



**MEETING  
BOARD OF DIRECTORS  
GRTC Transit System**

A regular meeting of the Board of Directors of the GRTC Transit System, Old Dominion Transit Management Company (ODTMC), and RideFinders will be held concurrently at 8:00 a.m. June 20, 2023, at GRTC Transit System, 301 East Belt Boulevard, Operator’s Lounge, Richmond, Virginia. Video and audio of the meeting will be streamed live online and recorded for later viewing at the following web address: <https://youtube.com/live/SCKRBSEcP0c?feature=share>.

**AGENDA**

- I. Call to Order & Introductions
- II. Public Comments – Ashley Mason
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- IX. Chief Executive Officer’s Report – Sheryl Adams
- X. Board Chair’s Report
- XI. Other Business
- XII. Adjourn

**MINUTES  
MAY 16, 2023  
BOARD OF DIRECTORS  
GRTC TRANSIT COMPANY**

Members Present: Tyrone E. Nelson, Chair, County of Henrico  
Andreas Addison, Vice Chair, City of Richmond  
Barbara K. Smith, Secretary/Treasurer, County of Chesterfield  
Dave Anderson, County of Chesterfield  
Todd Eure, County of Henrico  
Jim Ingle, County of Chesterfield  
Ellen Robertson, City of Richmond  
Lincoln Saunders, City of Richmond  
Daniel Schmitt, County of Henrico

Others Present: Bonnie Ashley, General Counsel  
Sheryl Adams, Chief Executive Officer  
Adrienne Torres, Chief of Staff  
John Zinzarella, Chief Financial and Administrative Officer  
Tim Barham, Chief of Transit Operations  
Tony Byrd, Director of Maintenance  
Anthony Carter, Director of Risk Management  
Joe Dillard, Director of Equitable Innovation & Legislative Policy  
Dexter Hurt, Director of Information Systems  
Sam Sink, Director of Planning & Schedules  
Tonya Thompson, Director of Procurement  
Von Tisdale, Executive Director RideFinders  
Henry Benton, Communications Specialist  
Brandon Butler, Procurement Specialist  
Monica Carter, Safety and Service Compliance Manager  
Jamel Harper, Procurement Specialist  
Antionette Haynes, Procurement Services Administrator  
Ashley Mason, Manager of Organizational Advancement  
Janice Witt, Executive Assistant  
Hailey Anderson, Chesterfield Resident  
Ken Lantz, PlanRVA

I. Call to Order & Introductions

This meeting of the Board of Directors of the GRTC Transit System, Old Dominion Transit Management Company (ODTMC), and RideFinders was called to order on May 16, 2023, by Chairman Nelson, at 8:00AM. The meeting was held at GRTC Transit System, Operators Lounge, 301 East Belt Boulevard, Richmond, Virginia. Video and audio of the meeting will be streamed live online and recorded for later viewing at the following web address: <https://youtube.com/live/elWHVJoBWzs?feature=share>.

II. Public Comments

The public notice, meeting agenda, and agenda attachments for this May 16, 2023, standing meeting of the Boards of GRTC, RideFinders, and Old Dominion Transit Management Company were posted at rideGRTC.com. Per the meeting notice, all written comments received via email by Ashley Mason prior to 5:00PM on the day preceding a meeting were provided to all members of the Board the night before the meeting, are read during the Public Comment Period of the meeting by staff following the two-minute speaking limit and will be included in the minutes of the meeting.

**Wayde Fleming**

My name is Wayde Fleming and I am a resident of Richmond for more than 60 years.

I can remember when bus fare was 25 cent; 35 cent; 50 cent; and when we had bus tokens, bus tickets and bus passes at a cheaper rate. By keeping the bus fare free or at a cheaper rate it will help bus riders to keep using the buses.

I also remember when you could catch two buses and go from one side of the city to the other within 20 to 40 minutes- I could get to Willow Lawn from the East End in 20 minutes.

