

A regular meeting of the Board of Directors of the GRTC Transit System, Old Dominion Transit Management Company (ODTMC), and RideFinders will be held concurrently at 8:00 a.m. October 24, 2023, at GRTC Transit System, 301 East Belt Boulevard, 3rd Floor Conference Room, Richmond, Virginia. Video and audio of the meeting will be streamed live online and recorded for later viewing at the following web address: <https://youtube.com/live/-xreh9g3ecQ?feature=share>.

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XII.	Adjourn	



Meeting Date: October 24, 2023

Board of Directors: GRTC Shareholders Meeting Update

UPDATE:

The Annual meeting of GRTC Shareholders was held on October 18, 2023. The following were appointed to the GRTC Board of Directors:

Ellen Robertson (City of Richmond)
Andreas Addison (City of Richmond)
Lincoln Saunders (City of Richmond)
Dave Anderson (County of Chesterfield)
Jim Ingle (County of Chesterfield)
Barb Smith (County of Chesterfield)
Todd Eure (County of Henrico)
Tyrone Nelson (County of Henrico)
Daniel Schmitt (County of Henrico)



Meeting Date: October 24, 2023

Board of Directors: GRTC Election of Board Officers

UPDATE:

The GRTC Board of Directors will nominate and elect new Board Officers.

**MINUTES
OCTOBER 12, 2023
GRTC BOARD OF DIRECTORS
SPECIAL BOARD MEETING**

Members Present: Tyrone E. Nelson, Chair, County of Henrico
Andreas Addison, Vice Chair, City of Richmond
Barbara K. Smith, Secretary/Treasurer, County of Chesterfield
Dave Anderson, County of Chesterfield
Todd Eure, County of Henrico
Jim Ingle, County of Chesterfield
Ellen Robertson, City of Richmond
Lincoln Saunders, City of Richmond
Daniel Schmitt, County of Henrico

Others Present: Bonnie Ashley, General Counsel
Sheryl Adams, Chief Executive Officer
Adrienne Torres, Chief of Staff
John Zinzarella, Chief Financial and Administrative Officer
Stefan Marks, Chief Development Officer
Tony Byrd, Director of Maintenance
Joe Dillard, Director of Equitable Innovation & Legislative Policy
Dexter Hurt, Director of Information Systems
Michael Hurt, Interim Director of Marketing and Communications
Tonya Thompson, Director of Procurement
Henry Benton, Communications Specialist
Jamal Briggs, Senior ITS Project Manager
Ashley Mason, Manager of Organizational Advancement
Maurice Wilkins, Capital Improvement Project Manager
Janice Witt, Executive Assistant
Molly Brannan, Citizen
Nick Britton, Michael Baker
Dironna Clarke, City of Richmond
Dometrious Gordine, Citizen
Lorna Parkins, Michael Baker
Faith Walker, RVA Rapid Transit

I. Call to Order & Introductions

This meeting of the Board of Directors and the GRTC Transit System, Old Dominion Transit Management Company (ODTMC), and RideFinders was called to order on October 12, 2023, by Chairman Nelson, at 3:00PM. The meeting was held at GRTC, 3rd Floor Conference Room, 301 East Belt Boulevard, Richmond, Virginia. Video and audio of the meeting will be streamed live online and recorded for later viewing at the following web address: <https://youtube.com/live/M4fZtmRUy0s?feature=share>.

II. Public Comments

The public notice, meeting agenda, and agenda attachments for this October 12, 2023, special Board meeting of the Boards of GRTC, RideFinders, and Old Dominion Transit Management Company were posted at rideGRTC.com. Per the meeting notice, all written comments received via email by Henry Benton prior to 5:00PM on the day preceding a meeting were provided to all members of the Board the night before the meeting, are read during the Public Comment Period of the meeting by staff following the two-minute speaking limit and will be included in the minutes of the meeting.

Joy Robinson

The 2 B needs to run on a more regular basis. I'm late for work a lot of times because the bus I need to catch hasn't come. Please fix it.

Ed Wren

91 - consistently late/no-show when others are ON TIME.

Mason Manley

Thank you to GRTC for re-instating the Riders Advisory Council. It makes me happy to see that GRTC cares so much about involving its riders in decision making and listening to their voices. That being said, I think in the spirit of making this new decision making tool and advisory body as useful and helpful as possible, GRTC must extend the application deadline. Bus riders are inherently very busy, not always internet-connected, and have limited capacity to complete applications on a day-to-day basis. Please extend the application deadline by an additional two weeks to allow for total of a month application process.

Monica Freeman

I think your submission policy was too short for allowing the biggest pool of applicants to apply.

To be fair, wouldn't you please extend the submission deadline. I would really appreciate it.

Kimberly Denmark

My name is Kimberly Denmark. I am a resident of Richmond's 5th District and a regular GRTC bus rider. I want to thank GRTC for the opportunity afforded bus riders to work with GRTC in developing a strong public transit system for the Richmond area by giving us the opportunity to apply to serve on the Riders Advisory Council (RAC). However, I am concerned that the application process prevented or at least significantly hindered the fullest possible representation of GRTC riders. I was very surprised to see that the application period for RAC was less than two weeks long. I don't believe this was long enough to give people sufficient time to consider their involvement and to apply. Along these same lines, I doubt individuals who chose to print their application and mail it to GRTC were able to get it in on time. My final concern is in regard to advertising. I noticed information about RAC in the Henrico Citizen and on GRTC's website but nowhere else. Surely, this lack of visibility negatively affected how many applicants GRTC received. Therefore, I would ask GRTC to extend the application period for RAC. When doing so please consider accessibility to the application by making it available in a variety of formats, not just online, and encourage more media outlets to advertise the opportunity.

These are very simple steps GRTC can take to help ensure that RAC truly represents the many different voices and perspectives of bus riders. Thank you for your time and efforts.

Laura Blackwell

I wanted to comment to bring forth the issue of the deadline for Rider Advisory Council (RAC) applications as well as hope for an extension. As someone who has applied for the council, I want to make sure that all riders are given the opportunity to have their voices heard. However, a lot of that starts with adequate advertising to ensure those who want to apply can and have the time to do so. The application was only available for a short time (10 days) with little to no promotion, making it difficult for GRTC passengers to learn about the opportunity. I was only made aware due to being a current graduate of Mobility University who themselves were very knowledgeable about GRTC. Not all riders are. Because of that, they aren't sure of where to look and why they should be looking at all. I would like the council to have a wider pool of advocates to not only create more pool diversity, but to make sure more busier transit users have the time to submit an application. That starts with increasing RAC visibility. Thank you so much for your time.

Faith Harris

Please extend the period for applications to the RAC so that those who want to apply have time to do so.

Angie

Hello, my name is Angie. I take the 7A and the 7B most of the time to get to doctor's appointments for my kids, to do grocery shopping, and to get back and forth to work. For the bus to be able to come every 30 minutes would be beneficial for myself, because I'm trying to start a new job with Amazon. Just because, right now, I can't get the shift that I need - with my kids - because the bus comes every hour. So that prevents me from being able to get a better job to support my family. If the bus came every 30 minutes, it would change everything for me.

Amanda Nunez

Hello my name is Amanda Nunez. The reason I would like a bus to go out to Chesterfield is because my parents live out there. They actually live over there off of Robious, so it's kind of hard for me to visit my parents if I got to take the bus. They don't really come out because of Covid. So that's why I would love to see buses go out to Chesterfield.

Molly Brannan (In-Person)

Hello, my name is Molly Brandon and I live in Ginter Park on the Northside. This is my first Board meeting, very excited so thank you. I would like to ask for more frequent bus service on Route 91 which is the Laburnum Connector. My fellow transit enthusiast said that it might be happening anyway. Right now, the bus comes every hour which makes it very challenging to plan and I don't rely on the bus to get to work but many of my neighbors do and having it come every 15-30 minutes would give us all more options. I would love to be able to take the bus to my kids' school, to the YMCA, Fairfield Library, but in order to get to an activity like soccer practice which is actually happening today it's only a mile away but we'd have to leave about 40 minutes early so having a more frequent bus on the Laburnum would make traveling along our busy car centered corridor easier and safer for all our residents.

Dometrious Gordine (In-Person)

Hello, my name is Dometrious Gordine. I live in the Manchester area, I know I look back at easier access to bus service on Hull Street at Commerce and Maury and even though I rode the service on almost the entire area I see the missing piece of the Williamsburg Road in which the 4A and 4B should go to which access the residents in Montrose Heights at Darbytown to Laburnum and those at White Oaks so that way they don't need to deal with 2 – 3 hours to go around the area if they had access would be 10-15 minutes.

- III. Board Meeting Minutes – August 15, 2023
Mr. Schmitt motioned to approve the August 15, 2023 Board Meeting minutes, Mr. Saunders seconded, and the motion carried unanimously.
- IV. Board Meeting Minutes – September 19, 2023
Ms. Smith motioned to approve the September 19, 2023 Board Meeting Minutes, Mr. Anderson seconded, and the motion carried unanimously.
- V. Consent Agenda
 - A. Office Space Utilization
 - B. Stormwater Management Services Contract
 - C. Title VI Analysis of September 2023 Service ChangesMr. Saunders motioned to approve the Consent Agenda, Ms. Robertson seconded, and the motion carried unanimously.
- VI. Action Items
 - A. Pulse Expansion – North/South Project Update
The Pulse BRT has made a significant difference in connectivity and revitalization for the Richmond community. The Pulse BRT has decreased east/west travel between downtown and Willow Lawn, reduced crash rates, and increased property values. After this incredible success, there is regional momentum to move forward with a second line. GRTC has just completed a one-year study to identify the prioritized corridors for a new Pulse line that will travel north and south from Henrico County through downtown Richmond into Chesterfield County. Mr. Britton gave a detailed presentation on the study and included the technical analysis, outreach/engagement, and regional collaboration. Staff recommends that the Board of Directors concur with the recommended corridor alignment to move into phase II study, which will identify station locations, traffic level routing, ridership projections, environmental analysis, robust engagement, and preliminary design (30%). This next study will be completed following the required criteria for competitive capital grants for full design and construction.
Mr. Saunders motioned to approve the recommendation, Mr. Schmitt seconded, and the motion carried unanimously.
 - B. Ratification of GRTC/ATU Local 1220 Collective Bargaining Agreement
Ms. Adams highlighted some of the monetary items from those negotiations and they are listed here: provide pay to all collective bargaining employees associated with an 8.5% pay increase effective October 1, 2023 with an approximate budget impact of \$4.7M in this fiscal year; increase employer paid pension contributions in Year 2 from 15% to 15.5% and in Year 3 from 15.5% to 16%; increase in employer paid life insurance from \$50K to \$60K for life of contract; increase in short-term disability benefit from \$400 per week for thirteen weeks to \$500 per week for thirteen weeks for life of contract; and the maximum number of part-time bus operators shall not exceed thirteen percent (13%) of the number of full-time bus

operators. Ms. Adams also stated that the Union Membership voted and 98% of the members approved the Agreement. The recommendation is that the Board of Directors authorizes the CEO to sign the Collective Bargaining Agreement between GRTC and ATU Local 1220 for the period October 1, 2023 through September 30, 2026.

Ms. Robertson motioned to approve the recommendation, Mr. Saunders seconded, and the motion carried unanimously.

VII. Chief Executive Officer Report – Sheryl Adams

A. Ms. Adams introduced Stefan Marks, GRTC’s Chief Development Officer, to the Board of Directors.

VIII. Board Chair’s Report

A. The Board will need to have a Nominating Committee to reappoint Officers for the Board of Directors at the next meeting. The Board decided that Ms. Smith, Mr. Saunders, and Mr. Eure will be on the Nominating Committee and Ms. Smith will be the Chair of the Nominating Committee.

IX. Adjourn

There being no further business, the meeting adjourned at 4:03PM.

APPROVED:

Tyrone E. Nelson, Chair
GRTC Board of Directors

Date



Meeting Date: October 24, 2023

CONSENT AGENDA ITEMS:

- Corporate Banking Resolutions – John Zinzarella
- Diesel Fuel – Tonya Thompson
- Clever Devices SmartYard System Solar Power Hardware – Dexter Hurt
- Bus Stop Shelters – Raquel Aguirre



Meeting Date: October 24, 2023

Consent Agenda: GRTC & RideFinders Corporate Bank Resolution Revision

BACKGROUND

The following is an updated list of individuals authorized to transact business on the Company's bank accounts for GRTC and RideFinders respectively due to the hiring of our new Director of Finance, Marc Rene:

GRTC Corporate and LGIP Bank Resolutions

Sheryl Adams, GRTC CEO
Adrienne Torres, GRTC Chief of Staff
John Zinzarella, GRTC CFAO
Marc Rene, GRTC Director of Finance

RideFinders Corporate Bank Resolutions

Sheryl Adams, GRTC CEO
Adrienne Torres, GRTC Chief of Staff
John Zinzarella, GRTC CFAO
Marc Rene, GRTC Director of Finance
Von Tisdale, RideFinders Executive Director

RECOMMENDATION:

That the Board of Directors amend GRTC and RideFinders Corporate Bank Resolutions to authorize only the above signers as stated.

Barbara Smith, Treasurer/Secretary
GRTC & RideFinders Board of Directors

Date

**GREATER RICHMOND TRANSIT COMPANY
CORPORATE BANK RESOLUTION
CORPORATE INVESTMENT ACCOUNT**

“RESOLVED,” that an account or accounts of any of the following designated as certificates of deposit, demand time, money market, or savings account be opened and maintained with the Local Government Investment Pool (hereinafter “LGIP”), in which funds of this Corporation may be deposited subject to withdrawal or charge at any time and to the withdrawal restrictions of the LGIP; subject to the LGIP’s present and future regulations for each account; all withdrawals from any of the accounts to be upon instruments or orders for the payment of money when made, drawn or accepted by any of the following officers, employees, or agents of this Corporation. Proposed individuals authorized to transact banking business for GRTC Transit System:

Sheryl Adams, GRTC CEO
Adrienne Torres, GRTC Chief of Staff
John Zinzarella, GRTC CFAO
Marc Rene, GRTC Director of Finance

Barbara Smith, Treasurer/Secretary
GRTC Board of Directors

Date

**GREATER RICHMOND TRANSIT COMPANY
CORPORATE BANK RESOLUTION
CORPORATE CHECKING ACCOUNT**

“RESOLVED,” that an account or accounts of any of the following designated as certificates of deposit, demand time, money market, or savings account be opened and maintained with Wells Fargo (hereinafter “Bank”), in which funds of this Corporation may be deposited subject to withdrawal or charge at any time and to the withdrawal restrictions of the Bank; subject to the Bank’s present and future regulations for each account; all withdrawals from any of the accounts to be upon instruments or orders for the payment of money when made, drawn or accepted by any two of the following officers, employees, or agents of this Corporation. Proposed individuals authorized to transact banking business for GRTC Transit System:

Sheryl Adams, GRTC CEO
Adrienne Torres, GRTC Chief of Staff
John Zinzarella, GRTC CFAO
Marc Rene, GRTC Director of Finance

Barbara Smith, Treasurer/Secretary
GRTC Board of Directors

Date

**RIDEFINDERS
CORPORATE BANK RESOLUTION
CORPORATE CHECKING ACCOUNT**

“RESOLVED,” that an account or accounts of any of the following designated as certificates of deposit, demand time, money market, or savings account be opened and maintained with Truist (hereinafter “Bank”), in which funds of this Corporation may be deposited subject to withdrawal or charge at any time and to the withdrawal restrictions of the Bank; subject to the Bank’s present and future regulations for each account; all withdrawals from any of the accounts to be upon instruments or orders for the payment of money when made, drawn or accepted by any two of the following officers, employees, or agents of this Corporation. Proposed individuals authorized to transact banking business for RideFinders:

Sheryl Adams, GRTC CEO
Adrienne Torres, GRTC Chief of Staff
John Zinzarella, GRTC CFAO
Marc Rene, GRTC Director of Finance
Von Tisdale, RideFinders Executive Director

Barbara Smith, Treasurer/Secretary
RideFinders Board of Directors

Date



Meeting Date: October 24, 2023
Consent Agenda: Diesel Fuel

BACKGROUND:

On August 16, 2022, GRTC’s Board of Directors ratified staff’s action executing a fixed-price fuel purchase at a delivered price of \$3.358 per gallon for the period of October 1, 2022, through September 30, 2023, and exercising the option year. The contract with James River Solutions does not expire until March 31, 2024, providing staff the opportunity to continue purchasing diesel fuel.

Over the term of the agreement, staff estimated its fuel usage would be 155,000 gallons. From October 1, 2022, through September 30, 2023, 93,721 gallons of diesel fuel were purchased leaving 61,279 gallons remaining under the current agreement.

On September 27, 2023, market conditions presented an optimal buying opportunity and staff instructed James River Solutions to utilize the fixed price purchasing method to lock in at the then current rate of \$3.5005 (NYMEX \$3.4795 + Differential \$0.021) per gallon for the period of October 1, 2023, through March 31, 2024. The estimated cost of fuel during this period is \$214,507.

This expense is funded completely with the operating budget.

RECOMMENDATION:

That the Board of Directors ratifies staff’s action executing a fixed-price fuel purchase at a delivered price of \$3.5005 per gallon for the period of October 1, 2023, through March 31, 2024.

Barb Smith, Secretary
GRTC Board of Directors

Date



Meeting Date: October 24, 2023
Consent Agenda: Clever Devices SmartYard System Solar Power Hardware

BACKGROUND:

GRTC is deploying the SmartYard Project that addresses several needs for significant improvements with in-service rider communication, bus yard vehicle location, and analytics to assist staff identify areas for improvement in operational safety and efficiency, among other needs. Clever Devices installs and supports the hardware and software for the Advanced Communications System (ACS) that includes an Automated Vehicle Locator (CAD/AVL) system, Automatic Voice Annunciation System and Computer Aided Dispatch (CAD). Integrated with this system are hardware and software technology applications to support the needs identified above.

To complete this project GRTC needs to add a solar power system to supply dedicated power to the sensor equipment at each location on the bus lot. The current locations are not sufficient to support the equipment being installed. This purchase will supply a solar power option to resolve the project issue.

HIGHLIGHTS:

- The solar power option provides a dedicated renewable power source that meets the goals and objectives of GRTC towards its renewable energy investment.
- This solution provides significant cost savings to provide dedicated power to the bus lot that would require light pole replacement and extensive lot damage to extend power through the lot.
- GRTC has classified this purchase as a sole source procurement due to the integration with existing technology. FTA regulations for sole source procurements require GRTC to conduct the appropriate analysis to determine that the quoted price is fair and reasonable. Staff has conducted the required analysis and has made such a determination.
- This purchase will be completely funded with Federal and local grant funds.

Grant #	Federal (28%)	State (0%)	Local (72%)
VA2020-009	\$60,959.08	\$0	\$156,751.92

RECOMMENDATION:

That the Board of Directors authorizes the CEO to issue a purchase order to Clever Devices in the amount of \$217,711 for the purchase and installation of Clever SmartYard Solar hardware.

 Barb Smith, Secretary
 GRTC Board of Directors

 Date



Meeting Date: October 24, 2023
Consent Agenda: Purchase of Bus Stop Shelters

BACKGROUND:

GRTC’s Essential Transit Infrastructure Plan (ETI plan) was adopted by the GRTC Board of Directors in August of 2022 and has two goals: to increase the presence of amenities (shelter, seating, and/or trashcan) to 75% of local stops by the end of fiscal year 2027, and to increase ADA compliance for bus stops systemwide.

To meet the shelter installation goals of the ETI Plan goals, GRTC plans to purchase 50 shelters for installation throughout the City of Richmond, Henrico County, and Chesterfield County.

	QTY	ITEM
Chesterfield County	4	5' x 8' Transit Shelter and Bench, arched roof, adwall, with solar kit. Traffic Black.
Henrico County	8	5' x 8' Transit Shelter and Seating, arched roof, mapcase, with solar kit. Leaf green.
City of Richmond	34	5' x 12' Transit Shelter and Bench, slant roof, adwall, with solar kit. Traffic Black
City of Richmond	4	5' x 12' Transit Shelter and Bench, slant roof, NO mapcase or adwall, with solar kit. Traffic Black

DETAILS:

- This item will be procured through GRTC’s active Brasco contract: Purchase of Transit Shelters, Benches and Trash Cans.
- This purchase will be funded with federal, state, and local funds.

GRANT	Federal (80%)	Local (20%)	Total
CPF (2023-CMPJ -116)	\$80,160.00	\$20,040.00	\$100,200
RSTP	\$501,080.00	\$125,270.00	\$626,350
TOTAL	\$581,240.00	\$145,310	\$726,550

RECOMMENDATION:

That the Board of Directors authorizes the CEO to issue a purchase order to Brasco International in the amount of \$726,550.00 for the purchase of 50 bus stop shelters to be installed across the City of Richmond, Henrico County, and Chesterfield County.

 Barb Smith, Secretary
 GRTC Board of Directors

 Date



Meeting Date: October 24, 2023
Information Item: Recent and Upcoming Procurements

BACKGROUND:

The Board Chair is authorized to sign contracts on behalf of the full GRTC Board for contracts valued over \$50,000 and under \$100,000. Any contract signed by the Board Chair shall be reported at the next full Board Meeting.

The Procurement Department maintains a rolling list of upcoming procurement items anticipated for the coming year. At least three months prior to initiation of the procurement process, staff will update the Board prior to releasing requests for proposals, quotes, invitations for bids, or other methods of procurement.

The Recent and Upcoming Procurement report ensures full transparency in contracting.

Tonya Thompson, Director of Procurement, will review and answer questions on the list of upcoming procurements as follows:

Date	Purchase Order #	Vendor	Purpose	Amount	Requested by	Approved by
10/12/2023	114596	STV, Inc.	Essential Transit Infrastructure	\$726,550	Raquel Aguirre	Tonya Thompson Sheryl Adams Tyrone Nelson
10/06/2023	114518	TSI Video	Surveillance Cameras for Paratransit Vehicles	\$97,000	Dexter Hurt	Tonya Thompson Sheryl Adams Tyrone Nelson
09/21/2023	114509	Ring Central	Ring Central Phone Services Maintenance Renewal	\$73,320	Dexter Hurt	Tonya Thompson Sheryl Adams Tyrone Nelson

CURRENT STATUS:

Upcoming Procurements

TITLE	DEPT	BUDGET	ANTICIPATED AWARD DATE	INCLUDED IN BUDGET (YES/NO)	GRANT STATUS (EXISTING/PENDING/PLANNED)
Interior Painting	Facilities	\$250,000	Spring 2024	Y – FY21	Existing
Actuarial Services	Finance	TBD	Winter 2023	N – FY22 Pension Plan Reimbursement	
General Printing Services	Marketing	TBD	Winter 2023	TBD	Planned

Paratransit Vehicles	Maintenance	\$3,675,000	Winter 2023	Y	Planned
Wheel Alignment Machine for Specialized Transportation Vehicles	Maintenance	\$75,000	Spring 2023	Y	Existing
Vehicle Yard Management Infrastructure	IT	\$200,000	Winter 2023	TBD	Pending
Western BRT Phase I Environmental Clearance and Conceptual Design	Planning	\$1,100,000	Fall 2023	N	Planned
North South BRT Phase 2 Study	Planning	\$2,500,00	Winter 2023	Y – FY 2024	Planned
Construction for BRT Station Modifications	Planning	\$700,000	Winter 2023	Y – FY 2024	Planned
Demo of the Church Lot	Planning	\$2,000,000	Winter 2023	Y – FY 2024	Planned
Occupational Health Services	Human Resources	\$225,000	Winter 2023	Y	Planned
Articulated Vehicles (4)	Maintenance	\$3,000,000			Planned
Transit Vans	Maintenance	\$375,000	Fall 2023	Y	
Auditing Services	Finance				
Pension Administration Services	Finance				
Bus Passenger Awareness Monitor Pilot	IT	\$45,000	Fall 2023	Y – FY23	Ready
Scheduling Training	Planning	\$91,000	Summer 2023	TBD	Pending
Janitorial Services	Facilities	\$447,590	Fall 2023	FY23	Operating
Micro Transit Services	Transportation	\$5,312,938.84	January 2024	Y	Existing
Facility Lawncare Services	Facilities				
Rooftop Units and Building Automation System Replacement	Facilities	\$1,100,000	December	Y	Pending
Equipment Storage Structure	Facilities	\$100,000	Spring 2024	Yes	Pending
Bus Stop Sign Manufacturing	Planning	\$30,000	Spring 2024	Yes	Pending
Amenities Engineering Services	Planning				
Headquarters' Signage	Marketing	\$30,000	TBD	Y	Existing
Pavement Repair Services	Facilities	\$350,000	Spring 2024	Yes	Pending
Support Vehicles	Maintenance	\$350,000	Summer 2024	Y	Planned

Bus Parts	Maintenance	\$2.5M	FY – 2024	Y	Planned
Paratransit Parts	Maintenance	\$300,000	FY – 2024	Y	Planned
Pulse Station Repair and Amenities Installation Services	Planning	\$300,000	Spring 2024	Yes	Planned

KEY

Ready	Project approved and funds are available.
Existing	Project approved and funds to be applied to federal grant.
Pending	Awaiting approval of funds.
Planned	Project is in planning phase and funding to be applied for in future.



