



Board Retreat

Tuesday, July 18, 2023, at 9:00 am

Bon Secours Training Center — 2401 W Leigh Street, Richmond, Virginia 23220

Board of Directors of GRTC, Old Dominion Transit Management Company (ODTMC), and RideFinders

Live stream: <https://youtube.com/live/VnAJXfOdJ2k?feature=share>

Agenda

Routine Board Meeting Items (9:05 – 9:15 am)

- 1. Call to Order & Introductions
- 2. Public Comments – Henry Bendon
- 3. Approval of June 20, 2023 Board Meeting Minutes – Tyrone Nelson.....3
- 4. Consent Agenda – Tyrone Nelson.....6
 - a. Services for Installation, Removal, Repair of Vehicles Decals – Mike Hurt.....7
 - b. ADA Paratransit Client Certification Services – Tim Barham.....8
 - c. Tire Lease Services Contract – Tony Byrd.....10
 - d. Annual Liability Insurance Premium Contract – Tony Carter.....11
- 5. May 2023 Financial Review – John Zinzarella.....13

Board Retreat – Morning (9:15 am – 12:00 pm)

- 6. Board Retreat Opening Remarks – Sheryl Adams and Tyrone Nelson
 - a. 50th Anniversary
- 7. Workshop Overview
 - a. Exercise
- 8. Structure and Strategy
 - a. Brand
 - b. Mission, Vision, and Core Values
 - c. Objectives and Initiatives
 - d. Organizational Chart
 - e. GRTC Modes of Service
- 9. Riders
 - a. Origin and Destination
- 10. GRTC Performance

Lunch (12:00 – 12:30 pm)



Agenda (continued)

Board Retreat – Afternoon (12:30 – 2:00 pm)

- 11. Growth and Expansion
 - a. Service Expansion
 - b. Capital Projects
- 12. Transit Oriented Development
- 13. Financial Projections
 - a. Exercise
 - b. Funding Sources
 - c. 10 Year Projection
- 14. Board Engagement Discussion
- 15. Adjourn

**+MINUTES
JUNE 20, 2023
GRTC BOARD OF DIRECTORS**

Members Present: Tyrone E. Nelson, Chair, County of Henrico
Andreas Addison, Vice Chair, City of Richmond
Barbara K. Smith, Secretary/Treasurer, County of Chesterfield
Dave Anderson, County of Chesterfield
Todd Eure, County of Henrico
Jim Ingle, County of Chesterfield
Ellen Robertson, City of Richmond
Lincoln Saunders, City of Richmond
Daniel Schmitt, County of Henrico

Others Present: Bonnie Ashley, General Counsel
Sheryl Adams, Chief Executive Officer
Adrienne Torres, Chief of Staff
John Zinzarella, Chief Financial and Administrative Officer
Tim Barham, Chief of Transit Operations
Tony Byrd, Director of Maintenance
Anthony Carter, Director of Risk Management
Joe Dillard, Director of Equitable Innovation & Legislative Policy
Dexter Hurt, Director of Information Systems
Mike Hurt, Interim Director of Marketing & Communications
Tonya Thompson, Director of Procurement
Von Tisdale, Executive Director RideFinders
Henry Benton, Communications Specialist
Brandon Butler, Procurement Specialist
Monica Carter, Safety and Service Compliance Manager
Jamel Harper, Procurement Specialist
Ashley Mason, Manager of Organizational Advancement
Patricia Robinson, Planning Manager
Janice Witt, Executive Assistant
Richard Hankins, RVA Rapid Transit
Ken Lantz, PlanRVA

I. Call to Order & Introductions

This meeting of the Board of Directors of the GRTC Transit System, Old Dominion Transit Management Company (ODTMC), and RideFinders was called to order on June 20, 2023, by Chairman Nelson, at 8:00AM. The meeting was held at GRTC Transit System, Operators Lounge, 301 East Belt Boulevard, Richmond, Virginia. Video and audio of the meeting will be streamed live online and recorded for later viewing at the following web address: <https://www.youtube.com/watch?v=SCKRBSEcP0c&t=260s>.

II. Public Comments

The public notice, meeting agenda, and agenda attachments for this June 20, 2023, standing meeting of the Boards of GRTC, RideFinders, and Old Dominion Transit Management Company were posted at rideGRTC.com. Per the meeting notice, all written comments received via email by Ashley Mason prior to 5:00PM on the day preceding a meeting were provided to all members of the Board the night before the meeting, are read during the Public Comment Period of the meeting by staff following the two-minute speaking limit and will be included in the minutes of the meeting.

Roslyn Hamilton

I use the Pulse, 14, and any 2 A, B, and C. My biggest concern with the buses is I think they really need to keep it AS IS with the “no fare” charge. Because, for a lot of us out here, things are getting higher, and we’re scrambling, you know.

I appreciate not having to pay the bus fare, because sometimes I had wanted to catch the bus, but I didn’t have enough money and I had to walk. I have a handicap now and it’s even harder, so I appreciate that. Everybody is not alike, disrespecting, fighting, it’s just that everybody’s not alike. It is very helpful and I, for one, am very grateful.

Jane Peterson

I use bus route 76. I'm retired and I don't want to own a car. I like having the bus available.

III. Approval of May 16, 2023 Board Meeting Minutes

Mr. Saunders motioned to approve the May 16, 2023 Board Meeting minutes, Mr. Schmitt seconded, and the motion carried unanimously.

IV. Consent Agenda

A. Mechanical, Electrical and Plumbing Services

B. Website Redesign Services and Software

Mr. Ingle motioned to approve the Consent Agenda, Ms. Robertson seconded, and the motion was carried unanimously.

V. Action Items

A. Advertising Policy

Staff recommends that the Board of Directors approve the 2023 GRTC Advertising Policy for the purpose of providing guidance and structure for approving messages to be included in GRTC’s advertising program and displayed on GRTC’s property. Mr. Anderson motioned to approve the proposed advertising policy with the amendments to remove gambling and alcohol from the policy. Mr. Saunders seconded, and the motion was carried unanimously. Mr. Ingle requested that the Committee that reviews the ads take into consideration the responsible laws.

B. City of Richmond Franchise Agreement

Staff recommends that the Board of Directors support the updated Franchise Agreement that will allow for advertising for BRT stations and local bus stops. Mr. Ingle motioned to approve staff’s requests, Mr. Anderson seconded, and the motion carried unanimously.

VI. Information Items

A. Updated List of Recent and Upcoming Procurements

Ms. Thompson stated that there are five new procurements and three of those staff will be submitting award recommendations to you this summer. First, installation of solar equipment for the Clever Smart Yard project which will allow staff to monitor bus performance while vehicles are here at the facility and the estimated cost of this project is \$217,000. Second, the ERP Denovo Support Services, which is our contractor who is currently assisting us with the implementation of our Enterprise Resource Planning System and the estimated cost for additional services is \$108,000. Third, Scheduling Software Training Services for fixed route software and the estimated cost is \$91,000.

B. RideFinders Awards

VII. Staff Reports

Staff discussed the Reports provided in the Board Packet as follows with no significant changes from the prior month to report and no new significant issues pending:

A. Safety Performance – Tony Carter

B. Service Report and Operator Staffing – Tim Barham

- C. Vehicle/Facility Report and Maintenance Staffing – Tony Byrd
- D. Ridership Report – Patricia Robinson
- E. Rider Comments – Monica Carter
- F. Financial Report – John Zinzarella

VIII. Board Subcommittee Reports

A. Finance Subcommittee Report – Jim Ingle

Mr. Ingle stated that he did not have anything to add that Mr. Zinzarella covered it all.

B. Development Subcommittee Report – Barb Smith

Ms. Smith stated that the Committee received updates on plans, studies, and projects underway for the North/South BRT Study, Eastbound Transfer Hub Study, Microtransit Implementation Plan, Transit Strategic Plan, Dedicated Lanes Study, Zero Emissions Vehicles Transition Plan, Facilities Master Plan, 325 Belt Blvd Demo and Remediation, Pulse Station Modifications, Downtown Transfer Station, and the Permanent Downtown Transfer Stations. Ms. Adams stated that this will all be reviewed at the Board of Directors Retreat.

IX. Chief Executive Officer’s Report – Sheryl Adams

- The Board of Directors Retreat is scheduled for July 18 at Bon Secours Training Camp from 9AM – 2PM. The regularly scheduled Board meeting that day will be cancelled.
- After the last Board meeting, Mr. Anderson met with Mr. Carter in Training and the experience of using the Training Simulator. He has a video to share and challenged all Board members to try the Simulator to see what the Operators experience daily.

X. Board Chair’s Report

XI. Adjourn

There being no further business, the meeting adjourned at 9:05AM.

APPROVED:

Tyrone E. Nelson, Chair
GRTC Board of Directors

Date

GRTC

Consent Agenda

Meeting Date: July 18, 2023

CONSENT AGENDA ITEMS:

- Bus Decal Installation Repair and Removal
- ADA Paratransit Client Certification Services
- Tire Lease Services
- Annual Liability Insurance Premium Contract Award

GRTC

Consent Agenda

Meeting Date: July 18, 2023

Item Title: Bus Decal Installation Repair and Removal

BACKGROUND:

GRTC is seeking on-call services for decal application, repair, and removal on its fleet. Services cover branding and advertisement-style decals on fixed route, paratransit, microtransit, and support vehicles that can range in size from small brand identifiers to full vehicle wraps. The vendor will work with GRTC's Marketing & Communications and Maintenance teams to keep decals in visually good condition and remove or replace those that have deteriorated, expired, or have reached the end of their useful life. In addition to this large removal project, there is an ongoing need to remove and apply full or partial decals due to cosmetic work on buses resulting from incidents and state of good repair. Decals range in size from single-side advertisements to full bus wraps.

HIGHLIGHTS:

- The proposed contract consists of a 5- year term with 2-1-year renewal options
- Two companies submitted bids for these services
- The independent cost estimate for Bus Decal Installation Repair and Removal is \$250,000.00. The proposed contract has a not to exceed amount of \$250,000.00. Based on the independent cost estimate and analysis of competing offers, staff determined that Focal Point Advertising LLC offer is fair and reasonable.
- The proposed contract consists of task orders for bus decal and wrap application, repair, and removal. Along with additional services for ongoing installation and removal services on a on call basis.
- This contract is funded completely from the operating budget.

RECOMMENDATION:

That the Board of Directors authorizes the CEO to execute a 5- year term with 2-1-year renewal options with Focal Point Advertising LLC for a total not-to-exceed value of \$250,000.00.

Barbara Smith, Secretary
GRTC Board of Directors

Date

GRTC

Consent Agenda

Meeting Date: July 18, 2023

Item Title: ADA Paratransit Client Certification Services

BACKGROUND:

GRTC outsources client certification services for CARE, our ADA paratransit service. This contract will expire on July 31, 2023, and GRTC must now secure services under a new contract.

HIGHLIGHTS:

The ADA Paratransit Client Certification Services will consist of the following:

- The Contractor shall provide ADA paratransit eligibility assessments for people applying for and renewing GRTC's paratransit service, CARE. Contractor will provide a toll-free application phone number, customer services from 8:00 AM to 4:30 PM local time, application package mailout, professional eligibility determinations, data storage, application website, transit user profiles, data downloads, and will mail notification letters.
- The RFP was distributed but only one company (ADARide) submitted a proposal. Their response was found to be both responsive and responsible, but staff decided to request a revised price proposal.
- FTA regulations for a single proposal response require that GRTC conduct an analysis to determine that the quoted price is fair and reasonable. Staff conducted the analysis and made such a determination.
- The final negotiated prices are as follows:

| Year | Estimated Quantity | Unit Price | Estimated Total |
|---------------|--------------------|------------|-----------------|
| Year 1 | 1346 | \$64.00 | \$86,144.00 |
| Year 2 | 1387 | \$65.50 | \$90,848.50 |
| Year 3 | 1428 | \$67.00 | \$95,676.00 |
| Year 4 | 1471 | \$68.00 | \$100,028.00 |
| Year 5 | 1515 | \$69.00 | \$104,535.00 |
| Option Year 1 | 1561 | \$69.50 | \$108,489.50 |
| Option Year 2 | 1608 | \$70.00 | \$112,560.00 |
| Option Year 3 | 1656 | \$72.00 | \$119,232.00 |
| Option Year 4 | 1706 | \$73.00 | \$124,538.00 |
| Option Year 5 | 1757 | \$74.00 | \$130,018.00 |
| Total | | | \$1,072,069.00 |

The proposed contract term is five years. At GRTC's option, the base contract may be renewed for a period of five one-year options for a total of 10 years.