Now you are using six Pulse buses to do the same thing, and even though it's called "rapid transit" it takes much longer. Pulse buses are not always on time and to connect to the Pulse from the East End is hard. Now I have to catch 2 to 4 buses to get around in the city and I have to wait 30 minutes to an hour to catch a bus and walk 2 to 3 blocks for a bus stop. When all the buses were running up and down Broad Street and stopping every 2 to 3 blocks no one had a problem connecting. Since changing the bus routes in 2018 it's harder to move around in the city.

Putting the new transfer plaza in place, I hope it won't be like the last one where you have to run from gunshots and fights some days.

Some of today's bus drivers have no respect for anyone, especially the elderly and people with walkers and canes. They can see an elderly person with a bag having a hard time getting on and off the bus and they won't make any attempt to help them and all they have to do is let the ramp down. If you ask them to, they look at you as if you said something wrong to them and then they don't pull to the curb all the time. Let's get the buses running farther and on time in Richmond before doing other projects outside of the city. Thanks.

III. Approval of April 18, 2023 Board Meeting Minutes

Ms. Robertson motioned to approve the April 18, 2023 Board Meeting minutes, Mr. Anderson seconded, and the motion carried unanimously.

IV. Consent Agenda

A. Title VI May Service Change Analysis

B. Dedicated Lanes Study

C. CARE On-Demand Service

D. Computer Hardware Technology Refresh

Mr. Ingle motioned to approve the Consent Agenda, Mr. Saunders seconded, and the motion was carried unanimously.

V. Action Item

A. FY 2024 Operational Budget and Capital Plan – John Zinzarella

Mr. Zinzarella provided an update on the status of the GRTC FY2024 Draft Operational Budget. Since the initial draft budget of \$71.66M was proposed at the January 2023 Board Meeting, the draft budget was amended to \$74.144M and below are some of the adjustments to key budgetary assumptions:

*Revenues - May 2023 Modified and Additional Key Assumptions:*

- Zero Fare matching support – \$1.5M matching contribution from City of Richmond is within FY2024 operating contribution and remaining \$1.5M matching contribution from contingency surplus.
- Operating contributions – City of Richmond, Henrico, and Chesterfield Counties – assumption of 1.53% CPI-U indexing in compliance with Code of Virginia § 33.2-3712. "Continued responsibilities for local transit funding;"
- Commonwealth of Virginia DRPT Fiscal Year 2024 Operating Grants updated to actual awards, and
- GRTC Operations Reserve funded to 25% of projected operating expense.

*Expenses – May 2023 Modified and Additional Key Assumptions:*

- Increasing authorized headcount from 514 full-time employees (fte's) to 524 fte's. Operators budgeted - 300 fte's.
- Adjustments based upon actual enrollments in medical plans and updated salary projections based upon turnover and hiring activity.
- Inclusion of funds for staff training and development.

The proposed FY2024 Capital Budget of \$27.23M which was proposed at the January 2023 Board Meeting, has remained unchanged:

- Safety/Regulatory - \$1.477M
- PM/ADA/CCC - \$1.900M
- State of Good Repair - \$12.166M
- Business Improvement - \$0.465M
- Service Enhancement - \$7.622M
- Expansion - \$3.600M

Staff is requesting that the Board of Directors approve and adopt the GRTC FY2024 Operations Budget and Capital Plan as presented including modifications from the draft plan. Mr. Anderson motioned to grant the staff's request, Mr. Saunders seconded, and the motion carried unanimously.

VI. Information Items

- A. Updated List of Recent and Upcoming Procurements

VII. Staff Reports

Staff discussed the Reports provided in the Board Packet as follows with no significant changes from the prior month to report and no new significant issues pending:

- A. Safety Performance – Tony Carter
- B. Service Report and Operator Staffing – Tim Barham
- C. Vehicle/Facility Report and Maintenance Staffing – Tony Byrd
- D. Ridership Report – Sam Sink
- E. Rider Comments – Monica Carter
- F. Financial Report – John Zinzarella

VIII. Board Subcommittee Reports

- A. Finance Subcommittee Report – Jim Ingle

Mr. Ingle stated that Mr. Zinzarella reviewed the financials and the budget was adopted earlier in the meeting and there is nothing more to add.

