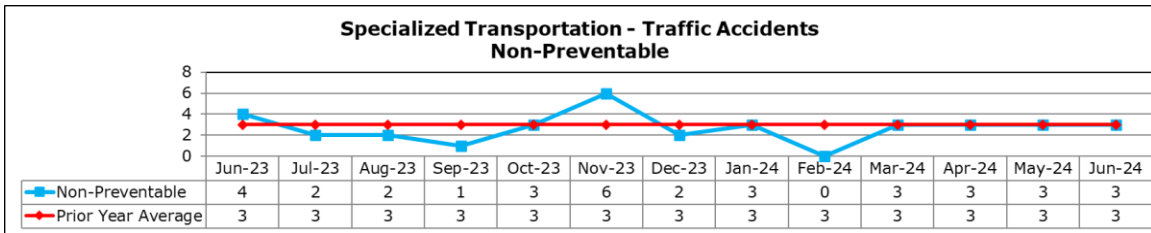
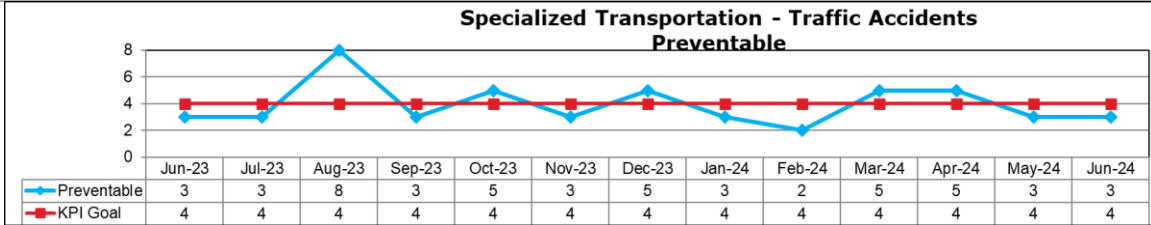


Fixed Route – Passenger Accident Data

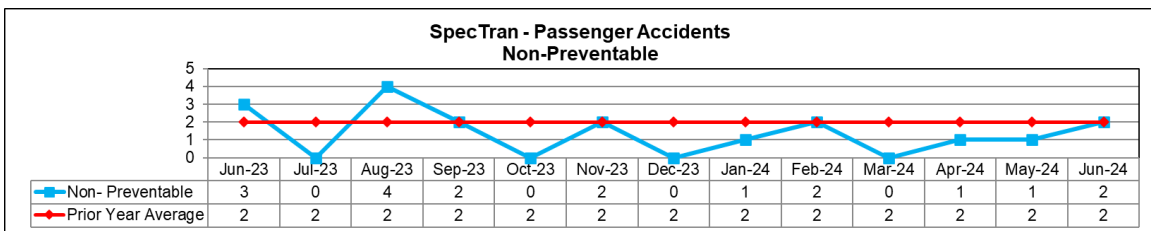
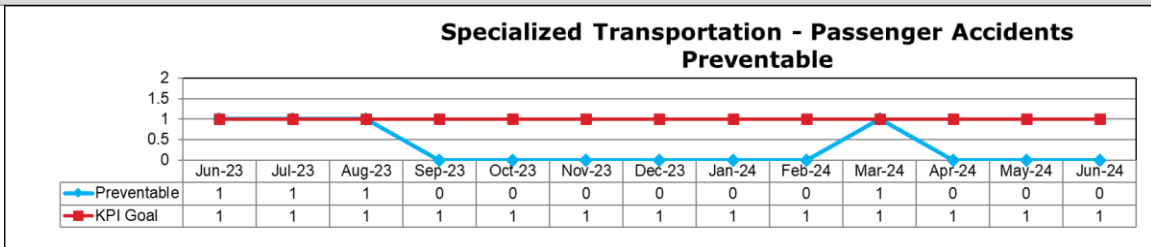




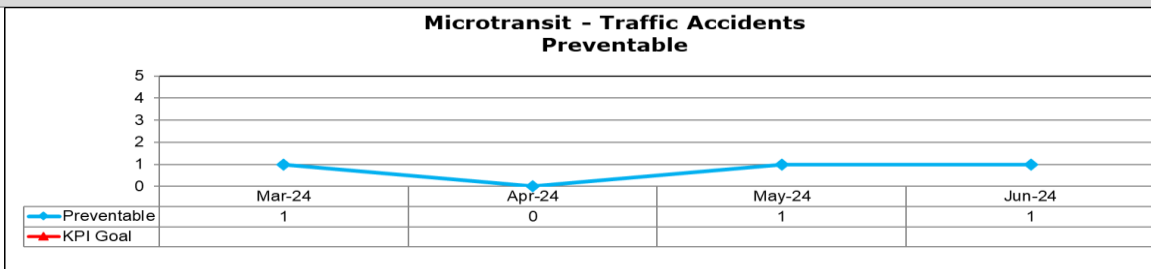
Specialized Transportation – Traffic Accident Data

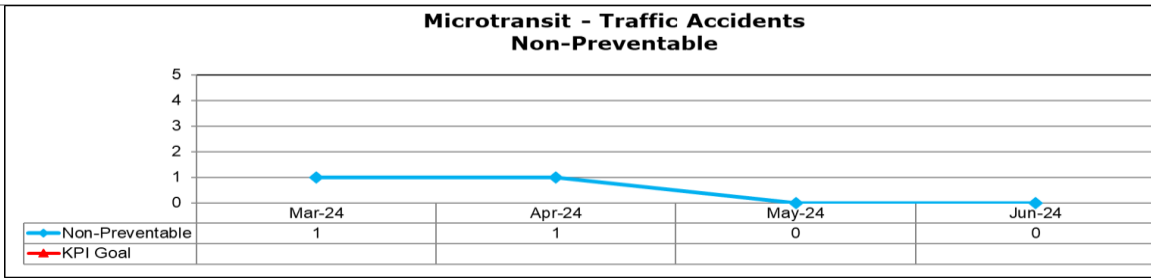


Specialized Transportation – Passenger Accident Data

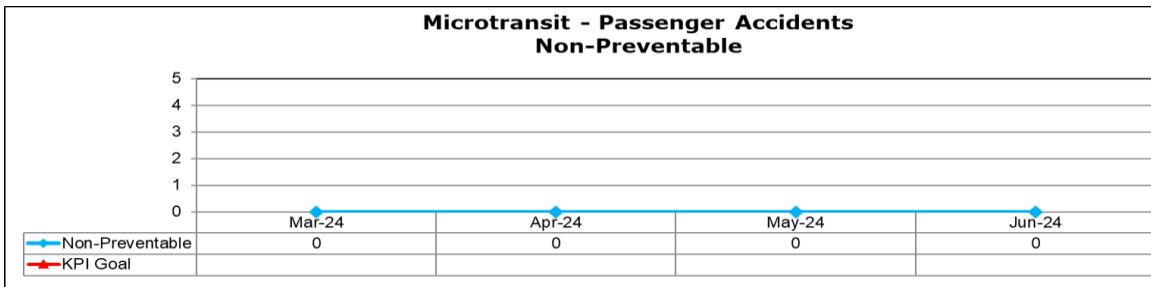
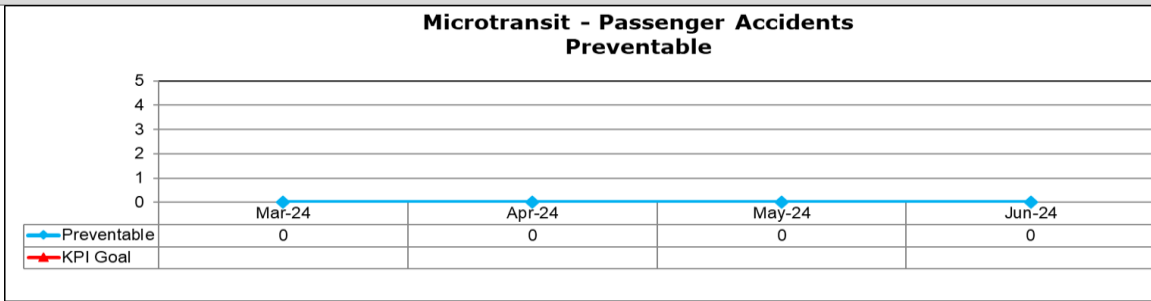


Microtransit – Traffic Accident Data

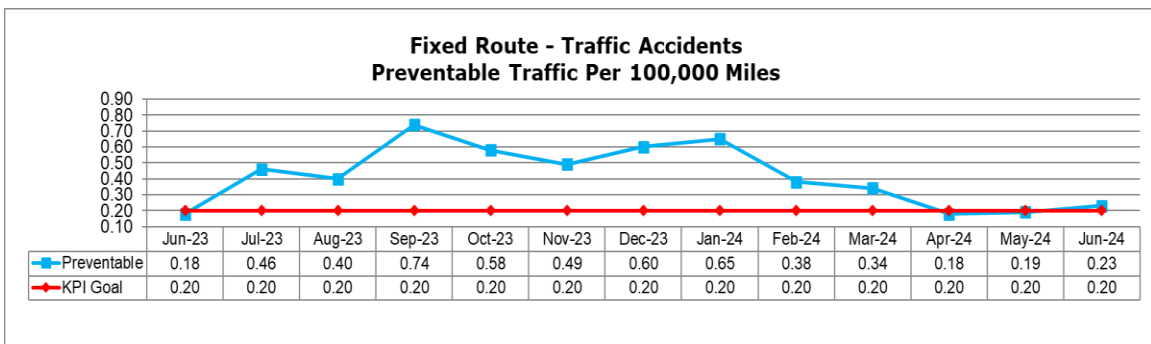
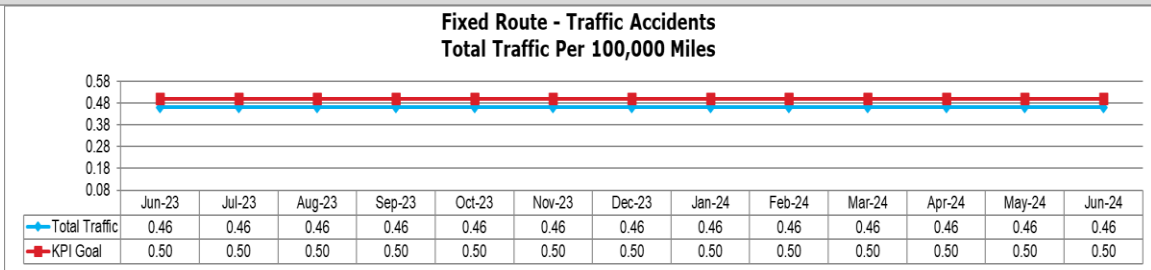




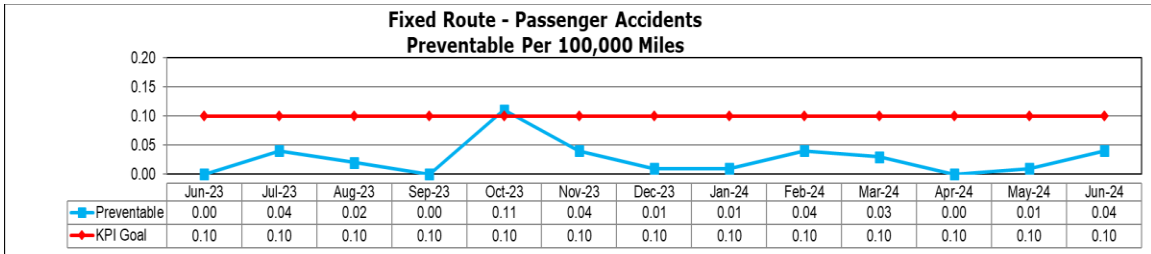
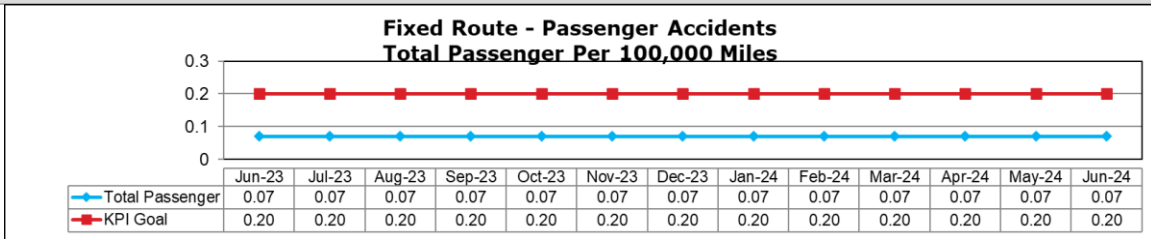
Microtransit – Passenger Accident Data



Fixed Route – Traffic Accidents per 100,000 Miles



Fixed Route – Passenger Accidents per 100,000 Mile





Meeting Date: July 16, 2024

Staff Report: Fixed Route, Microtransit, and Specialized Transportation - Rider Comments

FIXED ROUTE JUNE REPORT

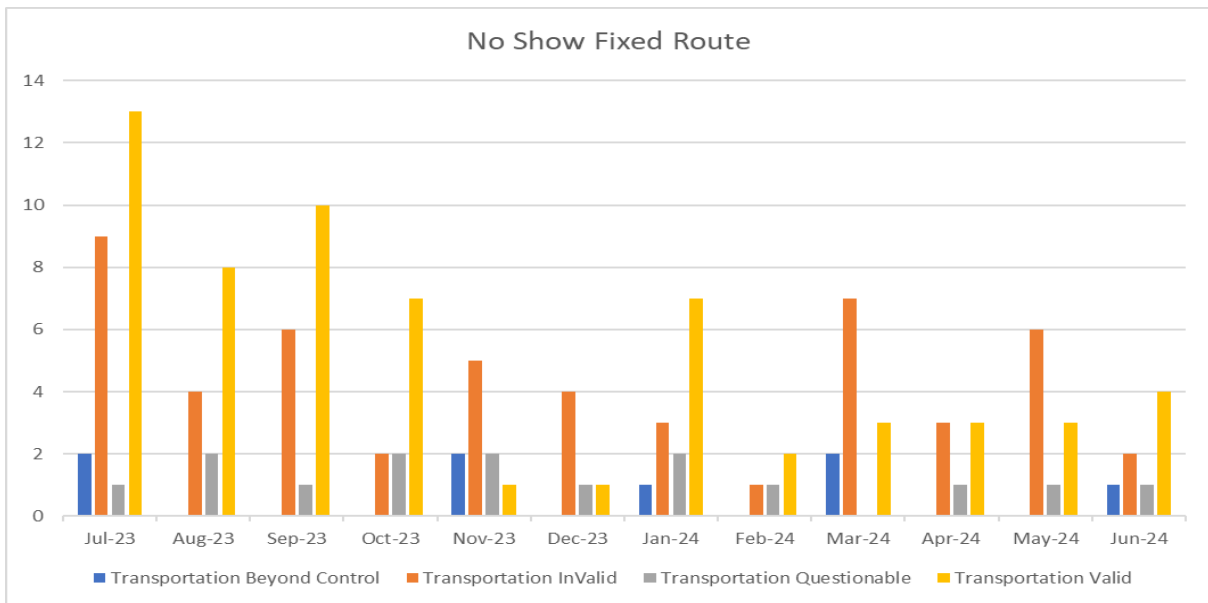
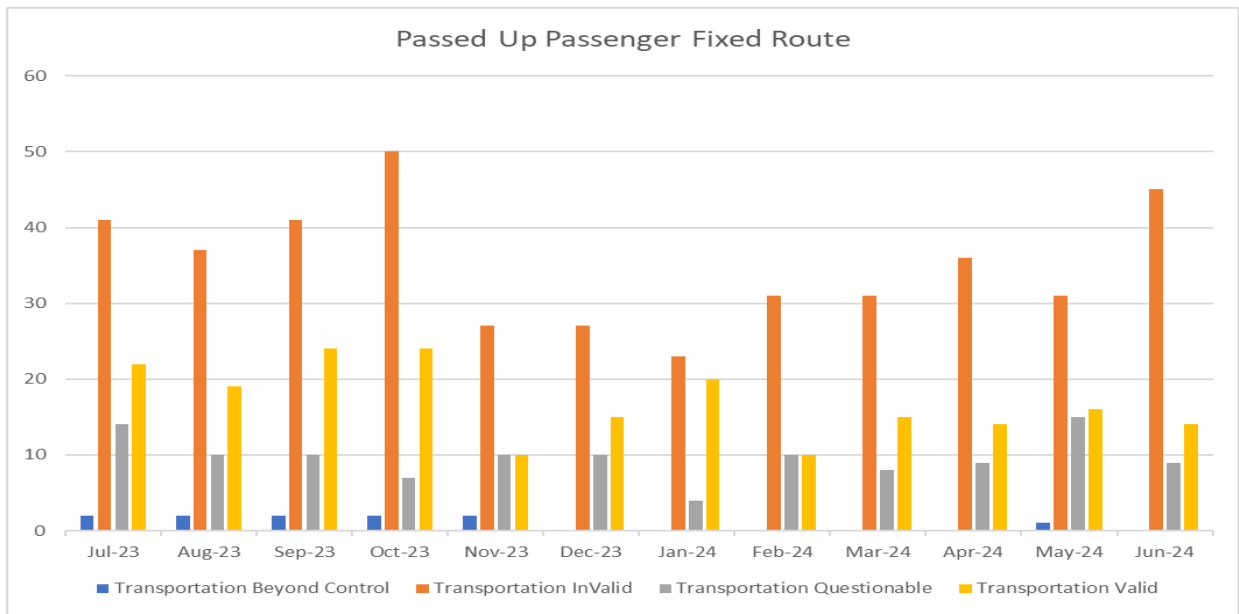
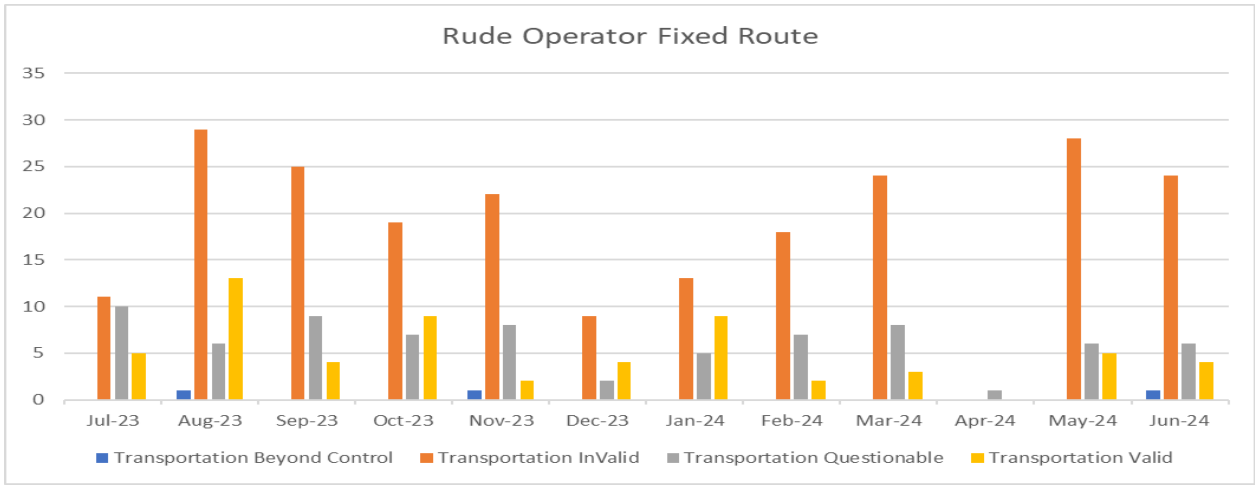
Complaint	Verified	Non-Verified	Questionable	Beyond GRTC Control	Under Investigation	Total
Rude Operator	4	24	6	1	0	35
Passed Up Passenger	14	45	9	0	0	68
No Show	4	2	1	1	0	8
Late Schedule	4	10	4	3	0	21
Improper Operations of Vehicle	6	8	1	0	0	15
Early Schedule	4	5	1	0	0	10
Planning/Scheduling	0	1	0	0	5	6
IT/Mobile App	0	1	3	0	0	4
Other - Miscellaneous	6	11	23	6	0	46
Total	42	107	48	11	5	213