Meeting Date: October 24, 2023
Staff Report: Safety Performance

BACKGROUND:

Tony Carter, Director of Risk Management, will provide an update on safety statistics for the month of September.

CURRENT STATUS:

Performance Indicator	Agency Averages	September (GRTC)
Miles Between Total NTD Defined Events	11,540	5,174
NTD Defined Event Rate Per 1,000,000 miles	3.5	5.1

(Averages taken from other agencies with similar amount of annual VRM to GRTC)

Fixed Route Traffic Incidents – Trend Report

<u>Traffic Incidents</u>	June	July	August	September	October	November	December	January	February	March	April	May
Passenger Incident	6	3	5	17								
Pedestrian	0	1	0	1								
Bicycle	0	0	0	1								
Vehicle Rear End	3	4	2	2								
Fixed Objects	8	12	15	21								
Improper Turning	1	5	7	4								
Bus Rear end Vehicle	0	0	0	0								
Bus Hit Parked Vehicle	1	3	6	4								
Total	19	28	35	50								

CARE Related Incidents – Trend Report

<u>Traffic Incidents</u>	June	July	August	September	October	November	December	January	February	March	April	May
Passenger Incident	4	1	2	2								
Pedestrian	0	0	0	0								
Bicycle	0	0	0	0								
Vehicle Rear Ended	1	0	0	0								
Fixed Objects	1	1	4	2								
Improper Turning	0	1	0	1								
Van Rear ended Vehicle	0	0	0	0								
Van Hit Parked Vehicle	1	1	3	0								
Total	7	4	9	5								

<u>Assaults</u>	<u>Bus-Related</u>	<u>Care-Related</u>
Verbal	2	0
Physical	1	0

DEFINITIONS:

Assault: Any act of aggression, verbal or physical, towards an operator or rider which stops operations and in which supervision and/or police are involved in response.

Bicycle Incident: Bicycle comes into contact with the bus.

Incident: An event or occurrence of an accident or impact.

National Transit Database (NTD) Defined Event: Collision involving on a roadway transit vehicle where any (including private) vehicle is towed away or passenger or driver is transported from scene for medical attention.

Non-Preventable Passenger Incident: A passenger trip, slip or fall, while boarding, alighting or on board the bus related to normal operating environment and pathway clearances and unrelated to GRTC vehicle movement.

Non-Preventable Traffic Incident: A motor vehicle collision in which the Operator committed no driving error and reacted reasonably to the error of others.

Passenger Incidents: Any accident involving a passenger’s slip, trip or fall while boarding, alighting or on board the bus.

Pedestrian Incident: Pedestrian comes into contact with the bus.

Physical Assault: Any assault involving physical harm or unwanted physical contact towards an operator or between riders and in which supervision and /or police are requested/required to respond.

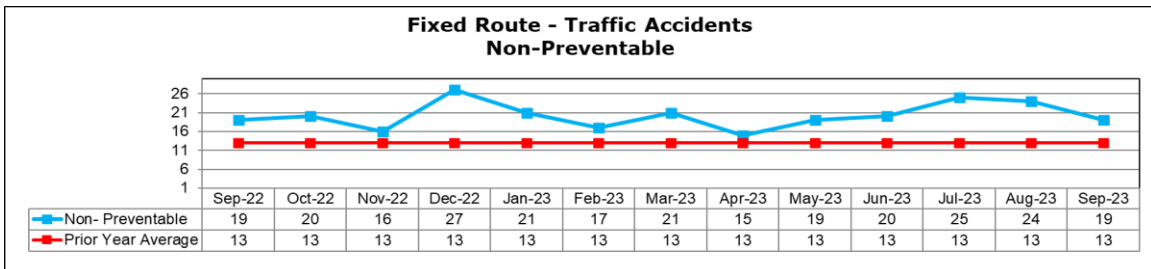
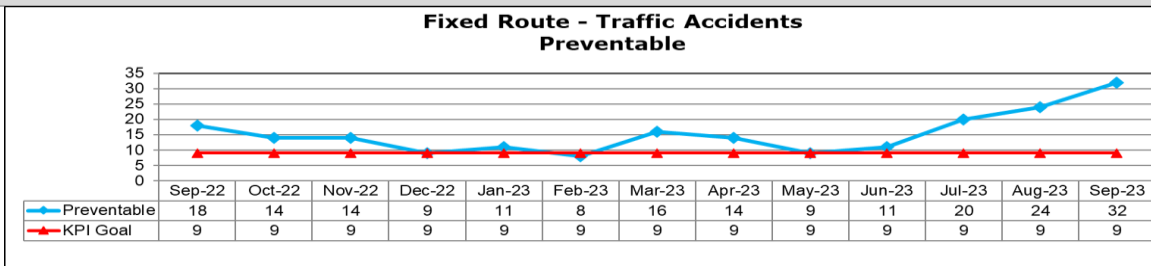
Preventable Passenger Incident: A passenger trip, slip or fall, while boarding, alighting or on board the bus related to normal operating environment and pathway clearances in which the Operator did not do everything reasonable to avoid a collision, committed an error, or failed to react to the errors of others.

Preventable Traffic Incident: A motor vehicle collision in which the Operator did not do everything reasonable to avoid a collision, committed an error, or failed to react to the errors of others.

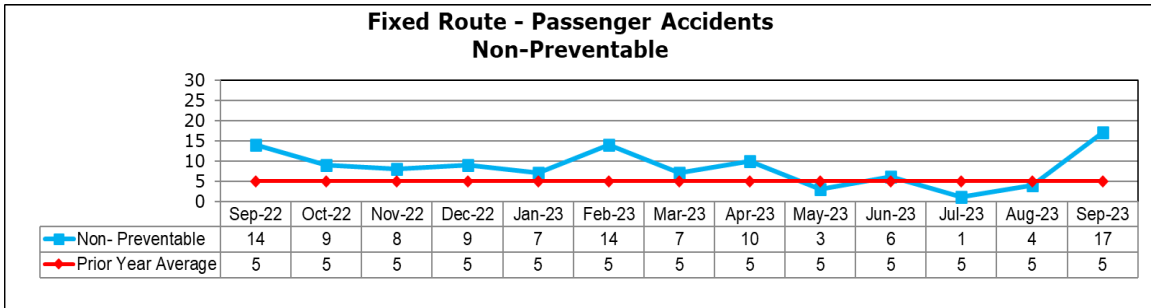
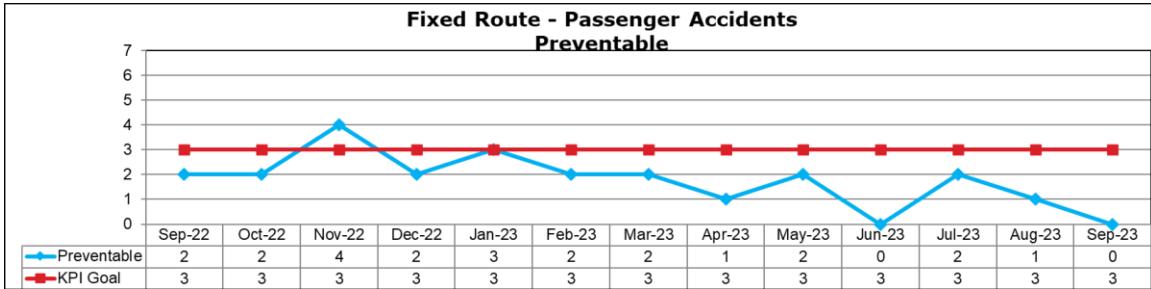
Verbal Assault: – Any assault involving a verbal exchange with harmful and/or threatening content towards an operator or between riders and in which supervision and /or police are requested/required to respond.

VRM/Vehicle Revenue Miles: The number of miles traveled by transit vehicles in revenue service.

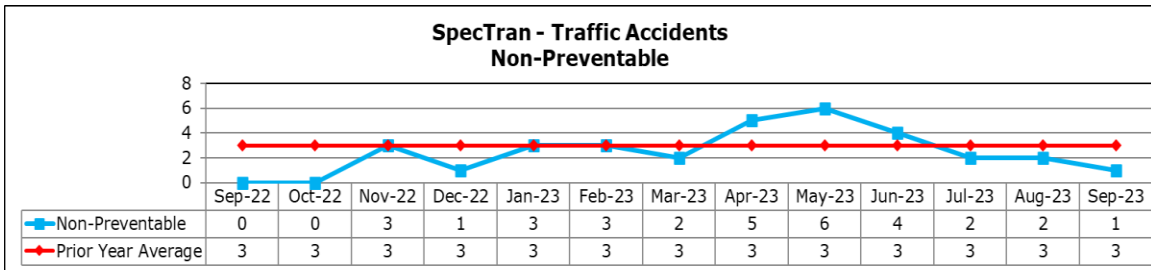
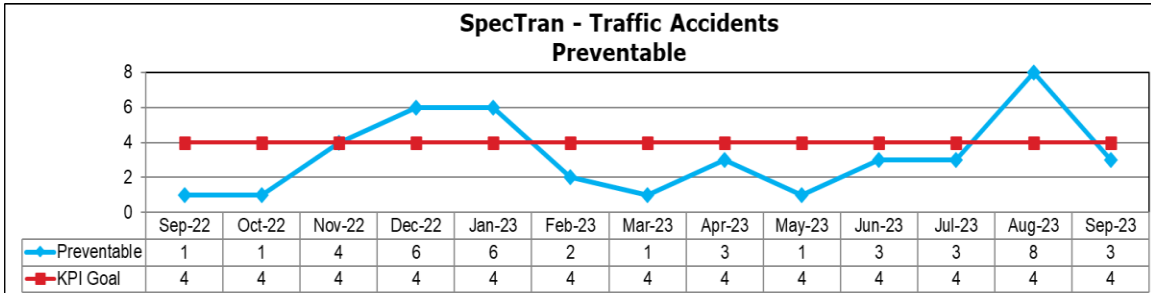
Fixed Route – Traffic Accident Data



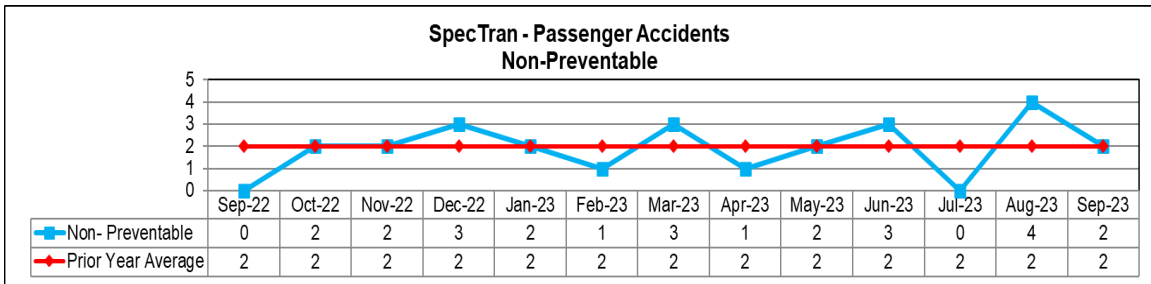
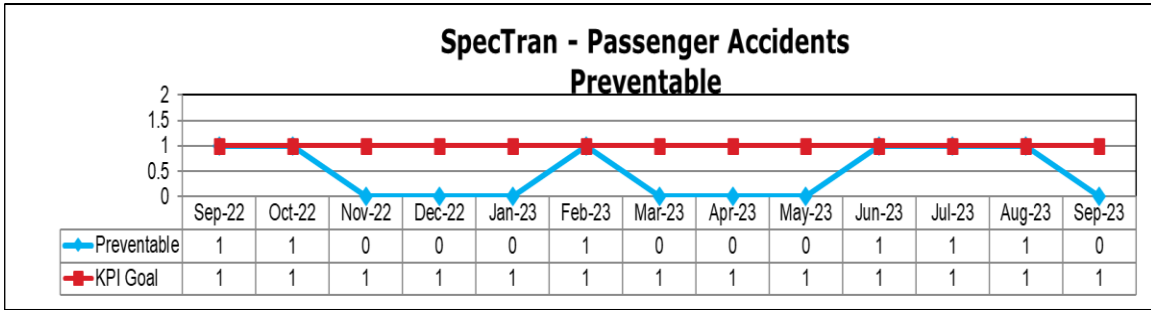
Fixed Route – Passenger Accident Data



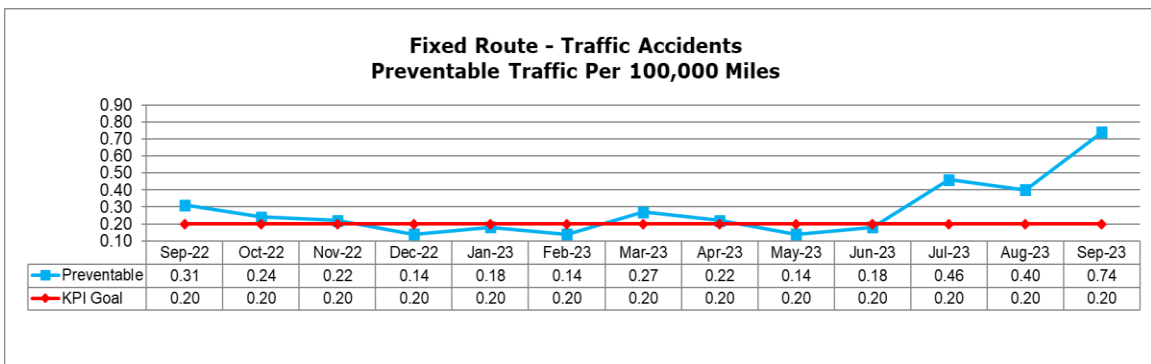
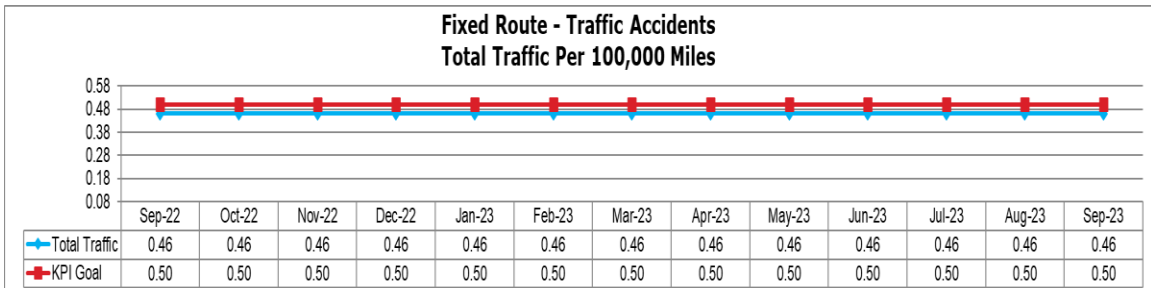
Specialized Transportation – Traffic Accident Data



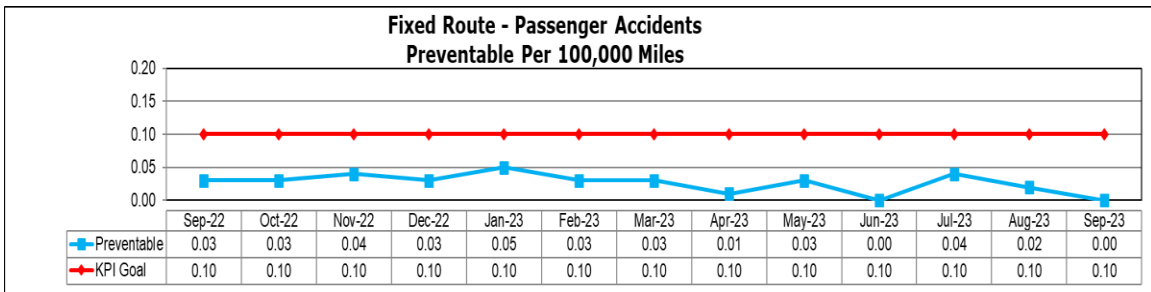
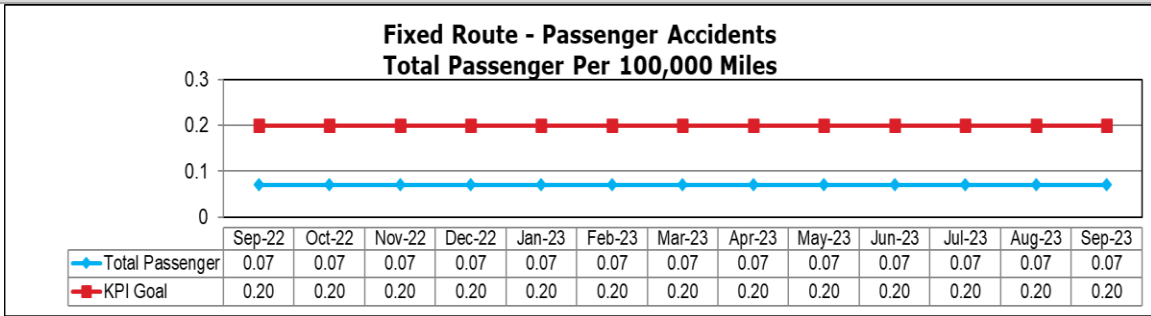
Specialized Transportation – Passenger Accident Data



Fixed Route – Traffic Accidents per 100,000 Miles



Fixed Route – Passenger Accidents per 100,000 Mile





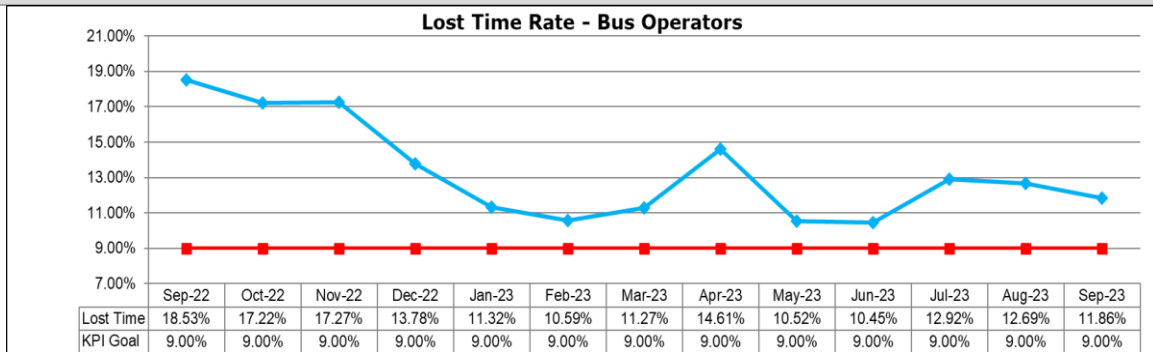
Meeting Date: October 24, 2023
Item Title: Operating Performance

HIGHLIGHTS:

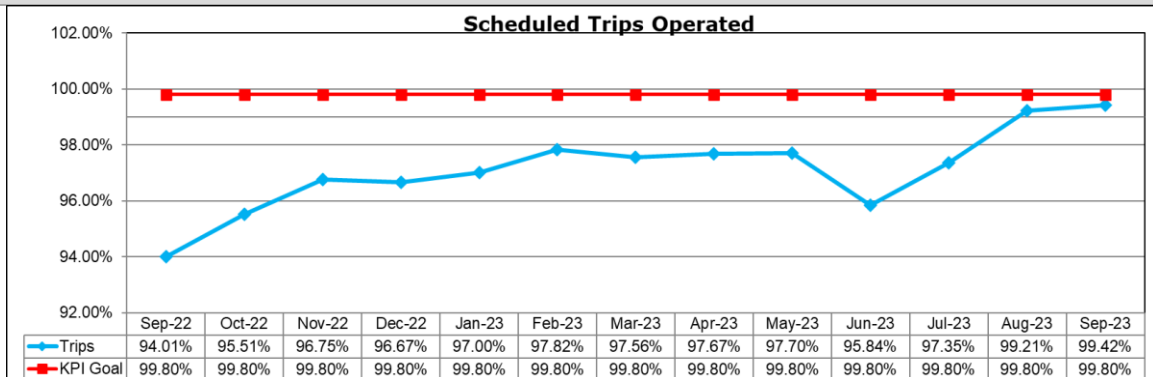
The current staffing is 277 full-time operators and 27 part-time operators with 72 operators in training for the month of September. At the end of August 2023, the operator staffing was 264 full-time and 27 part-time with 80 operators in training. The result is a net gain of 13 operators. From January 1, 2023, through September 30, 2023, there have been 161 new operators who have started training.

CURRENT STATUS:

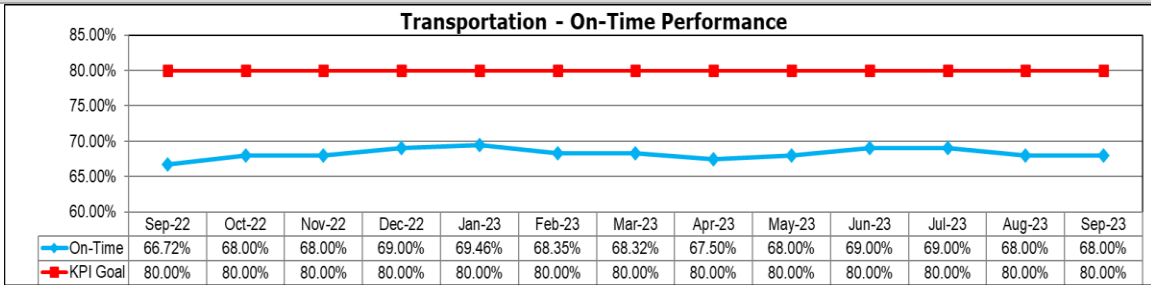
Fixed Route Performance – Lost Time Rate – Bus Operators



Fixed Route Performance – Scheduled Trips Operated



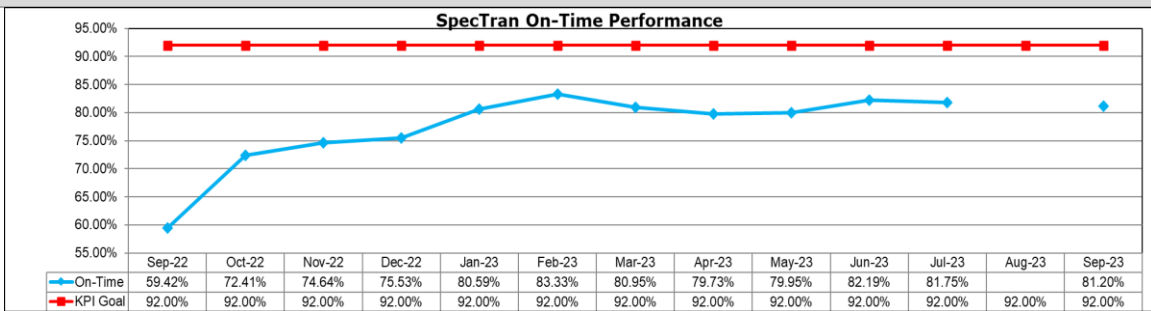
Fixed Route Performance – On-Time Performance



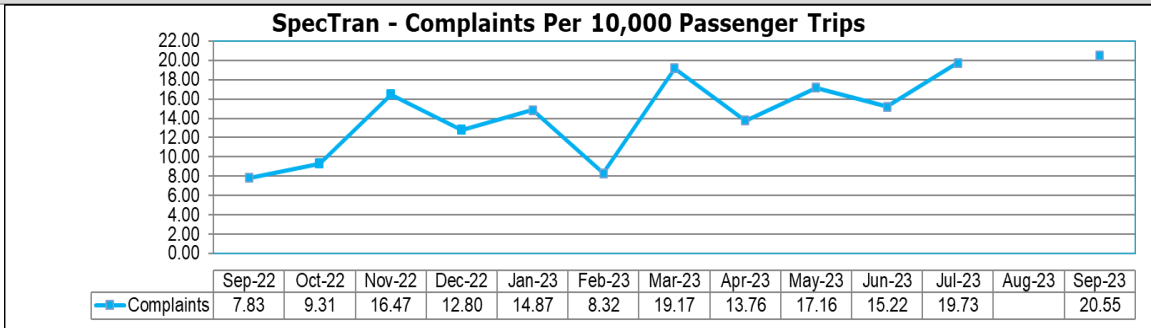
Specialized Transportation – No Shows

Not available.