Total Estimated Value: \$1,072,069.00.

This program is supported with federal and local funds.

RECOMMENDATION:

That the Board of Directors authorizes the CEO to award a contract to Adaride.com and issue a purchase order in the amount of \$1,072,069.00 for ADA paratransit client certification services.

Barbara Smith, Secretary
GRTC Board of Directors

Date

GRTC

Consent Agenda

Meeting Date: July 18, 2023
Item Title: Tire Lease Services

BACKGROUND:

Michelin North America, Inc. is the current provider of tire lease services for GRTC's vehicle fleet. Staff issued an Invitation for Bids (IFB) on April 17, 2023, as Michelin's contract was expiring on May 31, 2023. Due to a change in the quantity needed for tires, identified after the receipt of bids, staff re-solicited for these services to ensure the contracting community is provided an opportunity to bid based on staff's modifications which will result in a substantial increase in the value of a contract. These services are critical to operations. As a result, staff performed a sole source procurement, approved by GRTC's board chair, to continue services from June 1, 2023 through July 31, 2023. At this time, it is necessary to extend Michelin's services through September 30, 2023 so a new contract can be awarded and, if necessary, a new contractor can be transitioned on-site.

HIGHLIGHTS:

- The contract consists of a variable rate per tire type based on actual mileage driven and a fixed rate for support personnel.
- Michelin has agreed to hold pricing based on the last option year of their previous contract with GRTC. Staff performed an independent cost estimate and determined that their offer is fair and reasonable. Based on historical spending, the estimated monthly cost is \$40,000 per month for tire leasing services. The estimated cost for June 1, to July 31, 2023 was \$80,000. A two-month extension would result in a total estimated spend of \$160,000 for four months.
- This contract is funded completely from the operating budget.

RECOMMENDATION:

That the Board of Directors authorizes the CEO to execute a two-month extension with Michelin North America, Inc for a total not-to-exceed value of \$80,000.

Barbara Smith, Secretary
GRTC Board of Directors

Date

GRTC

Consent Agenda

Meeting Date: July 18, 2023

Item Title: Annual Liability Insurance Premium Contract Award

BACKGROUND:

Every year, GRTC must renew liability coverages for Employment Practices, Fiduciary Liability, Crime Insurance, Cyber Liability Insurance and Professional Liability Coverages. GRTC contracts with Arthur J. Gallagher as GRTC’s insurance broker to request and review proposals from insurance companies for these policies.

The attached spreadsheet shows recent year coverages and policy premiums. Early indications for FY2024 showed premiums would increase for Professional Liability due to the market rate for that type of insurance, industry wide. As a result, we did see an increase in Professional Liability Insurance, but we saw a decrease in Cyber Insurance. Other premiums remained the same from last year to this year.

| | August 1, 2021 | August 1 2022 | August 1 2023 | % Change |
|------------------------|-----------------------|----------------------|----------------------|-----------------|
| Fiduciary Liability | | | | |
| Limit | \$5,000,000 | \$5,000,000 | 5,000,000 | |
| Premium | \$91,842 | \$100,990 | 100,990 | 0.00% |
| Employment Practices | | | | |
| Premium | \$25,855 | \$25,855 | \$25,855 | 0.00 % |
| Crime | | | | |
| Premium | \$9,697 | \$9,697 | \$9,697 | 0.00 % |
| Cyber - \$1m Limit | | | | |
| Revenue | \$55,669,525 | \$57,645,250 | \$82,909,371 | 43.85 % |
| Premium | \$12,769 | \$14,749 | \$14,689 | -1.63 % |
| Professional Liability | | | | |
| Premium | \$ 17,317 | \$ 17,820 | \$19,654 | 10.29% |
| Total | \$ 157,480 | \$ 169,111 | \$170,885 | 0.94% |

RECOMMENDATION:

GRTC staff requests that the Board of Directors approve the CEO to enter policy contracts for Employment Practices, Fiduciary Liability, Crime Insurance, Cyber Insurance and Professional Liability Coverages in the amount of \$170,885.00.

Barbara Smith, Secretary
GRTC Board of Directors

Date

GRTC

Board Action Item

Meeting Date: July 18, 2023

Item Title: May 2023 Financial Report

BACKGROUND:

Attached is the Financial Report for the eleven months ending May 31, 2023. John Zinzarella will highlight the key points.

Financial Report
For the Eleven Months Ending May 31, 2023
Key Highlights

Revenues

| | |
|---|-------------------|
| Year to date Revenues unfavorable to budget | \$ (4,903,269.22) |
| Year to Date Actual Revenues | \$ 60,818,277.40 |
| Year to Date Budgeted Revenues | \$ 65,721,546.62 |

Unfavorable Federal Funds revenue due to lower than budgeted operating expenditures (\$5.452M) offset by favorable interest income (\$0.458M).

Operating Expenditures

| | |
|---|------------------|
| Year to date Operating Expenditures lower than budgeted amounts | \$ 3,911,653.97 |
| Year to date Actual Operating Expenditures | \$ 55,222,508.32 |
| Year to Date Budgeted Operating Expenditures | \$ 59,134,162.29 |

Lower than budgeted expenses primarily the result of lower than budgeted headcount in Transportation and Administration (\$2.483M), and lower than budgeted materials and supplies (\$0.55M) due favorable budgeted fuel prices versus actual prices and timing of purchases, and due to the timing of consulting projects (\$0.383M) and the timing of booking self insured provision liability (\$0.433M).

| | |
|--|------------------------|
| <u>Net Operating Position - Surplus / (Deficit)</u> | \$ 5,588,770.08 |
|--|------------------------|

Balance Sheet and Cash Flow

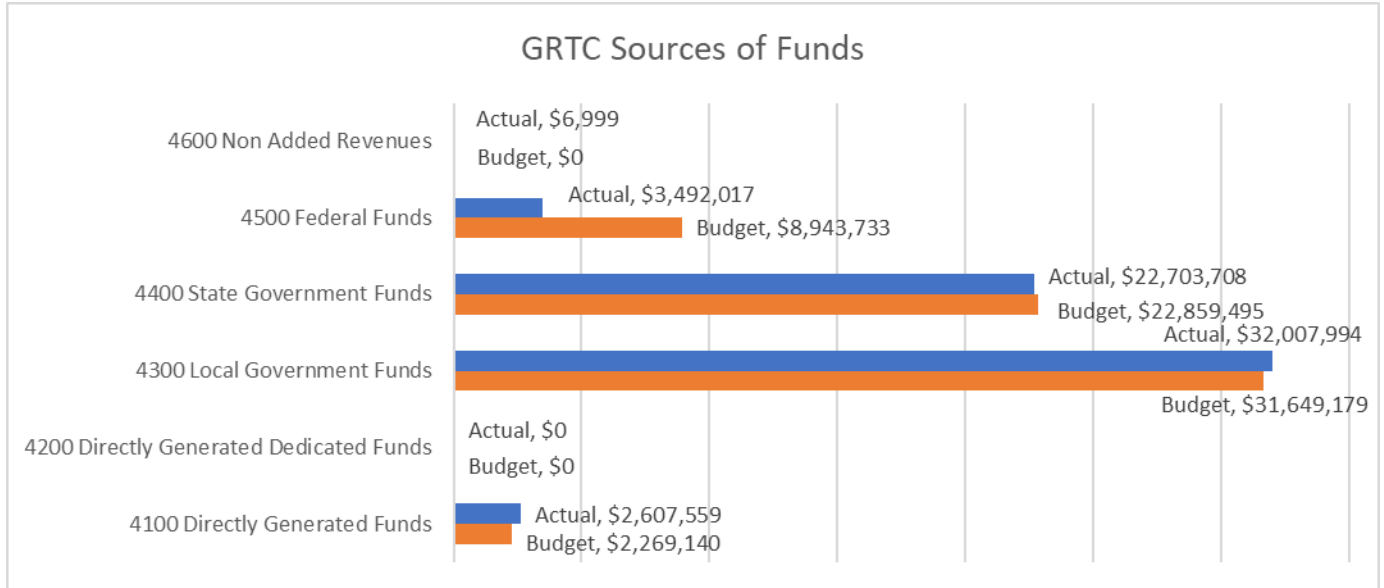
| | | |
|--|-------------|--------------|
| Strong balance sheet with cash position of | | \$11,511,566 |
| Operating Cash Account | \$7,439,694 | |
| Capital Cash Account | \$4,071,872 | |

**GRTC Transit System
Source of Funds
Year to Date May 31, 2023**

| | Month Ended May 31, 2023 | | | Year to Date May 31, 2023 | | |
|---|--------------------------|------------------------|---------------------------|---------------------------|-------------------------|---------------------------|
| | Actual | Budget | Variance Fav / (Unfav) | Actual | Budget | Variance Fav / (Unfav) |
| 4100 Directly Generated Funds | \$ 246,161.08 | \$ 208,247.15 | \$ 37,913.93 | \$ 2,607,558.81 | \$ 2,269,139.85 | \$ 338,418.96 |
| 4110 Total Passenger Fares | 111,409.33 | 112,409.33 | (1,000.00) | 1,226,504.32 | 1,236,502.67 | (9,998.35) |
| 4120 Park and Ride Parking Revenues | - | - | - | - | - | - |
| 4130 Non Public Transportation Revenue | - | - | - | - | - | - |
| 4140 Auxiliary Transportation Revenue | 38,667.00 | 55,416.67 | (16,749.67) | 425,337.00 | 549,583.33 | (124,246.33) |
| 4150 Other Agency Revenues | 96,084.75 | 40,421.15 | 55,663.60 | 955,717.49 | 483,053.85 | 472,663.64 |
| 4160 Revenues Accrued Through a Purchased Transportation Agreement | - | - | - | - | - | - |
| 4170 Subsidy from Other Sectors of Operations | - | - | - | - | - | - |
| 4180 Extraordinary or Special Items | - | - | - | - | - | - |
| 4190 Total Recoveries | - | - | - | - | - | - |
| 4200 Directly Generated Dedicated Funds | | | | | | |
| 4300 Local Government Funds | \$ 2,917,183.86 | \$ 2,877,198.11 | \$ 39,985.75 | \$ 32,007,994.46 | \$ 31,649,179.16 | \$ 358,815.30 |
| 4310 General Revenues of the Local Government | 2,917,183.86 | 2,877,198.11 | 39,985.75 | 32,007,994.46 | 31,649,179.16 | 358,815.30 |
| 4400 State Government Funds | \$ 2,122,129.21 | \$ 2,078,135.92 | \$ 43,993.29 | \$ 22,703,708.28 | \$ 22,859,495.08 | \$ (155,786.80) |
| 4410 General Revenues of the State Government | 2,122,129.21 | 2,078,135.92 | 43,993.29 | 22,703,708.28 | 22,859,495.08 | (155,786.80) |
| 4500 Federal Funds | \$ 845,013.85 | \$ 896,080.16 | \$ (51,066.31) | \$ 3,492,016.85 | \$ 8,943,732.53 | \$ (5,451,715.68) |
| 5307 FTA Urbanized Area Formula Program | 95,122.42 | 896,080.16 | (800,957.74) | 1,498,790.42 | 8,943,732.53 | (7,444,942.11) |
| 5307 CARES Act Urbanized Area Program Funds | 749,891.43 | - | 749,891.43 | 1,993,226.43 | - | 1,993,226.43 |
| 4600 Non Added Revenues | \$ - | \$ - | \$ - | \$ 6,999.00 | \$ - | \$ 6,999.00 |
| 4630 Sales and Disposals of Assets | - | - | - | 6,999.00 | - | 6,999.00 |
| Total Sources of Funds | \$ 6,130,488.00 | \$ 6,059,661.34 | \$ 70,826.66 | \$ 60,818,277.40 | \$ 65,721,546.62 | \$ (4,903,269.22) |