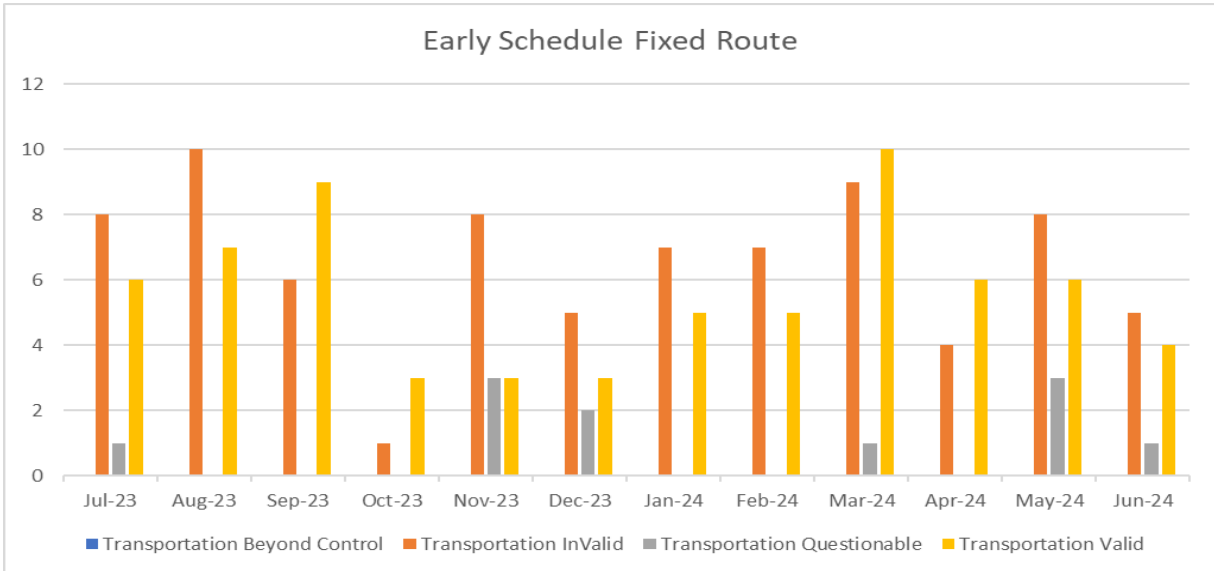
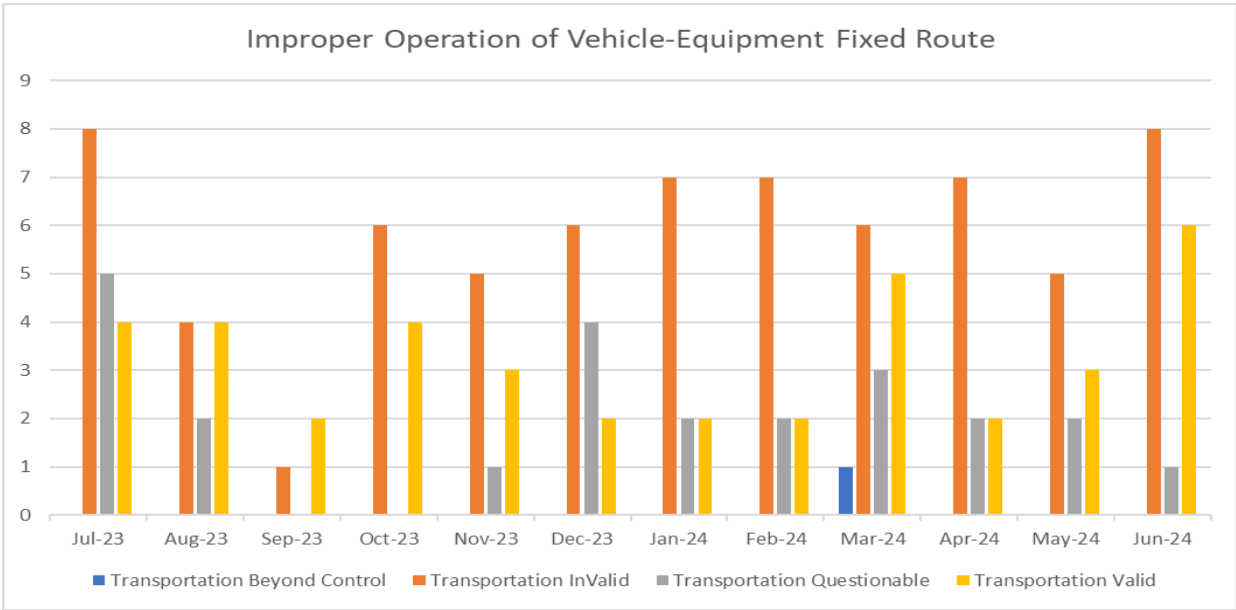
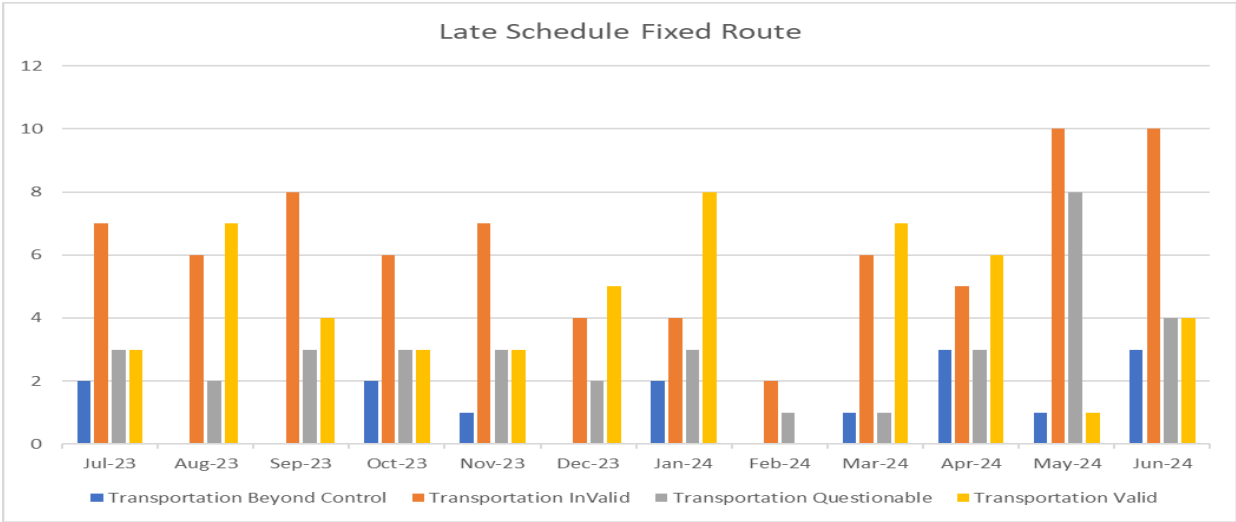
DEFINITIONS FOR COMPLAINTS

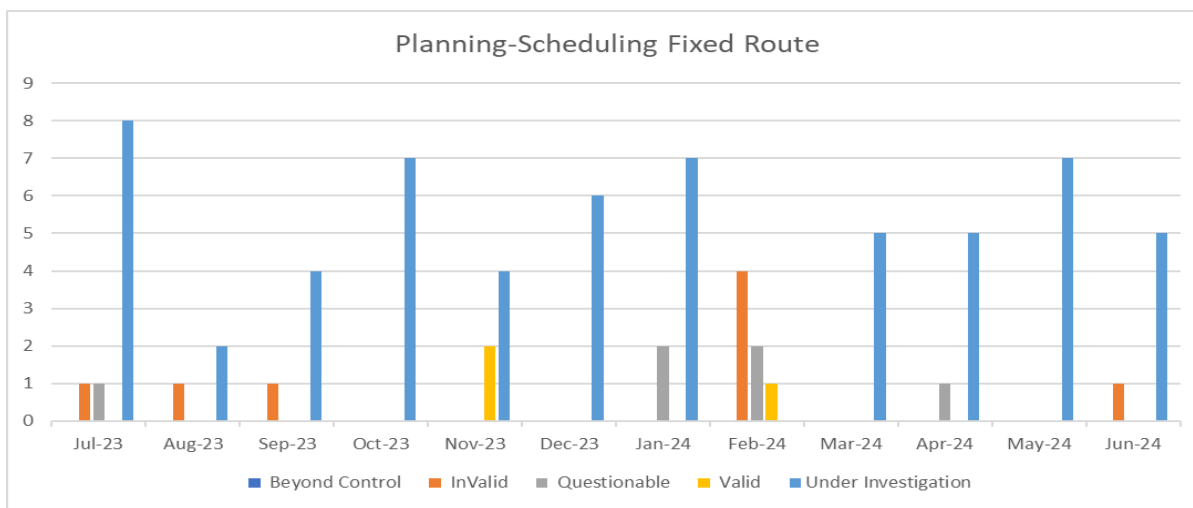
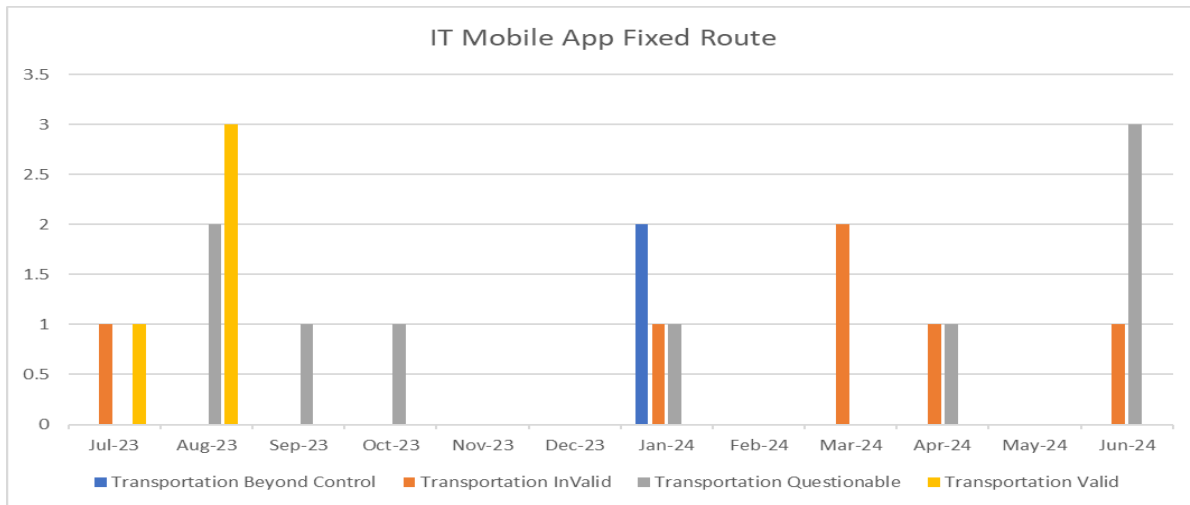
Verified – complaint was able to be verified
Non-Verified – complaint could not be verified based on the information provided
Questionable – complaint could not be confirmed or absolutely denied based on the information provided
Beyond Our Control – complaint is out of GRTC’s control
Under Investigation – more research is needed based on information provided

FIXED ROUTE TREND REPORT

Complaint	June	July	August	September	October	November	December	January	February	March	April	May	June
Rude Operator	4	5	13	4	9	2	4	9	2	3	4	5	4
Passed Up Passenger	19	22	19	24	24	10	15	20	10	15	14	16	14
No Show	7	13	8	10	7	1	1	7	2	3	3	3	4
Late Schedule	3	3	7	4	3	3	5	8	0	7	6	1	4
Improper Operations of Vehicle	3	4	4	2	4	3	2	2	1	5	2	3	6
Early Schedule	1	6	7	9	3	3	3	5	3	10	6	6	4
Planning/Scheduling	0	0	0	0	1	2	0	0	1	0	0	0	0
IT/Mobile App	2	0	1	0	0	0	0	0	0	0	0	0	0
Other – Misc.	8	7	10	8	9	8	4	4	13	13	11	7	6
Commendations	6	5	7	6	7	8	4	4	10	6	6	8	6







SPECIALIZED TRANSPORTATION JUNE REPORT

Complaint	Verified	Non-Verified	Questionable	Beyond GRTC Control	Under Investigation	Total
Rude Operator	0	0	0	0	0	0
Passed Up Passenger	0	0	0	0	0	0
No Show	0	0	0	0	0	0
Late Schedule	3	1	0	0	0	4
Improper Operations of Vehicle	0	1	2	0	0	3
Early Schedule	0	0	0	0	0	0
Planning/Scheduling	0	0	0	0	0	0
IT/Mobile App	0	0	0	0	0	0
Other - Miscellaneous	6	6	1	0	0	13
Total	9	8	3	0	0	20

DEFINITIONS FOR COMPLAINTS

Verified – complaint was able to be verified
Non-Verified – complaint could not be verified based on the information provided
Questionable – complaint could not be confirmed or absolutely denied based on the information provided
Beyond Our Control – complaint is out of GRTC’s control
Under Investigation – more research is needed based on information provided

SPECIALIZED TRANSPORTATION TREND REPORT

Complaint	June	July	August	September	October	November	December	January	February	March	April	May	June
Rude Operator	1	3	1	4	2	2	2	0	0	4	2	4	0
Passed Up Passenger	1	1	0	0	0	0	0	0	0	2	0	0	0
No Show	7	2	7	4	1	5	2	2	3	3	5	4	0
Late Schedule	10	22	28	12	14	7	9	5	1	1	5	8	4
Improper Operations of Vehicle	1	0	1	1	1	4	3	4	0	0	3	4	3
Early Schedule	1	0	0	1	0	1	0	0	0	1	0	0	0
Planning/Scheduling	0	0	1	0	0	0	0	0	2	18	0	0	0
IT/Mobile App	1	0	0	0	0	0	0	1	10	32	1	1	0
Other – Misc.	9	11	13	14	6	6	9	12	18	0	13	14	13
Total	31	39	51	36	24	25	25	24	34	61	29	35	20
Commendations	2	3	1	2	2	1	5	3	6	7	7	7	3