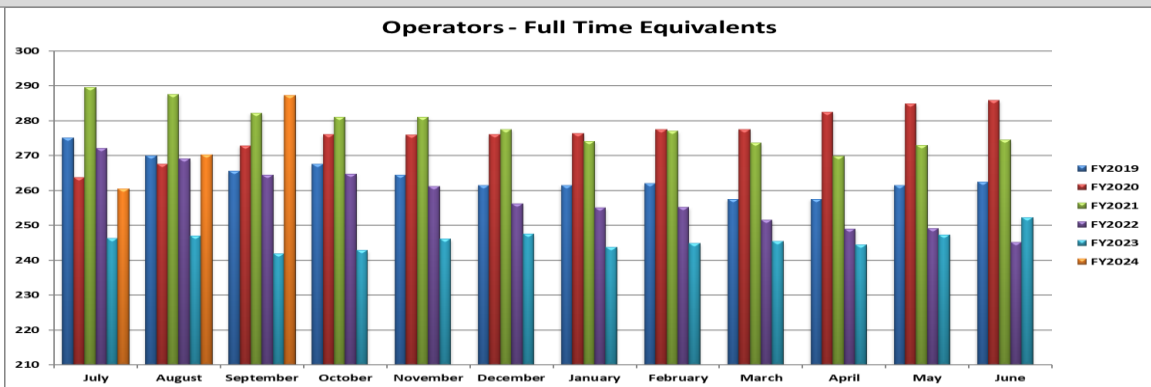
Specialized Transportation – On-Time Performance



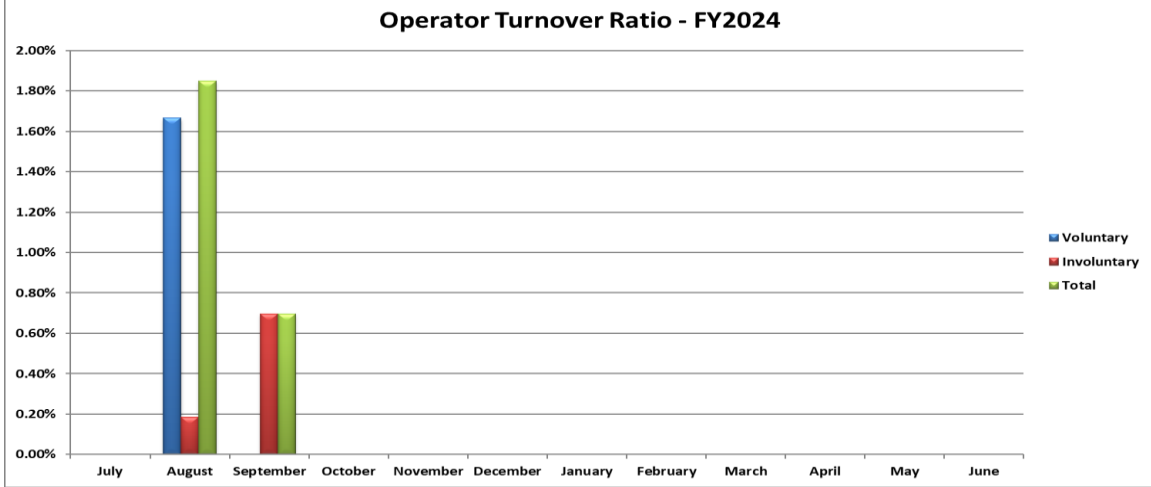
Specialized Transportation – Complaints Per 10,000 Passenger Trips



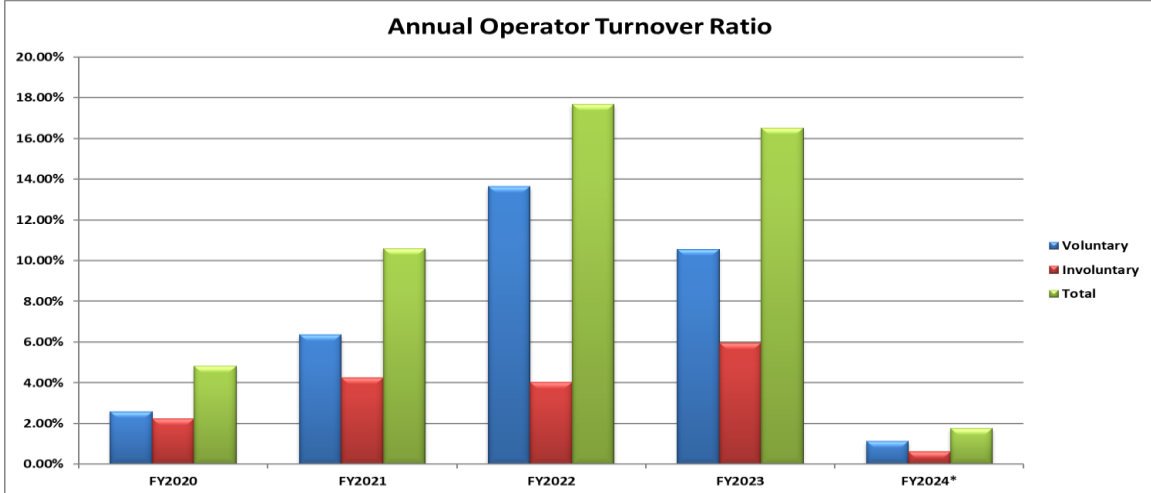
Operators – Full Time Equivalents



Operator Turnover Ratio – FY2024



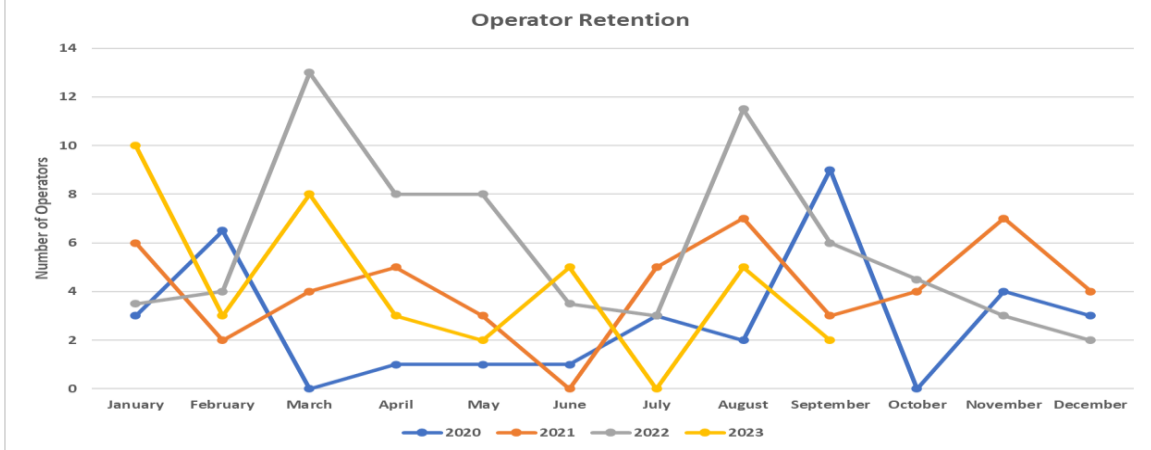
Annual Operator Turnover Ratio



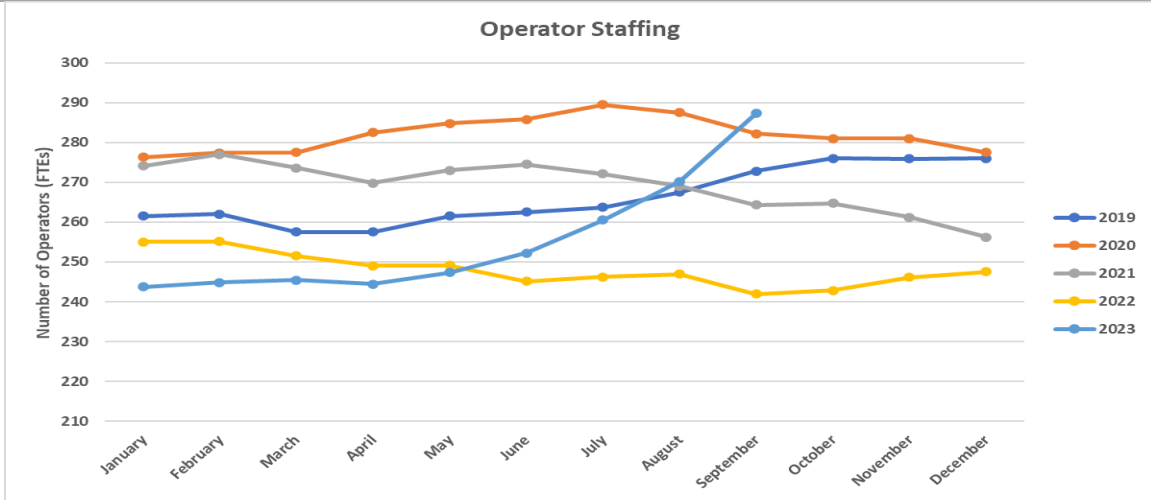
September 2023 Booking – Operator Staffing



Operator Retention



Operator Staffing



New Operator Classes - 2023





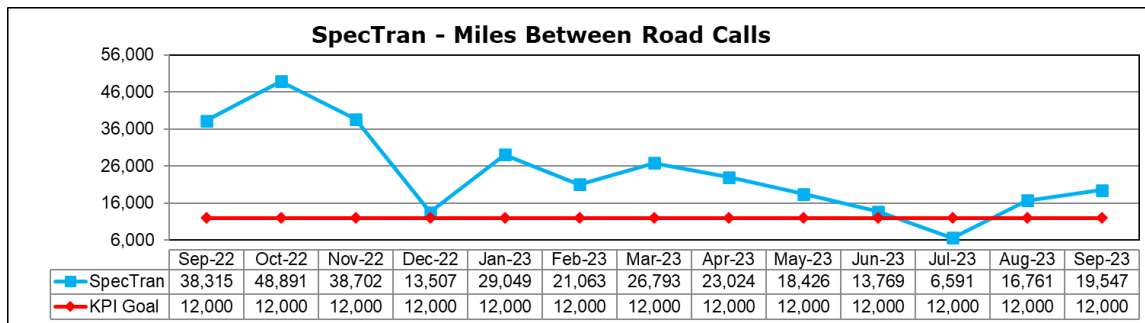
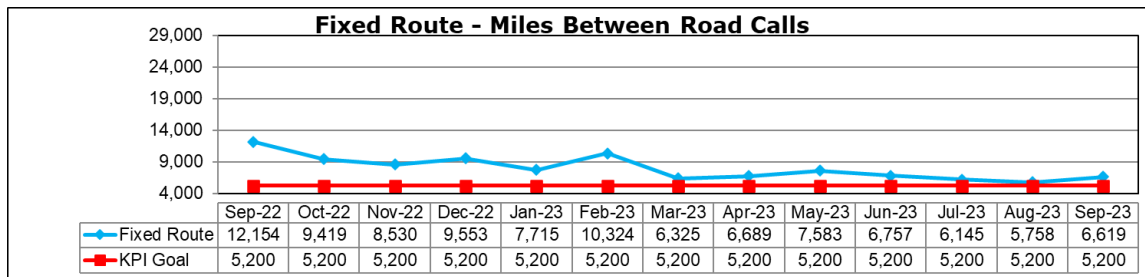
Meeting Date: October 24, 2023
Staff Report: Maintenance Performance

BACKGROUND:

Tony Byrd, Director of Maintenance, will provide an update on maintenance statistics for the month of September.

CURRENT STATUS:

GRTC maintains a bus fleet of 142 vehicles for our fixed route service and 88 vans for our paratransit service.



Preventive Maintenance for the month of September was 100% with a goal of 80%. For the month of September, 15% of the fleet was down for service repairs with a spare ratio of 20%. We have a 15% contingency fleet.

Current Staffing Levels

Mechanics Vacancies – 1
 General Property Vacancies – 1

We continue to train all new employees to optimize our workflow. We continue to clean and disinfect the entire fleet daily and clean and power wash the bus shelters, bus stops and BRT platforms.



Meeting Date: October 24, 2023
Staff Report: Monthly Ridership Report

BACKGROUND:

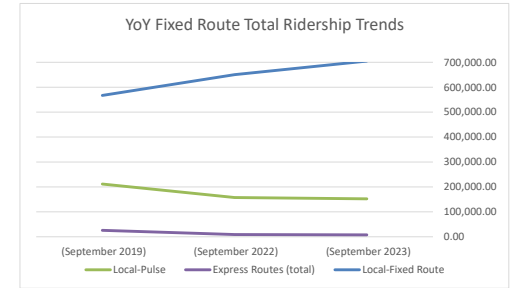
The “Monthly Ridership Report” (MRR), includes comparisons between the ridership of the current month, prior month, year prior (during COVID pandemic), and years prior (pre-COVID pandemic) to allow for a broad understanding of overall ridership trends. The MRR includes ridership data for all services GRTC offers including fixed route (local, express, and Pulse), specialized transportation (CARE, CARE Plus, and CARE On-Demand), and Van Pool. Fixed route and specialized transportation data is shown as system-wide totals as well as broken down by mode, route, and jurisdiction; each of which has an accompanying supplemental graph to aid in visualizing trends.

UPDATES:

Ridership update for the month of September 2023 will be provided by Patricia Robinson.

**GRTC TRANSIT SYSTEM
MONTHLY RIDERSHIP REPORT September 2023**

	(September 2023)	(August 2023)	MoM%	(September 2022)	YoY % (FY2023)	(September 2019)	YoY % (FY2020)
Fixed Route							
Local-Fixed Route	705,011	713,644	-1.21%	650,232	8.42%	567,205	24.30%
- Richmond (fixed)	581,285	587,463	-1.05%	539,459	7.75%	476,102	22.09%
- Henrico (fixed)	123,726	126,181	-1.95%	110,772	11.69%	91,103	35.81%
Local-Pulse	152,217	155,893	-2.36%	157,319	-3.24%	211,667	-28.09%
Express Routes (total)	7,745	8,836	-12.34%	9,126	-15.13%	25,871	-70.06%
Total Fixed Route	864,973	878,373	-1.53%	816,677	5.91%	813,867	6.28%
Specialized Transportation							
CARE/CARE Plus	NA	19,322	N/A	20,416	N/A	24,256	N/A
CARE On-Demand	3,605	3,578	0.75%	4,466	-19.28%	2,491	44.72%
Total Specialized	3,605	22,900	N/A	24,882	N/A	26,747	N/A



TOTAL FIXED ROUTE & SPECIALIZED	868,578	901,273	-3.63%	841,559	3.21%	840,614	3.33%
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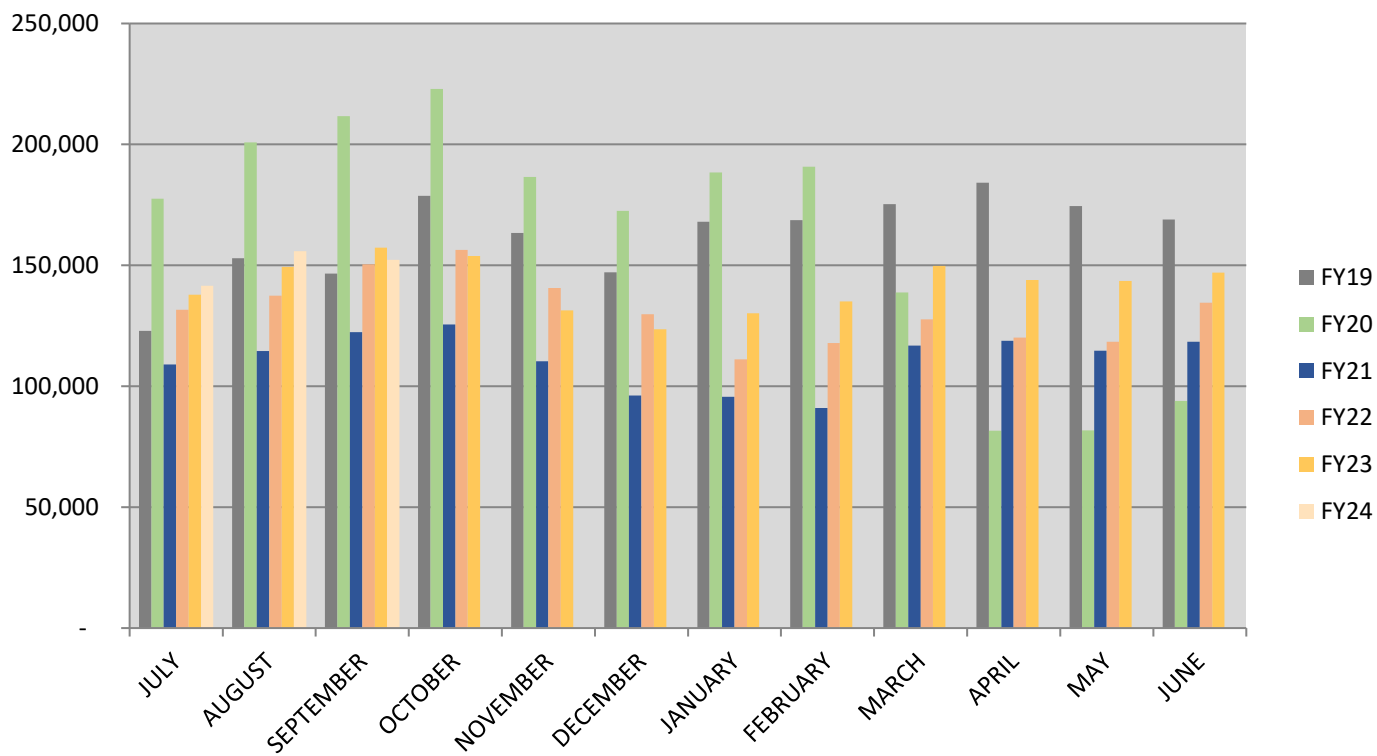
	2024 FYTD	2023 FYTD (July '22 - September '22)	YoY % (FY2023)	2020 FYTD (July '19 - September '19)	YoY % (FY2020)
Fixed Route					
Local- Fixed Route	2,078,370	1,921,123	8.19%	1,690,846	22.92%
Local- Pulse	449,721	444,434	1.19%	589,983	-23.77%
Express Routes (total)	24,043	28,166	-14.64%	115,704	-79.22%
Total Fixed Route	2,552,135	2,393,723	6.62%	2,396,533	6.49%
Specialized Transportation					
CARE/CARE Plus	39,171	63,677	-38.48%	72,452	-45.94%
CARE On-Demand	10,162	12,073	-15.83%	7,560	34.42%
Total Specialized	49,333	75,750	-34.87%	80,012	-38.34%
TOTAL FIXED ROUTE & SPECIALIZED	2,601,468	2,469,473	5.35%	2,476,545	5.04%

Van Pool	(August '23)	YoY % (August '22) (FY2023)	YoY % (August '19) (FY2020)
Van Pool	13,788	11.03%	-57.70%

**Vanpool data is received a month behind

Pulse Ridership Six Year Comparison

Source: RideCheck Plus APC Data





Meeting Date: October 24, 2023
Staff Report: Quarterly Performance

BACKGROUND:

The 1st Quarter Performance Metric Report provides a snapshot of system performance at the category and route level. This report includes trend analysis of performance. This tool plays a key role in identifying routes that are underperforming and may need schedule adjustments as well as routes that are high performers.

UPDATES:

The presentation will provide a detailed review of the FY24 1st Quarter Performance Metric Report by route category.

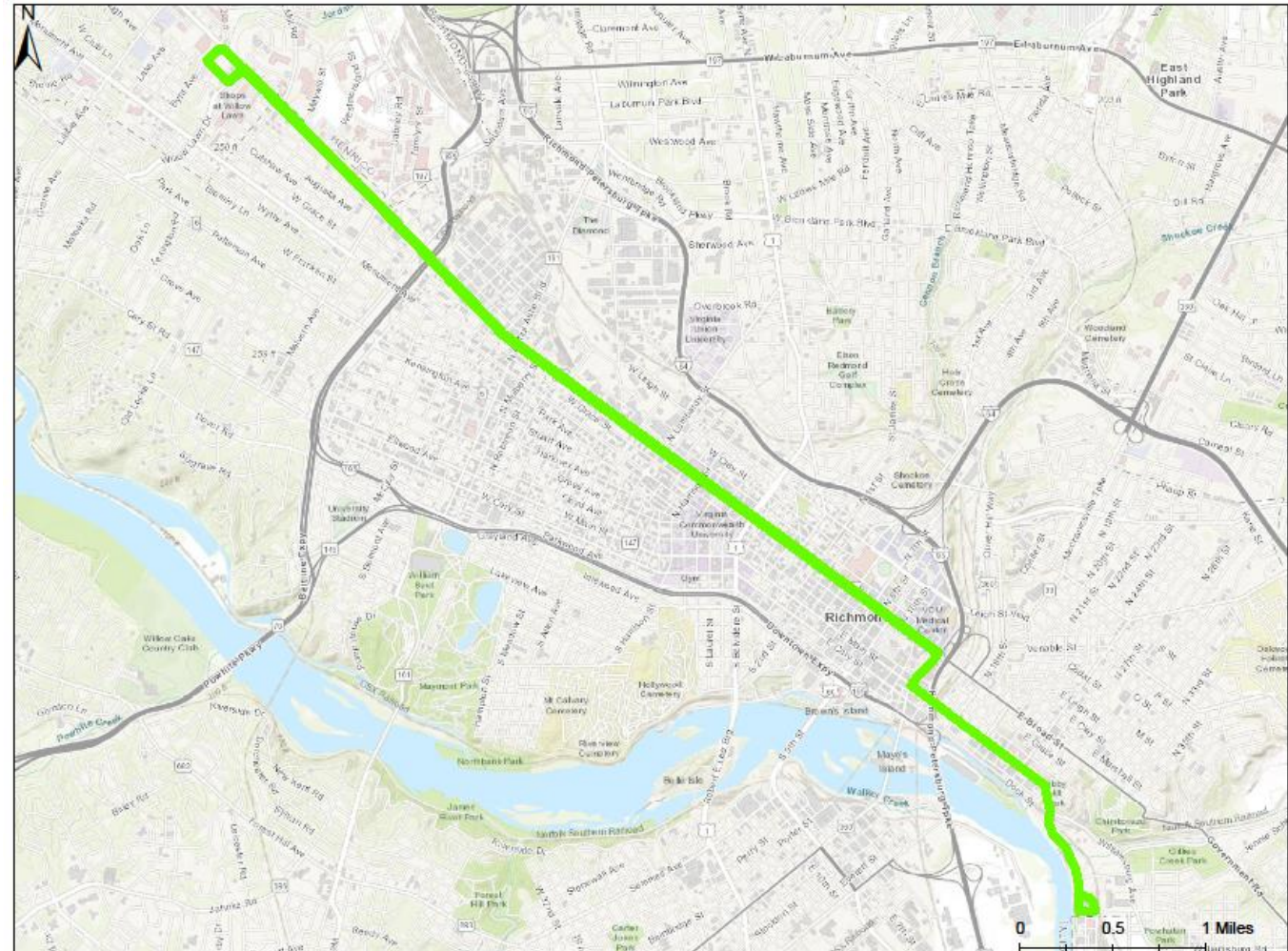


Productivity Quarterly Report: Quarter 1

October 2023 Board Update

Category - BRT

The routes in this category travel along a major corridor/thoroughfare and operate at high frequencies and capacities. Terminus stops are major activity centers and route intersections.