- B. Operations Subcommittee Report – Ellen Robertson

Ms. Robertson stated that the Operations Subcommittee covers everything but financial information. You get to experience the total operation of this corporation and GRTC staff is doing a super job reporting. The Operations Subcommittee asked about the performance indicators as to whether they are realistic as it relates to the performance, asked with more operators would we expect to see a decrease in overtime pay and taking that into consideration that some operators are used to the extra hours and making sure we are sensitive to that in the process.

IX. Chief Executive Officer's Report – Sheryl Adams

- Ms. Adams introduced GRTC's new Communications Specialists, Henry Bendon who started yesterday, May 15. We are very excited to have him on board and would like to thank Ashley Mason for filling in with those duties while we hired someone.

- Ms. Adams mentioned last month that the staff has been working on a new vision, mission, and core value and we are at the point where we would like to present it to the Board. Mr. Dillard will be reaching out to each of you for some dates, possibly the end of June, early July to have a Board Retreat.

X. Board Chair's Report

- Chairman Nelson thanked staff, Board Members, Subcommittee leaders and members, for all their hard work. All the hard work is paying off and we are starting to see some differences. We will continue to set the bar high so we can get where we would like to be.
- Ms. Torres and Ms. Adams attended the ChamberRVA InterCity Visit in Kansas City; also, several Board Members attended. Each year the ChamberRVA takes approximately 150-200 leaders from this area and picks a place that is aligned with who we are and we go and see some comparable places, hear from those localities, and take field trips and go see what they are doing and puts you in touch with people who you can reach out to if necessary. I would recommend it to this entire Board if you have not attended, please plan on attending the next InterCity Visit.
- Chairman Nelson asked for an update on the proxy vote which came up at a previous meeting. He stated that the Board needs two members from each locality present to vote. Ms. Adams stated that to have a proxy vote it would require a change in GRTC's By-Laws which would require the Shareholders to meet and it is really involved; however, it is possible if you choose to do so. While researching this, we found out that the Board has the option of changing the time of the Board meeting, if this would help. Ms. Ashley, GRTC's General Counsel, added that the way to enter into proxy voting would be to have a Shareholder Agreement and that also needs to be reflected in your organizational documents for the Shareholders to act that means the governing bodies have to act so it would be the Chesterfield Board of Supervisors and Richmond City Council in order to put together a Shareholder Agreement and offer entry into that and then incorporate it into the governing documents. The By-Laws required only that this meeting occur on the third Tuesday of each month, it does not state that this meeting needs to occur at 8AM so you do have that flexibility to change the start time of the meeting. After discussions, the Board will consider a new time for the meetings and will also discuss the proxy vote at the next Shareholders meeting, which will be in October.

XI. Adjourn

There being no further business, the meeting adjourned at 9:40AM.

APPROVED:

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Tyrone E. Nelson, Chair  
GRTC Board of Directors

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Date

# **GRTC Transit System**

## **Consent Agenda**

**Meeting Date:** June 20, 2023

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### **CONSENT AGENDA ITEMS:**

- Mechanical, Electrical and Plumbing Services
- Website Redesign Services and Software

# GRTC Transit System

## Consent Agenda

**Meeting Date:** June 20, 2023

**Item Title:** Mechanical, Electrical and Plumbing Services

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### **BACKGROUND:**

To ensure GRTC's facilities remain in a state of good repair, it is necessary to have a qualified contractor perform preventative maintenance on its mechanical, electrical, and plumbing systems. Additionally, services are needed to address emergencies and to repair or replace aging equipment as needed. As a result, staff issued a Request for Proposals on February 28, 2023.