MICROTRANSIT MAY REPORT

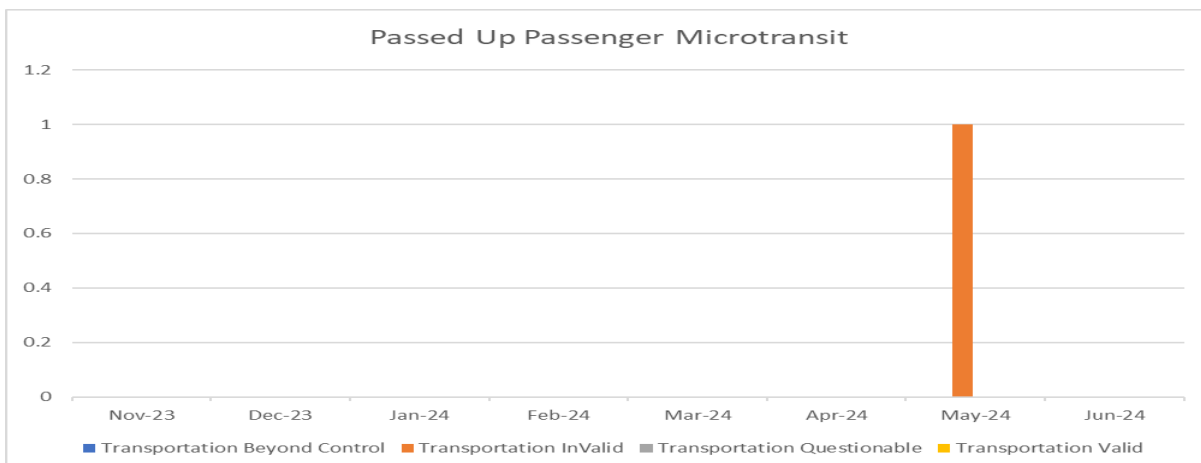
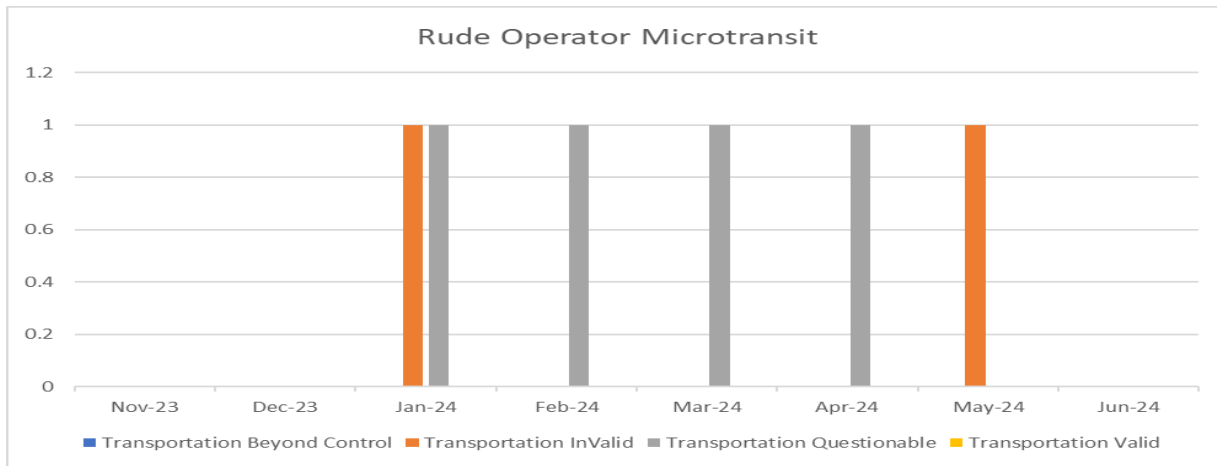
Complaint	Verified	Non-Verified	Questionable	Beyond GRTC Control	Under Investigation	Total
Rude Operator	0	0	0	0	0	0
Passed Up Passenger	0	0	0	0	0	0
No Show	2	0	0	0	0	2
Late Schedule	0	1	0	0	0	1
Improper Operations of Vehicle	0	1	0	0	0	1
Early Schedule	0	0	0	0	0	0
Planning/Scheduling	0	0	0	0	0	0
IT/Mobile App	0	0	0	0	0	0
Other - Miscellaneous	0	0	1	0	0	1
Total	2	2	1	0	0	5

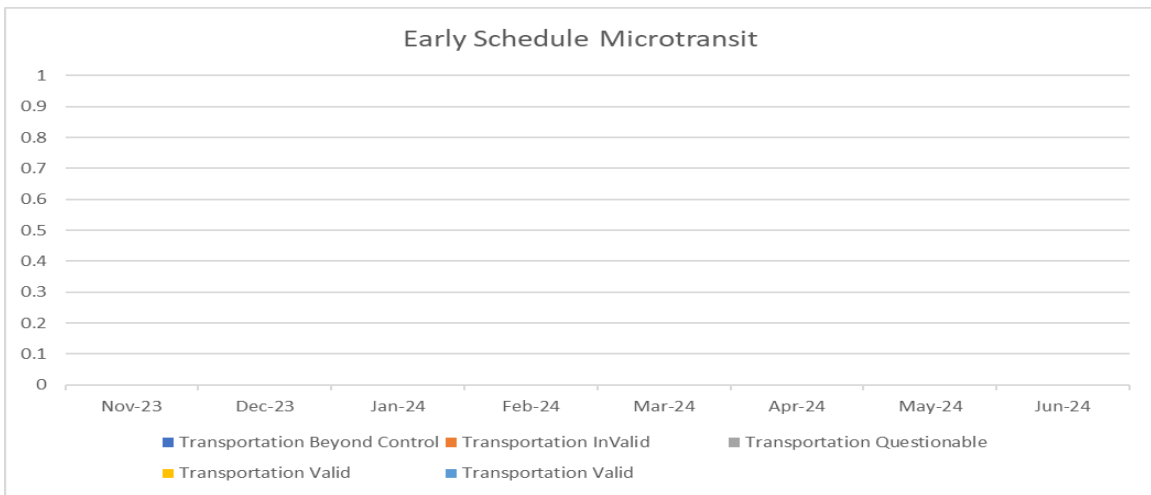
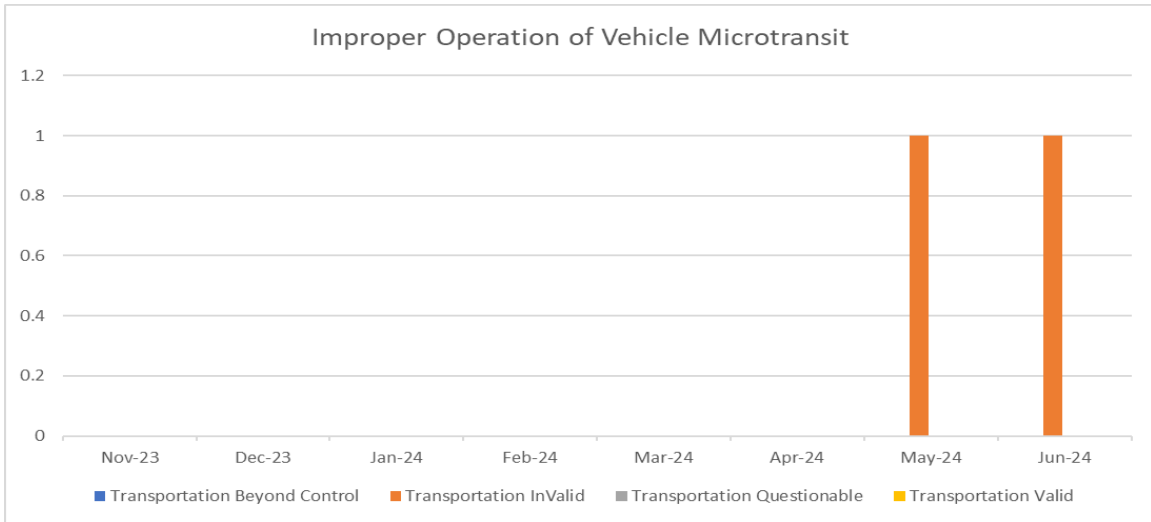
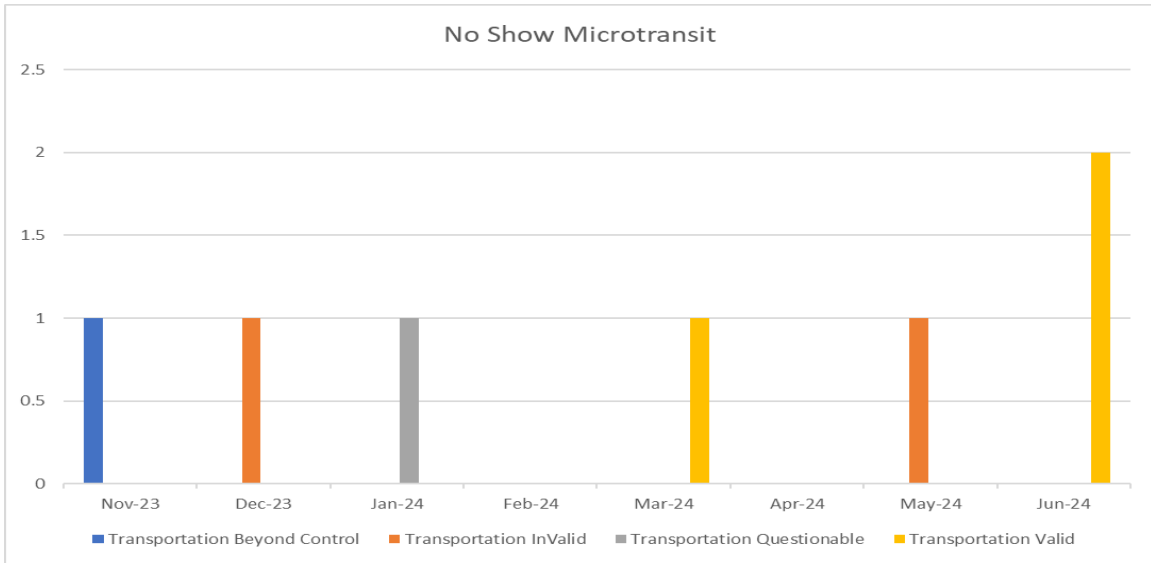
DEFINITIONS FOR COMPLAINTS

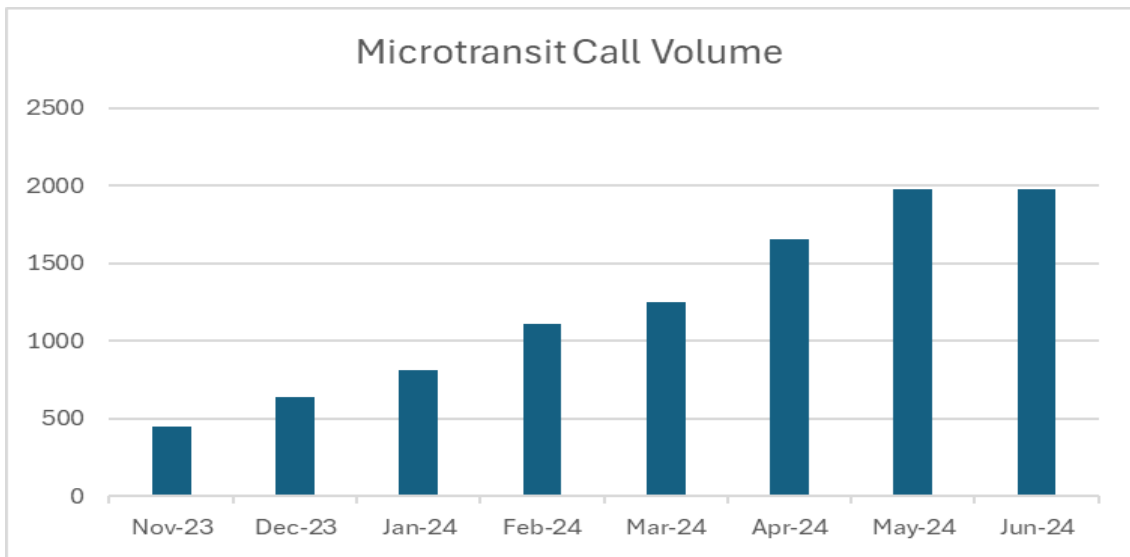
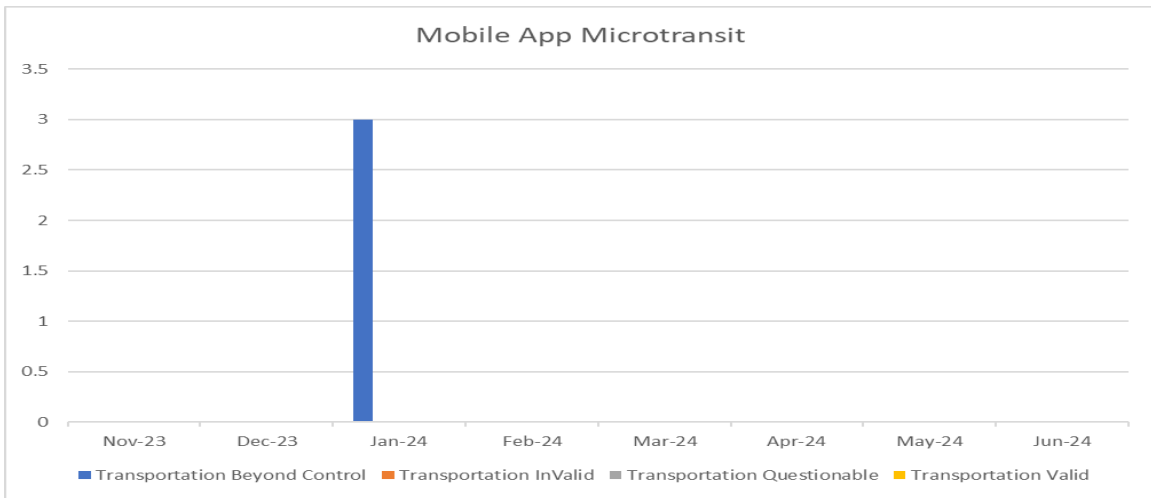
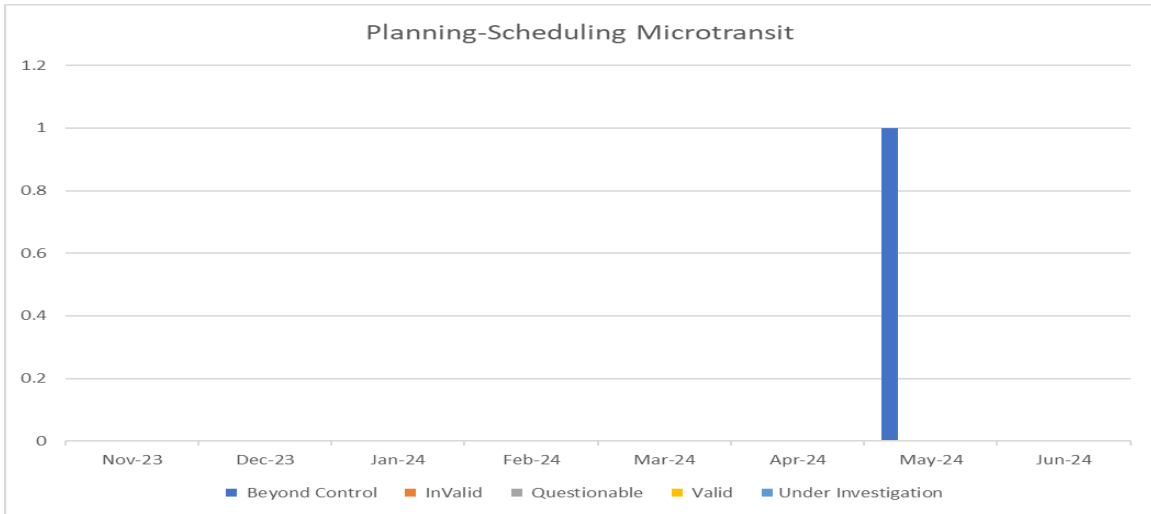
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Beyond Our Control – complaint is out of GRTC’s control
Under Investigation – more research is needed based on information provided

MICROTRANSIT TREND REPORT

Complaint	November	December	January	February	March	April	May	June
Rude Operator	0	0	0	0	0	0	0	0
Passed Up Passenger	0	0	0	0	0	0	0	0
No Show	0	0	0	0	1	0	0	2
Late Schedule	0	0	0	0	0	0	0	0
Improper Operations of Vehicle	0	0	0	0	0	0	0	0
Early Schedule	0	0	0	0	0	0	0	0
Planning/Scheduling	0	0	0	0	0	0	0	0
IT/Mobile (VIA)	0	0	0	0	0	0	0	0
Other – Misc.	0	0	0	0	0	0	0	0
Total	0	0	0	0	1	0	0	2
Commendations	0	0	0	0	0	0	0	1









Meeting Date: July 16, 2024
Staff Report: Monthly Ridership Report

BACKGROUND:

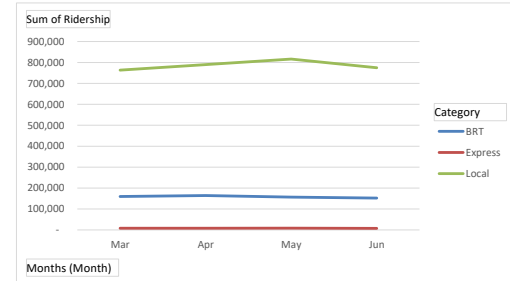
The “Monthly Ridership Report” (MRR) includes comparisons between the ridership of the current month, prior month, year prior (during COVID pandemic), and years prior (pre-COVID pandemic) to allow for a broad understanding of overall ridership trends. The MRR includes ridership data for all services GRTC offers including fixed route (local, express, and Pulse), specialized transportation (CARE, CARE Plus, and CARE On-Demand), and Van Pool. Fixed route and specialized transportation data is shown as system-wide totals as well as broken down by mode, route, and jurisdiction; each of which has an accompanying supplemental graph to aid in visualizing trends.

UPDATES:

Ridership update for the month of June 2024 will be provided by Frank Adarkwa.