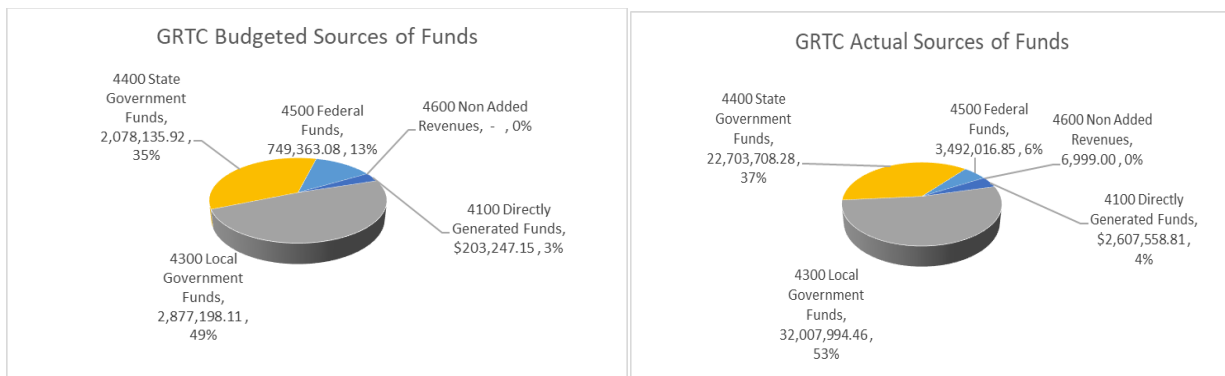
GRTC Transit System Year to Date May 31, 2023

| Source of Funds | Budget | Actual | Over (Under) | % of Budget |
|---|-------------------------|-------------------------|--------------------------|---------------|
| 4100 Directly Generated Funds | \$ 2,269,139.85 | \$ 2,607,558.81 | \$ 338,418.96 | 14.91% |
| 4200 Directly Generated Dedicated Funds | - | - | - | n/a |
| 4300 Local Government Funds | 31,649,179.16 | 32,007,994.46 | 358,815.30 | 1.13% |
| 4400 State Government Funds | 22,859,495.08 | 22,703,708.28 | (155,786.80) | -0.68% |
| 4500 Federal Funds | 8,943,732.53 | 3,492,016.85 | (5,451,715.68) | -60.96% |
| 4600 Non Added Revenues | - | 6,999.00 | 6,999.00 | n/a |
| | <u>\$ 65,721,546.62</u> | <u>\$ 60,818,277.40</u> | <u>\$ (4,903,269.22)</u> | <u>-7.46%</u> |



Revenues are unfavorable versus budget by \$4.903M or 7.46% as a result of:

- Below budget operating expenses year to date, combined with timing of spending versus the budget assumptions for federal reimbursement \$5.452M offset by favorable interest income \$0.458M.



**GRTC Transit System
Operating Expenses
Year to Date May 31, 2023**

| | Vehicle Operations | | | Vehicle Maintenance | | | Facility Maintenance | | | General Administration | | | Total GRTC | | |
|---|--------------------|------------------|------------------------|---------------------|-----------------|------------------------|----------------------|-----------------|------------------------|------------------------|-----------------|------------------------|------------------|------------------|------------------------|
| | Actual | Budget | Variance Fav / (Unfav) | Actual | Budget | Variance Fav / (Unfav) | Actual | Budget | Variance Fav / (Unfav) | Actual | Budget | Variance Fav / (Unfav) | Actual | Budget | Variance Fav / (Unfav) |
| Total Operating Costs | | | | | | | | | | | | | | | |
| 5010. LABOR | \$ 25,548,202.12 | \$ 26,751,851.46 | \$ 1,203,649.34 | \$ 4,308,175.35 | \$ 3,849,843.72 | \$ (458,331.63) | \$ 1,070,649.43 | \$ 1,231,766.43 | \$ 161,116.99 | \$ 6,321,403.54 | \$ 7,897,665.67 | \$ 1,576,262.13 | \$ 37,248,430.44 | \$ 39,731,127.27 | \$ 2,482,696.83 |
| 01. Operator Salaries and Wages | 14,444,284.87 | 14,520,887.52 | 76,602.65 | - | - | - | - | - | - | - | - | - | 14,444,284.87 | 14,520,887.52 | 76,602.65 |
| 02. Operator's Paid Absences | 1,757,498.04 | 1,769,001.92 | 11,503.88 | - | - | - | - | - | - | - | - | - | 1,757,498.04 | 1,769,001.92 | 11,503.88 |
| Operator Vacation | 676,842.91 | 730,841.51 | 53,998.60 | - | - | - | - | - | - | - | - | - | 676,842.91 | 730,841.51 | 53,998.60 |
| Operator Sick | 448,713.64 | 457,525.56 | 8,811.92 | - | - | - | - | - | - | - | - | - | 448,713.64 | 457,525.56 | 8,811.92 |
| Holiday | 631,941.49 | 580,634.85 | (51,306.64) | - | - | - | - | - | - | - | - | - | 631,941.49 | 580,634.85 | (51,306.64) |
| Operator FMLA or other leave | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| 03. Other Salaries and Wages (Non revenue vehicle operator personnel) | 1,772,720.39 | 1,973,245.03 | 200,524.64 | 2,814,828.21 | 2,307,260.15 | (507,568.06) | 762,268.18 | 901,651.82 | 139,383.64 | 4,359,187.42 | 5,284,286.13 | 925,098.71 | 9,709,004.20 | 10,466,443.13 | 757,438.93 |
| Dispatch | 197,381.43 | 341,860.65 | 144,479.22 | - | - | - | - | - | - | - | - | - | 197,381.43 | 341,860.65 | 144,479.22 |
| Operations Supervision | 1,575,338.96 | 1,631,384.38 | 56,045.42 | - | - | - | - | - | - | - | - | - | 1,575,338.96 | 1,631,384.38 | 56,045.42 |
| Maintenance | - | - | - | 2,814,828.21 | 2,307,260.15 | (507,568.06) | 762,268.18 | 901,651.82 | 139,383.64 | 4,359,187.42 | 5,284,286.13 | 925,098.71 | 3,577,096.39 | 3,208,911.97 | (368,184.42) |
| Administration | - | - | - | - | - | - | - | - | - | - | - | - | 4,359,187.42 | 5,284,286.13 | 925,098.71 |
| 04. Other Paid Absences (Non revenue vehicle operator personnel) | - | - | - | 173,443.87 | 275,342.47 | 101,898.60 | 59,631.56 | - | (59,631.56) | - | - | - | 233,075.43 | 275,342.47 | 42,267.04 |
| Vacation | - | - | - | 74,687.86 | - | (74,687.86) | 20,350.98 | - | (20,350.98) | - | - | - | 95,038.84 | - | (95,038.84) |
| Sick | - | - | - | 37,883.66 | 275,342.47 | 237,458.81 | 7,499.07 | - | (7,499.07) | - | - | - | 45,382.73 | 275,342.47 | 229,959.74 |
| Holiday | - | - | - | 57,957.35 | - | (57,957.35) | 24,233.43 | - | (24,233.43) | - | - | - | 82,190.78 | - | (82,190.78) |
| FMLA or other leave | - | - | - | 2,915.00 | - | (2,915.00) | 7,548.08 | - | (7,548.08) | - | - | - | 10,463.08 | - | (10,463.08) |
| 05. Fringe Benefits | 7,573,698.82 | 8,488,716.98 | 915,018.17 | 1,319,903.27 | 1,267,241.10 | (52,662.17) | 248,749.69 | 330,114.61 | 81,364.91 | 1,962,216.12 | 2,613,379.53 | 651,163.42 | 11,104,567.90 | 12,699,452.23 | 1,594,884.33 |
| Employment Taxes | 1,281,313.74 | 1,369,289.65 | 87,975.91 | 222,400.99 | 191,541.29 | (30,859.70) | 60,227.19 | 74,852.22 | 14,625.03 | 344,421.59 | 438,684.38 | 94,262.79 | 1,908,363.52 | 2,074,367.55 | 166,004.03 |
| Health and Welfare Expenses | 3,744,773.73 | 4,388,208.31 | 643,434.58 | 649,990.21 | 613,838.78 | (36,151.44) | 176,020.28 | 239,881.42 | 63,861.14 | 1,006,608.20 | 1,405,866.49 | 399,258.29 | 5,577,392.43 | 6,647,795.00 | 1,070,402.57 |
| Retirement Costs/Pension Plans | 2,246,825.81 | 2,298,033.29 | 51,207.49 | 378,099.51 | 365,052.30 | (13,047.21) | 654.54 | - | (654.54) | 543,432.94 | 678,685.90 | 135,252.96 | 3,169,012.80 | 3,341,771.49 | 172,758.69 |
| Workers Compensation | 252,274.61 | 281,367.55 | 29,092.94 | 43,787.97 | 39,358.73 | (4,429.24) | 11,857.98 | 15,380.96 | 3,522.98 | 67,812.29 | 90,142.76 | 22,330.47 | 375,732.85 | 426,250.00 | 50,517.15 |
| Other Fringe Benefits | 48,510.93 | 151,818.18 | 103,307.25 | 25,624.58 | 57,450.00 | 31,825.42 | (10.30) | 10.30 | 58.91 | 74,066.30 | - | 58.91 | 74,066.30 | 209,268.18 | 135,201.88 |
| 5020. SERVICES | \$ 40,297.00 | \$ 55,000.00 | \$ 14,703.00 | \$ - | \$ - | \$ - | \$ 332,363.80 | \$ 165,000.00 | \$ (167,363.80) | \$ 1,386,156.07 | \$ 1,922,209.25 | \$ 536,053.18 | \$ 1,758,816.87 | \$ 2,142,209.25 | \$ 383,392.38 |
| 03. Professional and Technical Services | - | - | - | - | - | - | - | - | - | 283,998.47 | 1,053,805.00 | 769,806.53 | 283,998.47 | 1,053,805.00 | 769,806.53 |
| BRT Fare Collection and Security Services | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Audit Fees | - | - | - | - | - | - | - | - | - | 54,371.00 | 60,000.00 | 5,629.00 | 54,371.00 | 60,000.00 | 5,629.00 |
| Legal Fees | - | - | - | - | - | - | - | - | - | 52,624.00 | 45,815.00 | (6,809.00) | 52,624.00 | 45,815.00 | (6,809.00) |
| Human Resources Consulting | - | - | - | - | - | - | - | - | - | 56,040.25 | 51,315.00 | (4,725.25) | 56,040.25 | 51,315.00 | (4,725.25) |
| Planning and Scheduling Consulting | - | - | - | - | - | - | - | - | - | 88,609.71 | 563,750.00 | 475,140.29 | 88,609.71 | 563,750.00 | 475,140.29 |
| Computer Consulting | - | - | - | - | - | - | - | - | - | 312.50 | 5,500.00 | 5,187.50 | 312.50 | 5,500.00 | 5,187.50 |
| Advertising and Promotion | - | - | - | - | - | - | - | - | - | 32,041.01 | 327,425.00 | 295,383.99 | 32,041.01 | 327,425.00 | 295,383.99 |
| 05. Contract Maintenance Services | - | - | - | - | - | - | 746,541.39 | 625,625.00 | (120,916.39) | 404,558.80 | 45,815.00 | (358,743.80) | 1,151,100.19 | 671,440.00 | (479,660.19) |
| Vehicle Maintenance | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Computer Maintenance | - | - | - | - | - | - | - | - | - | 404,558.80 | 45,815.00 | (358,743.80) | 404,558.80 | 45,815.00 | (358,743.80) |
| BRT Station Maintenance | - | - | - | - | - | - | 178,235.41 | 179,666.67 | 1,431.26 | - | - | - | 178,235.41 | 179,666.67 | 1,431.26 |
| Building Maintenance | - | - | - | - | - | - | 568,305.98 | 445,958.33 | (122,347.65) | - | - | - | 568,305.98 | 445,958.33 | (122,347.65) |
| 09. Other Services | 40,297.00 | 55,000.00 | 14,703.00 | - | - | - | (414,177.59) | (460,625.00) | (46,447.41) | 697,598.80 | 822,589.25 | 124,990.45 | 323,718.21 | 416,964.25 | 93,246.04 |
| Advertising | - | - | - | - | - | - | - | - | - | 16,376.99 | 21,100.00 | 4,723.01 | 16,376.99 | 21,100.00 | 4,723.01 |
| Ad commission Lottery Updates | - | - | - | - | - | - | - | - | - | 137,587.06 | 164,725.00 | 27,137.94 | 137,587.06 | 164,725.00 | 27,137.94 |
| ADA Ride | - | - | - | - | - | - | - | - | - | 59,521.00 | 61,426.75 | 1,905.75 | 59,521.00 | 61,426.75 | 1,905.75 |
| Drug and Alcohol Testing | 14,420.00 | - | (14,420.00) | - | - | - | - | - | - | - | - | - | 14,420.00 | - | (14,420.00) |
| Medical Exam Testing | 25,877.00 | 55,000.00 | 29,123.00 | - | - | - | - | - | - | - | - | - | 25,877.00 | 55,000.00 | 29,123.00 |
| Misc | - | - | - | - | - | - | (414,177.59) | (460,625.00) | (46,447.41) | 484,113.75 | 575,337.50 | 91,223.75 | 69,936.16 | 114,712.50 | 44,776.34 |
| 5030. MATERIALS AND SUPPLIES CONSUMED | \$ 1,850,060.08 | \$ 3,014,200.23 | \$ 1,164,140.15 | \$ 2,525,518.79 | \$ 2,785,271.74 | \$ 259,752.95 | \$ 202,539.47 | \$ 263,014.79 | \$ 60,475.32 | \$ 2,226,165.02 | \$ 1,291,560.00 | \$ (934,605.02) | \$ 6,804,283.36 | \$ 7,354,046.76 | \$ 549,763.40 |
| 01. Fuel and Lubricants | 1,351,492.05 | 2,482,533.56 | 1,131,041.51 | 97,793.56 | 76,202.86 | (21,590.70) | - | - | - | 8,416.87 | - | (8,416.87) | 1,457,702.48 | 2,558,736.42 | 1,101,033.94 |
| 02. Tires and Tubes | 498,568.03 | 531,666.67 | 33,098.64 | - | - | - | - | - | - | - | - | - | 498,568.03 | 531,666.67 | 33,098.64 |
| 09. Other Materials and Supplies | - | - | - | 2,427,725.23 | 2,709,068.88 | 281,343.65 | 202,539.47 | 263,014.79 | 60,475.32 | 2,217,748.15 | 1,291,560.00 | (926,188.15) | 4,848,012.85 | 4,263,643.67 | (584,369.18) |
| Vehicle Equip. and Parts Supplies (inc Cares Act) | - | - | - | 2,427,725.23 | 2,709,068.88 | 281,343.65 | - | - | - | 124,185.50 | - | (124,185.50) | 2,551,910.73 | 2,709,068.88 | 157,158.15 |
| Other Equipment and Supplies | - | - | - | - | - | - | 202,539.47 | 263,014.79 | 60,475.32 | 1,325,334.64 | 417,866.67 | (907,467.97) | 1,527,874.11 | 680,881.45 | (846,992.66) |
| Office Equipment | - | - | - | - | - | - | - | - | - | 699,611.64 | 848,760.00 | 149,148.36 | 699,611.64 | 848,760.00 | 149,148.36 |
| Admin. Supplies | - | - | - | - | - | - | - | - | - | 68,616.37 | 24,933.33 | (43,683.04) | 68,616.37 | 24,933.33 | (43,683.04) |
| 5040. UTILITIES | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 883,922.67 | \$ 889,111.58 | \$ 5,188.91 | \$ 883,922.67 | \$ 889,111.58 | \$ 5,188.91 |
| Telecommunication | - | - | - | - | - | - | - | - | - | 201,277.05 | 228,800.00 | 27,522.95 | 201,277.05 | 228,800.00 | 27,522.95 |
| Utilities | - | - | - | - | - | - | - | - | - | 682,645.62 | 660,311.58 | (22,334.04) | 682,645.62 | 660,311.58 | (22,334.04) |
| 5050. CASUALTIES AND LIABILITY COSTS | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 1,300,195.84 | \$ 1,733,142.61 | \$ 432,946.77 | \$ 1,680,195.84 | \$ 1,733,142.61 | \$ 432,946.77 |
| General Liability | - | - | - | - | - | - | - | - | - | 842,967.00 | 1,006,943.20 | 163,976.20 | 842,967.00 | 1,006,943.20 | 163,976.20 |
| Auto Liability | - | - | - | - | - | - | - | - | - | 42,816.40 | 41,212.32 | (1,604.08) | 42,816.40 | 41,212.32 | (1,604.08) |
| Physical Damage | - | - | - | - | - | - | - | - | - | 207,627.72 | 472,065.00 | 264,437.28 | 207,627.72 | 472,065.00 | 264,437.28 |
| All Other | - | - | - | - | - | - | - | - | - | 206,784.72 | 212,922.09 | 6,137.37 | 206,784.72 | 212,922.09 | 6,137.37 |
| 5060. TAXES | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 5100. PURCHASED TRANSPORTATION SERVICE | \$ 6,655,335.57 | \$ 6,639,930.92 | \$ (15,404.65) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 6,655,335.57 | \$ 6,639,930.92 | \$ (15,404.65) |
| 01. Purchased Transportation - SpecTran | 5,756,226.65 | 5,678,054.25 | (78,172.40) | - | - | - | - | - | - | - | - | - | 5,756,226.65 | 5,678,054.25 | (78,172.40) |
| 02. Purchased Transportation VanPool | 899,108.92 | 961,876.67 | 62,767.75 | - | - | - | - | - | - | - | - | - | 899,108.92 | 961,876.67 | 62,767.75 |
| 5090. MISCELLANEOUS EXPENSES | \$ 87,940.22 | \$ 91,666.67 | \$ 3,726.45 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 483,583.35 | \$ 552,927.23 | \$ 69,343.88 | \$ 571,523.57 | \$ 644,593.90 | \$ 73,070.33 |
| 02. Travel and Meetings | - | - | - | - | - | - | - | - | - | 49,607.96 | 124,068.33 | 74,460.37 | 49,607.96 | 124,068.33 | 74,460.37 |
| 08. Advertising/Promotion Media | - | - | - | - | - | - | - | - | - | 9,695.95 | 24,175.90 | 14,479.95 | 9,695.95 | 24,175.90 | 14,479.95 |
| 09. Other Miscellaneous Expenses | 87,940.22 | 91,666.67 | 3,726.45 | - | - | - | - | - | - | 424,279.44 | 404,683.00 | (19,596.44) | 512,219.66 | 496,349.67 | (15,869.99) |
| 5120. LEASES AND RENTALS | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