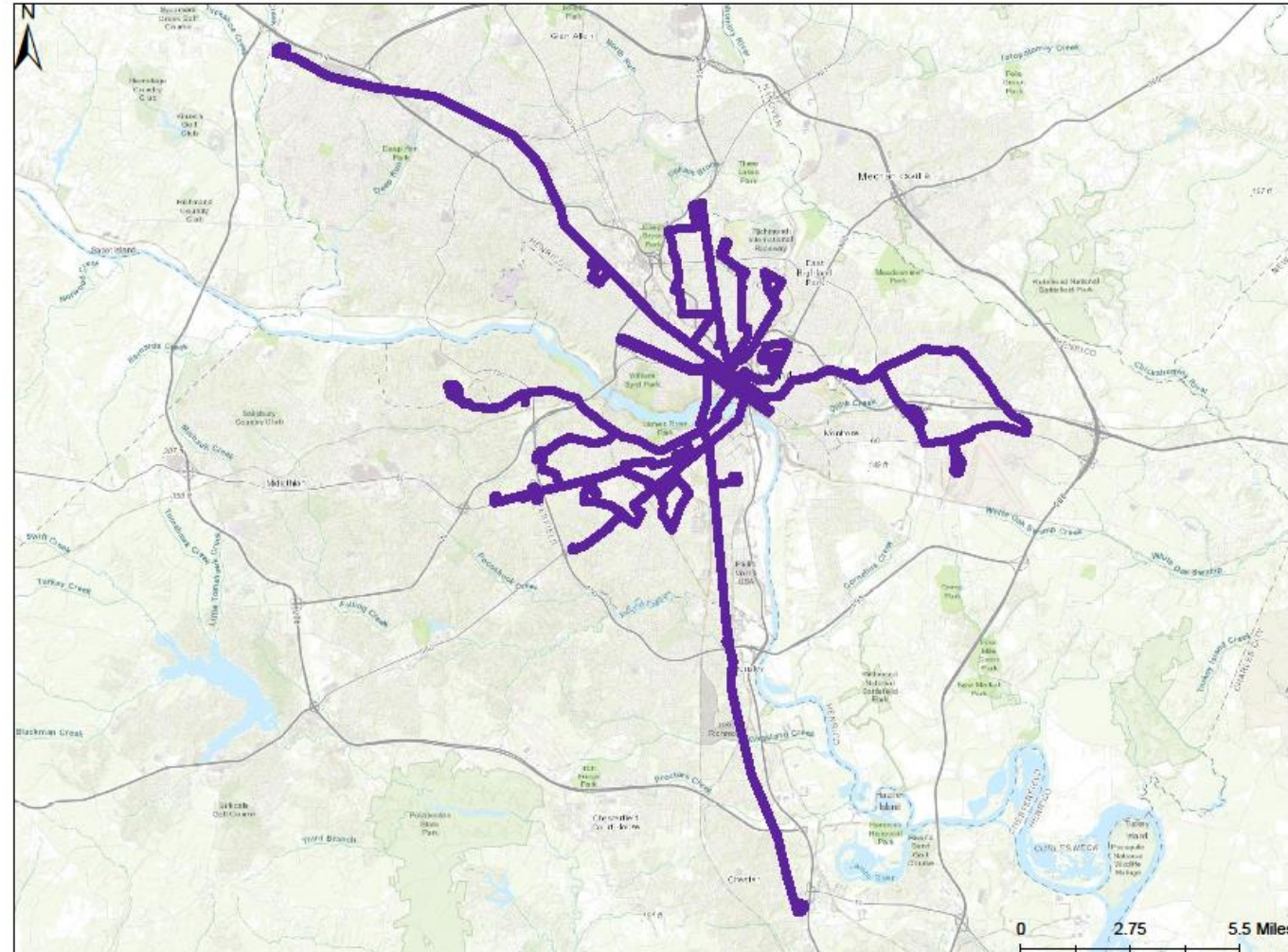
BRT – Ridership, Miles, Productivity

BRT: The routes in this category travel along a major corridor/ thoroughfare and operate at high frequencies and capacities. Terminus stops are major activity centers and route intersections.

Route Name	Jurisdiction	Ridership	YoY% Q1 (FY23-FY24)	Service Miles	YoY% Q1 (FY23-FY24)	Productivity					
						Pass/Trip	YoY% Q1 (FY23-FY24)	Total\$/ Pass	YoY% Q1 (FY23-FY24)	AvgMax Load @Peak	YoY% Q1 (FY23-FY24)
Pulse	Richmond/Henrico	449,245	1%	99,328	2%	36	0.3%	\$ 2.73	13.3%	30	-7.3%
		449,245		99,328							

Category - Arterial

The routes in this category travel more than 50% of their route on major corridor/thoroughfare. Terminus stops are major activity centers.



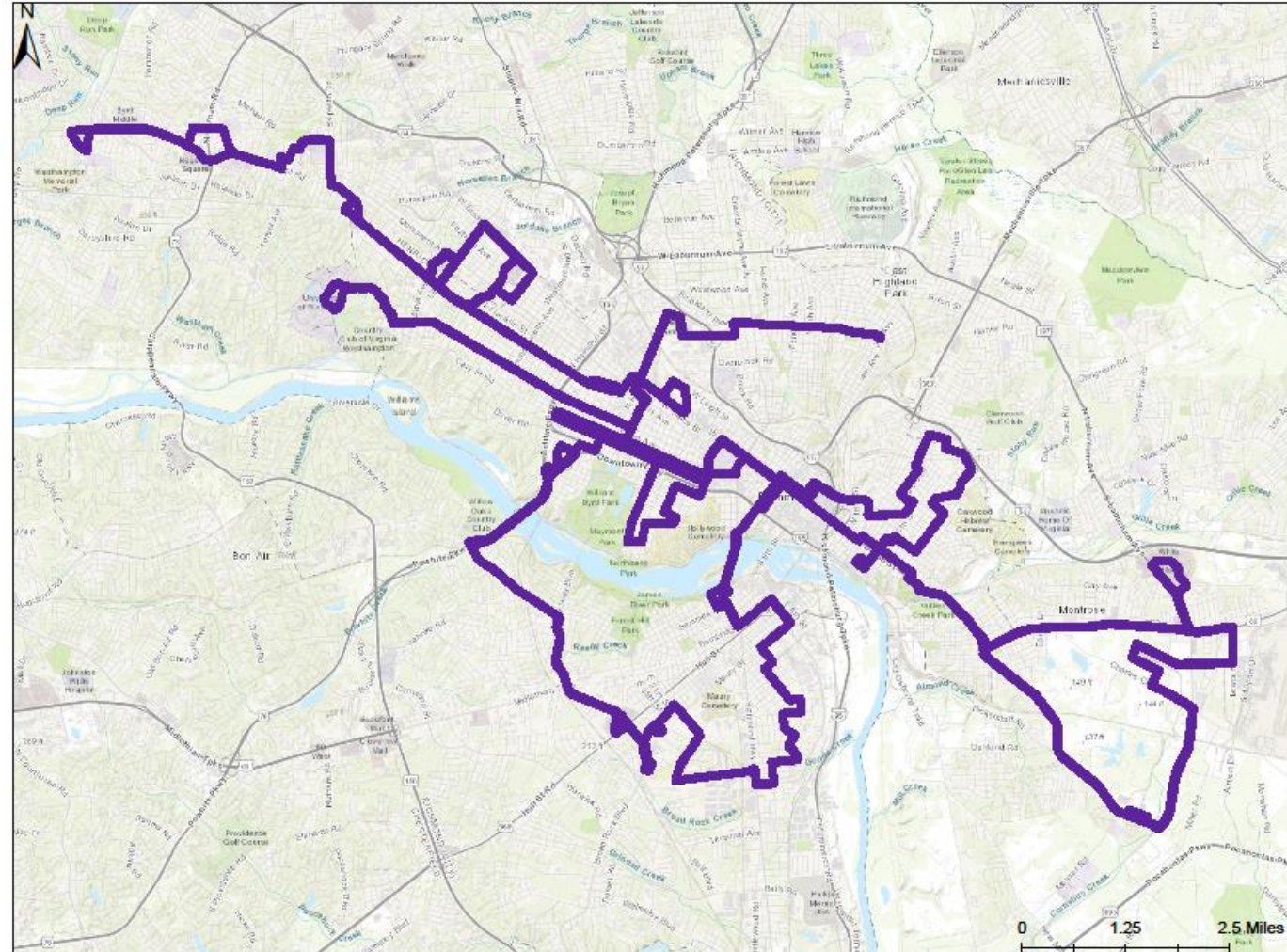
Arterial – Ridership, Miles, Productivity

Arterial: The routes in this category travel more than 50% of their route on major corridor/ thoroughfare. Terminus stops are major activity centers.

Route	Route Name	Jurisdiction	Ridership	YoY% Q1 (FY23-FY24)	Service Miles	YoY% Q1 (FY23-FY24)	Productivity					
							Pass/Trip	YoY% Q1 (FY23-FY24)	Total\$/ Pass	YoY% Q1 (FY23-FY24)	AvgMax Load @Peak	YoY% Q1 (FY23-FY24)
1	Chamberlayne/Hull/Southside Plaza	Richmond	218,116	451%	56,055	501.9%	24	-42.7%	\$ 3.17	22.0%	18	-14.2%
1A	Chamberlayne/Hull/Midlothian	Richmond	119,923	-44%	48,782	-19.4%	18	-38.0%	\$ 5.02	60.5%	21	-4.2%
1B	Chamberlayne/Hull/Warwick	Richmond	64,878	-14%	29,174	18.9%	21	-52.8%	\$ 5.55	54.2%	14	-24.8%
1C	Chamberlayne/Hull/Elkhardt	Richmond	107,235	-10%	43,811	20.2%	24	-37.3%	\$ 5.04	49.5%	18	-21.9%
2A	North Ave/Forest Hill	Richmond	75,381	0%	51,231	7.5%	29	19.7%	\$ 8.39	20.0%	19	6.3%
2B	North Ave/Jahnke/Midlothian	Richmond	88,021	6%	49,822	7.4%	22	26.3%	\$ 6.99	13.3%	20	10.3%
2C	North Ave/Midlothian/Belt Blvd	Richmond	107,436	10%	68,572	16.1%	23	28.5%	\$ 7.88	17.6%	15	10.1%
3A	Highland/Route 1/Harwood	Richmond	86,478	9%	30,262	4.1%	32	31.5%	\$ 4.32	6.5%	14	-0.4%
3B	Highland/ Route 1	Richmond/Chesterfield	119,423	8%	74,877	-5.3%	31	29.9%	\$ 7.74	-1.7%	18	2.1%
3C	Highland/ Route 1	Richmond	58,968	6%	34,824	13.4%	26	11.9%	\$ 7.29	19.6%	16	9.7%
5	Cary/Main/Whitcomb	Richmond	169,940	15%	47,835	18.9%	15	17.5%	\$ 3.48	15.7%	19	-3.0%
14	Hermitage/East Main	Richmond	93,455	6%	56,140	4.9%	16	23.1%	\$ 7.42	10.8%	14	10.9%
50	Broad Street	Richmond	58,794	5%	20,384	-10.2%	28	45.8%	\$ 4.28	-4.0%	15	17.7%
7A	Nine Mile Henrico	Henrico	80,803	14%	36,305	4.1%	27	31.1%	\$ 5.55	1.9%	23	19.6%
7B	Nine Mile Henrico	Henrico	76,004	16%	36,321	-1.8%	20	32.3%	\$ 5.90	-5.3%	25	22.1%
19	West Broad Street	Henrico	111,434	10%	66,528	2.4%	20	32.8%	\$ 7.37	4.1%	20	12.2%
			1,636,288	2%	750,923	36%	24	10.0%	\$ 5.96	17.8%	18	3.3%
			Pass (Less than 40% Below)				24		\$ 5.96		18	
			Watch				14		\$ 8.35		11	
			Underperforming				12		\$ 8.94		9	

Category – Community Radial

The routes in this category serve as the neighborhood network. These routes travel through the neighborhoods for the majority of their service, connecting neighborhoods to the main corridors.



Community Radial – Ridership, Miles, Productivity

Community Radial: The routes in this category serve as the neighborhood network. These routes travel through the neighborhoods for the majority of their service, connecting neighborhoods to the main corridors.

Route	Route Name	Jurisdiction	Ridership	YoY% Q1 (FY23-FY24)	Service Miles	YoY% Q1 (FY23-FY24)	Productivity					
							Pass/Trip	YoY% Q1 (FY23-FY24)	Total\$/ Pass	YoY% Q1 (FY23-FY24)	AvgMax Load @Peak	YoY% Q1 (FY23-FY24)
12	Church Hill	Richmond	132,109	10%	39,083	-1.7%	21	20.7%	\$ 3.65	0.1%	20	9.2%
20	Orbital	Richmond	48,279	-7%	48,767	-1.6%	13	19.6%	\$ 12.47	18.3%	10	0.4%
76	Patterson	Richmond	11,085	-15%	18,304	0.1%	4	-19.7%	\$ 20.39	31.0%	4	-20.4%
77	Grove	Richmond	13,502	-13%	18,296	0.1%	5	-5.1%	\$ 16.73	28.8%	7	-12.5%
78	Cary/Maymont	Richmond	37,231	15%	23,725	20.8%	10	19.8%	\$ 7.87	17.7%	11	1.3%
87	Bellemeade/Hopkins	Richmond	29,372	-1%	34,664	5.0%	10	16.0%	\$ 14.57	18.6%	11	0.5%
56	South Laburnum	Henrico	3,912	-6%	5,019	-3.8%	9	4.6%	\$ 15.84	14.3%	9	-2.3%
79	Patterson/Parham	Henrico	14,269	7%	18,812	-4.6%	8	33.1%	\$ 16.28	0.0%	8	9.0%
			289,760	-1%	206,669	2%	10	11.1%	\$ 13.47	16.1%	10	-1.8%
							Pass (Less than 40%Below)	10	\$ 13.47		10	
							Watch	6	\$ 18.86		6	
							Underperforming	5	\$ 20.21		5	

Category – Circulator/Feeder/Connector

Circulator/Feeder/Connector:
Routes in this category connect outlying sections of the service area to each other. The routes have a stop at an activity center at one or both terminus. This stop additionally allows for connection to an arterial or core arterial route.



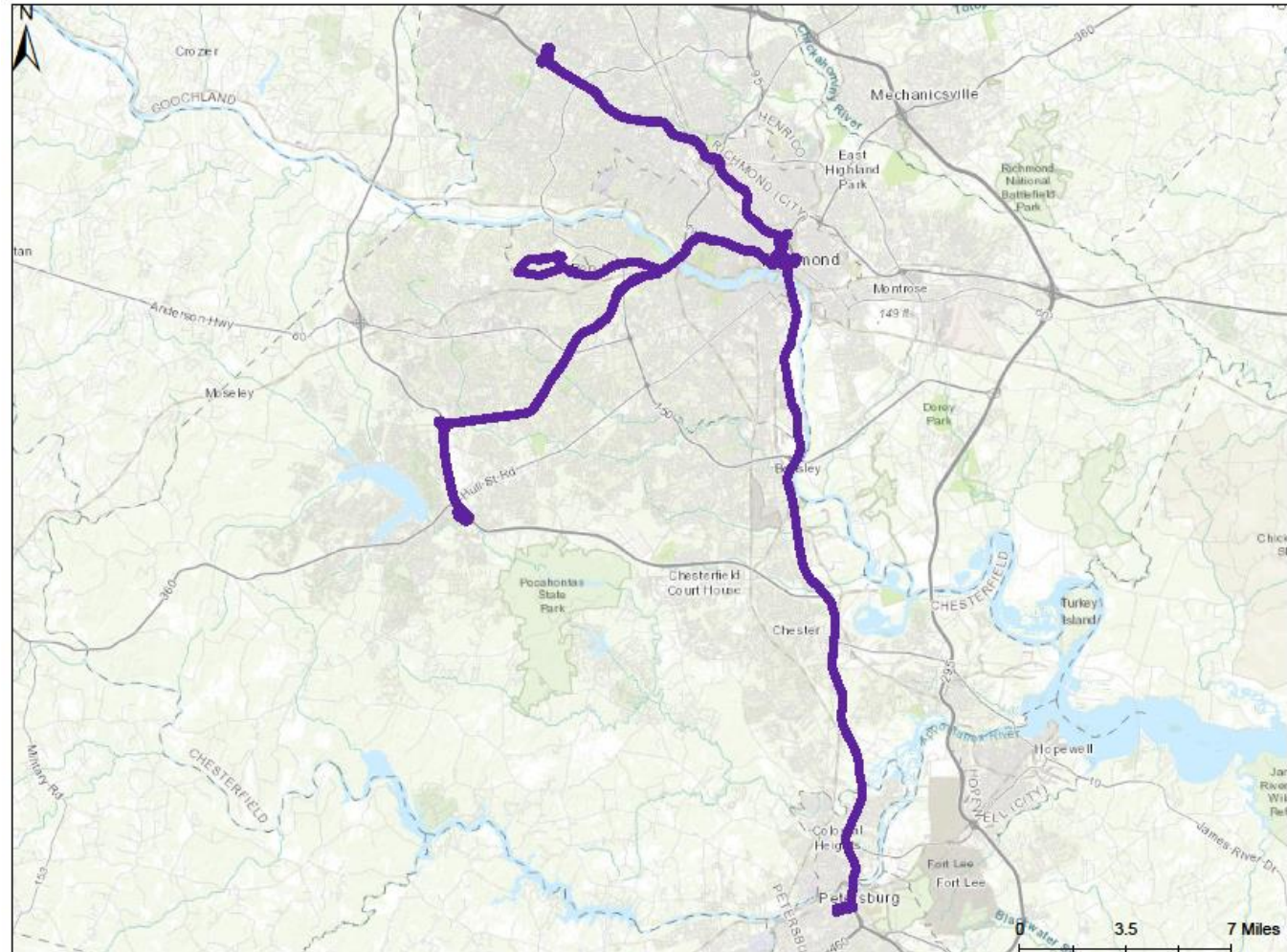
Circulator/Feeder/Connector– Ridership, Miles, Productivity

Circulator/Feeder/Connector: Routes in this category connect outlying sections of the service area to each other. The routes have a stop at an activity center at one or both terminus. This stop additionally allows for connection to an arterial or core arterial route.

Route	Route Name	Jurisdiction	Ridership	YoY% Q1 (FY23-FY24)	Service Miles	YoY% Q1 (FY23-FY24)	Productivity					
							Pass/Trip	YoY% Q1 (FY23-FY24)	Total\$/ Pass	YoY% Q1 (FY23-FY24)	AvgMax Load @Peak	YoY% Q1 (FY23-FY24)
4A	Montrose	Richmond	20,049	13%	16,366	85.3%	7	0.4%	\$ 10.08	82.9%	9	18.6%
4B	Darbytown	Richmond	28,400	40%	15,747	70.5%	10	81.1%	\$ 6.85	35.7%	9	1.1%
86	Broad Rock/Walmsley	Richmond	20,817	5%	15,625	7.9%	7	-1.9%	\$ 9.27	14.7%	9	12.3%
88	Belt/Bells/Ruffin	Richmond	5,206	-14%	8,845	0.4%	4	-26.1%	\$ 20.98	30.7%	5	-19.7%
18	Henrico Government Center	Henrico	14,756	32%	16,411	41.7%	7	5.8%	\$ 13.73	20.1%	7	-26.6%
91	Laburnum Connector	Henrico	58,446	8%	36,941	0.7%	22	30.5%	\$ 7.80	4.4%	20	5.6%
93	Azalea Connector	Richmond	4,862	-32%	7,174	-5.2%	4	-41.6%	\$ 18.22	54.8%	5	-23.0%
			152,535	8%	117,109	29%	9	6.9%	\$ 12.42	34.8%	9	-4.5%
			Pass (Less than 40%Below)				9		\$ 12.42		9	
			Watch				5		\$ 17.39		5	
			Underperforming				4		\$ 18.63		5	

Category – Express

Routes in this category serve an origination point, such as a park and ride, and travel downtown with few or no stops in between. This service is only offered on weekdays, during peak hours.



Express– Ridership, Miles, Productivity

Express: Routes in this category serve an origination point, such as a park and ride, and travel downtown with few or no stops in between. This service is only offered on weekdays, during peak hours

Route	Route Name	Jurisdiction	Ridership	YoY% Q1 (FY23-FY24)	Service Miles	YoY% Q1 (FY23-FY24)	Productivity					
							Pass/Trip	YoY% Q1 (FY23-FY24)	Total\$/ Pass	YoY% Q1 (FY23-FY24)	AvgMax Load @Peak	YoY% Q1 (FY23-FY24)
29	Gaskins Express	Henrico	10,457	-15%	10,353	-6.0%	17	-0.3%	\$ 12.22	24.2%	15	-17.0%
64	Stony Point Express	Richmond	3,926	-18%	3,960	-6.3%	10	-10.9%	\$ 12.45	28.2%	13	6.1%
82	Commonwlth 20 Exp	Chesterfield	5,444	-12%	5,847	-5.7%	22	-19.0%	\$ 13.26	19.2%	15	2.7%
95	Richmond / Petersbrg Express	Petersburg	4,177	-14%	11,928	-7.7%	11	7.0%	\$ 35.26	19.7%	11	4.9%
			24,004	-15%	32,088	-6%	15	-6%	\$ 18.30	23%	13	-1%
Pass (Less than 40%Below)							15		\$ 18.30		13	
Watch							9		\$ 25.62		8	
Underperforming							7		\$ 27.45		7	

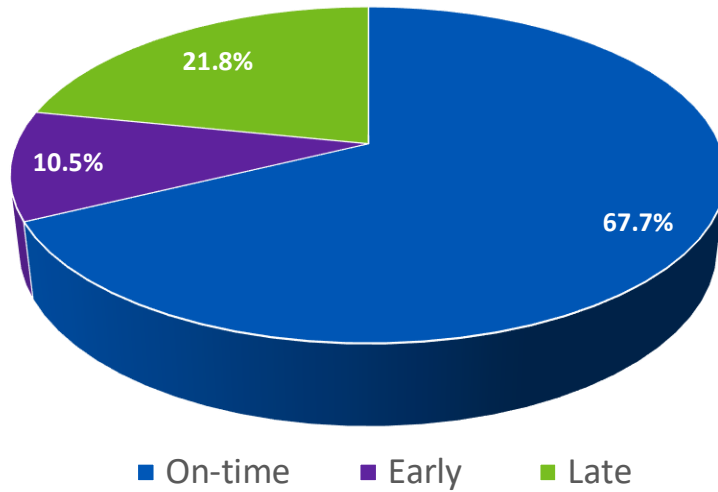
On Time Performance (OTP)

On-time performance is defined as a bus leaving a predetermined bus stop (timepoint) along its route within a time period that is no more than 1 minute earlier and no more than 5 minutes later than a published schedule time.

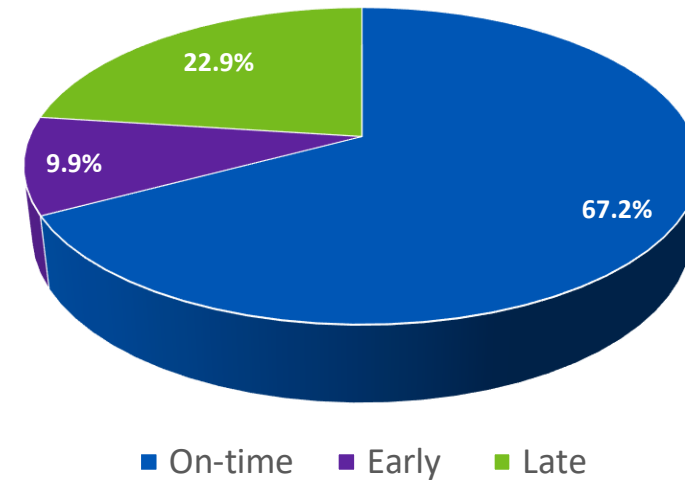
Quarter 1 System Performance: 68.4%

Overall OTP 7/1/2023 – 9/30/2023

Weekday OTP FY2024 Q1



Weekend OTP FY2024 Q1



Questions?