**GRTC TRANSIT SYSTEM
MONTHLY RIDERSHIP REPORT June 2024**

	(June 2024)	(May 2024)	MoM%	(June 2023)	YoY % (FY2023)	(June 2022)	YoY % (FY2022)
Fixed Route							
Local-Fixed Route	774,789	805,306	-3.79%	671,301	15.42%	609,307	27.16%
- Richmond (fixed)	630,088	656,520	-4.03%	554,191	13.70%	506,658	24.36%
-Henrico (fixed)	144,701	148,786	-2.75%	117,109	23.56%	102,648	40.97%
Local-Pulse	152,185	157,606	-3.44%	146,920	3.58%	134,569	13.09%
Express Routes (total)	7,488	8,557	-12.49%	7,763	-3.54%	7,626	-1.80%
Total Fixed Route	934,462	971,469	-3.81%	825,984	13.13%	751,502	24.35%
Specialized Transportation							
CARE/CARE Plus	20,760	27,349	-24.09%	20,353	2.00%	21,504	-3.46%
CARE On-Demand	3,593	4,085	-12.04%	4,084	-12.02%	4,088	-12.11%
Total Specialized	24,353	31,434	-22.53%	24,437	-0.34%	25,592	-4.84%
Microtransit							
Total Microtransit	5,159	4,952	4.18%				
TOTAL Fixed Route, Specialized, & Micro	963,974	1,007,855	-4.35%	850,421	13.35%	777,094	24.05%



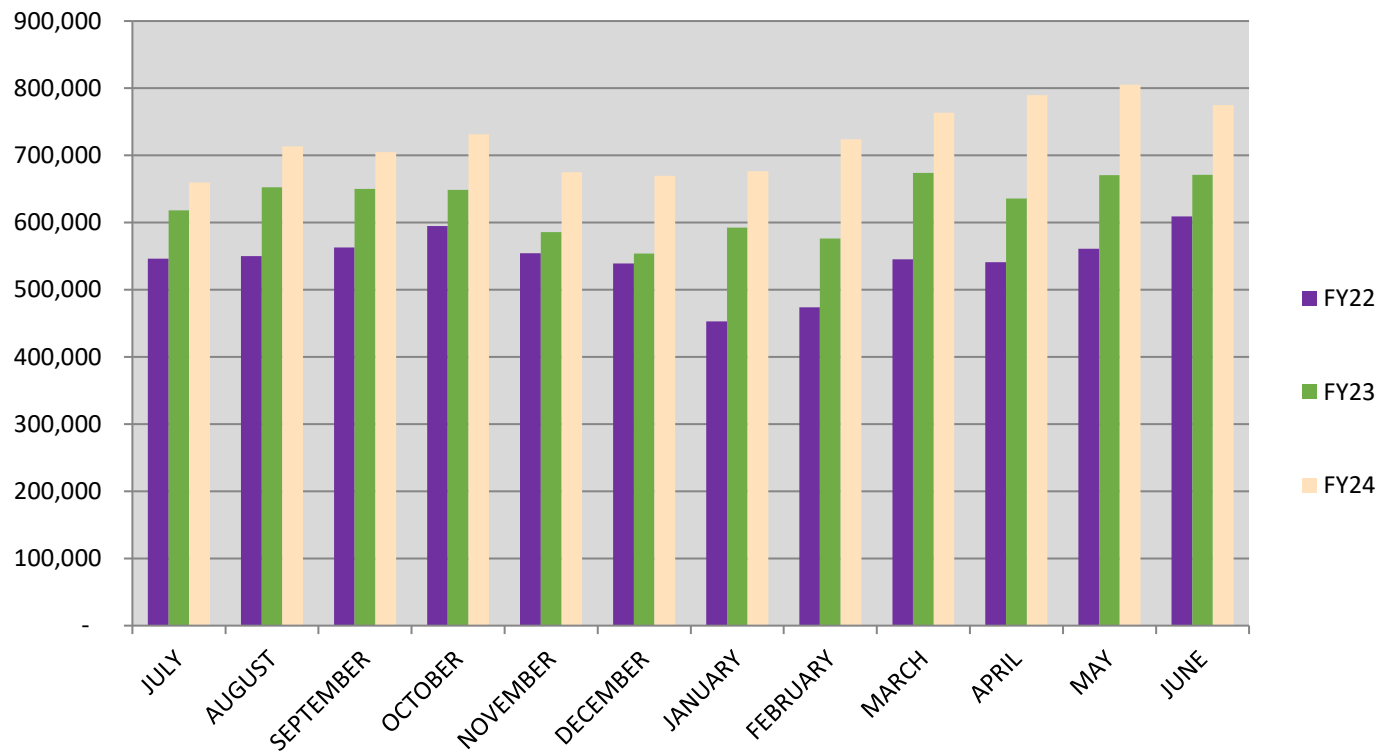
	2024 FYTD	2023 FYTD (July '22 - May '23)	YoY % (FY2023)	2022 FYTD (July '21 - May '22)	YoY % (FY2022)
Fixed Route					
Local- Fixed Route	8,738,642	7,511,130	16.34%	6,527,631	33.87%
Local- Pulse	1,787,103	1,702,654	4.96%	1,576,119	13.39%
Express Routes (total)	93,031	95,017	-2.09%	78,477	18.55%
Total Fixed Route	10,618,777	9,308,801	14.07%	8,182,227	29.78%
Specialized Transportation					
CARE/CARE Plus	251,893	242,536	3.86%	259,437	-2.91%
CARE On-Demand	43,929	51,038	-13.93%	38,348	14.55%
Total Specialized	295,822	293,574	0.77%	297,785	-0.66%
Microtransit					
Total Microtransit	20,605				
TOTAL FIXED ROUTE, SPECIALIZED & MICROTRANSIT	10,935,204	9,602,375	13.88%	8,480,012	28.95%

Van Pool	(May '24)	YoY % (May '23) (FY2023)	YoY % (May '22) (FY2022)
Van Pool	15,400	13,027 18.22%	11,063 39.20%

**Vanpool data is received a month behind

Local Route Ridership Six Year Comparison

Source: RideCheck Plus APC Data





Meeting Date: July 16, 2024
Board Subcommittee: Finance

CURRENT STATUS

The Finance Subcommittee met on Thursday, July 11, 2024 at 3PM. Video and audio of the meeting was streamed live online and can be viewed at the following web address:
<https://www.youtube.com/watch?v=8S60BvBVLu0>.

AGENDA

- Approval of Minutes
- May 2024 Financials

UPDATES

The Chair, Jim Ingle, will provide an update of the meeting.



Meeting Date: July 16, 2024

Staff Report: May 2024 Financial Report

BACKGROUND

Attached is the Financial Report for the eleven months ended May 31, 2024.

**Financial Report
For the Eleven Months Ending May 31, 2024
Key Highlights**

Revenues

Year to date Revenues unfavorable to budget	\$ (3,542,658.59)
Year to Date Actual Revenues	\$ 71,093,395.34
Year to Date Budgeted Revenues	\$ 74,636,053.93

Unfavorable Local Funds (\$484.034k) due to budgetary assumption of TRIP Match contribution from GRTC Fund Balance (\$1.555M) offset by higher than budgetary assumptions for local share match for grant funded projects, unfavorable State Funds (\$2.569M) due to the timing of grant funded projects versus budgetary assumptions, and unfavorable Federal Funds revenue (\$0.579M) due to lower than budgeted 5307 flex funds reimbursement offset by use of ARPA funds for Operator Trainees wages and lifts in maintenance (capital).

Operating Expenditures

Year to date Operating Expenditures lower than budgeted amounts	\$ 7,527,298.73
Year to date Actual Operating Expenditures	\$ 67,466,599.74
Year to Date Budgeted Operating Expenditures	\$ 74,993,898.47

Favorable services \$6.791M due timing of planning projects, favorable materials and supplies \$2.209M, and favorable utilities \$202.241k due to corrections to the GRTC water and gas consumption issued by Richmond DPU, offset by unfavorable insurance premium expense (\$132.816k) due to booking of uninsured provision versus budgetary assumptions, unfavorable labor (\$662.926k) as a result of higher FTEs in Operations and Maintenance (\$2.095M) due to the number of trainees on staff offset by lower than budgeted headcount in Administration \$1.432M, unfavorable purchased transportation (\$922.448k) due to higher demand for GRTC programs (CARE and CARE on demand).

Net Operating Position - Surplus / (Deficit) \$ 3,549,523.70

Net Operating Position FY2024 Full Year Outlook

It is expected that the above noted trends continue through June 30, 2024

Forecasted Net Operating surplus	\$3,000,000.00	to	\$3,500,000.00
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Balance Sheet and Cash Flow

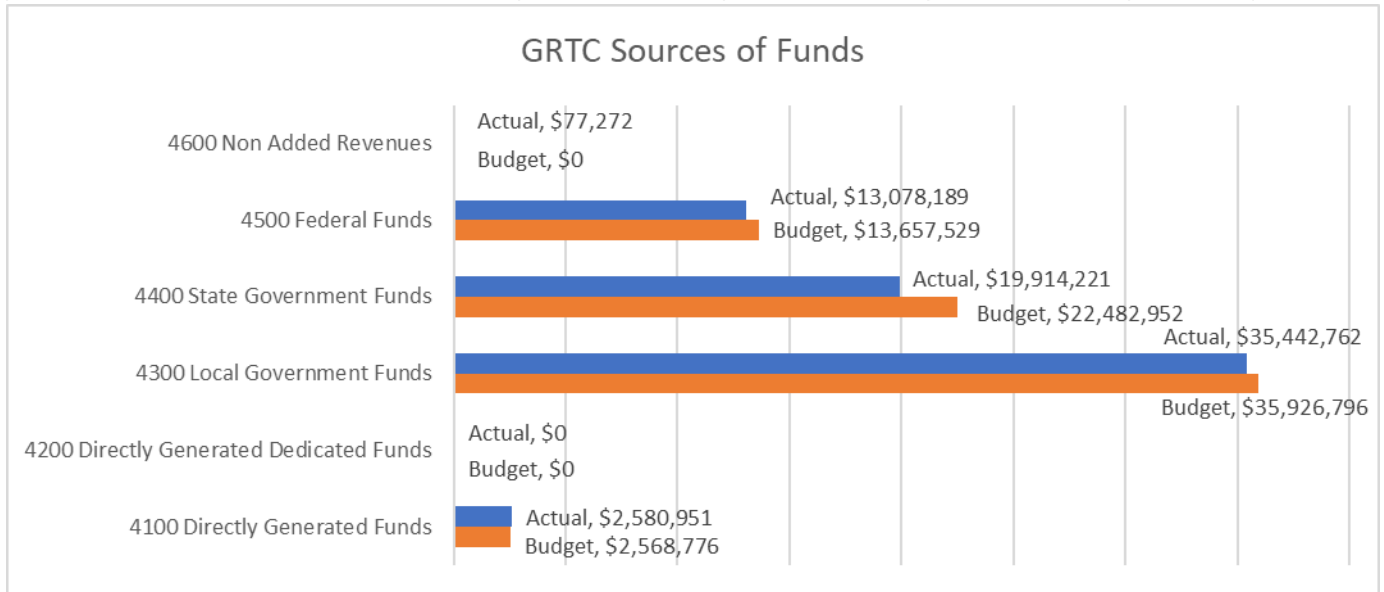
Balance sheet with cash position of		\$7,150,281
Operating Cash Account	\$2,387,081	
Capital Cash Account	\$4,763,200	

**GRTC Transit System
Source of Funds
Year to Date May 31, 2024**

	Month Ended May 31, 2024			Year to Date May 31, 2024		
	Actual	Budget	Variance Fav / (Unfav)	Actual	Budget	Variance Fav / (Unfav)
4100 Directly Generated Funds	\$ 224,269.67	\$ 269,606.97	\$ (45,337.30)	\$ 2,580,951.20	\$ 2,568,776.03	\$ 12,175.17
4110 Total Passenger Fares	100,000.00	100,000.00	-	1,111,409.33	1,112,409.00	(999.67)
4120 Park and Ride Parking Revenues	-	-	-	-	-	-
4130 Non Public Transportation Revenue	(400.00)	-	(400.00)	44,929.00	-	44,929.00
4140 Auxiliary Transportation Revenue	-	87,833.33	(87,833.33)	3,250.00	517,166.67	(513,916.67)
4150 Other Agency Revenues	124,669.67	81,773.64	42,896.03	1,421,362.87	939,200.36	482,162.51
4160 Revenues Accrued Through a Purchased Transportation Agreement	-	-	-	-	-	-
4170 Subsidy from Other Sectors of Operations	-	-	-	-	-	-
4180 Extraordinary or Special Items	-	-	-	-	-	-
4190 Total Recoveries	-	-	-	-	-	-
4200 Directly Generated Dedicated Funds						
4300 Local Government Funds	\$ 3,268,820.37	\$ 3,175,971.83	\$ 92,848.54	\$ 35,442,761.92	\$ 35,926,796.17	\$ (484,034.25)
4310 General Revenues of the Local Government	3,268,820.37	3,175,971.83	92,848.54	35,442,761.92	35,926,796.17	(484,034.25)
4400 State Government Funds	\$ 2,011,573.83	\$ 2,344,946.46	\$ (333,372.63)	\$ 19,914,220.91	\$ 22,482,952.35	\$ (2,568,731.44)
4410 General Revenues of the State Government	2,011,573.83	2,344,946.46	(333,372.63)	19,914,220.91	22,482,952.35	(2,568,731.44)
4500 Federal Funds	\$ 651,764.98	\$ 1,513,299.35	\$ (861,534.37)	\$ 13,078,189.41	\$ 13,657,529.39	\$ (579,339.98)
5307 FTA Urbanized Area Formula Program	160,625.77	1,291,132.98	(1,130,507.21)	4,294,765.35	12,115,521.76	(7,820,756.41)
5307 CARES Act Urbanized Area Program Funds	491,139.21	222,166.38	268,972.83	8,783,424.06	1,542,007.62	7,241,416.44
4600 Non Added Revenues	\$ 1,975.00	\$ -	\$ 1,975.00	\$ 77,271.90	\$ -	\$ 77,271.90
4630 Sales and Disposals of Assets	1,975.00	-	1,975.00	77,271.90	-	77,271.90
Total Sources of Funds	\$ 6,158,403.85	\$ 7,303,824.62	\$ (1,145,420.77)	\$ 71,093,395.34	\$ 74,636,053.93	\$ (3,542,658.59)

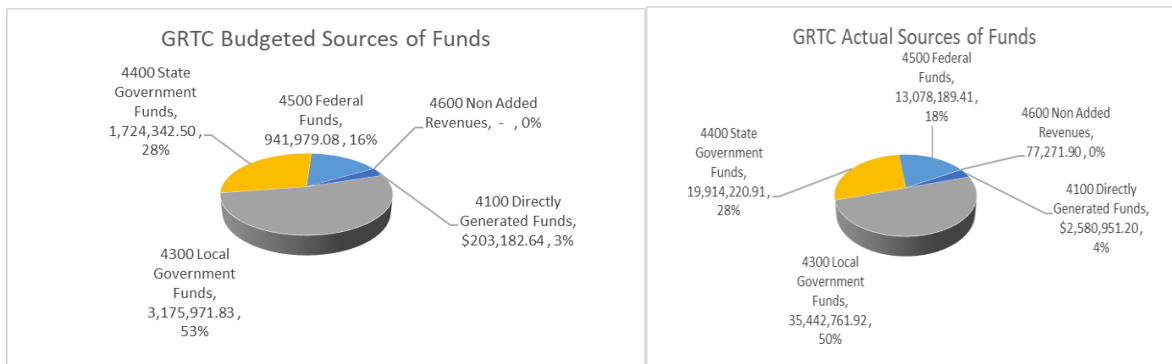
GRTC Transit System Year to Date May 31, 2024

Source of Funds	Budget	Actual	Over (Under)	% of Budget
4100 Directly Generated Funds	\$ 2,568,776.03	\$ 2,580,951.20	\$ 12,175.17	0.47%
4200 Directly Generated Dedicated Funds	-	-	-	n/a
4300 Local Government Funds	35,926,796.17	35,442,761.92	(484,034.25)	-1.35%
4400 State Government Funds	22,482,952.35	19,914,220.91	(2,568,731.44)	-11.43%
4500 Federal Funds	13,657,529.39	13,078,189.41	(579,339.98)	-4.24%
4600 Non Added Revenues	-	77,271.90	77,271.90	n/a
	<u>\$ 74,636,053.93</u>	<u>\$ 71,093,395.34</u>	<u>\$ (3,542,658.59)</u>	<u>-4.75%</u>



Revenues are unfavorable versus budget by \$3.543M or 4.75% as a result of:

- Unfavorable Local Funds (\$484.034k) due to budgetary assumption of TRIP Match contribution from GRTC Fund Balance (\$1.555M) offset by higher than budgetary assumptions for local share match for grant funded projects, unfavorable State Funds (\$2.569M) due to the timing of grant funded projects versus budgetary assumptions, and unfavorable Federal Funds revenue (\$0.579M) due to lower than budgeted 5307 flex funds reimbursement offset by use of ARPA funds for Operator Trainees wages and lifts in maintenance (capital).