### **HIGHLIGHTS:**

- The proposed contract consists of a 3-year term with 2- 1-year renewal options.
- Three companies submitted offers ranging in value from \$2,012,123 to \$2,679,089.
- Each offer was evaluated based on the following factors:
  - ✓ Management Competence and Staffing Plan
  - ✓ Quality of Delivery, Safety and Performance Monitoring Plan
  - ✓ Quality of Training, Mobilization Plan and Other Required Submittals
  - ✓ Quality of Maintenance Program
  - ✓ Capability, Experience and Past Performance of the Firm
- The Evaluation Committee determined that Colonial Webb Contractors Company is the highest ranked proposer whose offer conforms to the solicitation and represents the best value to GRTC.
- Colonial Webb 's offer includes additional preventative maintenance options for the following equipment:
  - ✓ Ice Machines
  - ✓ Variable Frequency Drives
  - ✓ Water Treatment
  - ✓ Building Automation

- GRTC's independent cost estimate for preventative maintenance, repair and replacement of equipment and services for new facilities is \$1,894,160. Colonial Webb's offer, including the optional services proposed, is \$2,243,799. Their offer includes other costs for materials, travel and tool use fees. As a result, staff desires to include a \$50,000 contingency to account for these unknown expenses. Based on the cost estimate and an analysis of competing offers, staff determined that Colonial Webb's offer is fair and reasonable.

**RECOMMENDATION:**

That the Board of Directors authorizes the CEO to execute a three-year agreement and gives her the discretion to exercise the two, one-year options with Colonial Webb Contractors Company for a total contract value not to exceed \$2,293,799.

\_\_\_\_\_  
Barbara Smith, Secretary  
GRTC Board of Directors

\_\_\_\_\_  
Date



# GRTC Transit System

## Consent Agenda

**Meeting Date:** June 20, 2023  
**Item Title:** GRTC Website Redesign Services and Software

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### BACKGROUND:

GRTC’s website, rideGRTC.com, is the primary electronic method for the public to access information about GRTC policies, services, schedules, engagement opportunities, projects, employment postings, and legal notices. This site was last updated in Spring 2013 and built on an outdated software platform. The platform is no longer supported or under maintenance. The software is a challenge for staff to make changes, update or maintain. The system has been minimally updated to maintain functionality but is not sufficient for upcoming changes or future growth. The current platform is feature limited and does not allow for newer technological advancements and design standards.

Additionally, the current GRTC website does not meet the ADA compliant standards. GRTC conducted a Web Accessibility assessment in August 2019 that showed GRTC is far behind modern compliance standards.

### HIGHLIGHTS:

- Staff issued a Request for Proposals on May 5, 2023. Proposals were received from nine vendors with a wide range of pricing proposals. The evaluation committee identified Planeteria Media, LLC as the highest ranked proposer. Planeteria Media’s Best and Final offer of \$128,790.00 for implementation and hosting services for a four-year base contract term with two, one-year renewal options were determined to be fair and reasonable.
- The proposed website design and implementation delivers ADA compliance, a feature rich platform allowing easy site management, GTFS availability, new website module inclusion, maps, and real-time passenger information and bus tracking.
- The total cost for this purchase includes a site-wide redesign with hosting, installation, and service support for a term of four (4) years with two, one-year renewal options at a not to exceed cost of \$128,790.00. This purchase will be funded with grant funds.

| Grant #    | Federal (28%) | State (68%) | Local (4%) |
|------------|---------------|-------------|------------|
| VA2023-008 | \$36,061.20   | \$87,577.20 | \$5,151.60 |

### RECOMMENDATION:

That the Board of Directors authorizes the CEO to issue a purchase order to Planeteria Media for the purchase of website redesign services and software at a not to exceed cost of \$128,790.

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Barbara Smith, Secretary  
GRTC Board of Directors

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Date

# GRTC Transit System

## Board Action Item

**Meeting Date:** June 20, 2023  
**Item Title:** Advertising Policy

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### **BACKGROUND:**

Transit advertising has a far-reaching impact. The mobility of transit vehicles and the span of transit bus stops across the region allows for extensive geographical coverage and exposure to riders and non-riders. GRTC has developed a new advertising policy to provide guidance and structure for approving messages to be included in GRTC's advertising program and displayed on GRTC's property. This policy will replace the current policy that is no longer active. The new policy provides more comprehensive guidance and reflects best practices in place by peer agencies.