Meeting Date: October 24, 2023
Staff Report: Rider Comments

SEPTEMBER

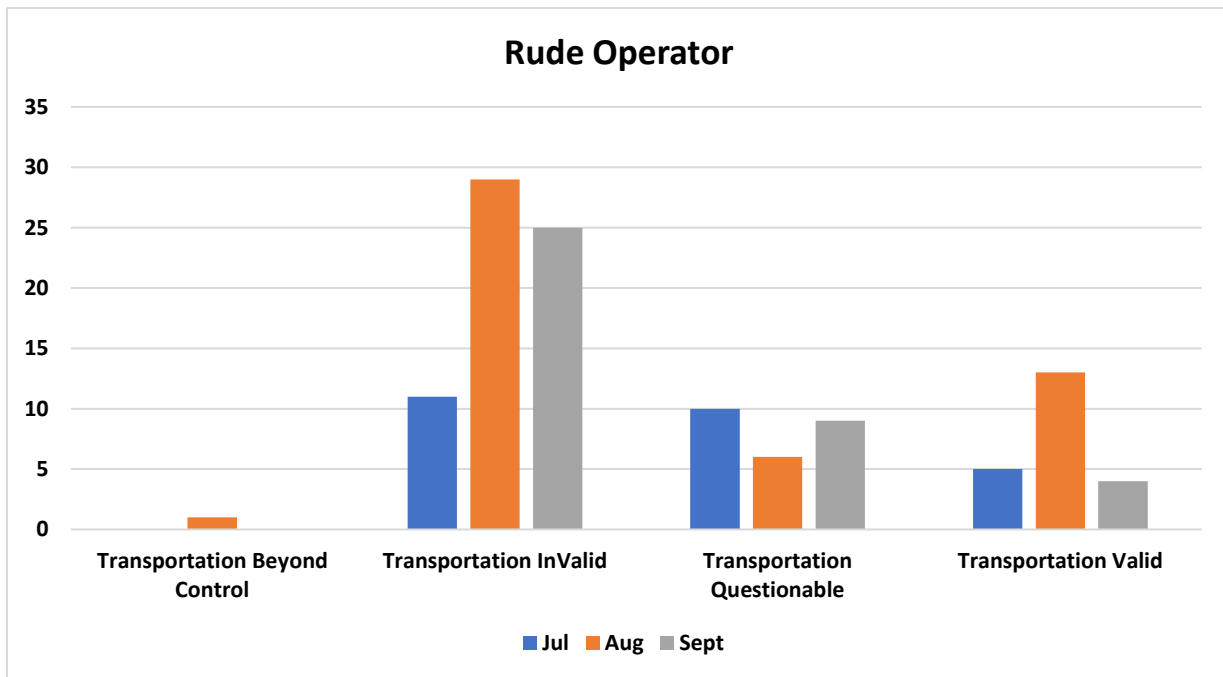
Complaint	Verified	Non-Verified	Questionable	Beyond GRTC Control	Under Investigation	Total
Rude Operator	4	25	9	0	0	38
Passed Up Passenger	24	41	9	2	0	76
No Show	10	6	1	0	0	17
Late Schedule	4	8	3	0	0	15
Improper Operations of Vehicle	2	1	0	0	0	3
Early Schedule	9	6	0	0	0	15
Planning/Scheduling	0	1	0	0	4	5
IT/Mobile App	0	0	1	0	0	1
Other-Miscellaneous	8	20	4	1	0	33
	61	108	27	3	4	203

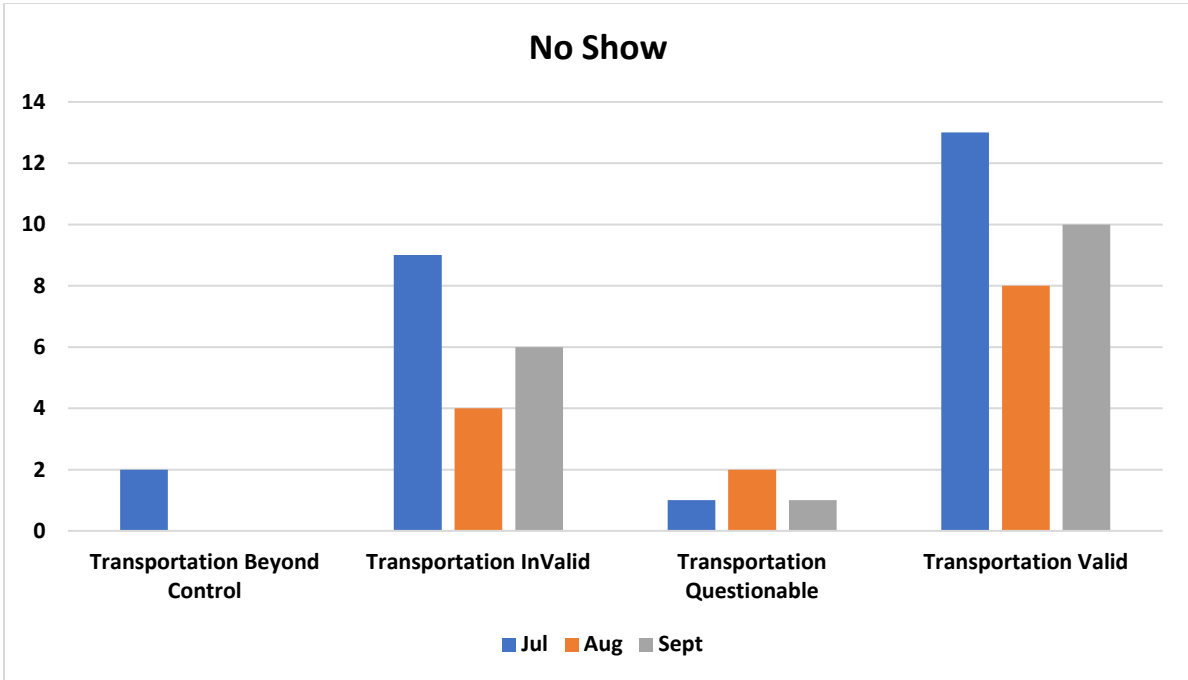
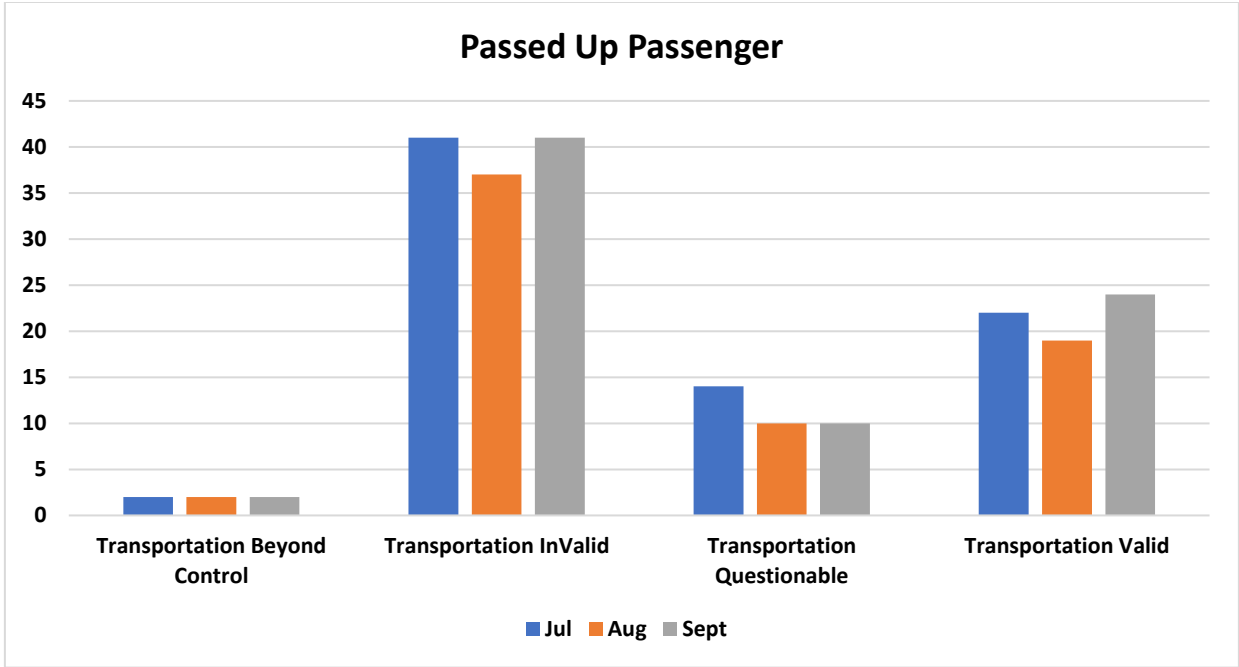
DEFINITIONS:

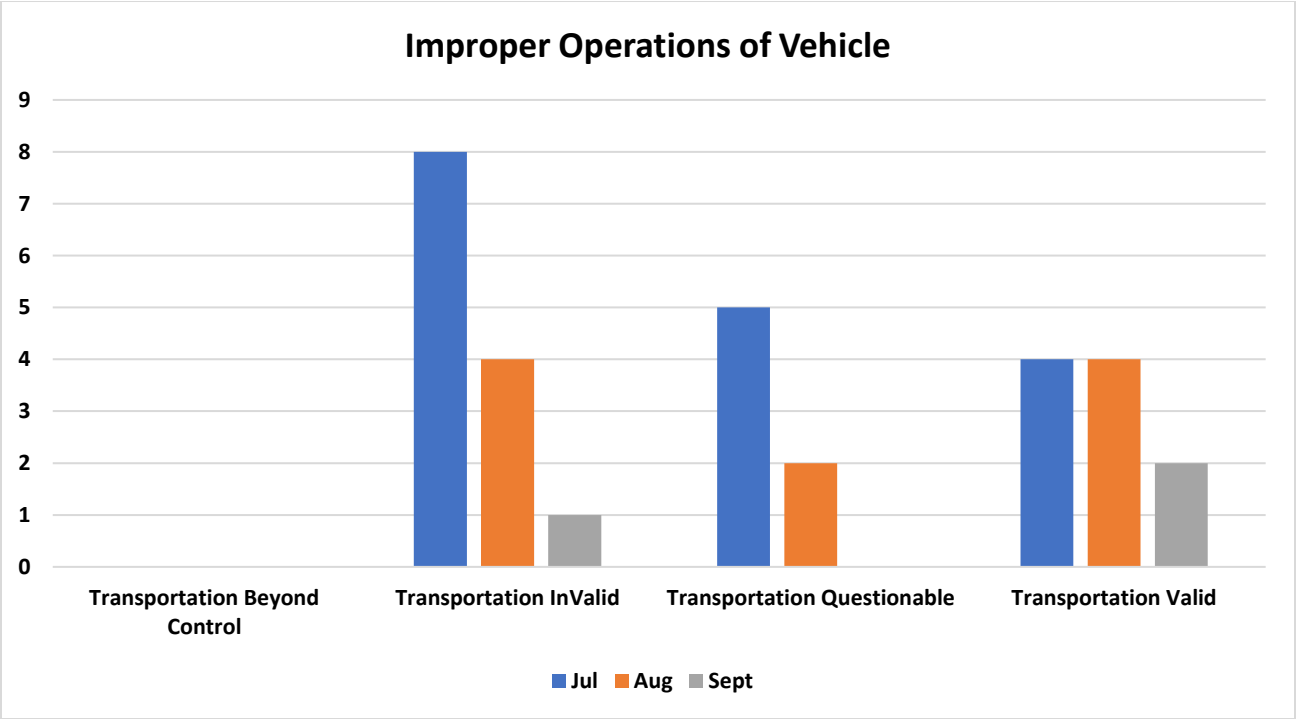
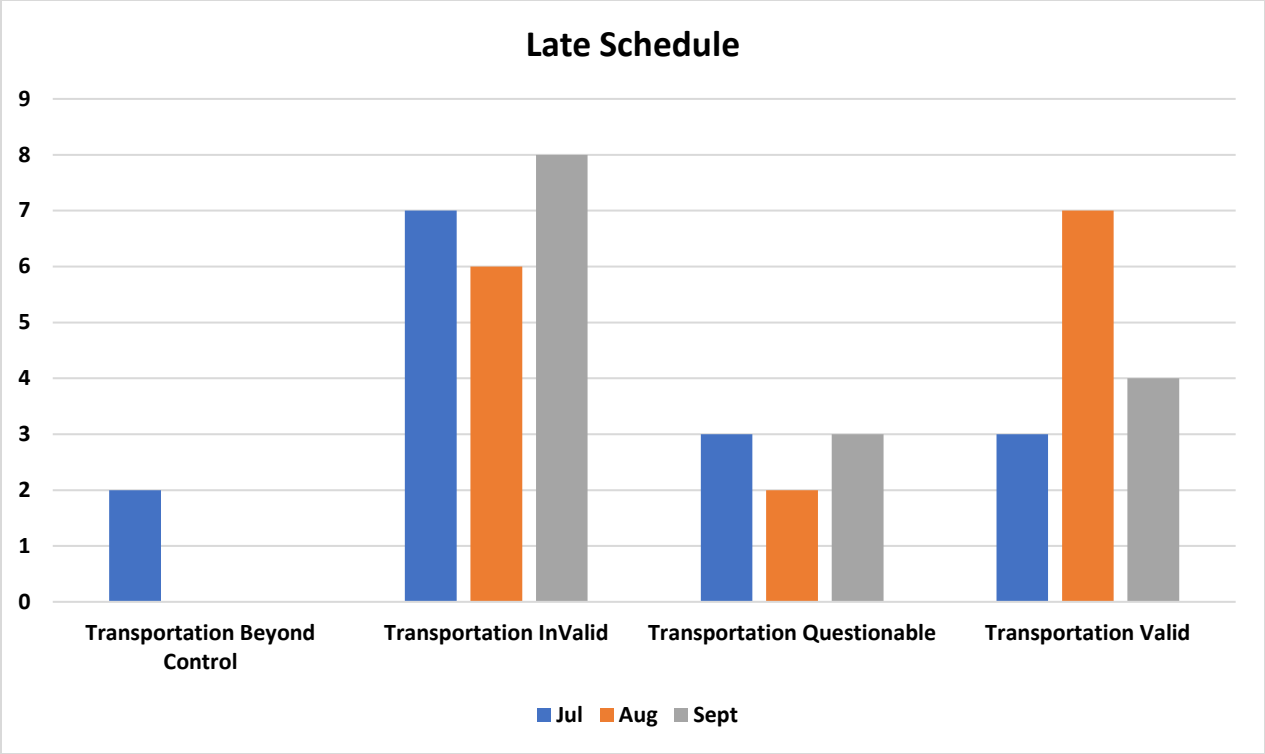
Verified – complaint was able to be verified
Non-Verified – complaint could not be verified based on the information provided
Questionable – complaint could not be confirmed or absolutely denied based on the information provided
Beyond Our Control – complaint is out of GRTC’s control
Under Investigation – more research is needed based on information provided

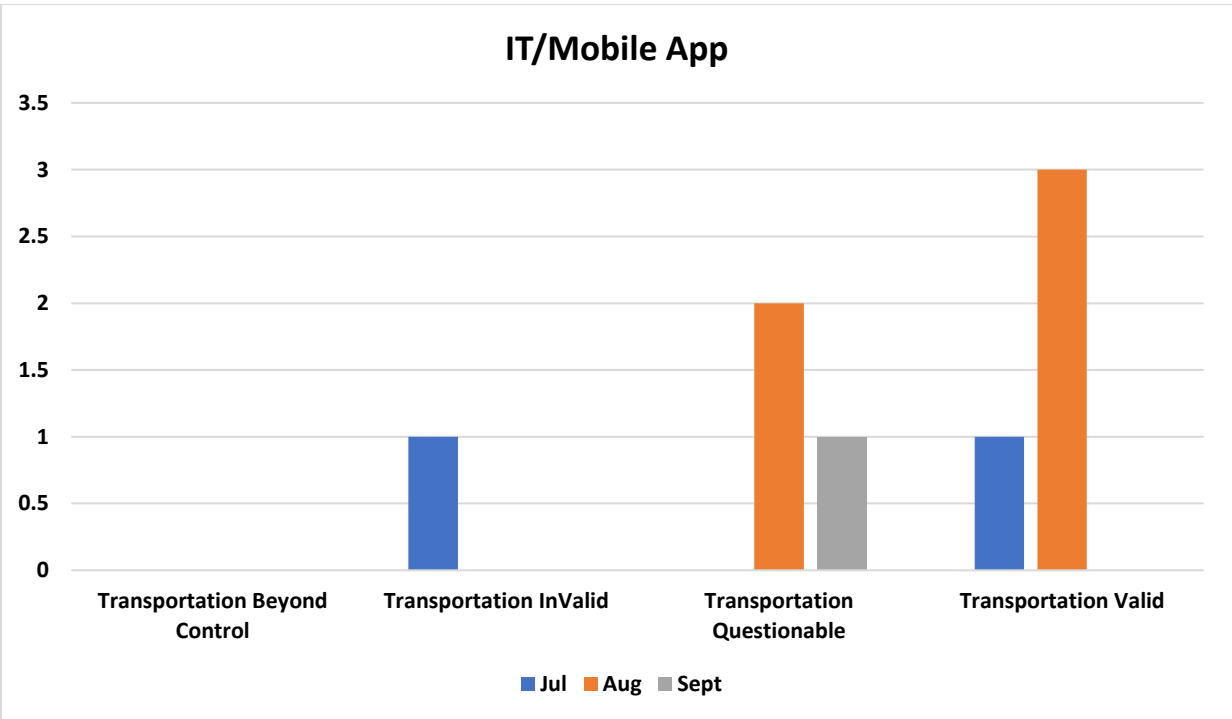
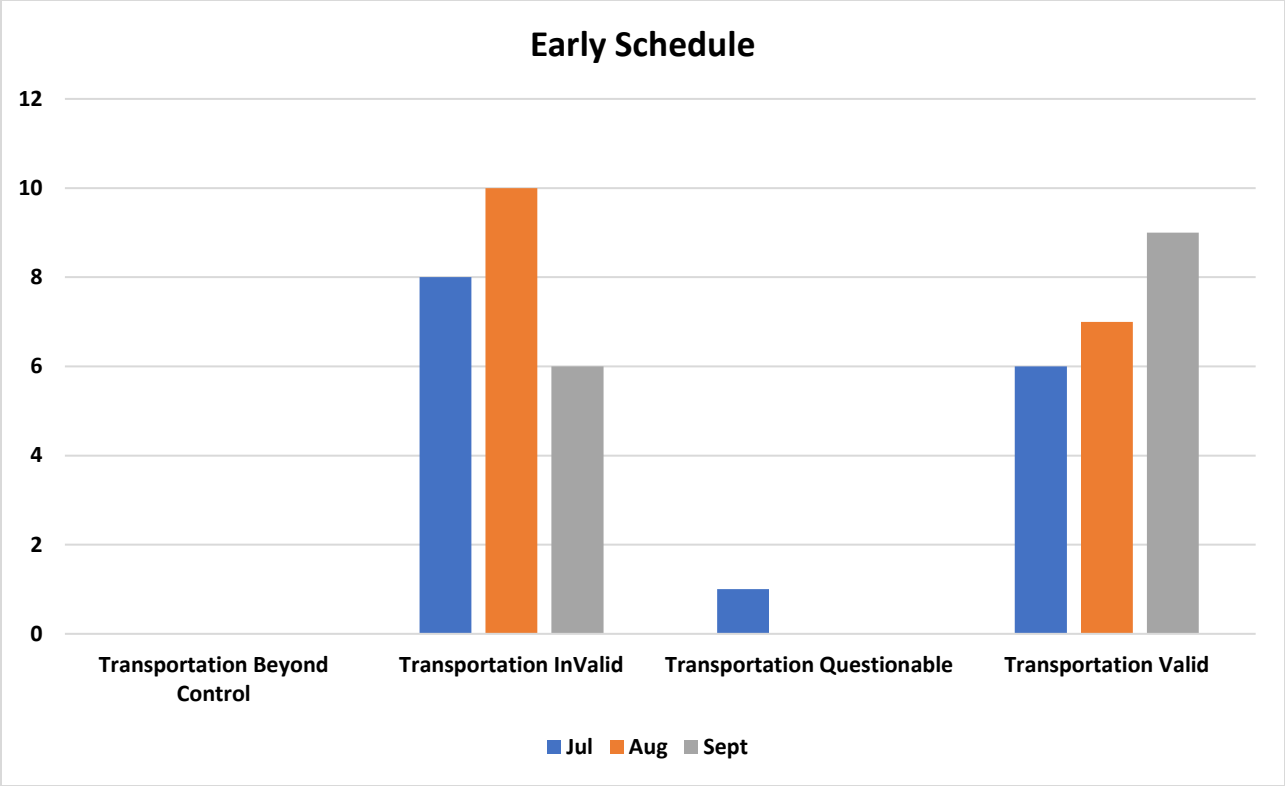
TREND REPORT:

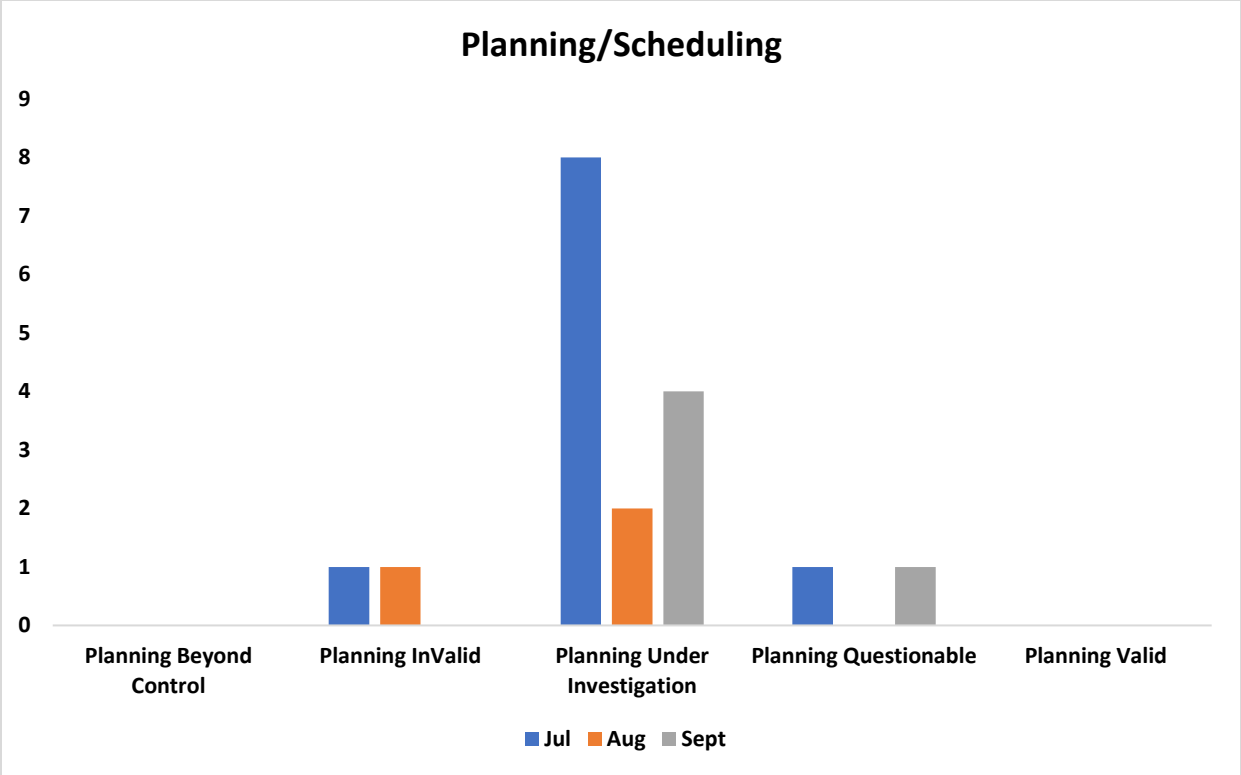
Complaint	June	July	August	September	October	November	December	January	February	March	April	May
Rude Operator	4	5	13	4								
Passed Up Passenger	19	22	19	24								
No Show	7	13	8	10								
Late Schedule	3	3	7	4								
Improper Operations of Vehicle	3	4	4	2								
Early Schedule	1	6	7	9								
Planning/Scheduling	0	0	0	0								
IT/Mobile App	2	0	1	0								
Other- Miscellaneous	8	7	10	8								
Commendations	6	5	7	6								













Meeting Date: October 24, 2023
Staff Report: August 2023 Financial Report

BACKGROUND:

Attached is the Financial Report for the two months ended August 31, 2023. John Zinzarella will highlight the key points.

Financial Report
For the Two Months Ending August 31, 2023
Key Highlights

Revenues

Year to date Revenues unfavorable to budget	\$ (553,125.17)
Year to Date Actual Revenues	\$ 11,539,133.23
Year to Date Budgeted Revenues	\$ 12,092,258.40

Unfavorable Federal Funds revenue (\$597.896k) due to lower than anticipated PM Flex reimbursement and unfavorable Local Funds (\$88.91k) due to budgetary assumption of TRIP Match contribution from GRTC Fund Balance offset by favorable Directly Generated Funds of \$107.31k due to favorable interest income due to higher treasury rates and investment balances versus budget assumptions.