GRTC Transit System
Operating Expenses
Year to Date May 31, 2023

| | Total GRTC | | |
|--|-------------------------|-------------------------|---------------------------|
| | Actual | Budget | Variance Fav / (Unfav) |
| Total Operating Costs | | | |
| 5010. LABOR | \$ 37,248,430.44 | \$ 39,731,127.27 | \$ 2,482,696.83 |
| 01. Operator Salaries and Wages | <u>14,444,284.87</u> | <u>14,520,887.52</u> | <u>76,602.65</u> |
| 02. Operator's Paid Absences | <u>1,757,498.04</u> | <u>1,769,001.92</u> | <u>11,503.88</u> |
| Operator Vacation | 676,842.91 | 730,841.51 | 53,998.60 |
| Operator Sick | 448,713.64 | 457,525.56 | 8,811.92 |
| Holiday | 631,941.49 | 580,634.85 | (51,306.64) |
| Operator FMLA or other leave | - | - | |
| 03. Other Salaries and Wages (Non revenue vehicle operator personnel) | <u>9,709,004.20</u> | <u>10,466,443.13</u> | <u>757,438.93</u> |
| Dispatch | 197,381.43 | 341,860.65 | 144,479.22 |
| Operations Supervision | 1,575,338.96 | 1,631,384.38 | 56,045.42 |
| Maintenance | 3,577,096.39 | 3,208,911.97 | (368,184.42) |
| Administration | 4,359,187.42 | 5,284,286.13 | 925,098.71 |
| 04. Other Paid Absences (Non revenue vehicle operator personnel) | <u>233,075.43</u> | <u>275,342.47</u> | <u>42,267.04</u> |
| Vacation | 95,038.84 | - | (95,038.84) |
| Sick | 45,382.73 | 275,342.47 | 229,959.74 |
| Holiday | 82,190.78 | - | (82,190.78) |
| FMLA or other leave | 10,463.08 | - | (10,463.08) |
| 05. Fringe Benefits | <u>11,104,567.90</u> | <u>12,699,452.23</u> | <u>1,594,884.33</u> |
| Employment Taxes | 1,908,363.52 | 2,074,367.55 | 166,004.03 |
| Health and Welfare Expenses | 5,018,342.04 | 6,124,492.00 | 1,106,149.96 |
| Retirement Costs/Pension Plans | 3,169,012.80 | 3,341,771.49 | 172,758.69 |
| Workers Compensation | 375,732.85 | 426,250.00 | 50,517.15 |
| Other Fringe Benefits | 633,116.69 | 732,571.18 | 99,454.49 |
| 5020. SERVICES | \$ 1,758,816.87 | \$ 2,142,209.25 | \$ 383,392.38 |
| 03. Professional and Technical Services | <u>283,998.47</u> | <u>1,053,805.00</u> | <u>769,806.53</u> |
| BRT Fare Collection and Security Services | - | - | - |
| Audit Fees | 54,371.00 | 60,000.00 | 5,629.00 |
| Legal Fees | 52,624.00 | 45,815.00 | (6,809.00) |
| Human Resources Consulting | 56,040.25 | 51,315.00 | (4,725.25) |
| Planning and Scheduling Consulting | 88,609.71 | 563,750.00 | 475,140.29 |
| Computer Consulting | 312.50 | 5,500.00 | 5,187.50 |
| Advertising and Promotion | 32,041.01 | 327,425.00 | 295,383.99 |
| 05. Contract Maintenance Services | <u>1,151,100.19</u> | <u>671,440.00</u> | <u>(479,660.19)</u> |
| Vehicle Maintenance | - | - | - |
| Computer Maintenance | 404,558.80 | 45,815.00 | (358,743.80) |
| BRT Station Maintenance | 178,235.41 | 179,666.67 | 1,431.26 |
| Building Maintenance | 568,305.98 | 445,958.33 | (122,347.65) |
| 09. Other Services | <u>323,718.21</u> | <u>416,964.25</u> | <u>93,246.04</u> |
| Advertising | 16,376.99 | 21,100.00 | 4,723.01 |
| Ad commission Lottery Updates | 137,587.06 | 164,725.00 | 27,137.94 |
| ADA Ride | 59,521.00 | 61,426.75 | 1,905.75 |
| Drug and Alcohol Testing | 14,420.00 | - | (14,420.00) |
| Medical Exam Testing | 25,877.00 | 55,000.00 | 29,123.00 |
| Misc | 69,936.16 | 114,712.50 | 44,776.34 |
| 5030. MATERIALS AND SUPPLIES CONSUMED | \$ 6,804,283.36 | \$ 7,354,046.76 | \$ 549,763.40 |
| 01. Fuel and Lubricants | <u>1,457,702.48</u> | <u>2,558,736.42</u> | <u>1,101,033.94</u> |
| 02. Tires and Tubes | <u>498,568.03</u> | <u>531,666.67</u> | <u>33,098.64</u> |
| 09. Other Materials and Supplies | <u>4,848,012.85</u> | <u>4,263,643.67</u> | <u>(584,369.18)</u> |
| Vehicle Equip. and Parts Supplies (inc Cares Act) | 2,551,910.73 | 2,709,068.88 | 157,158.15 |
| Other Equipment and Supplies | 1,527,874.11 | 680,881.45 | (846,992.66) |
| Office Equipment | 699,611.64 | 848,760.00 | 149,148.36 |
| Admin. Supplies | 68,616.37 | 24,933.33 | (43,683.04) |