**GRTC Transit System
Operating Expenses
Year to Date May 31, 2024**

	Vehicle Operations			Vehicle Maintenance			Facility Maintenance			General Administration			Total GRTC		
	Actual	Budget	Variance Fav / (Unfav)	Actual	Budget	Variance Fav / (Unfav)	Actual	Budget	Variance Fav / (Unfav)	Actual	Budget	Variance Fav / (Unfav)	Actual	Budget	Variance Fav / (Unfav)
Total Operating Costs															
5010. LABOR	\$ 33,401,569.10	\$ 31,586,499.85	\$ (1,815,069.25)	\$ 5,200,976.40	\$ 4,547,692.21	\$ (653,284.19)	\$ 1,240,808.00	\$ 1,614,398.86	\$ 373,590.86	\$ 6,686,736.25	\$ 8,118,573.02	\$ 1,431,836.77	\$ 46,530,089.75	\$ 45,867,163.93	\$ (662,925.82)
01. Operator Salaries and Wages	19,600,886.24	19,576,023.46	(24,862.78)	-	-	-	-	-	-	-	-	-	19,600,886.24	19,576,023.46	(24,862.78)
02. Operator's Paid Absences	2,105,902.50	-	(2,105,902.50)	-	-	-	-	-	-	-	-	-	2,105,902.50	-	(2,105,902.50)
Operator Vacation	705,767.08	-	(705,767.08)	-	-	-	-	-	-	-	-	-	705,767.08	-	(705,767.08)
Operator Sick	518,881.35	-	(518,881.35)	-	-	-	-	-	-	-	-	-	518,881.35	-	(518,881.35)
Holiday	881,254.07	-	(881,254.07)	-	-	-	-	-	-	-	-	-	881,254.07	-	(881,254.07)
Operator FMLA or other leave	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
03. Other Salaries and Wages (Non revenue vehicle operator personnel)	1,823,934.12	2,139,936.87	316,002.75	3,421,292.63	3,038,758.79	(382,533.84)	876,544.58	1,221,261.58	344,717.00	4,687,852.27	5,580,947.41	893,095.14	10,809,623.60	11,980,904.65	1,171,281.05
Dispatch	203,374.95	199,919.52	(3,455.43)	-	-	-	-	-	-	-	-	-	203,374.95	199,919.52	(3,455.43)
Operations Supervision	1,620,559.17	1,940,017.35	319,458.18	-	-	-	-	-	-	-	-	-	1,620,559.17	1,940,017.35	319,458.18
Maintenance	-	-	-	3,421,292.63	3,038,758.79	(382,533.84)	876,544.58	1,221,261.58	344,717.00	-	-	-	4,297,837.21	4,260,020.37	(37,816.84)
Administration	-	-	-	-	-	-	-	-	-	4,687,852.27	5,580,947.41	893,095.14	4,687,852.27	5,580,947.41	893,095.14
04. Other Paid Absences (Non revenue vehicle operator personnel)	-	-	-	178,371.63	-	(178,371.63)	88,880.00	-	(88,880.00)	-	-	-	267,251.63	-	(267,251.63)
Vacation	-	-	-	84,157.84	-	(84,157.84)	25,900.48	-	(25,900.48)	-	-	-	110,058.32	-	(110,058.32)
Sick	-	-	-	27,228.99	-	(27,228.99)	29,944.00	-	(29,944.00)	-	-	-	57,172.99	-	(57,172.99)
Holiday	-	-	-	66,294.40	-	(66,294.40)	31,255.04	-	(31,255.04)	-	-	-	97,549.44	-	(97,549.44)
FMLA or other leave	-	-	-	690.40	-	(690.40)	1,780.48	-	(1,780.48)	-	-	-	2,470.88	-	(2,470.88)
05. Fringe Benefits	9,870,846.24	9,870,539.51	(306.72)	1,601,312.14	1,508,933.42	(92,378.72)	275,383.42	393,137.28	117,753.86	1,998,883.98	2,537,625.61	538,741.63	13,746,425.78	14,310,235.82	563,810.04
Employment Taxes	1,683,341.51	1,655,113.15	(28,228.36)	268,809.90	231,603.37	(37,206.53)	68,869.84	93,080.21	24,210.37	368,323.10	425,359.93	57,036.83	2,389,344.35	2,405,156.66	15,812.31
Health and Welfare Expenses	4,665,875.31	5,010,623.70	344,748.39	745,085.59	701,146.83	(43,938.75)	190,892.98	281,787.32	90,894.34	1,020,915.64	1,287,717.74	266,802.10	6,622,769.51	7,281,275.60	658,506.09
Retirement Costs/Pension Plans	2,991,531.59	2,737,854.28	(253,677.30)	484,177.05	469,765.85	(14,411.21)	317.97	-	(317.97)	527,805.14	741,058.44	213,253.30	4,003,831.75	3,948,678.57	(55,153.18)
Workers Compensation	375,074.15	324,865.05	(50,209.11)	59,894.94	45,459.03	(14,435.91)	15,345.25	18,269.75	2,924.50	82,068.00	83,489.50	1,421.50	532,382.35	472,083.33	(60,299.02)
Other Fringe Benefits	155,023.68	142,083.33	(12,940.34)	43,344.65	60,958.33	17,613.68	(42.61)	-	42.61	(227.90)	-	227.90	198,097.82	203,041.67	4,943.85
5020. SERVICES	\$ 51,950.00	\$ 68,750.00	\$ 16,800.00	\$ -	\$ -	\$ -	\$ 695,982.92	\$ 708,268.92	\$ 12,286.00	\$ 2,243,800.12	\$ 9,005,885.58	\$ 6,762,085.46	\$ 2,991,733.04	\$ 9,782,904.49	\$ 6,791,171.45
03. Professional and Technical Services	-	-	-	-	-	-	-	-	-	1,926,160.76	8,613,949.91	6,687,789.15	1,926,160.76	8,613,949.91	6,687,789.15
BRT Fare Collection and Security Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Audit Fees	-	-	-	-	-	-	-	-	-	45,312.00	55,000.00	9,688.00	45,312.00	55,000.00	9,688.00
Legal Fees	-	-	-	-	-	-	-	-	-	32,837.50	137,500.00	104,662.50	32,837.50	137,500.00	104,662.50
Human Resources Consulting	-	-	-	-	-	-	-	-	-	53,082.16	59,392.91	6,310.75	53,082.16	59,392.91	6,310.75
Planning and Scheduling Consulting	-	-	-	-	-	-	-	-	-	1,322,610.20	6,630,107.00	5,307,496.80	1,322,610.20	6,630,107.00	5,307,496.80
Computer Consulting	-	-	-	-	-	-	-	-	-	1,397.50	5,500.00	4,102.50	1,397.50	5,500.00	4,102.50
Advertising and Promotion	-	-	-	-	-	-	-	-	-	470,921.40	1,726,450.00	1,255,528.60	470,921.40	1,726,450.00	1,255,528.60
05. Contract Maintenance Services	-	-	-	-	-	-	695,982.92	708,268.92	12,286.00	85,964.09	73,333.33	(12,630.76)	781,947.01	781,602.25	(344.76)
Vehicle Maintenance	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Computer Maintenance	-	-	-	-	-	-	-	-	-	85,964.09	73,333.33	(12,630.76)	85,964.09	73,333.33	(12,630.76)
BRT Station Maintenance	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Building Maintenance	-	-	-	-	-	-	161,445.10	186,046.67	24,601.57	-	-	-	161,445.10	186,046.67	24,601.57
09. Other Services	51,950.00	68,750.00	16,800.00	-	-	-	534,537.82	522,222.25	(12,315.57)	231,675.27	318,602.33	86,927.06	283,625.27	387,352.33	103,727.06
Advertising	-	-	-	-	-	-	-	-	-	38,405.46	21,083.33	(17,322.13)	38,405.46	21,083.33	(17,322.13)
Ad commission Lottery Updates	-	-	-	-	-	-	-	-	-	-	45,833.33	45,833.33	-	45,833.33	45,833.33
ADA Ride	-	-	-	-	-	-	-	-	-	70,019.03	67,569.33	(2,449.70)	70,019.03	67,569.33	(2,449.70)
Drug and Alcohol Testing	31,620.00	-	(31,620.00)	-	-	-	-	-	-	-	-	-	31,620.00	-	(31,620.00)
Medical Exam Testing	20,330.00	68,750.00	48,420.00	-	-	-	-	-	-	-	-	-	20,330.00	68,750.00	48,420.00
Misc	-	-	-	-	-	-	-	-	-	123,250.78	184,116.33	60,865.55	123,250.78	184,116.33	60,865.55
5030. MATERIALS AND SUPPLIES CONSUMED	\$ 1,816,866.70	\$ 3,506,350.01	\$ 1,689,483.31	\$ 2,876,640.99	\$ 3,536,077.33	\$ 659,436.34	\$ 259,272.57	\$ 293,791.67	\$ 34,519.10	\$ 1,805,105.43	\$ 1,630,214.67	\$ (174,890.76)	\$ 6,757,885.69	\$ 8,966,433.68	\$ 2,208,547.99
01. Fuel and Lubricants	1,324,865.74	2,759,266.68	1,434,400.94	70,519.09	81,160.53	10,641.44	-	-	-	5,256.66	-	(5,256.66)	1,400,641.49	2,840,427.21	1,439,785.72
02. Tires and Tubes	492,000.96	747,083.33	255,082.37	-	-	-	-	-	-	-	-	-	492,000.96	747,083.33	255,082.37
09. Other Materials and Supplies	-	-	-	2,806,121.90	3,454,916.80	648,794.90	259,272.57	293,791.67	34,519.10	1,799,848.77	1,630,214.67	(169,634.10)	4,865,243.24	5,378,923.13	513,679.89
Vehicle Equip. and Parts Supplies (inc Cares Act)	-	-	-	2,806,121.90	3,454,916.80	648,794.90	-	-	-	181,874.03	-	(181,874.03)	2,987,995.93	3,454,916.80	466,920.87
Other Equipment and Supplies	-	-	-	-	-	-	259,272.57	293,791.67	34,519.10	425,311.49	427,166.67	1,855.18	684,584.06	720,958.33	36,374.27
Office Equipment	-	-	-	-	-	-	-	-	-	1,096,207.50	1,173,333.33	77,125.83	1,096,207.50	1,173,333.33	77,125.83
Admin. Supplies	-	-	-	-	-	-	-	-	-	96,455.75	29,714.67	(66,741.08)	96,455.75	29,714.67	(66,741.08)
5040. UTILITIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 721,420.83	\$ 923,661.75	\$ 202,240.92	\$ 721,420.83	\$ 923,661.75	\$ 202,240.92
Telecommunication	-	-	-	-	-	-	-	-	-	251,465.44	247,500.00	(3,965.44)	251,465.44	247,500.00	(3,965.44)
Utilities	-	-	-	-	-	-	-	-	-	469,955.39	676,161.75	206,206.36	469,955.39	676,161.75	206,206.36
5050. CASUALTIES AND LIABILITY COSTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,751,124.61	\$ 1,618,308.87	\$ (132,815.74)	\$ 1,751,124.61	\$ 1,618,308.87	\$ (132,815.74)
General Liability	-	-	-	-	-	-	-	-	-	619,123.33	893,750.00	274,626.67	619,123.33	893,750.00	274,626.67
Auto Liability	-	-	-	-	-	-	-	-	-	53,963.82	47,550.00	(6,413.82)	53,963.82	47,550.00	(6,413.82)
Physical Damage	-	-	-	-	-	-	-	-	-	972,364.68	458,333.33	(514,031.35)	972,364.68	458,333.33	(514,031.35)
All Other	-	-	-	-	-	-	-	-	-	105,672.78	218,675.54	113,002.76	105,672.78	218,675.54	113,002.76
5060. TAXES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5100. PURCHASED TRANSPORTATION SERVICE	\$ 7,940,767.81	\$ 7,018,319.92	\$ (922,447.89)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,018,676.45	\$ 5,953,915.00	\$ (1,064,761.45)	\$ 7,940,767.81	\$ 7,018,319.92	\$ (922,447.89)
01. Purchased Transportation - SpecTran	7,018,676.45	5,953,915.00	(1,064,761.45)	-	-	-	-	-	-	-	-	-	7,018,676.45	5,953,915.00	(1,064,761.45)
02. Purchased Transportation VanPool	922,091.36	1,064,404.92													

GRTC Transit System
Operating Expenses
Year to Date May 31, 2024

	Total GRTC		
	Actual	Budget	Variance Fav / (Unfav)
Total Operating Costs			
5010. LABOR	\$ 46,530,089.75	\$ 45,867,163.93	\$ (662,925.82)
01. Operator Salaries and Wages	<u>19,600,886.24</u>	<u>19,576,023.46</u>	<u>(24,862.78)</u>
02. Operator's Paid Absences	<u>2,105,902.50</u>	<u>-</u>	<u>(2,105,902.50)</u>
Operator Vacation	705,767.08	-	(705,767.08)
Operator Sick	518,881.35	-	(518,881.35)
Holiday	881,254.07	-	(881,254.07)
Operator FMLA or other leave	-	-	
03. Other Salaries and Wages (Non revenue vehicle operator personnel)	<u>10,809,623.60</u>	<u>11,980,904.65</u>	<u>1,171,281.05</u>
Dispatch	203,374.95	199,919.52	(3,455.43)
Operations Supervision	1,620,559.17	1,940,017.35	319,458.18
Maintenance	4,297,837.21	4,260,020.37	(37,816.84)
Administration	4,687,852.27	5,580,947.41	893,095.14
04. Other Paid Absences (Non revenue vehicle operator personnel)	<u>267,251.63</u>	<u>-</u>	<u>(267,251.63)</u>
Vacation	110,058.32	-	(110,058.32)
Sick	57,172.99	-	(57,172.99)
Holiday	97,549.44	-	(97,549.44)
FMLA or other leave	2,470.88	-	(2,470.88)
05. Fringe Benefits	<u>13,746,425.78</u>	<u>14,310,235.82</u>	<u>563,810.04</u>
Employment Taxes	2,389,344.35	2,405,156.66	15,812.31
Health and Welfare Expenses	5,376,649.85	6,535,425.00	1,158,775.15
Retirement Costs/Pension Plans	4,003,831.75	3,948,678.57	(55,153.18)
Workers Compensation	532,382.35	472,083.33	(60,299.02)
Other Fringe Benefits	1,444,217.48	948,892.27	(495,325.21)
5020. SERVICES	\$ 2,991,733.04	\$ 9,782,904.49	\$ 6,791,171.45
03. Professional and Technical Services	<u>1,926,160.76</u>	<u>8,613,949.91</u>	<u>6,687,789.15</u>
BRT Fare Collection and Security Services	-	-	-
Audit Fees	45,312.00	55,000.00	9,688.00
Legal Fees	32,837.50	137,500.00	104,662.50
Human Resources Consulting	53,082.16	59,392.91	6,310.75
Planning and Scheduling Consulting	1,322,610.20	6,630,107.00	5,307,496.80
Computer Consulting	1,397.50	5,500.00	4,102.50
Advertising and Promotion	470,921.40	1,726,450.00	1,255,528.60
05. Contract Maintenance Services	<u>781,947.01</u>	<u>781,602.25</u>	<u>(344.76)</u>
Vehicle Maintenance	-	-	-
Computer Maintenance	85,964.09	73,333.33	(12,630.76)
BRT Station Maintenance	161,445.10	186,046.67	24,601.57
Building Maintenance	534,537.82	522,222.25	(12,315.57)
09. Other Services	<u>283,625.27</u>	<u>387,352.33</u>	<u>103,727.06</u>
Advertising	38,405.46	21,083.33	(17,322.13)
Ad commission Lottery Updates	-	45,833.33	45,833.33
ADA Ride	70,019.03	67,569.33	(2,449.70)
Drug and Alcohol Testing	31,620.00	-	(31,620.00)
Medical Exam Testing	20,330.00	68,750.00	48,420.00
Misc	123,250.78	184,116.33	60,865.55
5030. MATERIALS AND SUPPLIES CONSUMED	\$ 6,757,885.69	\$ 8,966,433.68	\$ 2,208,547.99
01. Fuel and Lubricants	<u>1,400,641.49</u>	<u>2,840,427.21</u>	<u>1,439,785.72</u>
02. Tires and Tubes	<u>492,000.96</u>	<u>747,083.33</u>	<u>255,082.37</u>
09. Other Materials and Supplies	<u>4,865,243.24</u>	<u>5,378,923.13</u>	<u>513,679.89</u>
Vehicle Equip. and Parts Supplies (inc Cares Act)	2,958,040.12	3,454,916.80	496,876.68
Other Equipment and Supplies	714,539.87	720,958.33	6,418.46
Office Equipment	1,096,207.50	1,173,333.33	77,125.83
Admin. Supplies	96,455.75	29,714.67	(66,741.08)

**GRTC Transit System
Operating Expenses
Year to Date May 31, 2024**

	Total GRTC		
	Actual	Budget	Variance Fav / (Unfav)
5040. UTILITIES	\$ 721,420.83	\$ 923,661.75	\$ 202,240.92
Telecommunication	251,465.44	247,500.00	(3,965.44)
Utilities	469,955.39	676,161.75	206,206.36
5050. CASUALTIES AND LIABILITY COSTS	\$ 1,751,124.61	\$ 1,618,308.87	\$ (132,815.74)
General Liability	619,123.33	893,750.00	274,626.67
Auto Liability	53,963.82	47,550.00	(6,413.82)
Physical Damage	972,364.68	458,333.33	(514,031.35)
All Other	105,672.78	218,675.54	113,002.76
5060. TAXES	\$ -	\$ -	\$ -
5100. PURCHASED TRANSPORTATION SERVICE	\$ 7,940,767.81	\$ 7,018,319.92	\$ (922,447.89)
01. Purchased Transportation - SpecTran	<u>7,018,676.45</u>	<u>5,953,915.00</u>	<u>(1,064,761.45)</u>
02. Purchased Transportation VanPool	<u>922,091.36</u>	<u>1,064,404.92</u>	<u>142,313.56</u>
5090. MISCELLANEOUS EXPENSES	\$ 773,578.01	\$ 817,105.83	\$ 43,527.82
02. Travel and Meetings	<u>32,644.83</u>	<u>139,420.42</u>	<u>106,775.59</u>
08. Advertising/Promotion Media	<u>13,950.27</u>	<u>22,916.67</u>	<u>8,966.40</u>
09. Other Miscellaneous Expenses	<u>726,982.91</u>	<u>654,768.75</u>	<u>(72,214.16)</u>
5120. LEASES AND RENTALS	\$ -	\$ -	\$ -
5900 ADA Expenses	\$ -	\$ -	\$ -
Total Expenses	\$ 67,466,599.74	\$ 74,993,898.47	\$ 7,527,298.73
	100.00%	100.00%	