Operating Expenditures

Year to date Operating Expenditures lower than budgeted amounts	\$ 970,435.42
Year to date Actual Operating Expenditures	\$ 11,644,558.58
Year to Date Budgeted Operating Expenditures	\$ 12,614,994.00

Lower than budgeted expenses primarily the result of favorable labor \$241.358k as a result lower than budgeted headcount in Administration offset by unfavorable labor expenses in Operations and Maintenance due to the number of trainees on staff, favorable services \$472.41k due timing of planning projects, and favorable materials and supplies \$339.445k offset by unfavorable purchased transportation (\$81.442k) due to higher demand for GRTC programs (CARE and CARE on demand) and unfavorable utilities (\$50.672k) due to irregularly high consumption of water which is under investigation.

Net Operating Position - Surplus / (Deficit) \$ (127,827.51)

Balance Sheet and Cash Flow

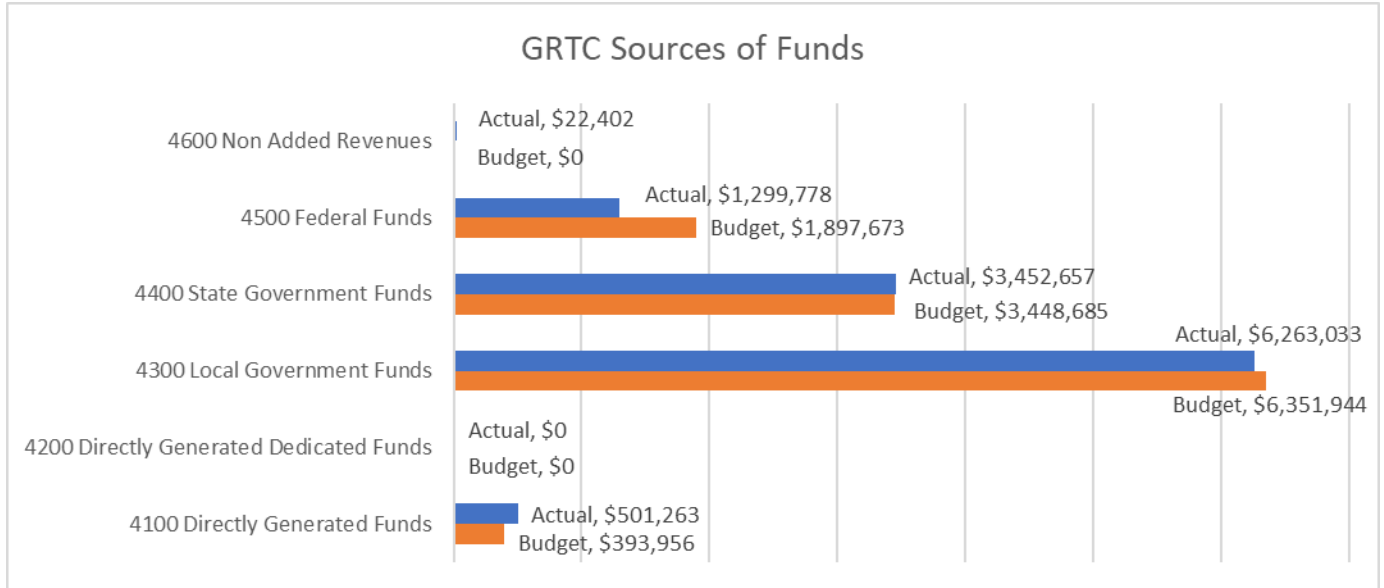
Strong balance sheet with cash position of		\$10,092,394
Operating Cash Account	\$5,854,939	
Capital Cash Account	\$4,237,455	

**GRTC Transit System
Source of Funds
Year to Date August 31, 2023**

	Month Ended August 31, 2023			Year to Date August 31, 2023		
	Actual	Budget	Variance Fav / (Unfav)	Actual	Budget	Variance Fav / (Unfav)
4100 Directly Generated Funds	\$ 256,908.52	\$ 190,773.64	\$ 66,134.88	\$ 501,263.41	\$ 393,956.28	\$ 107,307.13
4110 Total Passenger Fares	100,000.00	100,000.00	-	211,409.33	212,409.00	(999.67)
4120 Park and Ride Parking Revenues	-	-	-	-	-	-
4130 Non Public Transportation Revenue	-	-	-	18,550.00	-	18,550.00
4140 Auxiliary Transportation Revenue	-	9,000.00	(9,000.00)	3,250.00	18,000.00	(14,750.00)
4150 Other Agency Revenues	156,908.52	81,773.64	75,134.88	268,054.08	163,547.28	104,506.80
4160 Revenues Accrued Through a Purchased Transportation Agreement	-	-	-	-	-	-
4170 Subsidy from Other Sectors of Operations	-	-	-	-	-	-
4180 Extraordinary or Special Items	-	-	-	-	-	-
4190 Total Recoveries	-	-	-	-	-	-
4200 Directly Generated Dedicated Funds						
4300 Local Government Funds	\$ 3,126,432.64	\$ 3,175,971.83	\$ (49,539.19)	\$ 6,263,033.14	\$ 6,351,943.67	\$ (88,910.53)
4310 General Revenues of the Local Government	3,126,432.64	3,175,971.83	(49,539.19)	6,263,033.14	6,351,943.67	(88,910.53)
4400 State Government Funds	\$ 1,749,230.78	\$ 1,724,342.50	\$ 24,888.28	\$ 3,452,657.00	\$ 3,448,685.00	\$ 3,972.00
4410 General Revenues of the State Government	1,749,230.78	1,724,342.50	24,888.28	3,452,657.00	3,448,685.00	3,972.00
4500 Federal Funds	\$ 896,939.59	\$ 955,694.37	\$ (58,754.78)	\$ 1,299,777.52	\$ 1,897,673.45	\$ (597,895.93)
5307 FTA Urbanized Area Formula Program	378,775.06	926,762.34	(547,987.28)	742,310.46	1,839,809.40	(1,097,498.94)
5307 CARES Act Urbanized Area Program Funds	518,164.53	28,932.02	489,232.51	557,467.06	57,864.05	499,603.01
4600 Non Added Revenues	\$ 21,202.16	\$ -	\$ 21,202.16	\$ 22,402.16	\$ -	\$ 22,402.16
4630 Sales and Disposals of Assets	21,202.16	-	21,202.16	22,402.16	-	22,402.16
Total Sources of Funds	\$ 6,050,713.69	\$ 6,046,782.34	\$ 3,931.35	\$ 11,539,133.23	\$ 12,092,258.40	\$ (553,125.17)

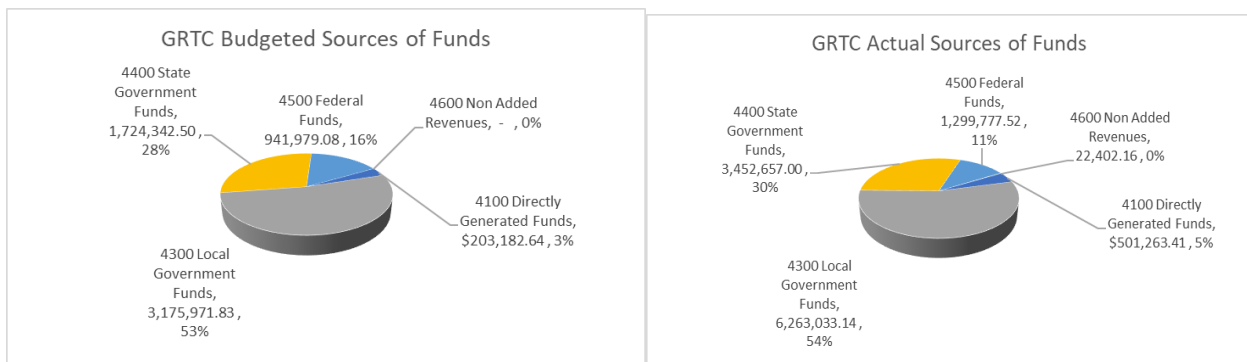
GRTC Transit System Year to Date August 31, 2023

Source of Funds	Budget	Actual	Over (Under)	% of Budget
4100 Directly Generated Funds	\$ 393,956.28	\$ 501,263.41	\$ 107,307.13	27.24%
4200 Directly Generated Dedicated Funds	-	-	-	n/a
4300 Local Government Funds	6,351,943.67	6,263,033.14	(88,910.53)	-1.40%
4400 State Government Funds	3,448,685.00	3,452,657.00	3,972.00	0.12%
4500 Federal Funds	1,897,673.45	1,299,777.52	(597,895.93)	-31.51%
4600 Non Added Revenues	-	22,402.16	22,402.16	n/a
	<u>\$ 12,092,258.40</u>	<u>\$ 11,539,133.23</u>	<u>\$ (553,125.17)</u>	<u>-4.57%</u>



Revenues are unfavorable versus budget by \$553.125k or 4.57% as a result of:

- Unfavorable Federal Funds revenue (\$597.896k) due to lower than anticipated PM Flex reimbursement and unfavorable Local Funds (\$88.91k) due to budgetary assumption of TRIP Match contribution from GRTC Fund Balance offset by favorable Directly Generated Funds of \$107.31k due to favorable interest income due to higher treasury rates and investment balances versus budget assumptions.



**GRTC Transit System
Operating Expenses
Year to Date August 31, 2023**

	Vehicle Operations			Vehicle Maintenance			Facility Maintenance			General Administration			Total GRTC		
	Actual	Budget	Variance Fav / (Unfav)	Actual	Budget	Variance Fav / (Unfav)	Actual	Budget	Variance Fav / (Unfav)	Actual	Budget	Variance Fav / (Unfav)	Actual	Budget	Variance Fav / (Unfav)
Total Operating Costs															
5010. LABOR	\$ 5,894,598.13	\$ 5,808,237.02	\$ (86,361.11)	\$ 1,013,177.22	\$ 836,264.06	\$ (176,913.16)	\$ 175,548.86	\$ 296,694.47	\$ 132,587.04	\$ 1,109,505.35	\$ 1,492,991.85	\$ 383,486.50	\$ 8,192,829.57	\$ 8,434,187.40	\$ 241,357.83
01. Operator Salaries and Wages	3,589,581.33	3,623,025.24	33,443.91	-	-	-	-	-	-	-	-	-	3,589,581.33	3,623,025.24	33,443.91
02. Operator's Paid Absences	320,249.85	-	(320,249.85)	-	-	-	-	-	-	-	-	-	320,249.85	-	(320,249.85)
Operator Vacation	115,833.24	-	(115,833.24)	-	-	-	-	-	-	-	-	-	115,833.24	-	(115,833.24)
Operator Sick	75,688.84	-	(75,688.84)	-	-	-	-	-	-	-	-	-	75,688.84	-	(75,688.84)
Holiday	128,727.77	-	(128,727.77)	-	-	-	-	-	-	-	-	-	128,727.77	-	(128,727.77)
Operator FMLA or other leave	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
03. Other Salaries and Wages (Non revenue vehicle operator personnel)	318,610.24	396,048.02	77,437.78	690,294.68	562,397.15	(127,897.53)	127,223.54	226,024.53	98,800.99	793,097.35	1,032,891.76	239,794.41	1,929,225.81	2,217,361.46	288,135.65
Dispatch	36,456.16	37,000.03	543.87	-	-	-	-	-	-	-	-	-	36,456.16	37,000.03	543.87
Operations Supervision	282,154.08	359,047.99	76,893.91	-	-	-	-	-	-	-	-	-	282,154.08	359,047.99	76,893.91
Maintenance	-	-	-	690,294.68	562,397.15	(127,897.53)	127,223.54	226,024.53	98,800.99	-	-	-	817,518.22	788,421.68	(29,096.54)
Administration	-	-	-	-	-	-	-	-	-	793,097.35	1,032,891.76	239,794.41	793,097.35	1,032,891.76	239,794.41
04. Other Paid Absences (Non revenue vehicle operator personnel)	-	-	-	29,772.31	-	(29,772.31)	11,350.44	-	91.00	-	-	-	41,122.75	-	(41,122.75)
Vacation	-	-	-	14,562.24	-	(14,562.24)	5,012.80	-	(5,012.80)	-	-	-	19,575.04	-	(19,575.04)
Sick	-	-	-	4,489.27	-	(4,489.27)	1,126.76	-	(1,126.76)	-	-	-	5,616.03	-	(5,616.03)
Holiday	-	-	-	10,720.80	-	(10,720.80)	4,462.72	-	(4,462.72)	-	-	-	15,183.52	-	(15,183.52)
FMLA or other leave	-	-	-	-	-	-	748.16	-	(748.16)	-	-	-	748.16	-	(748.16)
05. Fringe Benefits	1,666,156.71	1,789,163.77	123,007.05	293,110.23	273,866.91	(19,243.32)	36,974.88	70,669.93	33,695.05	316,408.00	460,100.10	143,692.09	2,312,649.83	2,593,800.71	281,150.88
Employment Taxes	304,586.48	306,319.45	1,732.97	53,798.39	42,863.91	(10,934.49)	9,915.22	17,226.78	7,311.57	61,810.36	78,723.33	16,912.97	430,110.45	445,133.47	15,023.02
Health and Welfare Expenses	772,937.01	891,237.25	118,300.25	136,522.04	124,712.65	(11,809.39)	25,161.45	50,121.38	24,959.92	156,853.70	229,045.74	72,192.05	1,091,474.20	1,295,117.03	203,642.83
Retirement Costs/Pension Plans	511,345.29	506,707.36	(4,637.93)	87,603.68	86,941.74	(661.94)	(40.06)	-	-	85,661.01	137,151.11	51,490.11	684,569.91	730,800.21	46,230.30
Workers Compensation	59,695.90	59,066.37	(629.53)	10,543.95	8,265.28	(2,278.67)	1,943.28	3,321.77	1,378.49	12,114.21	15,179.91	3,065.70	84,297.34	85,833.33	1,535.99
Other Fringe Benefits	17,592.04	25,833.33	8,241.29	4,642.17	11,083.33	6,441.16	(5.02)	-	5.02	(31.27)	-	31.27	22,197.93	36,916.67	14,718.74
5020. SERVICES	\$ 8,180.00	\$ 12,500.00	\$ 4,320.00	\$ -	\$ -	\$ -	\$ 115,582.29	\$ 128,776.17	\$ 13,193.88	\$ 88,756.20	\$ 543,651.83	\$ 454,895.63	\$ 212,518.49	\$ 684,927.99	\$ 472,409.50
03. Professional and Technical Services	-	-	-	-	-	-	-	-	-	32,604.37	475,125.16	442,520.79	32,604.37	475,125.16	442,520.79
BRT Fare Collection and Security Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Audit Fees	-	-	-	-	-	-	-	-	-	2,900.00	10,000.00	7,100.00	2,900.00	10,000.00	7,100.00
Legal Fees	-	-	-	-	-	-	-	-	-	3,024.60	25,000.00	21,975.40	3,024.60	25,000.00	21,975.40
Human Resources Consulting	-	-	-	-	-	-	-	-	-	6,825.00	10,797.16	3,972.16	6,825.00	10,797.16	3,972.16
Planning and Scheduling Consulting	-	-	-	-	-	-	-	-	-	873.34	349,928.00	349,054.66	873.34	349,928.00	349,054.66
Computer Consulting	-	-	-	-	-	-	-	-	-	-	1,000.00	1,000.00	-	1,000.00	1,000.00
Advertising and Promotion	-	-	-	-	-	-	-	-	-	18,981.43	78,400.00	59,418.57	18,981.43	78,400.00	59,418.57
05. Contract Maintenance Services	-	-	-	-	-	-	115,582.29	128,776.17	13,193.88	17,232.55	13,333.33	(3,899.22)	132,814.84	142,109.50	9,294.66
Vehicle Maintenance	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Computer Maintenance	-	-	-	-	-	-	-	-	-	17,232.55	13,333.33	(3,899.22)	17,232.55	13,333.33	(3,899.22)
BRT Station Maintenance	-	-	-	-	-	-	-	-	-	11,888.00	33,826.67	21,938.67	11,888.00	33,826.67	21,938.67
Building Maintenance	-	-	-	-	-	-	103,694.29	94,949.50	(8,744.79)	-	-	-	103,694.29	94,949.50	(8,744.79)
09. Other Services	8,180.00	12,500.00	4,320.00	-	-	-	-	(0.00)	(0.00)	38,919.28	55,193.33	16,274.05	47,099.28	67,693.33	20,594.05
Advertising	-	-	-	-	-	-	-	-	-	5,534.10	3,833.33	(1,700.77)	5,534.10	3,833.33	(1,700.77)
Ad commission Lottery Updates	-	-	-	-	-	-	-	-	-	-	8,333.33	8,333.33	-	8,333.33	8,333.33
ADA Ride	-	-	-	-	-	-	-	-	-	12,589.67	12,285.33	(304.34)	12,589.67	12,285.33	(304.34)
Drug and Alcohol Testing	3,830.00	-	(3,830.00)	-	-	-	-	-	-	-	-	-	3,830.00	-	(3,830.00)
Medical Exam Testing	4,350.00	12,500.00	8,150.00	-	-	-	-	-	-	-	-	-	4,350.00	12,500.00	8,150.00
Misc	-	-	-	-	-	-	-	(0.00)	(0.00)	20,795.51	30,741.33	9,945.82	20,795.51	30,741.33	9,945.82
5030. MATERIALS AND SUPPLIES CONSUMED	\$ 411,632.25	\$ 637,272.37	\$ 225,640.12	\$ 519,714.21	\$ 642,618.58	\$ 122,904.37	\$ 36,611.94	\$ 53,416.67	\$ 16,804.73	\$ 322,306.49	\$ 296,402.67	\$ (25,903.82)	\$ 1,290,264.89	\$ 1,629,710.28	\$ 339,445.39
01. Fuel and Lubricants	321,759.31	501,439.03	179,679.72	17,192.58	14,754.78	(2,437.80)	-	-	-	970.22	-	(970.22)	339,922.11	516,193.82	176,271.71
02. Tires and Tubes	89,872.94	135,833.33	45,960.39	-	-	-	-	-	-	-	-	-	89,872.94	135,833.33	45,960.39
09. Other Materials and Supplies	-	-	-	502,521.63	627,863.80	125,342.17	36,611.94	53,416.67	16,804.73	321,336.27	296,402.67	(24,933.60)	860,469.84	977,683.13	117,213.29
Vehicle Equip. and Parts Supplies (inc Cares Act)	-	-	-	502,521.63	627,863.80	125,342.17	-	-	-	65,712.00	-	(65,712.00)	568,233.63	627,863.80	59,630.17
Other Equipment and Supplies	-	-	-	-	-	-	36,611.94	53,416.67	16,804.73	13,789.23	77,666.67	63,877.44	50,401.17	131,083.33	80,682.16
Office Equipment	-	-	-	-	-	-	-	-	-	229,961.00	213,333.33	(16,627.67)	229,961.00	213,333.33	(16,627.67)
Admin. Supplies	-	-	-	-	-	-	-	-	-	11,874.04	5,402.67	(6,471.37)	11,874.04	5,402.67	(6,471.37)
5040. UTILITIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 218,611.15	\$ 167,938.50	\$ (50,672.65)	\$ 218,611.15	\$ 167,938.50	\$ (50,672.65)
Telecommunication	-	-	-	-	-	-	-	-	-	44,294.46	45,000.00	705.54	44,294.46	45,000.00	705.54
Utilities	-	-	-	-	-	-	-	-	-	174,316.69	122,938.50	(51,378.19)	174,316.69	122,938.50	(51,378.19)
5050. CASUALTIES AND LIABILITY COSTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 257,867.11	\$ 291,993.32	\$ 34,126.21	\$ 257,867.11	\$ 291,993.32	\$ 34,126.21	\$ 257,867.11	\$ 291,993.32	\$ 34,126.21
General Liability	-	-	-	-	-	-	-	-	-	149,369.34	162,500.00	13,130.66	149,369.34	162,500.00	13,130.66
Auto Liability	-	-	-	-	-	-	-	-	-	8,343.00	8,342.00	(1.00)	8,343.00	8,342.00	(1.00)
Physical Damage	-	-	-	-	-	-	-	-	-	77,667.70	83,333.33	5,665.63	77,667.70	83,333.33	5,665.63
All Other	-	-	-	-	-	-	-	-	-	22,487.07	37,817.99	15,330.92	22,487.07	37,817.99	15,330.92
5060. TAXES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5100. PURCHASED TRANSPORTATION SERVICE	\$ 1,357,481.07	\$ 1,276,058.17	\$ (81,422.90)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,357,481.07	\$ 1,276,058.17	\$ (81,422.90)
01. Purchased Transportation - SpecTran	1,237,466.84	1,082,530.00	(154,936.84)	-	-	-	-	-	-	-	-	-	1,237,466.84	1,082,530.00	(154,936.84)
02. Purchased Transportation VanPool	120,014.23	193,528.17	73,513.94	-	-	-	-	-	-	-	-	-	120,014.23	193,528.17	73,513.94
5090. MISCELLANEOUS EXPENSES	\$ 13,292.50	\$ 16,666.67	\$ 3,374.17	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 101,693.80	\$ 113,511.67	\$ 11,817.87	\$ 114,986.30	\$ 130,178.33	\$ 15,192.03
02. Travel and Meetings	-	-	-	-	-	-	-	-	-	131.12	25,349.17	25,218.05	131.12	25,349.17	25,218.05
08. Advertising/Promotion Media	-	-	-	-	-	-	-	-	-	5,938.65	4,166.67	(1,771.98)	5,938.65	4,166.67	(1,771.98)
09. Other Miscellaneous Expenses	13,292.50	16,666.67	3,374.17	-	-	-	-	-	-	95,624.03	83,995.83	(11,628.20)	108,916.53	100,662.50	(8,254.03)
5120. LEASES AND RENTALS	\$ -	\$ -	\$ -												

GRTC Transit System
Operating Expenses
Year to Date August 31, 2023

	Total GRTC		
	Actual	Budget	Variance Fav / (Unfav)
Total Operating Costs			
5010. LABOR	\$ 8,192,829.57	\$ 8,434,187.40	\$ 241,357.83
01. Operator Salaries and Wages	<u>3,589,581.33</u>	<u>3,623,025.24</u>	<u>33,443.91</u>
02. Operator's Paid Absences	<u>320,249.85</u>	<u>-</u>	<u>(320,249.85)</u>
Operator Vacation	115,833.24	-	(115,833.24)
Operator Sick	75,688.84	-	(75,688.84)
Holiday	128,727.77	-	(128,727.77)
Operator FMLA or other leave	-	-	
03. Other Salaries and Wages (Non revenue vehicle operator personnel)	<u>1,929,225.81</u>	<u>2,217,361.46</u>	<u>288,135.65</u>
Dispatch	36,456.16	37,000.03	543.87
Operations Supervision	282,154.08	359,047.99	76,893.91
Maintenance	817,518.22	788,421.68	(29,096.54)
Administration	793,097.35	1,032,891.76	239,794.41
04. Other Paid Absences (Non revenue vehicle operator personnel)	<u>41,122.75</u>	<u>-</u>	<u>(41,122.75)</u>
Vacation	19,575.04	-	(19,575.04)
Sick	5,616.03	-	(5,616.03)
Holiday	15,183.52	-	(15,183.52)
FMLA or other leave	748.16	-	(748.16)
05. Fringe Benefits	<u>2,312,649.83</u>	<u>2,593,800.71</u>	<u>281,150.88</u>
Employment Taxes	430,110.45	445,133.47	15,023.02
Health and Welfare Expenses	964,125.69	1,180,574.79	216,449.10
Retirement Costs/Pension Plans	684,569.91	730,800.21	46,230.30
Workers Compensation	84,297.34	85,833.33	1,535.99
Other Fringe Benefits	149,546.44	151,458.91	1,912.47
5020. SERVICES	\$ 212,518.49	\$ 684,927.99	\$ 472,409.50
03. Professional and Technical Services	<u>32,604.37</u>	<u>475,125.16</u>	<u>442,520.79</u>
BRT Fare Collection and Security Services	-	-	-
Audit Fees	2,900.00	10,000.00	7,100.00
Legal Fees	3,024.60	25,000.00	21,975.40
Human Resources Consulting	6,825.00	10,797.16	3,972.16
Planning and Scheduling Consulting	873.34	349,928.00	349,054.66
Computer Consulting	-	1,000.00	1,000.00
Advertising and Promotion	18,981.43	78,400.00	59,418.57
05. Contract Maintenance Services	<u>132,814.84</u>	<u>142,109.50</u>	<u>9,294.66</u>
Vehicle Maintenance	-	-	-
Computer Maintenance	17,232.55	13,333.33	(3,899.22)
BRT Station Maintenance	11,888.00	33,826.67	21,938.67
Building Maintenance	103,694.29	94,949.50	(8,744.79)
09. Other Services	<u>47,099.28</u>	<u>67,693.33</u>	<u>20,594.05</u>
Advertising	5,534.10	3,833.33	(1,700.77)
Ad commission Lottery Updates	-	8,333.33	8,333.33
ADA Ride	12,589.67	12,285.33	(304.34)
Drug and Alcohol Testing	3,830.00	-	(3,830.00)
Medical Exam Testing	4,350.00	12,500.00	8,150.00
Misc	20,795.51	30,741.33	9,945.82
5030. MATERIALS AND SUPPLIES CONSUMED	\$ 1,290,264.89	\$ 1,629,710.28	\$ 339,445.39
01. Fuel and Lubricants	<u>339,922.11</u>	<u>516,193.82</u>	<u>176,271.71</u>
02. Tires and Tubes	<u>89,872.94</u>	<u>135,833.33</u>	<u>45,960.39</u>
09. Other Materials and Supplies	<u>860,469.84</u>	<u>977,683.13</u>	<u>117,213.29</u>
Vehicle Equip. and Parts Supplies (inc Cares Act)	568,233.63	627,863.80	59,630.17
Other Equipment and Supplies	50,401.17	131,083.33	80,682.16
Office Equipment	229,961.00	213,333.33	(16,627.67)
Admin. Supplies	11,874.04	5,402.67	(6,471.37)