**GRTC Transit System
Operating Expenses
Year to Date May 31, 2023**

| | Total GRTC | | |
|---|---------------------|---------------------|---------------------------|
| | Actual | Budget | Variance Fav / (Unfav) |
| 5040. UTILITIES | \$ 883,922.67 | \$ 889,111.58 | \$ 5,188.91 |
| Telecommunication | 201,277.05 | 228,800.00 | 27,522.95 |
| Utilities | 682,645.62 | 660,311.58 | (22,334.04) |
| 5050. CASUALTIES AND LIABILITY COSTS | \$ 1,300,195.84 | \$ 1,733,142.61 | \$ 432,946.77 |
| General Liability | 842,967.00 | 1,006,943.20 | 163,976.20 |
| Auto Liability | 42,816.40 | 41,212.32 | (1,604.08) |
| Physical Damage | 207,627.72 | 472,065.00 | 264,437.28 |
| All Other | 206,784.72 | 212,922.09 | 6,137.37 |
| 5060. TAXES | \$ - | \$ - | \$ - |
| 5100. PURCHASED TRANSPORTATION SERVICE | \$ 6,655,335.57 | \$ 6,639,930.92 | \$ (15,404.65) |
| 01. Purchased Transportation - SpecTran | <u>5,756,226.65</u> | <u>5,678,054.25</u> | <u>(78,172.40)</u> |
| 02. Purchased Transportation VanPool | <u>899,108.92</u> | <u>961,876.67</u> | <u>62,767.75</u> |
| 5090. MISCELLANEOUS EXPENSES | \$ 571,523.57 | \$ 644,593.90 | \$ 73,070.33 |
| 02. Travel and Meetings | <u>49,607.96</u> | <u>124,068.33</u> | <u>74,460.37</u> |
| 08. Advertising/Promotion Media | <u>9,695.95</u> | <u>24,175.90</u> | <u>14,479.95</u> |
| 09. Other Miscellaneous Expenses | <u>512,219.66</u> | <u>496,349.67</u> | <u>(15,869.99)</u> |
| 5120. LEASES AND RENTALS | \$ - | \$ - | \$ - |
| 5900 ADA Expenses | \$ - | \$ - | \$ - |
| Total Expenses | \$ 55,222,508.32 | \$ 59,134,162.29 | \$ 3,911,653.97 |
| | 100.00% | 100.00% | |

**GRTC Transit System
Operating Expenses
Year to Date May 31, 2023**

| Vehicle Operations | | | |
|--|-------------------------|-------------------------|-----------------------------------|
| | Actual | Budget | Variance Fav / (Unfav) |
| Total Operating Costs | | | |
| 5010. LABOR | \$ 25,548,202.12 | \$ 26,751,851.46 | \$ 1,203,649.34 |
| 01. Operator Salaries and Wages | <u>14,444,284.87</u> | <u>14,520,887.52</u> | 76,602.65 |
| 02. Operator's Paid Absences | <u>1,757,498.04</u> | <u>1,769,001.92</u> | 11,503.88 |
| Operator Vacation | 676,842.91 | 730,841.51 | 53,998.60 |
| Operator Sick | 448,713.64 | 457,525.56 | 8,811.92 |
| Holiday | 631,941.49 | 580,634.85 | (51,306.64) |
| Operator FMLA or other leave | - | - | - |
| 03. Other Salaries and Wages (Non revenue vehicle operator personnel) | <u>1,772,720.39</u> | <u>1,973,245.03</u> | 200,524.64 |
| Dispatch | 197,381.43 | 341,860.65 | 144,479.22 |
| Operations Supervision | 1,575,338.96 | 1,631,384.38 | 56,045.42 |
| Maintenance | - | - | - |
| Administration | - | - | - |
| 04. Other Paid Absences (Non revenue vehicle operator personnel) | <u>-</u> | <u>-</u> | <u>-</u> |
| Vacation | - | - | - |
| Sick | - | - | - |
| Holiday | - | - | - |
| FMLA or other leave | - | - | - |
| 05. Fringe Benefits | <u>7,573,698.82</u> | <u>8,488,716.98</u> | 915,018.17 |
| Employment Taxes | 1,281,313.74 | 1,369,289.65 | 87,975.91 |
| Health and Welfare Expenses | 3,369,416.03 | 4,042,776.09 | 673,360.06 |
| Retirement Costs/Pension Plans | 2,246,825.81 | 2,298,033.29 | 51,207.49 |
| Workers Compensation | 252,274.61 | 281,367.55 | 29,092.94 |
| Other Fringe Benefits | 423,868.63 | 497,250.40 | 73,381.77 |
| 5020. SERVICES | \$ 40,297.00 | \$ 55,000.00 | \$ 14,703.00 |
| 03. Professional and Technical Services | <u>-</u> | <u>-</u> | <u>-</u> |
| BRT Fare Collection and Security Services | - | - | - |
| Audit Fees | - | - | - |
| Legal Fees | - | - | - |
| Human Resources Consulting | - | - | - |
| Planning and Scheduling Consulting | - | - | - |
| Computer Consulting | - | - | - |
| Advertising and Promotion | - | - | - |
| 05. Contract Maintenance Services | <u>-</u> | <u>-</u> | <u>-</u> |
| Vehicle Maintenance | - | - | - |
| Computer Maintenance | - | - | - |
| BRT Station Maintenance | - | - | - |
| Building Maintenance | - | - | - |
| 09. Other Services | <u>40,297.00</u> | <u>55,000.00</u> | <u>14,703.00</u> |
| Advertising | - | - | - |
| Ad commission Lottery Updates | - | - | - |
| ADA Ride | - | - | - |
| Drug and Alcohol Testing | 14,420.00 | - | (14,420.00) |
| Medical Exam Testing | 25,877.00 | 55,000.00 | 29,123.00 |
| Misc | - | - | - |
| 5030. MATERIALS AND SUPPLIES CONSUMED | \$ 1,850,060.08 | \$ 3,014,200.23 | \$ 1,164,140.15 |
| 01. Fuel and Lubricants | <u>1,351,492.05</u> | <u>2,482,533.56</u> | <u>1,131,041.51</u> |
| 02. Tires and Tubes | <u>498,568.03</u> | <u>531,666.67</u> | <u>33,098.64</u> |
| 09. Other Materials and Supplies | <u>-</u> | <u>-</u> | <u>-</u> |
| Vehicle Equip. and Parts Supplies (inc Cares Act) | - | - | - |
| Other Equipment and Supplies | - | - | - |
| Office Equipment | - | - | - |
| Admin. Supplies | - | - | - |

**GRTC Transit System
Operating Expenses
Year to Date May 31, 2023**

| | Vehicle Operations | | |
|---|---------------------------|---------------------|-----------------------------------|
| | Actual | Budget | Variance Fav / (Unfav) |
| 5040. UTILITIES | \$ - | \$ - | \$ - |
| Telecommunication | | | - |
| Utilities | | | - |
| 5050. CASUALTIES AND LIABILITY COSTS | \$ - | \$ - | \$ - |
| General Liability | | | - |
| Auto Liability | | | - |
| Physical Damage | | | - |
| All Other | | | - |
| 5060. TAXES | \$ - | \$ - | \$ - |
| 5100. PURCHASED TRANSPORTATION SERVICE | \$ 6,655,335.57 | \$ 6,639,930.92 | \$ (15,404.65) |
| 01. Purchased Transportation - SpecTran | <u>5,756,226.65</u> | <u>5,678,054.25</u> | <u>(78,172.40)</u> |
| 02. Purchased Transportation VanPool | <u>899,108.92</u> | <u>961,876.67</u> | <u>62,767.75</u> |
| 5090. MISCELLANEOUS EXPENSES | \$ 87,940.22 | \$ 91,666.67 | \$ 3,726.45 |
| 02. Travel and Meetings | | | - |
| 08. Advertising/Promotion Media | | | - |
| 09. Other Miscellaneous Expenses | <u>87,940.22</u> | <u>91,666.67</u> | <u>3,726.45</u> |
| 5120. LEASES AND RENTALS | | | \$ - |
| 5900 ADA Expenses | | | \$ - |
| Total Expenses | \$ 34,181,834.99 | \$ 36,552,649.27 | \$ 2,370,814.28 |
| | 61.90% | 61.81% | |

**GRTC Transit System
Operating Expenses
Year to Date May 31, 2023**

| | Vehicle Maintenance | | |
|--|------------------------|------------------------|---------------------------|
| | Actual | Budget | Variance Fav / (Unfav) |
| Total Operating Costs | | | |
| 5010. LABOR | \$ 4,308,175.35 | \$ 3,849,843.72 | \$ (458,331.63) |
| 01. Operator Salaries and Wages | | | - |
| 02. Operator's Paid Absences | - | - | - |
| Operator Vacation | | | - |
| Operator Sick | | | - |
| Holiday | | | - |
| Operator FMLA or other leave | | | |
| 03. Other Salaries and Wages (Non revenue vehicle operator personnel) | <u>2,814,828.21</u> | <u>2,307,260.15</u> | <u>(507,568.06)</u> |
| Dispatch | | | - |
| Operations Supervision | | | - |
| Maintenance | 2,814,828.21 | 2,307,260.15 | (507,568.06) |
| Administration | | | - |
| 04. Other Paid Absences (Non revenue vehicle operator personnel) | <u>173,443.87</u> | <u>275,342.47</u> | <u>101,898.60</u> |
| Vacation | 74,687.86 | - | (74,687.86) |
| Sick | 37,883.66 | 275,342.47 | 237,458.81 |
| Holiday | 57,957.35 | - | (57,957.35) |
| FMLA or other leave | 2,915.00 | - | (2,915.00) |
| 05. Fringe Benefits | <u>1,319,903.27</u> | <u>1,267,241.10</u> | <u>(52,662.17)</u> |
| Employment Taxes | 222,400.99 | 191,541.29 | (30,859.70) |
| Health and Welfare Expenses | 584,838.39 | 565,518.44 | (19,319.95) |
| Retirement Costs/Pension Plans | 378,099.51 | 365,052.30 | (13,047.21) |
| Workers Compensation | 43,787.97 | 39,358.73 | (4,429.24) |
| Other Fringe Benefits | 90,776.40 | 105,770.33 | 14,993.93 |
| 5020. SERVICES | \$ - | \$ - | \$ - |
| 03. Professional and Technical Services | - | - | - |
| BRT Fare Collection and Security Services | | | - |
| Audit Fees | | | - |
| Legal Fees | | | - |
| Human Resources Consulting | | | - |
| Planning and Scheduling Consulting | | | - |
| Computer Consulting | | | - |
| Advertising and Promotion | | | - |
| 05. Contract Maintenance Services | - | - | - |
| Vehicle Maintenance | | | - |
| Computer Maintenance | | | - |
| BRT Station Maintenance | | | - |
| Building Maintenance | | | - |
| 09. Other Services | - | - | - |
| Advertising | | | - |
| Ad commission Lottery Updates | | | - |
| ADA Ride | | | - |
| Drug and Alcohol Testing | | | - |
| Medical Exam Testing | | | - |
| Misc | | | - |
| 5030. MATERIALS AND SUPPLIES CONSUMED | \$ 2,525,518.79 | \$ 2,785,271.74 | \$ 259,752.95 |
| 01. Fuel and Lubricants | <u>97,793.56</u> | <u>76,202.86</u> | <u>(21,590.70)</u> |
| 02. Tires and Tubes | | | - |
| 09. Other Materials and Supplies | <u>2,427,725.23</u> | <u>2,709,068.88</u> | <u>281,343.65</u> |
| Vehicle Equip. and Parts Supplies (inc Cares Act) | 2,427,725.23 | 2,709,068.88 | 281,343.65 |
| Other Equipment and Supplies | | | - |
| Office Equipment | | | - |
| Admin. Supplies | | | - |