**GRTC Transit System
Operating Expenses
Year to Date May 31, 2024**

	Vehicle Operations		
	Actual	Budget	Variance Fav / (Unfav)
Total Operating Costs			
5010. LABOR	\$ 33,401,569.10	\$ 31,586,499.85	\$ (1,815,069.25)
01. Operator Salaries and Wages	<u>19,600,886.24</u>	<u>19,576,023.46</u>	<u>(24,862.78)</u>
02. Operator's Paid Absences	<u>2,105,902.50</u>	<u>-</u>	<u>(2,105,902.50)</u>
Operator Vacation	705,767.08	-	(705,767.08)
Operator Sick	518,881.35	-	(518,881.35)
Holiday	881,254.07	-	(881,254.07)
Operator FMLA or other leave	-	-	-
03. Other Salaries and Wages (Non revenue vehicle operator personnel)	<u>1,823,934.12</u>	<u>2,139,936.87</u>	<u>316,002.75</u>
Dispatch	203,374.95	199,919.52	(3,455.43)
Operations Supervision	1,620,559.17	1,940,017.35	319,458.18
Maintenance	-	-	-
Administration	-	-	-
04. Other Paid Absences (Non revenue vehicle operator personnel)	<u>-</u>	<u>-</u>	<u>-</u>
Vacation	-	-	-
Sick	-	-	-
Holiday	-	-	-
FMLA or other leave	-	-	-
05. Fringe Benefits	<u>9,870,846.24</u>	<u>9,870,539.51</u>	<u>(306.72)</u>
Employment Taxes	1,683,341.51	1,655,113.15	(28,228.36)
Health and Welfare Expenses	3,787,958.76	4,497,365.19	709,406.43
Retirement Costs/Pension Plans	2,991,531.59	2,737,854.28	(253,677.30)
Workers Compensation	375,074.15	324,865.05	(50,209.11)
Other Fringe Benefits	1,032,940.23	655,341.85	(377,598.38)
5020. SERVICES	\$ 51,950.00	\$ 68,750.00	\$ 16,800.00
03. Professional and Technical Services	<u>-</u>	<u>-</u>	<u>-</u>
BRT Fare Collection and Security Services	-	-	-
Audit Fees	-	-	-
Legal Fees	-	-	-
Human Resources Consulting	-	-	-
Planning and Scheduling Consulting	-	-	-
Computer Consulting	-	-	-
Advertising and Promotion	-	-	-
05. Contract Maintenance Services	<u>-</u>	<u>-</u>	<u>-</u>
Vehicle Maintenance	-	-	-
Computer Maintenance	-	-	-
BRT Station Maintenance	-	-	-
Building Maintenance	-	-	-
09. Other Services	<u>51,950.00</u>	<u>68,750.00</u>	<u>16,800.00</u>
Advertising	-	-	-
Ad commission Lottery Updates	-	-	-
ADA Ride	-	-	-
Drug and Alcohol Testing	31,620.00	-	(31,620.00)
Medical Exam Testing	20,330.00	68,750.00	48,420.00
Misc	-	-	-
5030. MATERIALS AND SUPPLIES CONSUMED	\$ 1,816,866.70	\$ 3,506,350.01	\$ 1,689,483.31
01. Fuel and Lubricants	<u>1,324,865.74</u>	<u>2,759,266.68</u>	<u>1,434,400.94</u>
02. Tires and Tubes	<u>492,000.96</u>	<u>747,083.33</u>	<u>255,082.37</u>
09. Other Materials and Supplies	<u>-</u>	<u>-</u>	<u>-</u>
Vehicle Equip. and Parts Supplies (inc Cares Act)	-	-	-
Other Equipment and Supplies	-	-	-
Office Equipment	-	-	-
Admin. Supplies	-	-	-

**GRTC Transit System
Operating Expenses
Year to Date May 31, 2024**

	Vehicle Operations		
	Actual	Budget	Variance Fav / (Unfav)
5040. UTILITIES	\$ -	\$ -	\$ -
Telecommunication			-
Utilities			-
5050. CASUALTIES AND LIABILITY COSTS	\$ -	\$ -	\$ -
General Liability			-
Auto Liability			-
Physical Damage			-
All Other			-
5060. TAXES	\$ -	\$ -	\$ -
5100. PURCHASED TRANSPORTATION SERVICE	\$ 7,940,767.81	\$ 7,018,319.92	\$ (922,447.89)
01. Purchased Transportation - SpecTran	<u>7,018,676.45</u>	<u>5,953,915.00</u>	<u>(1,064,761.45)</u>
02. Purchased Transportation VanPool	<u>922,091.36</u>	<u>1,064,404.92</u>	<u>142,313.56</u>
5090. MISCELLANEOUS EXPENSES	\$ 120,242.26	\$ 91,666.67	\$ (28,575.59)
02. Travel and Meetings			-
08. Advertising/Promotion Media			-
09. Other Miscellaneous Expenses	<u>120,242.26</u>	<u>91,666.67</u>	<u>(28,575.59)</u>
5120. LEASES AND RENTALS			\$ -
5900 ADA Expenses			\$ -
Total Expenses	\$ 43,331,395.87	\$ 42,271,586.44	\$ (1,059,809.43)
	64.23%	56.37%	

**GRTC Transit System
Operating Expenses
Year to Date May 31, 2024**

	Vehicle Maintenance		
	Actual	Budget	Variance Fav / (Unfav)
Total Operating Costs			
5010. LABOR	\$ 5,200,976.40	\$ 4,547,692.21	\$ (653,284.19)
01. Operator Salaries and Wages			-
02. Operator's Paid Absences	-	-	-
Operator Vacation			-
Operator Sick			-
Holiday			-
Operator FMLA or other leave			
03. Other Salaries and Wages (Non revenue vehicle operator personnel)	<u>3,421,292.63</u>	<u>3,038,758.79</u>	<u>(382,533.84)</u>
Dispatch			-
Operations Supervision			-
Maintenance	3,421,292.63	3,038,758.79	(382,533.84)
Administration			-
04. Other Paid Absences (Non revenue vehicle operator personnel)	<u>178,371.63</u>	<u>-</u>	<u>(178,371.63)</u>
Vacation	84,157.84	-	(84,157.84)
Sick	27,228.99	-	(27,228.99)
Holiday	66,294.40	-	(66,294.40)
FMLA or other leave	690.40	-	(690.40)
05. Fringe Benefits	<u>1,601,312.14</u>	<u>1,508,933.42</u>	<u>(92,378.72)</u>
Employment Taxes	268,809.90	231,603.37	(37,206.53)
Health and Welfare Expenses	604,892.60	629,325.52	24,432.91
Retirement Costs/Pension Plans	484,177.05	469,765.85	(14,411.21)
Workers Compensation	59,894.94	45,459.03	(14,435.91)
Other Fringe Benefits	183,537.64	132,779.65	(50,757.99)
5020. SERVICES	\$ -	\$ -	\$ -
03. Professional and Technical Services	-	-	-
BRT Fare Collection and Security Services			-
Audit Fees			-
Legal Fees			-
Human Resources Consulting			-
Planning and Scheduling Consulting			-
Computer Consulting			-
Advertising and Promotion			-
05. Contract Maintenance Services	-	-	-
Vehicle Maintenance			-
Computer Maintenance			-
BRT Station Maintenance			-
Building Maintenance			-
09. Other Services	-	-	-
Advertising			-
Ad commission Lottery Updates			-
ADA Ride			-
Drug and Alcohol Testing			-
Medical Exam Testing			-
Misc			-
5030. MATERIALS AND SUPPLIES CONSUMED	\$ 2,876,640.99	\$ 3,536,077.33	\$ 659,436.34
01. Fuel and Lubricants	<u>70,519.09</u>	<u>81,160.53</u>	<u>10,641.44</u>
02. Tires and Tubes			-
09. Other Materials and Supplies	<u>2,806,121.90</u>	<u>3,454,916.80</u>	<u>648,794.90</u>
Vehicle Equip. and Parts Supplies (inc Cares Act)	2,806,121.90	3,454,916.80	648,794.90
Other Equipment and Supplies			-
Office Equipment			-
Admin. Supplies			-

**GRTC Transit System
Operating Expenses
Year to Date May 31, 2024**

	Vehicle Maintenance			
	Actual	Budget	Variance Fav / (Unfav)	
5040. UTILITIES	\$ -	\$ -	\$ -	-
Telecommunication				-
Utilities				-
5050. CASUALTIES AND LIABILITY COSTS	\$ -	\$ -	\$ -	-
General Liability				-
Auto Liability				-
Physical Damage				-
All Other	-	-		-
5060. TAXES			\$ -	-
5100. PURCHASED TRANSPORTATION SERVICE	\$ -	\$ -	\$ -	-
01. Purchased Transportation - SpecTran				-
02. Purchased Transportation VanPool				-
5090. MISCELLANEOUS EXPENSES	\$ -	\$ -	\$ -	-
02. Travel and Meetings				-
08. Advertising/Promotion Media				-
09. Other Miscellaneous Expenses				-
5120. LEASES AND RENTALS	\$ -	\$ -	\$ -	-
5900 ADA Expenses	\$ -	\$ -	\$ -	-
Total Expenses	\$ 8,077,617.39	\$ 8,083,769.54	\$ 6,152.15	
	11.97%	10.78%		

**GRTC Transit System
Operating Expenses
Year to Date May 31, 2024**

	Facility Maintenance		
	Actual	Budget	Variance Fav / (Unfav)
Total Operating Costs			
5010. LABOR	\$ 1,240,808.00	\$ 1,614,398.86	\$ 373,590.86
01. Operator Salaries and Wages			-
02. Operator's Paid Absences	-	-	-
Operator Vacation			-
Operator Sick			-
Holiday			-
Operator FMLA or other leave			
03. Other Salaries and Wages (Non revenue vehicle operator personnel)	<u>876,544.58</u>	<u>1,221,261.58</u>	<u>344,717.00</u>
Dispatch			-
Operations Supervision			-
Maintenance	876,544.58	1,221,261.58	344,717.00
Administration			-
04. Other Paid Absences (Non revenue vehicle operator personnel)	<u>88,880.00</u>	<u>-</u>	<u>(88,880.00)</u>
Vacation	25,900.48	-	(25,900.48)
Sick	29,944.00	-	(29,944.00)
Holiday	31,255.04	-	(31,255.04)
FMLA or other leave	1,780.48	-	(1,780.48)
05. Fringe Benefits	<u>275,383.42</u>	<u>393,137.28</u>	<u>117,753.86</u>
Employment Taxes	68,869.84	93,080.21	24,210.37
Health and Welfare Expenses	154,975.15	252,922.70	97,947.55
Retirement Costs/Pension Plans	317.97	-	(317.97)
Workers Compensation	15,345.25	18,269.75	2,924.50
Other Fringe Benefits	35,875.21	28,864.62	(7,010.60)
5020. SERVICES	\$ 695,982.92	\$ 708,268.92	\$ 12,286.00
03. Professional and Technical Services	-	-	-
BRT Fare Collection and Security Services			-
Audit Fees			-
Legal Fees			-
Human Resources Consulting			-
Planning and Scheduling Consulting			-
Computer Consulting			-
Advertising and Promotion			-
05. Contract Maintenance Services	<u>695,982.92</u>	<u>708,268.92</u>	<u>12,286.00</u>
Vehicle Maintenance			-
Computer Maintenance			-
BRT Station Maintenance	161,445.10	186,046.67	24,601.57
Building Maintenance	534,537.82	522,222.25	(12,315.57)
09. Other Services	-	-	-
Advertising			-
Ad commission Lottery Updates			-
ADA Ride			-
Drug and Alcohol Testing			-
Medical Exam Testing			-
Misc			-
5030. MATERIALS AND SUPPLIES CONSUMED	\$ 259,272.57	\$ 293,791.67	\$ 34,519.10
01. Fuel and Lubricants			-
02. Tires and Tubes			-
09. Other Materials and Supplies	<u>259,272.57</u>	<u>293,791.67</u>	<u>34,519.10</u>
Vehicle Equip. and Parts Supplies (inc Cares Act)			-
Other Equipment and Supplies	259,272.57	293,791.67	34,519.10
Office Equipment			-
Admin. Supplies			-

**GRTC Transit System
Operating Expenses
Year to Date May 31, 2024**

	Facility Maintenance			
	Actual	Budget	Variance Fav / (Unfav)	
5040. UTILITIES	\$ -	\$ -	\$ -	-
Telecommunication				-
Utilities				-
5050. CASUALTIES AND LIABILITY COSTS	\$ -	\$ -	\$ -	-
General Liability				-
Auto Liability				-
Physical Damage				-
All Other				-
5060. TAXES			\$ -	-
5100. PURCHASED TRANSPORTATION SERVICE	\$ -	\$ -	\$ -	-
01. Purchased Transportation - SpecTran				-
02. Purchased Transportation VanPool				-
5090. MISCELLANEOUS EXPENSES	\$ -	\$ -	\$ -	-
02. Travel and Meetings				-
08. Advertising/Promotion Media				-
09. Other Miscellaneous Expenses				-
5120. LEASES AND RENTALS	\$ -	\$ -	\$ -	-
5900 ADA Expenses	\$ -	\$ -	\$ -	-
Total Expenses	\$ 2,196,063.49	\$ 2,616,459.44	\$ 420,395.95	
	3.26%	3.49%		

GRTC Transit System
Operating Expenses
Year to Date May 31, 2024

	General Administration		
	Actual	Budget	Variance Fav / (Unfav)
Total Operating Costs			
5010. LABOR	\$ 6,686,736.25	\$ 8,118,573.02	\$ 1,431,836.77
01. Operator Salaries and Wages			-
02. Operator's Paid Absences	-	-	-
Operator Vacation			-
Operator Sick			-
Holiday			-
Operator FMLA or other leave			
03. Other Salaries and Wages (Non revenue vehicle operator personnel)	<u>4,687,852.27</u>	<u>5,580,947.41</u>	<u>893,095.14</u>
Dispatch			-
Operations Supervision			-
Maintenance			-
Administration	4,687,852.27	5,580,947.41	893,095.14
04. Other Paid Absences (Non revenue vehicle operator personnel)	-	-	-
Vacation			-
Sick			-
Holiday			-
FMLA or other leave			-
05. Fringe Benefits	<u>1,998,883.98</u>	<u>2,537,625.61</u>	<u>538,741.63</u>
Employment Taxes	368,323.10	425,359.93	57,036.83
Health and Welfare Expenses	828,823.34	1,155,811.59	326,988.25
Retirement Costs/Pension Plans	527,805.14	741,058.44	213,253.30
Workers Compensation	82,068.00	83,489.50	1,421.50
Other Fringe Benefits	191,864.40	131,906.15	(59,958.25)
5020. SERVICES	\$ 2,243,800.12	\$ 9,005,885.58	\$ 6,762,085.46
03. Professional and Technical Services	<u>1,926,160.76</u>	<u>8,613,949.91</u>	<u>6,687,789.15</u>
BRT Fare Collection and Security Services	-	-	-
Audit Fees	45,312.00	55,000.00	9,688.00
Legal Fees	32,837.50	137,500.00	104,662.50
Human Resources Consulting	53,082.16	59,392.91	6,310.75
Planning and Scheduling Consulting	1,322,610.20	6,630,107.00	5,307,496.80
Computer Consulting	1,397.50	5,500.00	4,102.50
Advertising and Promotion	470,921.40	1,726,450.00	1,255,528.60
05. Contract Maintenance Services	<u>85,964.09</u>	<u>73,333.33</u>	<u>(12,630.76)</u>
Vehicle Maintenance			-
Computer Maintenance	85,964.09	73,333.33	(12,630.76)
BRT Station Maintenance			-
Building Maintenance			-
09. Other Services	<u>231,675.27</u>	<u>318,602.33</u>	<u>86,927.06</u>
Advertising	38,405.46	21,083.33	(17,322.13)
Ad commission Lottery Updates	-	45,833.33	45,833.33
ADA Ride	70,019.03	67,569.33	(2,449.70)
Drug and Alcohol Testing			-
Medical Exam Testing			-
Misc	123,250.78	184,116.33	60,865.55
5030. MATERIALS AND SUPPLIES CONSUMED	\$ 1,805,105.43	\$ 1,630,214.67	\$ (174,890.76)
01. Fuel and Lubricants	<u>5,256.66</u>	-	<u>(5,256.66)</u>
02. Tires and Tubes			-
09. Other Materials and Supplies	<u>1,799,848.77</u>	<u>1,630,214.67</u>	<u>(169,634.10)</u>
Vehicle Equip. and Parts Supplies (inc Cares Act)	151,918.22	-	(151,918.22)
Other Equipment and Supplies	455,267.30	427,166.67	(28,100.63)
Office Equipment	1,096,207.50	1,173,333.33	77,125.83
Admin. Supplies	96,455.75	29,714.67	(66,741.08)