**GRTC Transit System
Operating Expenses
Year to Date August 31, 2023**

	Total GRTC		
	Actual	Budget	Variance Fav / (Unfav)
5040. UTILITIES	\$ 218,611.15	\$ 167,938.50	\$ (50,672.65)
Telecommunication	44,294.46	45,000.00	705.54
Utilities	174,316.69	122,938.50	(51,378.19)
5050. CASUALTIES AND LIABILITY COSTS	\$ 257,867.11	\$ 291,993.32	\$ 34,126.21
General Liability	149,369.34	162,500.00	13,130.66
Auto Liability	8,343.00	8,342.00	(1.00)
Physical Damage	77,667.70	83,333.33	5,665.63
All Other	22,487.07	37,817.99	15,330.92
5060. TAXES	\$ -	\$ -	\$ -
5100. PURCHASED TRANSPORTATION SERVICE	\$ 1,357,481.07	\$ 1,276,058.17	\$ (81,422.90)
01. Purchased Transportation - SpecTran	<u>1,237,466.84</u>	<u>1,082,530.00</u>	<u>(154,936.84)</u>
02. Purchased Transportation VanPool	<u>120,014.23</u>	<u>193,528.17</u>	<u>73,513.94</u>
5090. MISCELLANEOUS EXPENSES	\$ 114,986.30	\$ 130,178.33	\$ 15,192.03
02. Travel and Meetings	<u>131.12</u>	<u>25,349.17</u>	<u>25,218.05</u>
08. Advertising/Promotion Media	<u>5,938.65</u>	<u>4,166.67</u>	<u>(1,771.98)</u>
09. Other Miscellaneous Expenses	<u>108,916.53</u>	<u>100,662.50</u>	<u>(8,254.03)</u>
5120. LEASES AND RENTALS	\$ -	\$ -	\$ -
5900 ADA Expenses	\$ -	\$ -	\$ -
Total Expenses	\$ 11,644,558.58	\$ 12,614,994.00	\$ 970,435.42
	100.00%	100.00%	

GRTC Transit System
Operating Expenses
Year to Date August 31, 2023

Vehicle Operations			
	Actual	Budget	Variance Fav / (Unfav)
Total Operating Costs			
5010. LABOR	\$ 5,894,598.13	\$ 5,808,237.02	\$ (86,361.11)
01. Operator Salaries and Wages	<u>3,589,581.33</u>	<u>3,623,025.24</u>	<u>33,443.91</u>
02. Operator's Paid Absences	<u>320,249.85</u>	<u>-</u>	<u>(320,249.85)</u>
Operator Vacation	115,833.24	-	(115,833.24)
Operator Sick	75,688.84	-	(75,688.84)
Holiday	128,727.77	-	(128,727.77)
Operator FMLA or other leave	-	-	-
03. Other Salaries and Wages (Non revenue vehicle operator personnel)	<u>318,610.24</u>	<u>396,048.02</u>	<u>77,437.78</u>
Dispatch	36,456.16	37,000.03	543.87
Operations Supervision	282,154.08	359,047.99	76,893.91
Maintenance	-	-	-
Administration	-	-	-
04. Other Paid Absences (Non revenue vehicle operator personnel)	<u>-</u>	<u>-</u>	<u>-</u>
Vacation	-	-	-
Sick	-	-	-
Holiday	-	-	-
FMLA or other leave	-	-	-
05. Fringe Benefits	<u>1,666,156.71</u>	<u>1,789,163.77</u>	<u>123,007.05</u>
Employment Taxes	304,586.48	306,319.45	1,732.97
Health and Welfare Expenses	682,754.04	812,414.79	129,660.75
Retirement Costs/Pension Plans	511,345.29	506,707.36	(4,637.93)
Workers Compensation	59,695.90	59,066.37	(629.53)
Other Fringe Benefits	107,775.01	104,655.79	(3,119.21)
5020. SERVICES	\$ 8,180.00	\$ 12,500.00	\$ 4,320.00
03. Professional and Technical Services	<u>-</u>	<u>-</u>	<u>-</u>
BRT Fare Collection and Security Services	-	-	-
Audit Fees	-	-	-
Legal Fees	-	-	-
Human Resources Consulting	-	-	-
Planning and Scheduling Consulting	-	-	-
Computer Consulting	-	-	-
Advertising and Promotion	-	-	-
05. Contract Maintenance Services	<u>-</u>	<u>-</u>	<u>-</u>
Vehicle Maintenance	-	-	-
Computer Maintenance	-	-	-
BRT Station Maintenance	-	-	-
Building Maintenance	-	-	-
09. Other Services	<u>8,180.00</u>	<u>12,500.00</u>	<u>4,320.00</u>
Advertising	-	-	-
Ad commission Lottery Updates	-	-	-
ADA Ride	-	-	-
Drug and Alcohol Testing	3,830.00	-	(3,830.00)
Medical Exam Testing	4,350.00	12,500.00	8,150.00
Misc	-	-	-
5030. MATERIALS AND SUPPLIES CONSUMED	\$ 411,632.25	\$ 637,272.37	\$ 225,640.12
01. Fuel and Lubricants	<u>321,759.31</u>	<u>501,439.03</u>	<u>179,679.72</u>
02. Tires and Tubes	<u>89,872.94</u>	<u>135,833.33</u>	<u>45,960.39</u>
09. Other Materials and Supplies	<u>-</u>	<u>-</u>	<u>-</u>
Vehicle Equip. and Parts Supplies (inc Cares Act)	-	-	-
Other Equipment and Supplies	-	-	-
Office Equipment	-	-	-
Admin. Supplies	-	-	-

**GRTC Transit System
Operating Expenses
Year to Date August 31, 2023**

	Vehicle Operations		
	Actual	Budget	Variance Fav / (Unfav)
5040. UTILITIES	\$ -	\$ -	\$ -
Telecommunication			-
Utilities			-
5050. CASUALTIES AND LIABILITY COSTS	\$ -	\$ -	\$ -
General Liability			-
Auto Liability			-
Physical Damage			-
All Other			-
5060. TAXES	\$ -	\$ -	\$ -
5100. PURCHASED TRANSPORTATION SERVICE	\$ 1,357,481.07	\$ 1,276,058.17	\$ (81,422.90)
01. Purchased Transportation - SpecTran	<u>1,237,466.84</u>	<u>1,082,530.00</u>	<u>(154,936.84)</u>
02. Purchased Transportation VanPool	<u>120,014.23</u>	<u>193,528.17</u>	<u>73,513.94</u>
5090. MISCELLANEOUS EXPENSES	\$ 13,292.50	\$ 16,666.67	\$ 3,374.17
02. Travel and Meetings			-
08. Advertising/Promotion Media			-
09. Other Miscellaneous Expenses	<u>13,292.50</u>	<u>16,666.67</u>	<u>3,374.17</u>
5120. LEASES AND RENTALS			\$ -
5900 ADA Expenses			\$ -
Total Expenses	\$ 7,685,183.95	\$ 7,750,734.22	\$ 65,550.27
	66.00%	61.44%	

GRTC Transit System
Operating Expenses
Year to Date August 31, 2023

	Vehicle Maintenance		
	Actual	Budget	Variance Fav / (Unfav)
Total Operating Costs			
5010. LABOR	\$ 1,013,177.22	\$ 836,264.06	\$ (176,913.16)
01. Operator Salaries and Wages			-
02. Operator's Paid Absences	-	-	-
Operator Vacation			-
Operator Sick			-
Holiday			-
Operator FMLA or other leave			
03. Other Salaries and Wages (Non revenue vehicle operator personnel)	<u>690,294.68</u>	<u>562,397.15</u>	<u>(127,897.53)</u>
Dispatch			-
Operations Supervision			-
Maintenance	690,294.68	562,397.15	(127,897.53)
Administration			-
04. Other Paid Absences (Non revenue vehicle operator personnel)	<u>29,772.31</u>	<u>-</u>	<u>(29,772.31)</u>
Vacation	14,562.24	-	(14,562.24)
Sick	4,489.27	-	(4,489.27)
Holiday	10,720.80	-	(10,720.80)
FMLA or other leave	-	-	-
05. Fringe Benefits	<u>293,110.23</u>	<u>273,866.91</u>	<u>(19,243.32)</u>
Employment Taxes	53,798.39	42,863.91	(10,934.49)
Health and Welfare Expenses	120,593.24	113,682.87	(6,910.37)
Retirement Costs/Pension Plans	87,603.68	86,941.74	(661.94)
Workers Compensation	10,543.95	8,265.28	(2,278.67)
Other Fringe Benefits	20,570.98	22,113.12	1,542.14
5020. SERVICES	\$ -	\$ -	\$ -
03. Professional and Technical Services	-	-	-
BRT Fare Collection and Security Services			-
Audit Fees			-
Legal Fees			-
Human Resources Consulting			-
Planning and Scheduling Consulting			-
Computer Consulting			-
Advertising and Promotion			-
05. Contract Maintenance Services	-	-	-
Vehicle Maintenance			-
Computer Maintenance			-
BRT Station Maintenance			-
Building Maintenance			-
09. Other Services	-	-	-
Advertising			-
Ad commission Lottery Updates			-
ADA Ride			-
Drug and Alcohol Testing			-
Medical Exam Testing			-
Misc			-
5030. MATERIALS AND SUPPLIES CONSUMED	\$ 519,714.21	\$ 642,618.58	\$ 122,904.37
01. Fuel and Lubricants	<u>17,192.58</u>	<u>14,754.78</u>	<u>(2,437.80)</u>
02. Tires and Tubes			-
09. Other Materials and Supplies	<u>502,521.63</u>	<u>627,863.80</u>	<u>125,342.17</u>
Vehicle Equip. and Parts Supplies (inc Cares Act)	502,521.63	627,863.80	125,342.17
Other Equipment and Supplies			-
Office Equipment			-
Admin. Supplies			-

**GRTC Transit System
Operating Expenses
Year to Date August 31, 2023**

	Vehicle Maintenance			
	Actual	Budget	Variance Fav / (Unfav)	
5040. UTILITIES	\$ -	\$ -	\$ -	-
Telecommunication				-
Utilities				-
5050. CASUALTIES AND LIABILITY COSTS	\$ -	\$ -	\$ -	-
General Liability				-
Auto Liability				-
Physical Damage				-
All Other	-	-		-
5060. TAXES			\$ -	-
5100. PURCHASED TRANSPORTATION SERVICE	\$ -	\$ -	\$ -	-
01. Purchased Transportation - SpecTran				-
02. Purchased Transportation VanPool				-
5090. MISCELLANEOUS EXPENSES	\$ -	\$ -	\$ -	-
02. Travel and Meetings				-
08. Advertising/Promotion Media				-
09. Other Miscellaneous Expenses				-
5120. LEASES AND RENTALS	\$ -	\$ -	\$ -	-
5900 ADA Expenses	\$ -	\$ -	\$ -	-
Total Expenses	\$ 1,532,891.43	\$ 1,478,882.64	\$ (54,008.79)	
	13.16%	11.72%		

**GRTC Transit System
Operating Expenses
Year to Date August 31, 2023**

	Facility Maintenance		
	Actual	Budget	Variance Fav / (Unfav)
Total Operating Costs			
5010. LABOR	\$ 175,548.86	\$ 296,694.47	\$ 121,145.60
01. Operator Salaries and Wages			-
02. Operator's Paid Absences	-	-	-
Operator Vacation			-
Operator Sick			-
Holiday			-
Operator FMLA or other leave			
03. Other Salaries and Wages (Non revenue vehicle operator personnel)	<u>127,223.54</u>	<u>226,024.53</u>	<u>98,800.99</u>
Dispatch			-
Operations Supervision			-
Maintenance	127,223.54	226,024.53	98,800.99
Administration			-
04. Other Paid Absences (Non revenue vehicle operator personnel)	<u>11,350.44</u>	<u>-</u>	<u>(11,350.44)</u>
Vacation	5,012.80	-	(5,012.80)
Sick	1,126.76	-	(1,126.76)
Holiday	4,462.72	-	(4,462.72)
FMLA or other leave	748.16	-	(748.16)
05. Fringe Benefits	<u>36,974.88</u>	<u>70,669.93</u>	<u>33,695.05</u>
Employment Taxes	9,915.22	17,226.78	7,311.57
Health and Welfare Expenses	22,225.72	45,688.56	23,462.84
Retirement Costs/Pension Plans	(40.06)	-	40.06
Workers Compensation	1,943.28	3,321.77	1,378.49
Other Fringe Benefits	2,930.71	4,432.82	1,502.10
5020. SERVICES	\$ 115,582.29	\$ 128,776.17	\$ 13,193.88
03. Professional and Technical Services	-	-	-
BRT Fare Collection and Security Services			-
Audit Fees			-
Legal Fees			-
Human Resources Consulting			-
Planning and Scheduling Consulting			-
Computer Consulting			-
Advertising and Promotion			-
05. Contract Maintenance Services	<u>115,582.29</u>	<u>128,776.17</u>	<u>13,193.88</u>
Vehicle Maintenance			-
Computer Maintenance			-
BRT Station Maintenance	11,888.00	33,826.67	21,938.67
Building Maintenance	103,694.29	94,949.50	(8,744.79)
09. Other Services	-	(0.00)	(0.00)
Advertising			-
Ad commission Lottery Updates			-
ADA Ride			-
Drug and Alcohol Testing			-
Medical Exam Testing			-
Misc	-	(0.00)	(0.00)
5030. MATERIALS AND SUPPLIES CONSUMED	\$ 36,611.94	\$ 53,416.67	\$ 16,804.73
01. Fuel and Lubricants			-
02. Tires and Tubes			-
09. Other Materials and Supplies	<u>36,611.94</u>	<u>53,416.67</u>	<u>16,804.73</u>
Vehicle Equip. and Parts Supplies (inc Cares Act)			-
Other Equipment and Supplies	36,611.94	53,416.67	16,804.73
Office Equipment			-
Admin. Supplies			-

**GRTC Transit System
Operating Expenses
Year to Date August 31, 2023**

	Facility Maintenance			
	Actual	Budget	Variance Fav / (Unfav)	
5040. UTILITIES	\$ -	\$ -	\$ -	-
Telecommunication				-
Utilities				-
5050. CASUALTIES AND LIABILITY COSTS	\$ -	\$ -	\$ -	-
General Liability				-
Auto Liability				-
Physical Damage				-
All Other				-
5060. TAXES			\$ -	-
5100. PURCHASED TRANSPORTATION SERVICE	\$ -	\$ -	\$ -	-
01. Purchased Transportation - SpecTran				-
02. Purchased Transportation VanPool				-
5090. MISCELLANEOUS EXPENSES	\$ -	\$ -	\$ -	-
02. Travel and Meetings				-
08. Advertising/Promotion Media				-
09. Other Miscellaneous Expenses				-
5120. LEASES AND RENTALS	\$ -	\$ -	\$ -	-
5900 ADA Expenses	\$ -	\$ -	\$ -	-
Total Expenses	\$ 327,743.09	\$ 478,887.30	\$ 151,144.21	
	2.81%	3.80%		

GRTC Transit System
Operating Expenses
Year to Date August 31, 2023

	General Administration		
	Actual	Budget	Variance Fav / (Unfav)
Total Operating Costs			
5010. LABOR	\$ 1,109,505.35	\$ 1,492,991.85	\$ 383,486.50
01. Operator Salaries and Wages			-
02. Operator's Paid Absences	-	-	-
Operator Vacation			-
Operator Sick			-
Holiday			-
Operator FMLA or other leave			
03. Other Salaries and Wages (Non revenue vehicle operator personnel)	<u>793,097.35</u>	<u>1,032,891.76</u>	<u>239,794.41</u>
Dispatch			-
Operations Supervision			-
Maintenance			-
Administration	793,097.35	1,032,891.76	239,794.41
04. Other Paid Absences (Non revenue vehicle operator personnel)	-	-	-
Vacation			-
Sick			-
Holiday			-
FMLA or other leave			-
05. Fringe Benefits	<u>316,408.00</u>	<u>460,100.10</u>	<u>143,692.09</u>
Employment Taxes	61,810.36	78,723.33	16,912.97
Health and Welfare Expenses	138,552.68	208,788.57	70,235.88
Retirement Costs/Pension Plans	85,661.01	137,151.11	51,490.11
Workers Compensation	12,114.21	15,179.91	3,065.70
Other Fringe Benefits	18,269.74	20,257.18	1,987.43
5020. SERVICES	\$ 88,756.20	\$ 543,651.83	\$ 454,895.63
03. Professional and Technical Services	<u>32,604.37</u>	<u>475,125.16</u>	<u>442,520.79</u>
BRT Fare Collection and Security Services	-	-	-
Audit Fees	2,900.00	10,000.00	7,100.00
Legal Fees	3,024.60	25,000.00	21,975.40
Human Resources Consulting	6,825.00	10,797.16	3,972.16
Planning and Scheduling Consulting	873.34	349,928.00	349,054.66
Computer Consulting	-	1,000.00	1,000.00
Advertising and Promotion	18,981.43	78,400.00	59,418.57
05. Contract Maintenance Services	<u>17,232.55</u>	<u>13,333.33</u>	<u>(3,899.22)</u>
Vehicle Maintenance			-
Computer Maintenance	17,232.55	13,333.33	(3,899.22)
BRT Station Maintenance			-
Building Maintenance			-
09. Other Services	<u>38,919.28</u>	<u>55,193.33</u>	<u>16,274.05</u>
Advertising	5,534.10	3,833.33	(1,700.77)
Ad commission Lottery Updates	-	8,333.33	8,333.33
ADA Ride	12,589.67	12,285.33	(304.34)
Drug and Alcohol Testing			-
Medical Exam Testing			-
Misc	20,795.51	30,741.33	9,945.82
5030. MATERIALS AND SUPPLIES CONSUMED	\$ 322,306.49	\$ 296,402.67	\$ (25,903.82)
01. Fuel and Lubricants	<u>970.22</u>	<u>-</u>	<u>(970.22)</u>
02. Tires and Tubes			-
09. Other Materials and Supplies	<u>321,336.27</u>	<u>296,402.67</u>	<u>(24,933.60)</u>
Vehicle Equip. and Parts Supplies (inc Cares Act)	65,712.00	-	(65,712.00)
Other Equipment and Supplies	13,789.23	77,666.67	63,877.44
Office Equipment	229,961.00	213,333.33	(16,627.67)
Admin. Supplies	11,874.04	5,402.67	(6,471.37)

**GRTC Transit System
Operating Expenses
Year to Date August 31, 2023**

	General Administration		
	Actual	Budget	Variance Fav / (Unfav)
5040. UTILITIES	\$ 218,611.15	\$ 167,938.50	\$ (50,672.65)
Telecommunication	44,294.46	45,000.00	705.54
Utilities	174,316.69	122,938.50	(51,378.19)
5050. CASUALTIES AND LIABILITY COSTS	\$ 257,867.11	\$ 291,993.32	\$ 34,126.21
General Liability	149,369.34	162,500.00	13,130.66
Auto Liability	8,343.00	8,342.00	(1.00)
Physical Damage	77,667.70	83,333.33	5,665.63
All Other	22,487.07	37,817.99	15,330.92
5060. TAXES	\$ -	\$ -	\$ -
5100. PURCHASED TRANSPORTATION SERVICE	\$ -	\$ -	\$ -
01. Purchased Transportation - SpecTran			-
02. Purchased Transportation VanPool			-
5090. MISCELLANEOUS EXPENSES	\$ 101,693.80	\$ 113,511.67	\$ 11,817.87
02. Travel and Meetings	131.12	25,349.17	25,218.05
08. Advertising/Promotion Media	5,938.65	4,166.67	(1,771.98)
09. Other Miscellaneous Expenses	95,624.03	83,995.83	(11,628.20)
5120. LEASES AND RENTALS	\$ -	\$ -	\$ -
5900 ADA Expenses	-	-	-
Total Expenses	\$ 2,098,740.10	\$ 2,906,489.84	\$ 807,749.73
	18.02%	23.04%	

GRTC Transit System Year to Date August 31, 2023

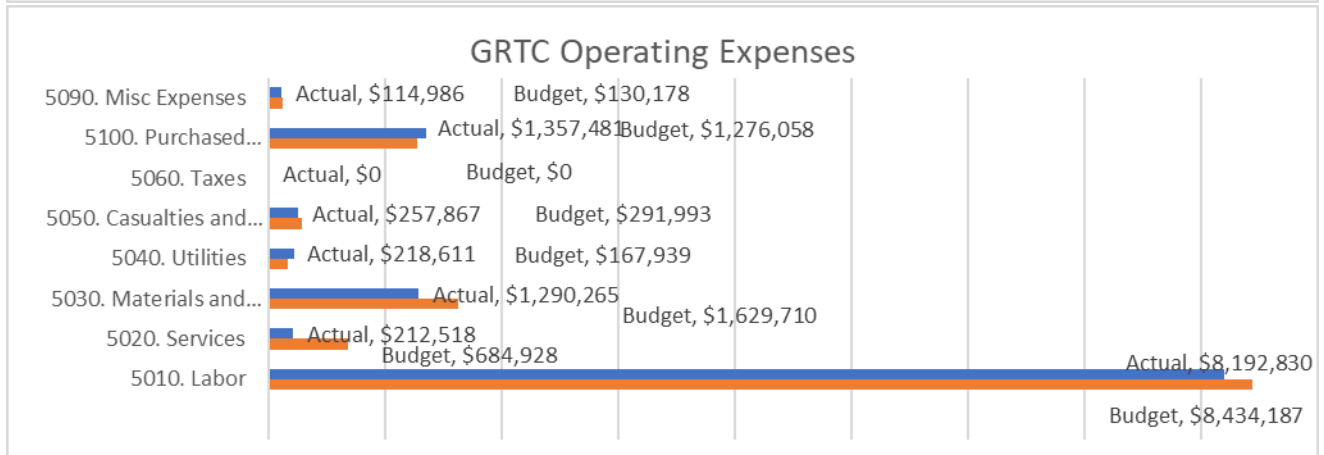
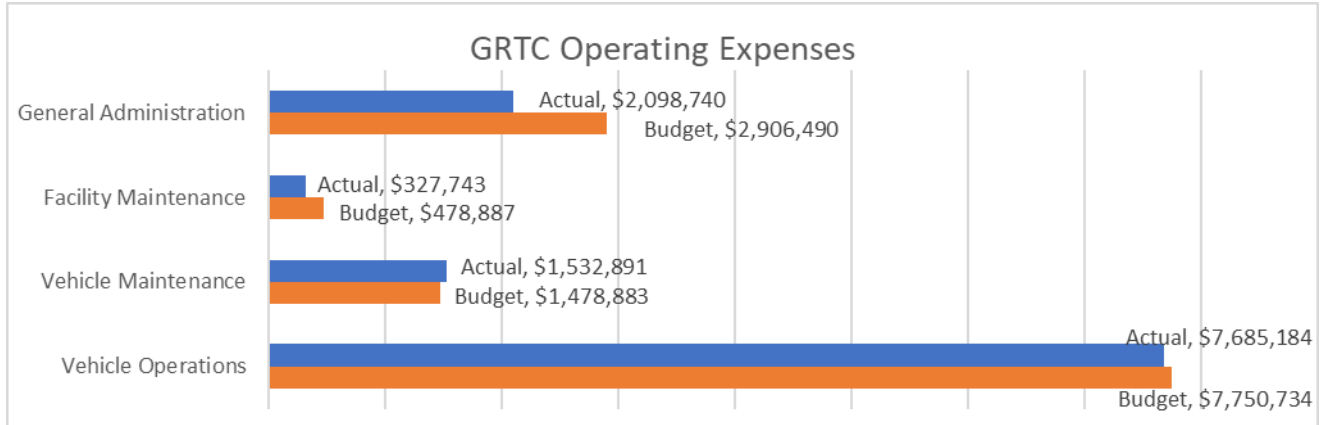
Operating Expenses

	Budget	Actual	(Over) Under	% of Budget
Vehicle Operations	\$ 7,750,734.22	\$ 7,685,183.95	\$ 65,550.27	99.15%
Vehicle Maintenance	1,478,882.64	1,532,891.43	(54,008.79)	103.65%
Facility Maintenance	478,887.30	327,743.09	151,144.21	68.44%
General Administration	2,906,489.84	2,098,740.10	807,749.73	72.21%
Total GRTC	\$ 12,614,994.00	\$ 11,644,558.58	\$ 970,435.42	92.31%

	Budget	Actual	(Over) Under	% of Budget
5010. Labor	\$ 8,434,187.40	\$ 8,192,829.57	\$ 241,357.83	97.14%
5020. Services	684,927.99	212,518.49	472,409.50	31.03%
5030. Materials and Supplies Consumed	1,629,710.28	1,290,264.89	339,445.39	79.17%
5040. Utilities	167,938.50	218,611.15	(50,672.65)	130.17%
5050. Casualties and Liability Costs	291,993.32	257,867.11	34,126.21	88.31%
5060. Taxes	-	-	-	0.00%
5100. Purchased Transportation Service	1,276,058.17	1,357,481.07	(81,422.90)	106.38%
5090. Misc Expenses	130,178.33	114,986.30	15,192.03	88.33%
Total GRTC	\$ 12,614,994.00	\$ 11,644,558.58	\$ 970,435.42	92.31%

Total Fleet Service Miles	940,989.88	925,363.05
Operating Expense per Mile	\$ 13.41	\$ 12.58

Total Fleet Service Hours	82,578.74	81,047.07
Operating Expense per Hour	\$ 152.76	\$ 143.68



Operating Expenses are favorable versus budget by \$0.970M or 7.69% as a result of:

- Lower than budgeted labor expenses of \$241.357k due to higher than budgeted vacancy factor in the general and administrative groups.
- Favorable purchased services of \$472.409k due to the timing of consulting services versus budget.
- Favorable materials and supplies of \$339.445k timing of purchases versus budget assumptions.
- Slight unfavorable Utilities expenses of \$50.673k.
- Slight favorable casualties and liability expense of \$34.126k is due to timing of self-insured provision charges.
- Unfavorable purchased transportation services of \$81.422k due to actual demand differing from budgetary assumptions.
- Favorable Miscellaneous expense of \$15.192k due to timing of expense versus budget.