**GRTC Transit System
Operating Expenses
Year to Date May 31, 2023**

| | Vehicle Maintenance | | |
|---|---------------------|-----------------|---------------------------|
| | Actual | Budget | Variance Fav / (Unfav) |
| 5040. UTILITIES | \$ - | \$ - | \$ - |
| Telecommunication | | | - |
| Utilities | | | - |
| 5050. CASUALTIES AND LIABILITY COSTS | \$ - | \$ - | \$ - |
| General Liability | | | - |
| Auto Liability | | | - |
| Physical Damage | | | - |
| All Other | - | - | - |
| 5060. TAXES | | | \$ - |
| 5100. PURCHASED TRANSPORTATION SERVICE | \$ - | \$ - | \$ - |
| 01. Purchased Transportation - SpecTran | | | - |
| 02. Purchased Transportation VanPool | | | - |
| 5090. MISCELLANEOUS EXPENSES | \$ - | \$ - | \$ - |
| 02. Travel and Meetings | | | - |
| 08. Advertising/Promotion Media | | | - |
| 09. Other Miscellaneous Expenses | | | - |
| 5120. LEASES AND RENTALS | \$ - | \$ - | \$ - |
| 5900 ADA Expenses | \$ - | \$ - | \$ - |
| Total Expenses | \$ 6,833,694.14 | \$ 6,635,115.46 | \$ (198,578.68) |
| | 12.37% | 11.22% | |

**GRTC Transit System
Operating Expenses
Year to Date May 31, 2023**

| | Facility Maintenance | | |
|--|------------------------|------------------------|---------------------------|
| | Actual | Budget | Variance Fav / (Unfav) |
| Total Operating Costs | | | |
| 5010. LABOR | \$ 1,070,649.43 | \$ 1,231,766.43 | \$ 161,116.99 |
| 01. Operator Salaries and Wages | | | - |
| 02. Operator's Paid Absences | - | - | - |
| Operator Vacation | | | - |
| Operator Sick | | | - |
| Holiday | | | - |
| Operator FMLA or other leave | | | |
| 03. Other Salaries and Wages (Non revenue vehicle operator personnel) | <u>762,268.18</u> | <u>901,651.82</u> | <u>139,383.64</u> |
| Dispatch | | | - |
| Operations Supervision | | | - |
| Maintenance | 762,268.18 | 901,651.82 | 139,383.64 |
| Administration | | | - |
| 04. Other Paid Absences (Non revenue vehicle operator personnel) | <u>59,631.56</u> | <u>-</u> | <u>(59,631.56)</u> |
| Vacation | 20,350.98 | - | (20,350.98) |
| Sick | 7,499.07 | - | (7,499.07) |
| Holiday | 24,233.43 | - | (24,233.43) |
| FMLA or other leave | 7,548.08 | - | (7,548.08) |
| 05. Fringe Benefits | <u>248,749.69</u> | <u>330,114.61</u> | <u>81,364.91</u> |
| Employment Taxes | 60,227.19 | 74,852.22 | 14,625.03 |
| Health and Welfare Expenses | 158,376.88 | 220,998.37 | 62,621.50 |
| Retirement Costs/Pension Plans | 654.54 | - | (654.54) |
| Workers Compensation | 11,857.98 | 15,380.96 | 3,522.98 |
| Other Fringe Benefits | 17,633.11 | 18,883.05 | 1,249.95 |
| 5020. SERVICES | \$ 332,363.80 | \$ 165,000.00 | \$ (167,363.80) |
| 03. Professional and Technical Services | - | - | - |
| BRT Fare Collection and Security Services | | | - |
| Audit Fees | | | - |
| Legal Fees | | | - |
| Human Resources Consulting | | | - |
| Planning and Scheduling Consulting | | | - |
| Computer Consulting | | | - |
| Advertising and Promotion | | | - |
| 05. Contract Maintenance Services | <u>746,541.39</u> | <u>625,625.00</u> | <u>(120,916.39)</u> |
| Vehicle Maintenance | | | - |
| Computer Maintenance | | | - |
| BRT Station Maintenance | 178,235.41 | 179,666.67 | 1,431.26 |
| Building Maintenance | 568,305.98 | 445,958.33 | (122,347.65) |
| 09. Other Services | <u>(414,177.59)</u> | <u>(460,625.00)</u> | <u>(46,447.41)</u> |
| Advertising | | | - |
| Ad commission Lottery Updates | | | - |
| ADA Ride | | | - |
| Drug and Alcohol Testing | | | - |
| Medical Exam Testing | | | - |
| Misc | (414,177.59) | (460,625.00) | (46,447.41) |
| 5030. MATERIALS AND SUPPLIES CONSUMED | \$ 202,539.47 | \$ 263,014.79 | \$ 60,475.32 |
| 01. Fuel and Lubricants | | | - |
| 02. Tires and Tubes | | | - |
| 09. Other Materials and Supplies | <u>202,539.47</u> | <u>263,014.79</u> | <u>60,475.32</u> |
| Vechicle Equip. and Parts Supplies (inc Cares Act) | | | - |
| Other Equipment and Supplies | 202,539.47 | 263,014.79 | 60,475.32 |
| Office Equipment | | | - |
| Admin. Supplies | | | - |

**GRTC Transit System
Operating Expenses
Year to Date May 31, 2023**

| | Facility Maintenance | | | |
|---|----------------------|-----------------|---------------------------|---|
| | Actual | Budget | Variance Fav / (Unfav) | |
| 5040. UTILITIES | \$ - | \$ - | \$ - | - |
| Telecommunication | | | | - |
| Utilities | | | | - |
| 5050. CASUALTIES AND LIABILITY COSTS | \$ - | \$ - | \$ - | - |
| General Liability | | | | - |
| Auto Liability | | | | - |
| Physical Damage | | | | - |
| All Other | | | | - |
| 5060. TAXES | | | \$ - | - |
| 5100. PURCHASED TRANSPORTATION SERVICE | \$ - | \$ - | \$ - | - |
| 01. Purchased Transportation - SpecTran | | | | - |
| 02. Purchased Transportation VanPool | | | | - |
| 5090. MISCELLANEOUS EXPENSES | \$ - | \$ - | \$ - | - |
| 02. Travel and Meetings | | | | - |
| 08. Advertising/Promotion Media | | | | - |
| 09. Other Miscellaneous Expenses | | | | - |
| 5120. LEASES AND RENTALS | \$ - | \$ - | \$ - | - |
| 5900 ADA Expenses | \$ - | \$ - | \$ - | - |
| Total Expenses | \$ 1,605,552.70 | \$ 1,659,781.21 | \$ 54,228.51 | |
| | 2.91% | 2.81% | | |

GRTC Transit System
Operating Expenses
Year to Date May 31, 2023

| | General Administration | | |
|--|------------------------|------------------------|---------------------------|
| | Actual | Budget | Variance Fav / (Unfav) |
| Total Operating Costs | | | |
| 5010. LABOR | \$ 6,321,403.54 | \$ 7,897,665.67 | \$ 1,576,262.13 |
| 01. Operator Salaries and Wages | | | - |
| 02. Operator's Paid Absences | - | - | - |
| Operator Vacation | | | - |
| Operator Sick | | | - |
| Holiday | | | - |
| Operator FMLA or other leave | | | |
| 03. Other Salaries and Wages (Non revenue vehicle operator personnel) | <u>4,359,187.42</u> | <u>5,284,286.13</u> | <u>925,098.71</u> |
| Dispatch | | | - |
| Operations Supervision | | | - |
| Maintenance | | | - |
| Administration | 4,359,187.42 | 5,284,286.13 | 925,098.71 |
| 04. Other Paid Absences (Non revenue vehicle operator personnel) | - | - | - |
| Vacation | | | - |
| Sick | | | - |
| Holiday | | | - |
| FMLA or other leave | | | - |
| 05. Fringe Benefits | <u>1,962,216.12</u> | <u>2,613,379.53</u> | <u>651,163.42</u> |
| Employment Taxes | 344,421.59 | 438,684.38 | 94,262.79 |
| Health and Welfare Expenses | 905,710.75 | 1,295,199.10 | 389,488.35 |
| Retirement Costs/Pension Plans | 543,432.94 | 678,685.90 | 135,252.96 |
| Workers Compensation | 67,812.29 | 90,142.76 | 22,330.47 |
| Other Fringe Benefits | 100,838.55 | 110,667.39 | 9,828.85 |
| 5020. SERVICES | \$ 1,386,156.07 | \$ 1,922,209.25 | \$ 536,053.18 |
| 03. Professional and Technical Services | <u>283,998.47</u> | <u>1,053,805.00</u> | <u>769,806.53</u> |
| BRT Fare Collection and Security Services | - | - | - |
| Audit Fees | 54,371.00 | 60,000.00 | 5,629.00 |
| Legal Fees | 52,624.00 | 45,815.00 | (6,809.00) |
| Human Resources Consulting | 56,040.25 | 51,315.00 | (4,725.25) |
| Planning and Scheduling Consulting | 88,609.71 | 563,750.00 | 475,140.29 |
| Computer Consulting | 312.50 | 5,500.00 | 5,187.50 |
| Advertising and Promotion | 32,041.01 | 327,425.00 | 295,383.99 |
| 05. Contract Maintenance Services | <u>404,558.80</u> | <u>45,815.00</u> | <u>(358,743.80)</u> |
| Vehicle Maintenance | | | - |
| Computer Maintenance | 404,558.80 | 45,815.00 | (358,743.80) |
| BRT Station Maintenance | | | - |
| Building Maintenance | | | - |
| 09. Other Services | <u>697,598.80</u> | <u>822,589.25</u> | <u>124,990.45</u> |
| Advertising | 16,376.99 | 21,100.00 | 4,723.01 |
| Ad commission Lottery Updates | 137,587.06 | 164,725.00 | 27,137.94 |
| ADA Ride | 59,521.00 | 61,426.75 | 1,905.75 |
| Drug and Alcohol Testing | | | - |
| Medical Exam Testing | | | - |
| Misc | 484,113.75 | 575,337.50 | 91,223.75 |
| 5030. MATERIALS AND SUPPLIES CONSUMED | \$ 2,226,165.02 | \$ 1,291,560.00 | \$ (934,605.02) |
| 01. Fuel and Lubricants | <u>8,416.87</u> | - | <u>(8,416.87)</u> |
| 02. Tires and Tubes | | | - |
| 09. Other Materials and Supplies | <u>2,217,748.15</u> | <u>1,291,560.00</u> | <u>(926,188.15)</u> |
| Vehicle Equip. and Parts Supplies (inc Cares Act) | 124,185.50 | - | (124,185.50) |
| Other Equipment and Supplies | 1,325,334.64 | 417,866.67 | (907,467.97) |
| Office Equipment | 699,611.64 | 848,760.00 | 149,148.36 |
| Admin. Supplies | 68,616.37 | 24,933.33 | (43,683.04) |

**GRTC Transit System
Operating Expenses
Year to Date May 31, 2023**

| | General Administration | | |
|---|-------------------------------|-------------------------|-----------------------------------|
| | Actual | Budget | Variance Fav / (Unfav) |
| 5040. UTILITIES | \$ 883,922.67 | \$ 889,111.58 | \$ 5,188.91 |
| Telecommunication | 201,277.05 | 228,800.00 | 27,522.95 |
| Utilities | 682,645.62 | 660,311.58 | (22,334.04) |
| 5050. CASUALTIES AND LIABILITY COSTS | \$ 1,300,195.84 | \$ 1,733,142.61 | \$ 432,946.77 |
| General Liability | 842,967.00 | 1,006,943.20 | 163,976.20 |
| Auto Liability | 42,816.40 | 41,212.32 | (1,604.08) |
| Physical Damage | 207,627.72 | 472,065.00 | 264,437.28 |
| All Other | 206,784.72 | 212,922.09 | 6,137.37 |
| 5060. TAXES | \$ - | \$ - | \$ - |
| 5100. PURCHASED TRANSPORTATION SERVICE | \$ - | \$ - | \$ - |
| 01. Purchased Transportation - SpecTran | | | - |
| 02. Purchased Transportation VanPool | | | - |
| 5090. MISCELLANEOUS EXPENSES | \$ 483,583.35 | \$ 552,927.23 | \$ 69,343.88 |
| 02. Travel and Meetings | 49,607.96 | 124,068.33 | 74,460.37 |
| 08. Advertising/Promotion Media | 9,695.95 | 24,175.90 | 14,479.95 |
| 09. Other Miscellaneous Expenses | 424,279.44 | 404,683.00 | (19,596.44) |
| 5120. LEASES AND RENTALS | \$ - | \$ - | \$ - |
| 5900 ADA Expenses | - | - | - |
| Total Expenses | \$ 12,601,426.49 | \$ 14,286,616.35 | \$ 1,685,189.86 |
| | 22.82% | 24.16% | |