**GRTC Transit System
Operating Expenses
Year to Date May 31, 2024**

	General Administration		
	Actual	Budget	Variance Fav / (Unfav)
5040. UTILITIES	\$ 721,420.83	\$ 923,661.75	\$ 202,240.92
Telecommunication	251,465.44	247,500.00	(3,965.44)
Utilities	469,955.39	676,161.75	206,206.36
5050. CASUALTIES AND LIABILITY COSTS	\$ 1,751,124.61	\$ 1,618,308.87	\$ (132,815.74)
General Liability	619,123.33	893,750.00	274,626.67
Auto Liability	53,963.82	47,550.00	(6,413.82)
Physical Damage	972,364.68	458,333.33	(514,031.35)
All Other	105,672.78	218,675.54	113,002.76
5060. TAXES	\$ -	\$ -	\$ -
5100. PURCHASED TRANSPORTATION SERVICE	\$ -	\$ -	\$ -
01. Purchased Transportation - SpecTran			-
02. Purchased Transportation VanPool			-
5090. MISCELLANEOUS EXPENSES	\$ 653,335.75	\$ 725,439.17	\$ 72,103.42
02. Travel and Meetings	32,644.83	139,420.42	106,775.59
08. Advertising/Promotion Media	13,950.27	22,916.67	8,966.40
09. Other Miscellaneous Expenses	606,740.65	563,102.08	(43,638.57)
5120. LEASES AND RENTALS	\$ -	\$ -	\$ -
5900 ADA Expenses	-	-	-
Total Expenses	\$ 13,861,522.99	\$ 22,022,083.05	\$ 8,160,560.06
	20.55%	29.37%	

GRTC Transit System Year to Date May 31, 2024

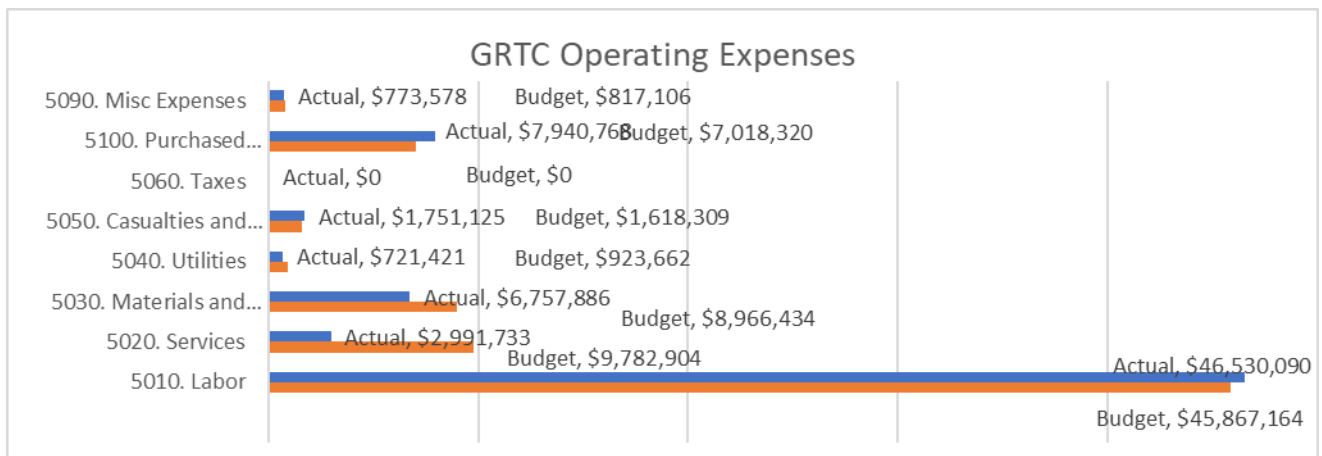
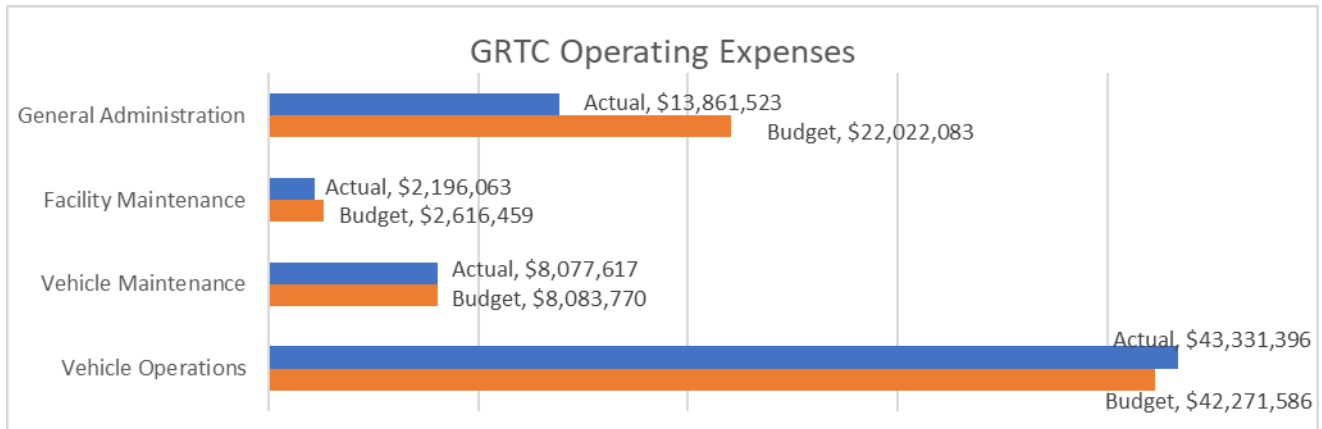
Operating Expenses

	Budget	Actual	(Over) Under	% of Budget
Vehicle Operations	\$ 42,271,586.44	\$ 43,331,395.87	\$ (1,059,809.43)	102.51%
Vehicle Maintenance	8,083,769.54	8,077,617.39	6,152.15	99.92%
Facility Maintenance	2,616,459.44	2,196,063.49	420,395.95	83.93%
General Administration	<u>22,022,083.05</u>	<u>13,861,522.99</u>	<u>8,160,560.06</u>	<u>62.94%</u>
Total GRTC	\$ 74,993,898.47	\$ 67,466,599.74	\$ 7,527,298.73	89.96%

	Budget	Actual	(Over) Under	% of Budget
5010. Labor	\$ 45,867,163.93	\$ 46,530,089.75	\$ (662,925.82)	101.45%
5020. Services	9,782,904.49	2,991,733.04	6,791,171.45	30.58%
5030. Materials and Supplies Consumed	8,966,433.68	6,757,885.69	2,208,547.99	75.37%
5040. Utilities	923,661.75	721,420.83	202,240.92	78.10%
5050. Casualties and Liability Costs	1,618,308.87	1,751,124.61	(132,815.74)	108.21%
5060. Taxes	-	-	-	0.00%
5100. Purchased Transportation Service	7,018,319.92	7,940,767.81	(922,447.89)	113.14%
5090. Misc Expenses	<u>817,105.83</u>	<u>773,578.01</u>	<u>43,527.82</u>	<u>94.67%</u>
Total GRTC	\$ 74,993,898.47	\$ 67,466,599.74	\$ 7,527,298.73	89.96%

Total Fleet Service Miles	5,473,589.75	5,433,365.69
Operating Expense per Mile	\$ 13.70	\$ 12.42

Total Fleet Service Hours	480,222.00	477,200.56
Operating Expense per Hour	\$ 156.17	\$ 141.38



Operating Expenses are favorable versus budget by \$7.527M or 10.04% as a result of:

- Unfavorable labor expenses of \$662.926k due to higher than budgeted headcount in Operations due to the number of trainees on staff and higher than budgeted overtime in Maintenance offset by higher than budgeted vacancy factor in the general and administrative groups.
- Favorable purchased services of \$6.791M due to the timing of consulting services versus budget.
- Favorable materials and supplies of \$2.208M due to timing of purchases versus budget assumptions.
- Favorable Utilities expenses of \$202.241k due to corrections to the GRTC water and gas consumption/rates issued by Richmond DPU.
- Unfavorable casualties and liability expense of \$132.816k is due to the booking of self-insured provision charge for FY2024 claims.
- Unfavorable purchased transportation services of \$922.448k due to actual demand differing from budgetary assumptions for CARE and CARE on demand services.
- Favorable Miscellaneous expense of \$43.528k due to timing of travel expense versus budget.

<u>Operating Expense per Mile</u>	Budget	Actual
Vehicle Operations	\$ 7.72	\$ 7.98
Vehicle Maintenance	1.48	1.49
Facility Maintenance	0.48	0.40
General Administration	4.02	2.55
Total GRTC	\$ 13.70	\$ 12.42

<u>Operating Expense per Mile</u>	Budget	Actual
5010. Labor	\$ 8.38	\$ 8.56
5020. Services	1.79	0.55
5030. Materials and Supplies Consumed	1.64	1.24
5040. Utilities	0.17	0.13
5050. Casualties and Liability Costs	0.30	0.32
5060. Taxes	-	-
5100. Purchased Transportation Service	1.28	1.46
5090. Misc Expenses	0.15	0.14
Total GRTC	\$ 13.70	\$ 12.42

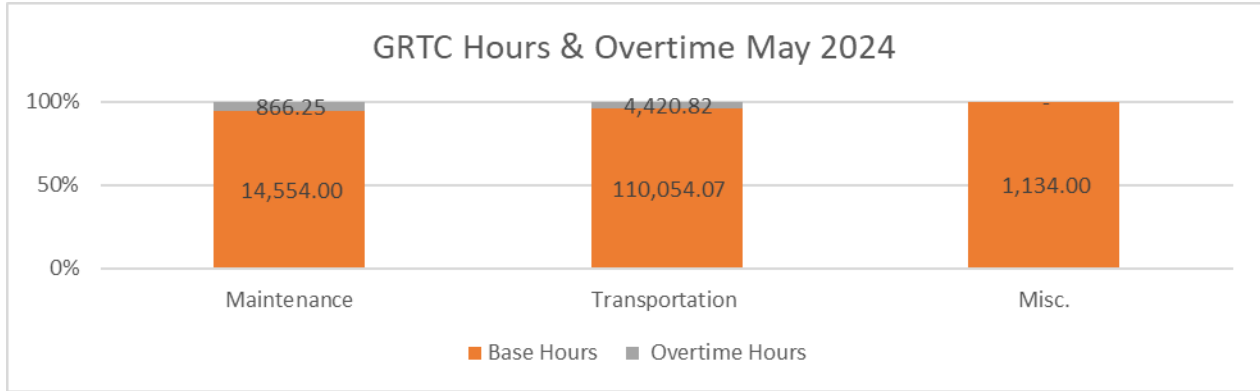
<u>Operating Expense per Hour</u>	Budget	Actual
Vehicle Operations	\$ 88.03	\$ 90.80
Vehicle Maintenance	16.83	16.93
Facility Maintenance	5.45	4.60
General Administration	45.86	29.05
Total GRTC	\$ 156.17	\$ 141.38

Operating Expense per Hour

	Budget	Actual
5010. Labor	\$ 95.51	\$ 97.51
5020. Services	20.37	6.27
5030. Materials and Supplies Consumed	18.67	14.16
5040. Utilities	1.92	1.51
5050. Casualties and Liability Costs	3.37	3.67
5060. Taxes	-	-
5100. Purchased Transportation Service	14.61	16.64
5090. Misc Expenses	<u>1.70</u>	<u>1.62</u>
Total GRTC	\$ 156.17	\$ 141.38

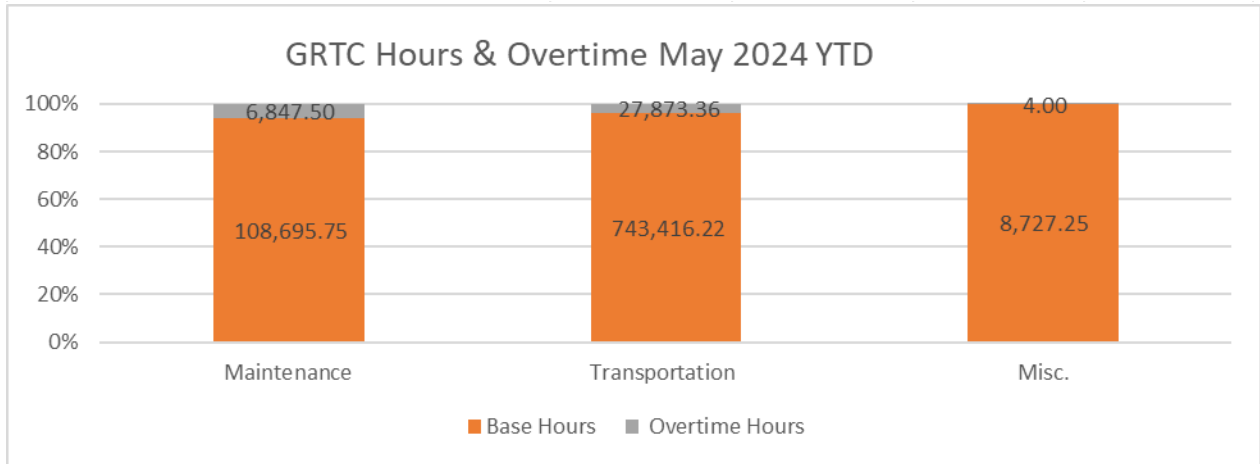
GRTC Headcount @ May 31, 2024

	Budget	Actual	(Over) Under	% of Budget
Equipment & Facility Maintenance	72	74	(2)	102.78%
Transportation	362	391	(29)	108.01%
Planning, Scheduling & Marketing	20	16	4	80.00%
Insurance & Safety	10	11	(1)	110.00%
General & Administrative	<u>60</u>	<u>52</u>	<u>8</u>	<u>86.67%</u>
Reflects Actual Total Heads (Not FTEs)	524	544	(20)	103.82%



GRTC Hours & Overtime (4/20/24-6/1/2024)

	Total Hours	Base Hours	Overtime Hours	OT %
Maintenance	15,420.25	14,554.00	866.25	5.95%
Transportation	114,474.89	110,054.07	4,420.82	4.02%
Misc.	<u>1,134.00</u>	<u>1,134.00</u>	<u>-</u>	<u>0.00%</u>
	131,029.14	125,742.07	5,287.07	4.20%



GRTC Hours & Overtime (7/2/23-6/1/2024)

	Total Hours	Base Hours	Overtime Hours	OT %
Maintenance	115,543.25	108,695.75	6,847.50	6.30%
Transportation	771,289.58	743,416.22	27,873.36	3.75%
Misc.	<u>8,731.25</u>	<u>8,727.25</u>	<u>4.00</u>	<u>0.05%</u>
	895,564.08	860,839.22	34,724.86	4.03%

**GRTC Transit System
STATEMENT OF INCOME
BUDGET VS. ACTUAL**

For the Eleven Months Ending May 31, 2024

	Current Month			Fav/ (Unfav)	Year To Date			Fav/ (Unfav)	FY 2024 Annual Budget
	Budget	Actual	Difference		Budget	Actual	Difference		
Operating Revenue:									
Customer Revenue - Fixed Route	\$ -	\$ -	\$ -	F	\$ -	\$ -	\$ -	F	\$ -
Pass Program Revenue	100,000	100,000	-	F	1,112,409	1,111,409	(1,000)	U	1,212,409
Charter Revenue	-	(400)	(400)	U	-	44,929	44,929	F	-
Advertising Revenue	87,833	-	(87,833)	U	517,167	3,250	(513,917)	U	605,000
Other Operating Revenue	-	-	-	F	-	-	-	F	-
Total Operating Revenue	\$ 187,833	\$ 99,600	\$ (88,233)	U	\$ 1,629,576	\$ 1,159,588	\$ (469,987)	U	\$ 1,817,409
Other Income:									
Ridefinders	39,690	27,286	(12,404)	U	476,284	397,073	(79,211)	U	515,974
Interest Income	41,667	97,109	55,442	F	458,333	1,021,511	563,178	F	500,000
Non-Transportation Income	417	275	(142)	U	4,583	2,779	(1,804)	U	5,000
Total Other Income	\$ 81,774	\$ 124,670	\$ 42,896	F	\$ 939,200	\$ 1,421,363	\$ 482,163	F	\$ 1,020,974
Operating Contributions:									
COVID Relief Acts VA2020-023	222,166	491,139	268,973	F	1,542,008	8,783,424	7,241,416	F	1,764,174
FFCRA Credit	-	-	-	F	-	-	-	F	-
Oper contrib - Federal	1,291,133	160,626	(1,130,507)	U	12,115,522	4,294,765	(7,820,756)	U	13,379,153
Oper contrib - State	2,344,946	2,011,688	(333,259)	U	22,482,952	19,923,979	(2,558,974)	U	24,827,905
Oper contrib - CVTA	1,909,504	1,909,504	0	F	21,004,546	21,004,546	0	F	22,914,050
Oper contrib - Richmond	734,555	770,491	35,936	F	8,080,110	8,723,917	643,807	F	8,814,665
Oper contrib - Henrico	352,745	353,303	559	F	3,880,190	4,144,285	264,094	F	4,232,935
Oper contrib - Petersburg	16,667	16,667	0	F	183,333	183,333	0	F	200,000
Oper contrib - Chesterfield	21,157	218,741	197,585	F	1,223,832	1,362,487	138,655	F	1,244,989
Oper Contrib Local	-	-	-	F	-	14,436	14,436	F	-
Oper contrib - GRTC Fund Balance	141,344	-	(141,344)	U	1,554,785	-	(1,554,785)	U	1,696,129
Total Operating Contributions:	\$ 7,034,218	\$ 5,932,159	\$ (1,102,058)	U	\$ 72,067,278	\$ 68,435,172	\$ (3,632,106)	U	\$ 79,074,000
Net Operating Revenue	\$ 7,303,825	\$ 6,156,429	\$ (1,147,396)	U	\$ 74,636,054	\$ 71,016,123	\$ (3,619,930)	U	\$ 81,912,383
Operating Expenses:									
Equipment & Facility Maintenance	1,303,050	1,317,176	14,126	U	14,091,601	11,936,599	(2,155,002)	F	15,352,868
Transportation	2,300,494	2,614,057	313,563	U	24,871,039	26,973,714	2,102,675	U	27,099,134
Planning, Scheduling & Marketing	1,009,734	157,572	(852,162)	F	9,656,827	2,953,857	(6,702,970)	F	10,663,128
Insurance and Safety	254,955	225,763	(29,192)	F	2,798,295	2,972,591	174,296	U	3,051,314
General and Administrative	1,273,137	1,464,987	191,850	U	14,146,243	12,299,600	(1,846,644)	F	15,462,045
Purchase of Service - Spectran & Van Pool	638,029	802,750	164,721	U	7,018,320	7,940,768	922,448	U	7,656,349
Operating Taxes and Licenses	223,150	233,440	10,289	U	2,411,573	2,389,471	(22,102)	F	2,627,544
Total Operating Expenses	\$ 7,002,550	\$ 6,815,745	\$ (186,805)	F	\$ 74,993,898	\$ 67,466,600	\$ (7,527,299)	F	\$ 81,912,383
Change in Net Postion	\$ 301,275	\$ (659,316)	\$ (960,591)	U	\$ (357,845)	\$ 3,549,524	\$ 3,907,368	F	\$ (0)
Operating Ratio	9.43%	11.92%	72.49%		10.48%	11.75%	1.28%		
Farebox Recovery Ratio	1.57%	1.66%	0.09%		1.64%	1.87%	0.23%		