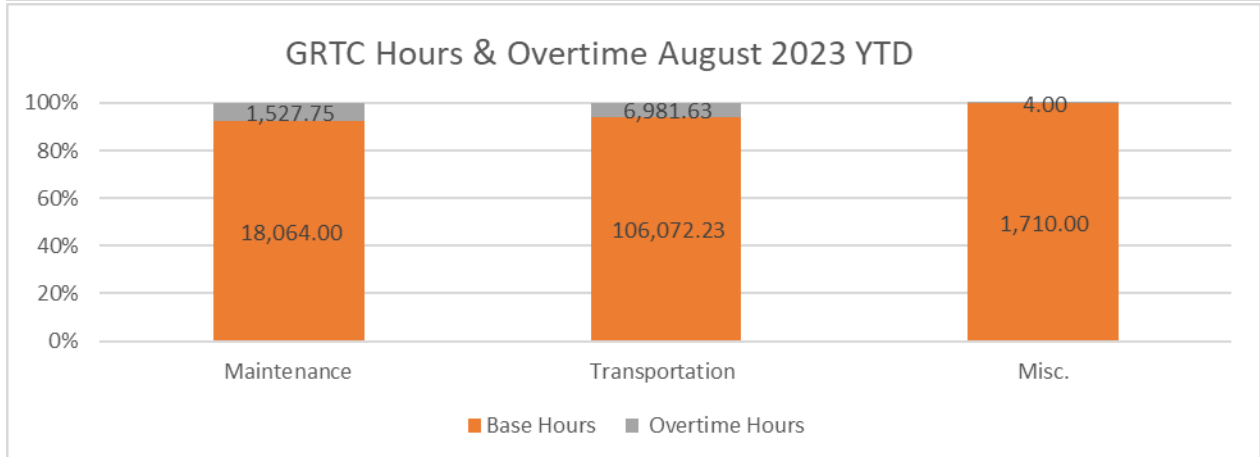
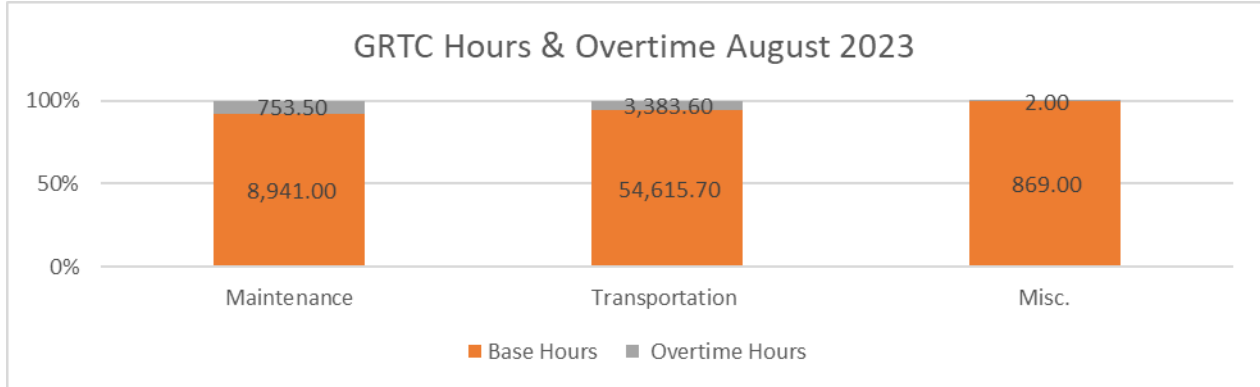
<u>Operating Expense per Mile</u>	Budget	Actual
Vehicle Operations	\$ 8.24	\$ 8.31
Vehicle Maintenance	1.57	1.66
Facility Maintenance	0.51	0.35
General Administration	3.09	2.27
Total GRTC	\$ 13.41	\$ 12.58

<u>Operating Expense per Mile</u>	Budget	Actual
5010. Labor	\$ 8.96	\$ 8.85
5020. Services	0.73	0.23
5030. Materials and Supplies Consumed	1.73	1.39
5040. Utilities	0.18	0.24
5050. Casualties and Liability Costs	0.31	0.28
5060. Taxes	-	-
5100. Purchased Transportation Service	1.36	1.47
5090. Misc Expenses	0.14	0.12
Total GRTC	\$ 13.41	\$ 12.58

<u>Operating Expense per Hour</u>	Budget	Actual
Vehicle Operations	\$ 93.86	\$ 94.82
Vehicle Maintenance	17.91	18.91
Facility Maintenance	5.80	4.04
General Administration	35.20	25.90
Total GRTC	\$ 152.76	\$ 143.68

<u>Operating Expense per Hour</u>	Budget	Actual
5010. Labor	\$ 102.14	\$ 101.09
5020. Services	8.29	2.62
5030. Materials and Supplies Consumed	19.74	15.92
5040. Utilities	2.03	2.70
5050. Casualties and Liability Costs	3.54	3.18
5060. Taxes	-	-
5100. Purchased Transportation Service	15.45	16.75
5090. Misc Expenses	1.58	1.42
Total GRTC	\$ 152.76	\$ 143.68

GRTC Headcount @ August 31, 2023	Budget	Actual	(Over) Under	% of Budget
Equipment & Facility Maintenance	72	71	1	98.61%
Transportation	362	384	(22)	106.08%
Planning, Scheduling & Marketing	20	16	4	80.00%
Insurance & Safety	10	11	(1)	110.00%
General & Administrative	60	45	15	75.00%
Reflects Actual Total Heads (Not FTEs)	524	527	(3)	100.57%



GRTC Transit System
STATEMENT OF INCOME
BUDGET VS. ACTUAL

For the Two Months Ending August 31, 2023

	Current Month			Fav/ (Unfav)	Year To Date			Fav/ (Unfav)	FY 2024 Annual Budget
	Budget	Actual	Difference		Budget	Actual	Difference		
Operating Revenue:									
Customer Revenue - Fixed Route	\$ -	\$ -	\$ -	F	\$ -	\$ -	\$ -	F	\$ -
Pass Program Revenue	100,000	100,000	-	F	212,409	211,409	(1,000)	U	1,212,409
Charter Revenue	-	-	-	F	-	18,550	18,550	F	-
Advertising Revenue	9,000	-	(9,000)	U	18,000	3,250	(14,750)	U	605,000
Other Operating Revenue	-	-	-	F	-	-	-	F	-
Total Operating Revenue	\$ 109,000	\$ 100,000	\$ (9,000)	U	\$ 230,409	\$ 233,209	\$ 2,800	F	\$ 1,817,409
Other Income:									
Ridefinders	39,690	38,031	(1,659)	U	79,381	76,767	(2,614)	U	515,974
Interest Income	41,667	118,453	76,786	F	83,333	190,274	106,941	F	500,000
Non-Transportation Income	417	425	8	F	833	1,013	180	F	5,000
Total Other Income	\$ 81,774	\$ 156,909	\$ 75,135	F	\$ 163,547	\$ 268,054	\$ 104,507	F	\$ 1,020,974
Operating Contributions:									
COVID Relief Acts VA2020-023	28,932	518,165	489,233	F	57,864	557,467	499,603	F	1,764,174
FFCRA Credit	-	-	-	F	-	-	-	F	-
Oper contrib - Federal	926,762	378,775	(547,987)	U	1,839,809	742,310	(1,097,499)	U	13,379,153
Oper contrib - State	1,724,343	1,752,645	28,303	F	3,448,685	3,458,701	10,016	F	24,827,905
Oper contrib - CVTA	1,909,504	1,909,504	0	F	3,819,008	3,819,008	0	F	22,914,050
Oper contrib - Richmond	734,555	788,736	54,181	F	1,469,111	1,574,541	105,430	F	8,814,665
Oper contrib - Henrico	352,745	379,231	26,486	F	705,489	758,034	52,545	F	4,232,935
Oper contrib - Petersburg	16,667	16,667	0	F	33,333	33,333	0	F	200,000
Oper contrib - Chesterfield	21,157	28,880	7,723	F	42,314	57,636	15,322	F	1,244,989
Oper Contrib Local	-	-	-	F	-	14,436	14,436	F	-
Oper contrib - GRTC Fund Balance	141,344	-	(141,344)	U	282,688	-	(282,688)	U	1,696,129
Total Operating Contributions:	\$ 5,856,009	\$ 5,772,603	\$ (83,406)	U	\$ 11,698,302	\$ 11,015,468	\$ (682,834)	U	\$ 79,074,000
Net Operating Revenue	\$ 6,046,782	\$ 6,029,512	\$ (17,271)	U	\$ 12,092,258	\$ 11,516,731	\$ (575,527)	U	\$ 81,912,383
Operating Expenses:									
Equipment & Facility Maintenance	1,302,377	1,016,667	(285,711)	F	2,578,520	2,233,577	(344,943)	F	15,352,868
Transportation	2,300,494	2,479,913	179,419	U	4,600,989	4,806,487	205,498	U	27,099,134
Planning, Scheduling & Marketing	341,048	113,724	(227,323)	F	668,496	212,946	(455,550)	F	10,663,128
Insurance and Safety	252,968	206,863	(46,104)	F	509,672	460,100	(49,572)	F	3,051,314
General and Administrative	1,266,230	1,145,269	(120,960)	F	2,534,959	2,143,857	(391,102)	F	15,462,045
Purchase of Service - Spectran & Van Pool	638,029	683,304	45,275	U	1,276,058	1,357,481	81,423	U	7,656,349
Operating Taxes and Licenses	223,150	219,071	(4,079)	F	446,300	430,110	(16,190)	F	2,627,544
Total Operating Expenses	\$ 6,324,296	\$ 5,864,812	\$ (459,484)	F	\$ 12,614,994	\$ 11,644,559	\$ (970,435)	F	\$ 81,912,383
Change in Net Postion	\$ (277,514)	\$ 164,700	\$ 442,214	F	\$ (522,736)	\$ (127,828)	\$ 394,908	F	\$ (0)
Operating Ratio	9.19%	11.04%	78.85%		9.32%	11.01%	1.70%		
Farebox Recovery Ratio	1.76%	1.93%	0.17%		1.87%	2.06%	0.18%		

**GRTC Transit System
Balance Sheet
As of August 31, 2023**

	Current Month August 31, 2023	Prior Month July 31, 2023	Prior Year End June 30, 2023
ASSETS			
Current Assets:			
Cash	\$10,092,394	\$14,551,146	\$12,067,738
Working Funds	118,181	118,181	118,181
Capital Funds	6,577,401	6,509,108	6,451,925
Accounts Receivable, net	9,690,152	8,315,720	5,349,811
Motor Bus Parts Inventory	1,058,617	999,283	1,014,500
Gasoline Inventory	3,946	10,335	4,715
Diesel Fuels Inventory	73,869	67,231	61,056
Lubricants Inventory	61,952	31,496	39,951
Prepayments	<u>1,015,411</u>	<u>1,032,641</u>	<u>534,355</u>
Total Current Assets	\$28,691,923	\$31,635,141	\$25,642,232
Tangible Property:			
Property and Equipment	170,354,239	169,964,861	169,904,905
Accumulated Depreciation	<u>(92,641,278)</u>	<u>(92,241,278)</u>	<u>(91,841,278)</u>
Net Property	\$77,712,961	\$77,723,583	\$78,063,627
Other Assets:			
Restricted Funds (LGIP)	8,492,752	8,492,752	8,492,752
Restricted Funds (CVTA Special Fund)	35,752,895	33,086,453	36,106,151
Intangible Asset - Software, net of amortization	1,299,482	1,299,482	1,299,482
Deferred Outflows GASB 68	17,313,743	17,313,743	17,313,743
Deferred Outflows GASB 75	<u>-</u>	<u>-</u>	<u>-</u>
Total Other Assets	<u>62,858,872</u>	<u>60,192,430</u>	<u>63,212,128</u>
TOTAL ASSETS	<u>\$169,263,756</u>	<u>\$169,551,154</u>	<u>\$166,917,987</u>
LIABILITIES AND CAPITAL			
Current Liabilities:			
Accounts Payable	5,077,561	6,499,591	6,027,435
Wages Payable	2,987,465	2,399,750	2,366,311
Taxes Accrued	136,328	107,683	93,068
Deferred Revenues CVTA	37,552,564	36,739,452	35,816,483
Other Current Liabilities	<u>1,977,879</u>	<u>2,354,668</u>	<u>579,311</u>
Total Current Liabilities	\$47,731,797	\$48,101,144	\$44,882,608
Non-current Liabilities:			
N/P City, OPEB and GASB 68	\$ 75,725,285	\$ 75,725,285	\$ 75,725,285
Reserves:			
Injuries, Loss, and Damage	<u>621,450</u>	<u>621,450</u>	<u>621,450</u>
Total Reserves	<u>\$621,450</u>	<u>\$621,450</u>	<u>\$621,450</u>
TOTAL LIABILITIES	124,078,532	124,447,879	121,229,343
Capital:			
Common Stock	50,005	50,005	50,005
Paid-In Capital	121,511,026	121,167,297	121,129,047
Fund Balance - Accumulated Depreciation	(92,204,669)	(91,804,669)	(91,404,669)
Fund Balance - GASB 68	(36,089,951)	(36,089,951)	(36,089,951)
Fund Balance	<u>51,918,813</u>	<u>51,780,593</u>	<u>52,004,212</u>
Total Capital	\$ 74,145,185,224	\$ 45,103,275	\$ 45,688,644
TOTAL LIABILITIES AND CAPITAL	<u>\$ 169,263,756</u>	<u>\$ 169,551,154</u>	<u>\$ 166,917,987</u>

Greater Richmond Transit Company
Cash Flow Projection
October 24, 2023

	Actual					Expected	
	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23
Beginning Balance	8,928,744	10,125,726	7,439,693	7,984,254	10,329,366	4,965,018	2,121,781
Revenue							
Advertising Revenue	-	-	-	-	-	-	-
CVTA	5,353,750	-	-	5,728,513	-	-	5,728,513
Federal			3,605,372			2,418,712	965,470
State							
Operating Assistance	1,621,591	1,621,591	1,621,590	1,459,189	1,459,189	1,459,189	1,459,189
Capital	18,464	-	1,469,576	261,692	-	-	753,780
Zero Fare	-	361,737	-	-	-	-	-
Local - Chesterfield	62,614			63,471			63,471
LOCAL - COR		1,978,278	250		250,000		2,078,666
LOCAL - HNCO	-		-	1,047,382		1,058,234	
LOCAL - Peterburg	16,667	16,667	16,667	16,667	16,667	16,667	16,667
LOCAL -Bon Secours			-				
Ridefinders	100,611	41,247	41,588	37,764	38,736	38,031	57,222
Other Income		6,082	47,428	29,812	90,449	81,906	6,273
VCU	-	-	-	-	600,000		-
	\$ 7,173,697	\$ 4,025,602	\$ 6,802,471	\$ 8,644,489	\$ 2,455,040	\$ 5,072,738	\$ 11,129,250
Expenses							
Wages & Benefits	3,856,722	3,515,254	3,654,575	3,509,863	4,749,065	4,171,605	3,575,257
SGR / Maintenance	562,680	695,904	483,829	568,592	274,508	274,558	372,553
Materials and Supplies	35,557	51,149	63,491	382,242	366,225	235,201	327,889
Casualty & Insurance	304,463	63,442	42,422	297,877	310,669	17,645	274,054
Services	305,862	384,836	448,478	341,400	425,786	286,682	351,289
Purchased Services	111,760	1,239,321	708,313	653,060	68,794	666,882	659,971
Utilities	94,613	81,363	44,336	74,149	165,795	59,212	59,232
Travel & Training	15,747	1,048	41,339	7,363	5,715	3,739	5,000
Miscellaneous	27,255	4,124	7,425	27,869	6,978	4,711	13,186
Capital	662,056	675,193	763,703	436,961	1,445,853	2,195,741	750,000
	\$ 5,976,715	\$ 6,711,634	\$ 6,257,910	\$ 6,299,377	\$ 7,819,388	\$ 7,915,975	\$ 6,388,431

Cash Position	\$ 10,125,726	\$ 7,439,693	\$ 7,984,254	\$ 10,329,366	\$ 4,965,018	\$ 2,121,781	\$ 6,862,599
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GRTC Transit System
CVTA Special Fund Quarterly Report
For the Quarter Ended September 30, 2023

Beginning Balance @ June 30, 2023 **\$ 36,106,150.25**

Receipts:

July 28, 2023 GRTC 15% Funds Distribution - Month of June 2023	\$	2,712,261.23	
August 25, 2023 GRTC 15% Funds Distribution - Month of July 2023	\$	2,578,996.36	
September 27, 2023 GRTC 15% Funds Distribution - Month of August 2023	\$	2,603,255.61	
July 1, 2023 Interest Income WF Treasury Sweep June 2023	\$	45,994.30	
July 31, 2023 Interest Income LGIP EM- July 2023	\$	74,218.30	
July 31, 2023 July 2023 LGIP EM Share unrealized gain/(loss)	\$	22,792.35	
August 1, 2023 Interest Income WF Treasury Sweep July 2023	\$	42,076.47	
August 31, 2023 Interest Income LGIP EM- August 2023	\$	78,750.84	
August 31, 2023 August 2023 LGIP EM Share unrealized gain/(loss)	\$	-	
September 1, 2023 Interest Income WF Treasury Sweep August 2023	\$	47,722.02	
September 30, 2023 Interest Income LGIP EM- September 2023	\$	78,537.85	
September 30, 2023 September 2023 LGIP EM Share unrealized gain/(loss)	\$	-	
		8,284,605.33	\$

Uses:

Costs incurred in preparing GRTC Regional Public Transportation Plan

Michael Baker International Invoice 114XXXX - RPTP			\$	-
Michael Baker International Invoice 114XXXX - RPTP				
Michael Baker International Invoice 114XXXX - RPTP				

Costs incurred in preparing GRTC Micromobility Plan

Four Square Invoice 06219 Microtransit Implementation Plan	\$	(9,615.23)		\$	(56,173.57)
Four Square Invoice 06325 Microtransit Implementation Plan	\$	(23,573.92)			
Four Square Invoice 06326 Microtransit Implementation Plan	\$	(22,984.42)			

GRTC Operating and Capital Expense

GRTC Operating Expense Qtr 1 FY2024 Draw	\$	(5,728,512.50)			
GRTC Capital Expense Qtr 1 FY2024 Local Share Draw	\$	(123,658.75)			
Subtotal GRTC Operating and Capital Expense				\$	(5,852,171.25)

Ending Balance @ September 30, 2023 **\$ 38,482,410.76**

Fund Balance Composition @ September 30, 2023

Unrestricted Funds	\$	-	
Restricted Funds: GRTC FY2021 Regional Public Transportation Plan preparation	\$	22,250.69	
Restricted Funds: GRTC FY2022 Regional Public Transportation Plan preparation	\$	200,000.00	
Restricted Funds: GRTC FY2022 Regional On Demand Micromobility Study	\$	-	
Restricted Funds: GRTC FY2023 Regional Public Transportation Plan preparation	\$	200,000.00	
Restricted Funds: GRTC FY2023 On Demand Micromobility Study	\$	166,426.49	
Restricted Funds: GRTC FY2024 Regional Public Transportation Plan preparation	\$	31,250.00	
Restricted Funds: GRTC FY2024 On Demand Micromobility Study	\$	31,250.00	
Restricted Funds: GRTC FY2024/FY2025 GRTC Operating and Capital Expenses	\$	37,831,233.58	
	\$	38,482,410.76	

CVTA Funds:

Balance @ September 30, 2023 in Wells Fargo	\$	100,000.00	
Balance @ September 30, 2023 in Wells Fargo Treasury Sweep	\$	15,654,862.91	
Balance @ September 30, 2023 in LGIP EM	\$	22,727,547.85	
	\$	38,482,410.76	

Wells Fargo Balance at September 30, 2023 **\$ 15,754,862.91**

Restricted Funds: GRTC FY2021 Regional Public Transportation Plan preparation	\$	22,250.69	
Restricted Funds: GRTC FY2022 Regional Public Transportation Plan preparation	\$	200,000.00	
Restricted Funds: GRTC FY2022 Regional On Demand Micromobility Study	\$	-	
Restricted Funds: GRTC FY2023 Regional Public Transportation Plan preparation	\$	200,000.00	
Restricted Funds: GRTC FY2023 On Demand Micromobility Study	\$	166,426.49	
Restricted Funds: GRTC FY2024 Regional Public Transportation Plan preparation	\$	31,250.00	
Restricted Funds: GRTC FY2024 On Demand Micromobility Study	\$	31,250.00	
Surplus - Available for Investment - Treasury Sweep or LGIP	\$	15,103,685.73	



Meeting Date: October 24, 2023
Item Title: Development Subcommittee

CURRENT STATUS:

The Development Subcommittee met on Thursday, October 12, 2023 at 1:30PM. Video and audio of the meeting was streamed live online and can be viewed at the following web address: www.youtube.com/watch?v=7F_WvbZB_Xo.

AGENDA:

- Approval of Draft Minutes
- January Service Changes
- Micro Transit
- Project Updates
- Grant Opportunities

UPDATES:

The Chair, Barb Smith, will provide an update of the meeting.