GRTC Transit System Year to Date May 31, 2023

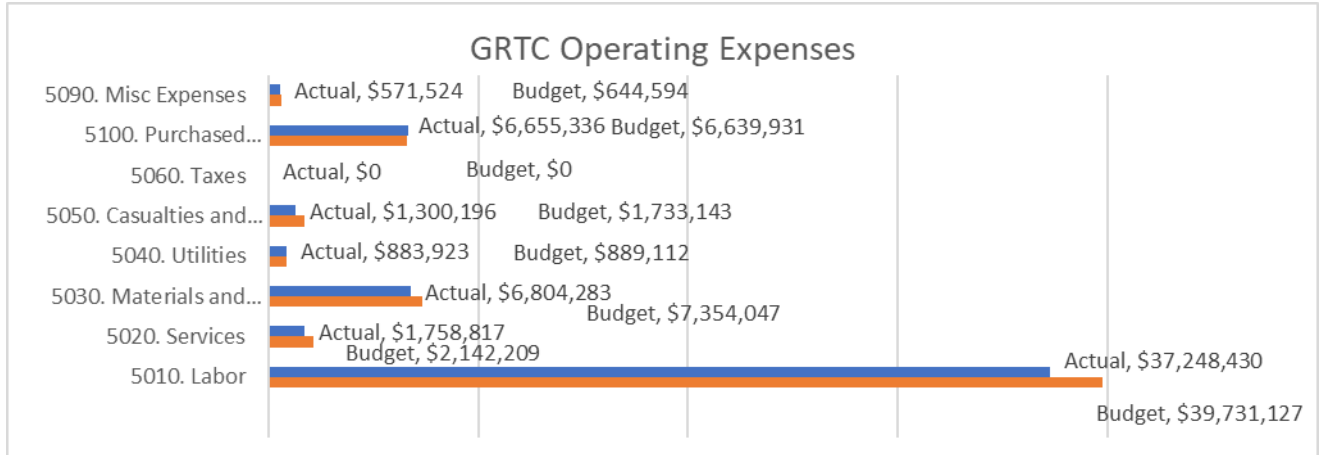
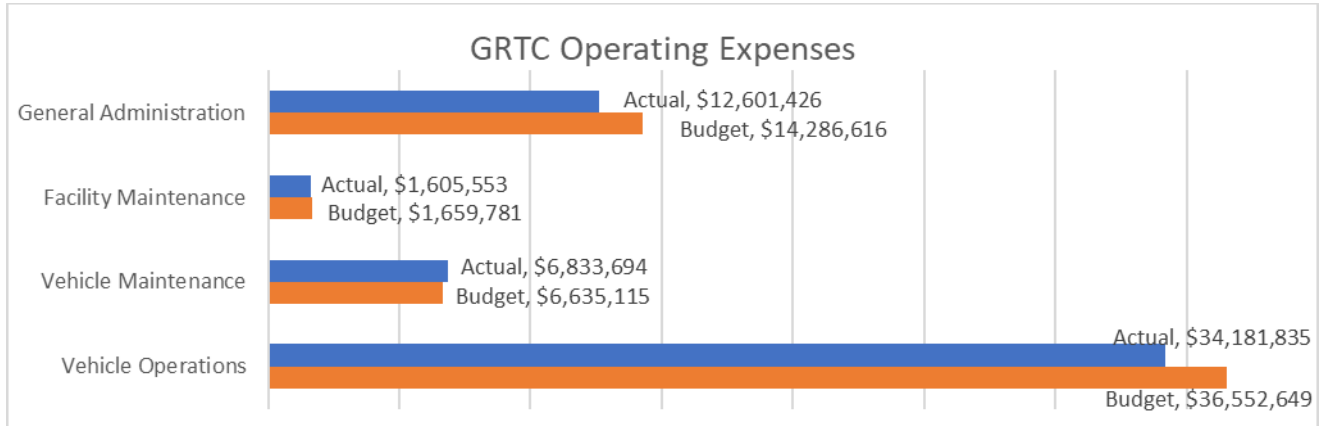
Operating Expenses

| | Budget | Actual | (Over) Under | % of Budget |
|------------------------|-------------------------|-------------------------|------------------------|---------------|
| Vehicle Operations | \$ 36,552,649.27 | \$ 34,181,834.99 | \$ 2,370,814.28 | 93.51% |
| Vehicle Maintenance | 6,635,115.46 | 6,833,694.14 | (198,578.68) | 102.99% |
| Facility Maintenance | 1,659,781.21 | 1,605,552.70 | 54,228.51 | 96.73% |
| General Administration | 14,286,616.35 | 12,601,426.49 | 1,685,189.86 | 88.20% |
| Total GRTC | \$ 59,134,162.29 | \$ 55,222,508.32 | \$ 3,911,653.97 | 93.39% |

| | Budget | Actual | (Over) Under | % of Budget |
|--|-------------------------|-------------------------|------------------------|---------------|
| 5010. Labor | \$ 39,731,127.27 | \$ 37,248,430.44 | \$ 2,482,696.83 | 93.75% |
| 5020. Services | 2,142,209.25 | 1,758,816.87 | 383,392.38 | 82.10% |
| 5030. Materials and Supplies Consumed | 7,354,046.76 | 6,804,283.36 | 549,763.40 | 92.52% |
| 5040. Utilities | 889,111.58 | 883,922.67 | 5,188.91 | 99.42% |
| 5050. Casualties and Liability Costs | 1,733,142.61 | 1,300,195.84 | 432,946.77 | 75.02% |
| 5060. Taxes | - | - | - | 0.00% |
| 5100. Purchased Transportation Service | 6,639,930.92 | 6,655,335.57 | (15,404.65) | 100.23% |
| 5090. Misc Expenses | 644,593.90 | 571,523.57 | 73,070.33 | 88.66% |
| Total GRTC | \$ 59,134,162.29 | \$ 55,222,508.32 | \$ 3,911,653.97 | 93.39% |

| | | |
|----------------------------|--------------|--------------|
| Total Fleet Service Miles | 4,889,876.53 | 4,744,179.92 |
| Operating Expense per Mile | \$ 12.09 | \$ 11.64 |

| | | |
|----------------------------|------------|------------|
| Total Fleet Service Hours | 438,547.40 | 424,848.66 |
| Operating Expense per Hour | \$ 134.84 | \$ 129.98 |



Operating Expenses are favorable versus budget by \$3.912M or 6.61% as a result of:

- Lower than budgeted labor expenses of \$2.483M as a result of below budgeted headcount levels in transportation offset by higher rate variance and higher than budgeted vacancy factor in the general and administrative groups.
- Favorable purchased services of \$383.39k due to timing of consulting services versus budget
- Favorable materials and supplies of \$549.76k as a result of the timing of purchases versus budget calendarization combined with favorable fuel pricing versus budgeted rates.
- Slight favorable Utilities expenses of \$5.19k.
- Favorable casualties and liability expense of \$432.95k is due to timing of policy expense versus budget calendarization and the timing of booking uninsured provision liability.
- Slight unfavorable purchased transportation services of \$15.40k due actual demand differing from budgetary assumptions

| <u>Operating Expense per Mile</u> | Budget | Actual |
|-----------------------------------|---------------|---------------|
| Vehicle Operations | \$ 7.48 | \$ 7.21 |
| Vehicle Maintenance | 1.36 | 1.44 |
| Facility Maintenance | 0.34 | 0.34 |
| General Administration | 2.92 | 2.66 |
| Total GRTC | \$ 12.09 | \$ 11.64 |

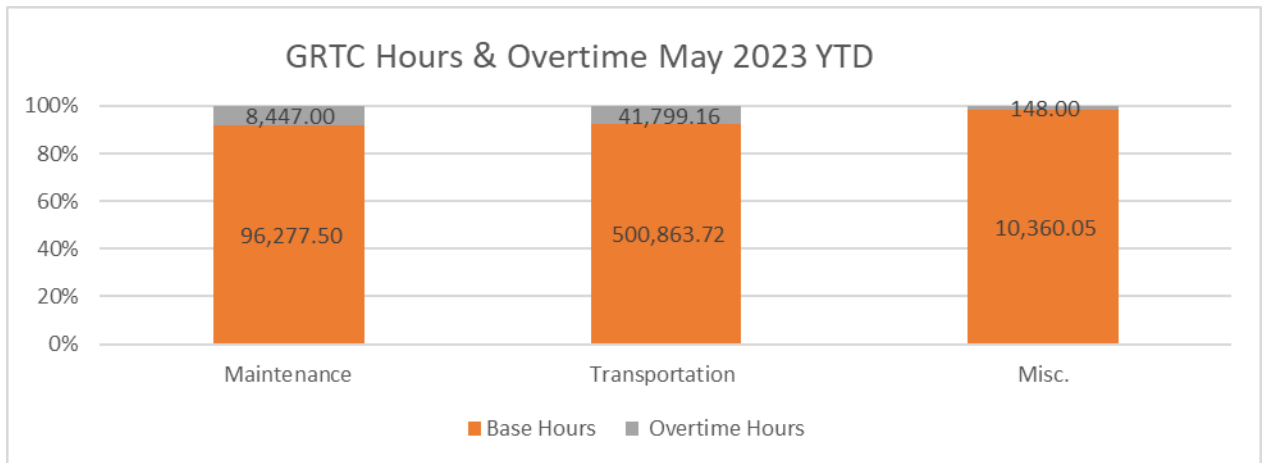
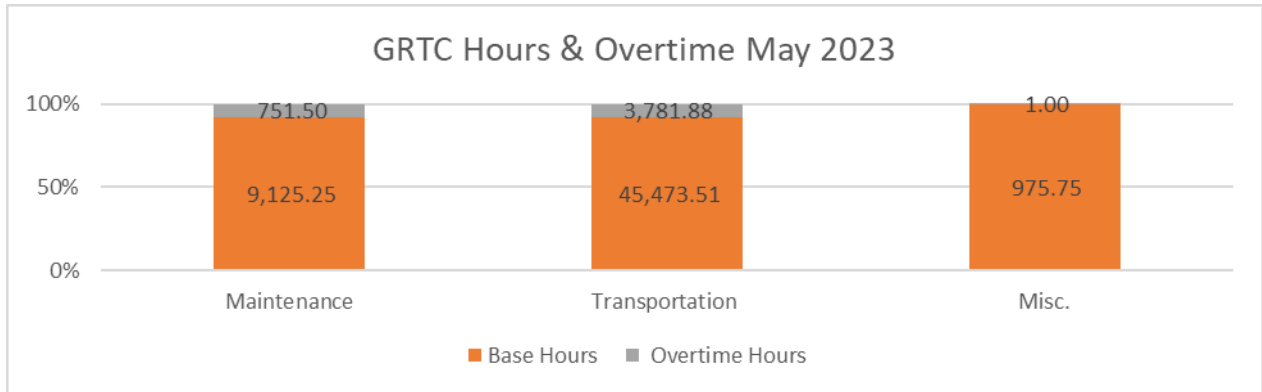
| <u>Operating Expense per Mile</u> | Budget | Actual |
|--|---------------|---------------|
| 5010. Labor | \$ 8.13 | \$ 7.85 |
| 5020. Services | 0.44 | 0.37 |
| 5030. Materials and Supplies Consumed | 1.50 | 1.43 |
| 5040. Utilities | 0.18 | 0.19 |
| 5050. Casualties and Liability Costs | 0.35 | 0.27 |
| 5060. Taxes | - | - |
| 5100. Purchased Transportation Service | 1.36 | 1.40 |
| 5090. Misc Expenses | 0.13 | 0.12 |
| Total GRTC | \$ 12.09 | \$ 11.64 |

| <u>Operating Expense per Hour</u> | Budget | Actual |
|-----------------------------------|---------------|---------------|
| Vehicle Operations | \$ 83.35 | \$ 80.46 |
| Vehicle Maintenance | 15.13 | 16.09 |
| Facility Maintenance | 3.78 | 3.78 |
| General Administration | 32.58 | 29.66 |
| Total GRTC | \$ 134.84 | \$ 129.98 |

| <u>Operating Expense per Hour</u> | Budget | Actual |
|--|---------------|---------------|
| 5010. Labor | \$ 90.60 | \$ 87.67 |
| 5020. Services | 4.88 | 4.14 |
| 5030. Materials and Supplies Consumed | 16.77 | 16.02 |
| 5040. Utilities | 2.03 | 2.08 |
| 5050. Casualties and Liability Costs | 3.95 | 3.06 |
| 5060. Taxes | - | - |
| 5100. Purchased Transportation Service | 15.14 | 15.67 |
| 5090. Misc Expenses | 1.47 | 1.35 |
| Total GRTC | \$ 134.84 | \$ 129.98 |