**GRTC Transit System
Balance Sheet
As of May 31, 2024**

	Current Month May 31, 2024	Prior Month April 30, 2024	Prior Year End June 30, 2023
ASSETS			
Current Assets:			
Cash	\$7,150,281	\$8,259,890	\$12,067,738
Working Funds	64,522	64,522	118,181
Capital Funds	7,196,230	7,115,742	6,451,925
Accounts Receivable, net	9,166,202	12,644,357	5,349,811
Motor Bus Parts Inventory	1,060,370	1,194,144	1,014,500
Gasoline Inventory	11,010	5,359	4,715
Diesel Fuels Inventory	31,419	27,670	61,056
Lubricants Inventory	24,697	37,249	39,951
Prepayments	<u>255,093</u>	<u>739,201</u>	<u>357,055</u>
Total Current Assets	\$24,959,823	\$30,088,134	\$25,464,932
Tangible Property:			
Property and Equipment	181,395,776	179,993,630	167,016,265
Accumulated Depreciation	<u>(101,171,917)</u>	<u>(100,771,917)</u>	<u>(96,771,917)</u>
Net Property	\$80,223,859	\$79,221,713	\$70,244,348
Other Assets:			
Restricted Funds (LGIP)	8,492,752	8,492,752	8,492,752
Restricted Funds (CVTA Special Fund)	41,497,215	41,299,759	36,106,151
Intangible Asset - Software, net of amortization	3,972,539	3,994,474	3,692,135
Right of Use Asset	94,423	94,423	94,423
Deferred Outflows GASB 68	29,977,146	29,977,146	29,977,146
Deferred Outflows GASB 75	<u>-</u>	<u>-</u>	<u>-</u>
Total Other Assets	<u>84,034,075</u>	<u>83,858,553</u>	<u>78,362,607</u>
TOTAL ASSETS	<u>\$189,217,757</u>	<u>\$193,168,401</u>	<u>\$174,071,887</u>
LIABILITIES AND CAPITAL			
Current Liabilities:			
Accounts Payable	3,035,004	3,897,542	6,027,435
Wages Payable	2,339,946	1,674,909	2,366,311
Taxes Accrued	73,081	40,549	93,068
Deferred Revenues CVTA	43,073,788	44,255,758	35,155,297
Other Current Liabilities	<u>2,370,378</u>	<u>3,321,675</u>	<u>597,434</u>
Total Current Liabilities	\$50,892,197	\$53,190,433	\$44,239,545
Non-current Liabilities:			
N/P City, OPEB and GASB 68	\$ 93,017,327	\$ 93,017,327	\$ 93,017,327
Reserves:			
Injuries, Loss, and Damage	<u>1,140,800</u>	<u>1,140,800</u>	<u>621,450</u>
Total Reserves	<u>\$1,140,800</u>	<u>\$1,140,800</u>	<u>\$621,450</u>
TOTAL LIABILITIES	145,050,325	147,348,561	137,878,322
Capital:			
Common Stock	50,005	50,005	50,005
Paid-In Capital	123,488,476	123,300,010	121,129,047
Fund Balance - Accumulated Depreciation	(95,804,669)	(95,404,669)	(91,404,669)
Fund Balance - GASB 68	(36,089,951)	(36,089,951)	(36,089,951)
Fund Balance	<u>52,523,571</u>	<u>53,964,445</u>	<u>42,509,133</u>
Total Capital	\$ <u>72,441,674</u>	\$ 45,819,840	\$ 36,193,565
TOTAL LIABILITIES AND CAPITAL	<u>\$ 189,217,757</u>	<u>\$ 193,168,401</u>	<u>\$ 174,071,887</u>

**Greater Richmond Transit Company
Cash Flow Projection
July 16, 2024**

	Actual												Expected		
	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24
Beginning Balance	\$ 7,984,254	\$ 10,329,366	\$ 4,965,018	\$ 2,121,781	\$ 4,737,173	\$ 3,868,280	\$ 1,352,766	\$ 6,331,061	\$ 1,587,675	\$ 1,748,479	\$ 4,486,813	\$ 2,279,146	\$ 3,507,441	\$ 7,964,335	\$ 8,336,005
Revenue															
Advertising Revenue	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
CVTA	5,728,513	-	-	5,728,513	-	-	5,728,513	-	-	5,728,513	-	-	6,136,761	333,422	337,665
Federal	-	-	2,418,712	1,313,857	2,547,732	1,447,857	1,942,803	-	3,892,956	2,983,763	460,880	10,008,487	-	-	-
State	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Operating Assistance	1,459,189	1,459,189	1,459,189	1,459,189	1,459,189	1,459,189	1,459,189	1,459,189	1,459,189	1,459,189	1,520,993	1,459,167	1,689,179	1,689,179	1,689,179
Capital	261,692	-	-	646,143	655,749	-	-	-	25,065	1,088,496	365,870	877,234	3,972,766	2,337,662	1,218,405
Zero Fare	-	-	-	-	-	-	-	-	-	-	-	-	-	-	380,000
Local - Chesterfield	63,471	-	-	63,471	-	-	63,471	-	-	365,372	553,101	-	300,000	215,472	150,000
LOCAL - COR	-	250,000	-	-	-	4,502,730	2,251,365	-	-	-	2,156,485	95,000	-	2,273,152	86,667
LOCAL - HNCO	1,047,382	-	1,058,234	1,058,234	-	-	-	-	1,058,234	-	1,058,234	-	-	1,091,602	-
LOCAL - Peterburg	16,667	16,667	16,667	-	33,333	16,667	-	16,667	33,334	16,667	16,667	16,667	16,667	16,667	16,667
LOCAL - Bon Secours	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Ridefinders	37,764	38,736	38,031	57,222	38,421	38,462	37,771	30,560	26,788	40,657	27,137	30,486	45,000	45,000	45,000
Other Income	29,812	90,449	81,906	33,682	14,858	46,025	60,120	48,987	38,634	43,370	22,263	18,551	45,000	-	-
VCU	-	600,000	-	-	-	-	600,000	-	-	-	-	-	-	-	600,000
	\$ 8,644,489	\$ 2,455,040	\$ 5,072,738	\$ 10,360,310	\$ 4,749,282	\$ 7,510,930	\$ 12,143,232	\$ 1,555,403	\$ 6,534,200	\$ 11,726,026	\$ 6,181,630	\$ 12,505,592	\$ 12,538,795	\$ 8,606,398	\$ 3,923,583
Expenses															
Wages & Benefits	3,509,863	4,749,065	4,171,605	4,199,838	3,291,109	4,634,428	4,540,307	4,529,290	4,167,385	4,324,894	3,970,589	4,218,181	4,291,774	4,250,352	4,203,863
SGR / Maintenance	568,592	274,508	274,558	311,899	249,476	130,905	300,771	122,493	105,983	308,024	155,679	484,067	246,169	237,069	256,165
Materials and Supplies	382,242	366,225	235,201	232,773	370,655	379,241	206,145	235,927	318,818	670,978	454,979	111,305	333,025	354,172	373,880
Casualty & Insurance	297,877	310,669	17,645	(33,150)	136,235	236,023	250,759	131,891	147,808	257,150	100,000	28,220	152,638	136,285	137,017
Services	341,400	425,786	286,682	764,730	436,714	394,570	584,803	226,773	244,585	223,504	136,499	117,856	255,670	200,814	196,488
Purchased Services	653,060	68,794	666,882	647,733	698,372	1,241,306	747,175	742,183	798,495	1,392,095	789,096	802,725	878,628	900,537	926,929
Utilities	74,149	165,795	59,212	87,969	106,868	170,314	142,554	88,098	21,740	96,259	84,835	76,443	84,988	75,394	73,276
Travel & Training	7,363	5,715	3,739	12,574	1,848	849	4,184	4,514	4,514	3,651	255	7,403	4,087	4,071	3,997
Miscellaneous	27,869	6,978	4,711	5,292	12,947	46,041	15,265	20,321	24,068	3,255	29,143	43,435	22,581	23,800	24,380
Capital	436,961	1,445,853	2,195,741	1,515,262	313,951	2,792,768	372,974	197,299	540,000	1,707,881	2,668,222	5,387,662	1,812,340	2,052,234	2,361,390
	\$ 6,299,377	\$ 7,819,388	\$ 7,915,975	\$ 7,744,918	\$ 5,618,174	\$ 10,026,444	\$ 7,164,937	\$ 6,298,789	\$ 6,373,395	\$ 8,987,693	\$ 8,389,296	\$ 11,277,297	\$ 8,081,901	\$ 8,234,729	\$ 8,557,385
Cash Position	\$ 10,329,366	\$ 4,965,018	\$ 2,121,781	\$ 4,737,173	\$ 3,868,280	\$ 1,352,766	\$ 6,331,061	\$ 1,587,675	\$ 1,748,479	\$ 4,486,813	\$ 2,279,146	\$ 3,507,441	\$ 7,964,335	\$ 8,336,005	\$ 3,702,202

GRTC Transit System
CVTA Special Fund Quarterly Report
For the Quarter Ended June 30, 2024

Beginning Balance @ March 31, 2024 **\$ 44,379,877.21**

Receipts:

April 25, 2024 GRTC 15% Funds Distribution - Month of March 2024	\$	2,655,542.53	
May 31, 2024 GRTC 15% Funds Distribution - Month of April 2024	\$	2,854,497.66	
June 25, 2024 GRTC 15% Funds Distribution - Month of May 2024	\$	2,638,954.87	
April 1, 2024 Interest Income WF Treasury Sweep March 2024	\$	80,355.32	
April 30, 2024 Interest Income LGIP EM- April 2024	\$	83,230.85	
April 30, 2024 April 2024 LGIP EM Share unrealized gain/(loss)	\$	(47,075.90)	
May 1, 2024 Interest Income WF Treasury Sweep April 2024	\$	66,720.34	
May 31, 2024 Interest Income LGIP EM- May 2024	\$	83,492.29	
May 31, 2024 May 2024 LGIP EM Share unrealized gain/(loss)	\$	47,243.71	
June 1, 2024 Interest Income WF Treasury Sweep May 2024	\$	78,127.52	
June 30, 2024 Interest Income LGIP EM- June 2024	\$	82,554.80	
June 30, 2024 June 2024 LGIP EM Share unrealized gain/(loss)	\$	<u>23,705.86</u>	
			\$ 8,647,349.85

Uses:

Costs incurred in preparing GRTC Regional Public Transportation Plan

Michael Baker International Invoice 114XXXX - RPTP			\$ -
Michael Baker International Invoice 114XXXX - RPTP			
Michael Baker International Invoice 114XXXX - RPTP			

Costs incurred in preparing GRTC Micromobility Plan

Four Square Invoice OXXXX Microtransit Implementation Plan			\$ -
Four Square Invoice OXXXX Microtransit Implementation Plan			
Four Square Invoice OXXXX Microtransit Implementation Plan			

GRTC Operating and Capital Expense

GRTC Operating Expense Qtr 4 FY2024 Draw	\$	(5,728,512.50)	
GRTC Capital Expense Qtr 4 FY2024 Local Share Draw	\$	<u>(123,658.75)</u>	
Subtotal GRTC Operating and Capital Expense			\$ (5,852,171.25)

Ending Balance @ June 30, 2024 **\$ 47,175,055.81**

Fund Balance Composition @ June 30, 2024

Unrestricted Funds	\$	-	
Restricted Funds: GRTC FY2021 Regional Public Transportation Plan preparation	\$	22,250.69	
Restricted Funds: GRTC FY2022 Regional Public Transportation Plan preparation	\$	200,000.00	
Restricted Funds: GRTC FY2022 Regional On Demand Micromobility Study	\$	-	
Restricted Funds: GRTC FY2023 Regional Public Transportation Plan preparation	\$	200,000.00	
Restricted Funds: GRTC FY2023 On Demand Micromobility Study	\$	99,312.65	
Restricted Funds: GRTC FY2024 Regional Public Transportation Plan preparation	\$	125,000.00	
Restricted Funds: GRTC FY2024 On Demand Micromobility Study	\$	125,000.00	
Restricted Funds: GRTC FY2025/FY2026 GRTC Operating and Capital Expenses	\$	<u>46,403,492.47</u>	
	\$	<u>47,175,055.81</u>	

CVTA Funds:

Balance @ June 30, 2024 in Wells Fargo	\$	100,000.00	
Balance @ June 30, 2024 in Wells Fargo Treasury Sweep	\$	23,405,179.05	
Balance @ June 30, 2024 in LGIP EM	\$	<u>23,669,876.76</u>	
	\$	<u>47,175,055.81</u>	

Wells Fargo Balance at June 30, 2024

Wells Fargo Balance at June 30, 2024	\$	23,505,179.05	
Restricted Funds: GRTC FY2021 Regional Public Transportation Plan preparation	\$	22,250.69	
Restricted Funds: GRTC FY2022 Regional Public Transportation Plan preparation	\$	200,000.00	
Restricted Funds: GRTC FY2022 Regional On Demand Micromobility Study	\$	-	
Restricted Funds: GRTC FY2023 Regional Public Transportation Plan preparation	\$	200,000.00	
Restricted Funds: GRTC FY2023 On Demand Micromobility Study	\$	99,312.65	
Restricted Funds: GRTC FY2024 Regional Public Transportation Plan preparation	\$	125,000.00	
Restricted Funds: GRTC FY2024 On Demand Micromobility Study	\$	125,000.00	
Surplus - Available for Investment - Treasury Sweep or LGIP	\$	<u>22,733,615.71</u>	



Meeting Date: July 16, 2024
Information Item: Recent and Upcoming Procurements

BACKGROUND:

The Board Chair is authorized to sign contracts on behalf of the full GRTC Board for contracts valued over \$50,000 and under \$100,000. Any contract signed by the Board Chair shall be reported at the next full Board Meeting.

The Procurement Department maintains a rolling list of upcoming procurement items anticipated for the coming year. At least three months prior to initiation of the procurement process, staff will update the Board prior to releasing requests for proposals, quotes, invitations for bids, or other methods of procurement.

The Recent and Upcoming Procurement report ensures full transparency in contracting.

The following is a list of procurements approved by GRTC’s board chair falling below the \$100,000 threshold requiring majority approval by GRTC’s Board of Directors but above the CEO’s authority of \$50,000.

Date	Purchase Order #	Vendor	Purpose	Amount	Requested by	Approved by
07/09/24	116417	Colonial Webb	UPS Service Replacement – HQ Facility	\$68,508.28	Ernesto Leon	Board Chair

Procurement, will review and answer questions on the list of upcoming procurements as follows:

CURRENT STATUS:

Upcoming Procurements

TITLE	DEPT	BUDGET	ANTICIPATED AWARD DATE	INCLUDED IN BUDGET (YES/NO)	GRANT STATUS (EXISTING/ PENDING/ PLANNED)
General Printing Services	Marketing	TBD	Summer 2024	TBD	Planned
Demo of the Church Lot	Planning	\$2,000,000	2024	Y-FY 2024	Planned
Occupational Health Services	Human Resources	\$225,000	2024	Y	Planned
Hastus Training for Schedulers	Planning	\$91,000	2024	TBD	Pending

Support Truck	Maintenance	\$70,000	Summer 2024	Y	Planned
Bus Parts	Maintenance	\$2.5M	Q2-2024	Y	Planned
Paratransit Parts	Maintenance	\$300,000	FY-2024	Y	Planned
Motorized Entrance Gates	Risk Management	\$250,000	Summer 2024	Y	Planned
Training Simulator	Risk Management	\$1M	Fall 2024	Y	Planned
Vehicle Connectivity Router Purchase - Para & Microtransit	IT	\$185,000	Summer 2024	Y	Ready
Microtransit HASTUS Software	IT	\$133,000	Fall 2024	Y	Pending

Ready	Project approved and funds are available.
Existing	Project approved and funds to be applied to federal grant.
Pending	Awaiting approval of funds.
Planned	Project is in planning phase and funding to be applied for in future.