GRTC Headcount @ May 31, 2023

| | Budget | Actual | (Over) Under | % of Budget |
|----------------------------------|-----------|-----------|--------------|---------------|
| Equipment & Facility Maintenance | 71 | 74 | (3) | 104.23% |
| Transportation | 357 | 330 | 27 | 92.44% |
| Planning, Scheduling & Marketing | 19 | 17 | 2 | 89.47% |
| Insurance & Safety | 9 | 11 | (2) | 122.22% |
| General & Administrative | <u>53</u> | <u>45</u> | <u>8</u> | <u>84.91%</u> |
| | 509 | 477 | 32 | 93.71% |



GRTC Transit System
STATEMENT OF INCOME
BUDGET VS. ACTUAL
For the Eleven Months Ending May 31, 2023

| | Current Month | | | Fav/ (Unfav) | Year To Date | | | Fav/ (Unfav) | FY 2023 Annual Budget |
|---|---------------------|---------------------|---------------------|-----------------|----------------------|----------------------|-----------------------|-----------------|-----------------------------|
| | Budget | Actual | Difference | | Budget | Actual | Difference | | |
| Operating Revenue: | | | | | | | | | |
| Customer Revenue - Fixed Route | \$ - | \$ - | \$ - | F | \$ - | \$ - | \$ - | F | \$ - |
| Pass Program Revenue | 112,409 | 111,409 | (1,000) | U | 1,236,503 | 1,226,504 | (9,998) | U | 1,348,912 |
| Charter Revenue | - | - | - | F | - | - | - | F | - |
| Advertising Revenue | 55,417 | 38,667 | (16,750) | U | 549,583 | 425,337 | (124,246) | U | 605,000 |
| Other Operating Revenue | - | - | - | F | - | - | - | F | - |
| Total Operating Revenue | \$ 167,826 | \$ 150,076 | \$ (17,750) | U | \$ 1,786,086 | \$ 1,651,841 | \$ (134,245) | U | \$ 1,953,912 |
| Other Income: | | | | | | | | | |
| Ridefinders | 38,421 | 41,588 | 3,167 | F | 461,054 | 477,003 | 15,949 | F | 499,475 |
| Interest Income | 1,500 | 54,124 | 52,624 | F | 16,500 | 474,508 | 458,008 | F | 18,000 |
| Non-Transportation Income | 500 | 373 | (127) | U | 5,500 | 4,206 | (1,294) | U | 6,000 |
| Total Other Income | \$ 40,421 | \$ 96,085 | \$ 55,664 | F | \$ 483,054 | \$ 955,717 | \$ 472,664 | F | \$ 523,475 |
| Operating Contributions: | | | | | | | | | |
| COVID Relief Acts VA2020-023 | - | 749,891 | 749,891 | F | - | 1,993,226 | 1,993,226 | F | - |
| FFCRA Credit | - | - | - | F | - | - | - | F | - |
| Oper contrib - Federal | 896,080 | 95,122 | (800,958) | U | 8,943,733 | 1,493,086 | (7,450,646) | U | 9,822,082 |
| Oper contrib - State | 2,078,136 | 2,131,484 | 53,348 | F | 22,859,495 | 22,753,327 | (106,168) | U | 24,937,631 |
| Oper contrib - CVTA | 1,784,583 | 1,784,583 | (0) | U | 19,630,417 | 19,630,417 | (0) | U | 21,415,000 |
| Oper contrib - Richmond | 712,876 | 736,581 | 23,705 | F | 7,841,634 | 8,049,134 | 207,500 | F | 8,554,510 |
| Oper contrib - Henrico | 342,334 | 349,127 | 6,794 | F | 3,765,671 | 3,851,069 | 85,398 | F | 4,108,005 |
| Oper contrib - Petersburg | 16,667 | 16,667 | 0 | F | 183,333 | 183,333 | 0 | F | 200,000 |
| Oper contrib - Chesterfield | 20,739 | 20,871 | 133 | F | 228,124 | 250,126 | 22,002 | F | 248,863 |
| Total Operating Contributions: | \$ 5,851,414 | \$ 5,884,327 | \$ 32,913 | F | \$ 63,452,407 | \$ 58,203,720 | \$ (5,248,687) | U | \$ 69,286,090 |
| Net Operating Revenue | \$ 6,059,661 | \$ 6,130,488 | \$ 70,827 | F | \$ 65,721,547 | \$ 60,811,278 | \$ (4,910,268) | U | \$ 71,763,478 |
| Operating Expenses: | | | | | | | | | |
| Equipment & Facility Maintenance | 1,087,889 | 1,118,399 | 30,510 | U | 11,796,340 | 11,660,662 | (135,678) | F | 12,855,827 |
| Transportation | 1,906,848 | 2,077,901 | 171,053 | U | 20,730,010 | 20,431,714 | (298,297) | F | 22,576,502 |
| Planning, Scheduling & Marketing | 186,717 | 126,977 | (59,739) | F | 2,335,125 | 1,349,395 | (985,730) | F | 2,518,315 |
| Insurance and Safety | 262,457 | 203,603 | (58,854) | F | 2,893,253 | 2,337,928 | (555,324) | F | 3,198,822 |
| General and Administrative | 1,154,384 | 890,287 | (264,097) | F | 12,658,719 | 10,879,960 | (1,778,759) | F | 13,825,123 |
| Purchase of Service - Spectran & Van Pool | 603,630 | 608,553 | 4,923 | U | 6,639,931 | 6,655,336 | 15,405 | U | 7,243,561 |
| Operating Taxes and Licenses | 192,540 | 187,290 | (5,249) | F | 2,080,784 | 1,907,514 | (173,271) | F | 2,267,132 |
| Total Operating Expenses | \$ 5,394,464 | \$ 5,213,010 | \$ (181,455) | F | \$ 59,134,162 | \$ 55,222,508 | \$ (3,911,654) | F | \$ 64,485,283 |
| Change in Net Postion | \$ 665,197 | \$ 917,478 | \$ 252,281 | F | \$ 6,587,384 | \$ 5,588,770 | \$ (998,614) | U | \$ 7,278,195 |
| Operating Ratio | 10.90% | 12.14% | 1.24% 31 | | 10.90% | 12.31% | 1.41% | | |
| Farebox Recovery Ratio | 2.35% | 2.42% | 0.07% | | 2.36% | 2.53% | 0.17% | | |

GRTC Transit System
CVTA Special Fund Quarterly Report
For the Quarter Ended June 30, 2023

Beginning Balance @ March 31, 2023 \$ 33,452,369.75

Receipts:

| | | | |
|--|----|--------------|-----------------|
| April 25, 2023 GRTC 15% Funds Distribution - Month of March 2023 | \$ | 2,542,650.30 | |
| May 26, 2023 GRTC 15% Funds Distribution - Month of April 2023 | \$ | 2,740,177.64 | |
| June 26, 2023 GRTC 15% Funds Distribution - Month of May 2023 | \$ | 2,623,327.92 | |
| April 30, 2023 Interest Income LGIP EM- April 2023 | \$ | 63,140.56 | |
| April 30, 2023 April 2023 LGIP EM Share unrealized gain/(loss) | \$ | - | |
| May 1, 2023 Interest Income WF Treasury Sweep April 2023 | \$ | 4,134.18 | |
| May 31, 2023 Interest Income LGIP EM- May 2023 | \$ | 68,285.72 | |
| May 31, 2023 May 2023 LGIP EM Share unrealized gain/(loss) | \$ | (22,654.01) | |
| June 1, 2023 Interest Income WF Treasury Sweep May 2023 | \$ | 34,715.46 | |
| June 30, 2023 Interest Income LGIP EM- June 2023 | \$ | 68,107.73 | |
| June 30, 2023 June 2023 LGIP EM Share unrealized gain/(loss) | \$ | - | |
| July 1, 2023 Interest Income WF Treasury Sweep June 2023 | \$ | - | |
| | | | \$ 8,121,885.50 |

Uses:

| | | | |
|---|--|--|------|
| Costs incurred in preparing GRTC Regional Public Transportation Plan | | | \$ - |
| Michael Baker International Invoice 114XXXX - RPTP | | | |
| Michael Baker International Invoice 114XXXX - RPTP | | | |
| Michael Baker International Invoice 114XXXX - RPTP | | | |

| | | | |
|---|----|------------|----------------|
| Costs incurred in preparing GRTC Micromobility Plan | | | \$ (12,499.25) |
| Michael Baker International Invoice 1170939- Micromobility | \$ | (4,862.51) | |
| Michael Baker International Invoice 1165025 - Micromobility | \$ | (7,636.74) | |
| Michael Baker International Invoice 114XXXX - Micromobility | | | |
| Michael Baker International Invoice 115XXXX - Micromobility | | | |

| | | | |
|--|----|----------------|-------------------|
| GRTC Operating and Capital Expense | | | |
| GRTC Operating Expense Qtr 4 FY2023 Draw | \$ | (5,353,750.00) | |
| GRTC Capital Expense Qtr 4 FY2023 Local Share Draw | \$ | (101,855.75) | |
| Subtotal GRTC Operating and Capital Expense | | | \$ (5,455,605.75) |

Ending Balance @ June 30, 2023 \$ 36,106,150.25

Fund Balance Composition @ June 30, 2023

| | | | |
|---|----|---------------|------------------|
| Unrestricted Funds | \$ | - | |
| Restricted Funds: GRTC FY2021 Regional Public Transportation Plan preparation | \$ | 22,250.69 | |
| Restricted Funds: GRTC FY2022 Regional Public Transportation Plan preparation | \$ | 200,000.00 | |
| Restricted Funds: GRTC FY2022 Regional On Demand Micromobility Study | \$ | 22,600.06 | |
| Restricted Funds: GRTC FY2023 Regional Public Transportation Plan preparation | \$ | 200,000.00 | |
| Restricted Funds: GRTC FY2023 On Demand Micromobility Study | \$ | 200,000.00 | |
| Restricted Funds: GRTC FY2023/FY2024 GRTC Operating and Capital Expenses | \$ | 35,461,299.50 | |
| | | | \$ 36,106,150.25 |

CVTA Funds:

| | | | |
|---|----|---------------|------------------|
| Balance @ June 30, 2023 in Wells Fargo | \$ | 100,000.00 | |
| Balance @ June 30, 2023 in Wells Fargo Treasury Sweep | \$ | 13,532,901.74 | |
| Balance @ June 30, 2023 in LGIP EM | \$ | 22,473,248.51 | |
| | | | \$ 36,106,150.25 |

| | | | |
|---|-----------|----------------------|--|
| Wells Fargo Balance at June 30, 2023 | <u>\$</u> | <u>13,632,901.74</u> | |
| Restricted Funds: GRTC FY2021 Regional Public Transportation Plan preparation | \$ | 22,250.69 | |
| Restricted Funds: GRTC FY2022 Regional Public Transportation Plan preparation | \$ | 200,000.00 | |
| Restricted Funds: GRTC FY2022 Regional On Demand Micromobility Study | \$ | 22,600.06 | |
| Restricted Funds: GRTC FY2023 Regional Public Transportation Plan preparation | \$ | 200,000.00 | |
| Restricted Funds: GRTC FY2023 On Demand Micromobility Study | \$ | 200,000.00 | |
| Surplus - Available for Investment | \$ | 12,988,050.99 | |