Enactment of this policy represents GRTC's declared intent to maintain any designated advertising property as a non-public forum and to not allow any of its property to become a public forum for open communication and the free expression of ideas. The use of designated property for private advertising is limited for the sole purposes of generating revenue for GRTC, and advertisements must not run counter to, be disruptive to, or undermine the interests and needs of GRTC in providing public mass transit services, the transportation mode of public mass transit and multi-modal transportation, or the general welfare of riders and communities.

### **HIGHLIGHTS:**

Designated advertising property includes, but is not limited to, passenger service vehicles, ad panels in shelters, ad panels on bus stop signs, digital displays at bus stops and stations, channels cards in passenger service vehicles, digital displays in passenger service vehicles, digital ads on apps, and digital ads on website.

GRTC reserves the right to approve the design and location of all advertisements on any property designated for use for external, non-GRTC advertising and may limit the percentage of identified advertising space on the respective property.

GRTC is currently updating its advertising program with the plan to re-instate the program summer 2023, following the approval of the new policy.

**RECOMMENDATION:**

Staff recommends that the Board of Directors approve the 2023 GRTC Advertising Policy for the purpose of providing guidance and structure for approving messages to be included in GRTC’s advertising program and displayed on GRTC’s property.

\_\_\_\_\_  
Barbara Smith, Secretary  
GRTC Board of Directors

\_\_\_\_\_  
Date

# GRTC Transit System

## Board Action Item

**Meeting Date:** June 20, 2023

**Item Title:** City of Richmond Franchise Agreement

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### **BACKGROUND:**

GRTC worked with the City to update the current Franchise Agreement that grants access to GRTC to advertise at the Pulse Stations for purposes of a revenue source to support operations. The City of Richmond and GRTC through the Broad Street Bus Rapid Transit Project Development Agreement (the "BRT Agreement"), assumed obligations, including funding, maintenance and operation, relating to the establishment of a bus rapid transit system (the "Pulse BRT") dated April 18, 2016. Pursuant to the BRT Agreement, the City owns all infrastructure comprising, identifying and located at each Pulse BRT station served by the Pulse BRT; with the exception of the ticket vending machines and communications equipment that are attached to the BRT Stations. Additionally, as local bus stops are within City right of way (ROW), bus stop signs, shelters, benches, trash cans are the property of the City. The updated Franchise Agreement permits GRTC to offer advertising to BRT stations and local bus stops. All revenue from the advertising will support operations, capital, and zero fare subsidy.

### **HIGHLIGHTS:**

The Franchise Agreement allows GRTC the right to have advertisements placed within the BRT Stations and local bus stops to generate revenue to support operational and capital costs. The term of this agreement is five (5) years from the effective date.

### **RECOMMENDATION:**

Staff recommends that the Board of Directors support the updated Franchise Agreement that will allow for advertising at BRT stations and local bus stops.

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Barbara Smith, Secretary  
GRTC Board of Directors

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Date

# GRTC Transit System

## Board Information Item

**Meeting Date:** June 20, 2023  
**Item Title:** Recent and Upcoming Procurements

### BACKGROUND:

The Board Chair is authorized to sign contracts on behalf of the full GRTC Board for contracts valued over \$50,000 and under \$100,000. Any contract signed by the Board Chair shall be reported at the next full Board Meeting.

The Procurement Department maintains a rolling list of upcoming procurement items anticipated for the coming year. At least three months prior to initiation of the procurement process, staff will update the Board prior to releasing requests for proposals, quotes, invitations for bids, or other methods of procurement.

The Recent and Upcoming Procurement report ensures full transparency in contracting.

Tonya Thompson, Director of Procurement, will review and answer questions on the list of upcoming procurements as follows:

### CURRENT STATUS:

#### Upcoming Procurements

| TITLE   | DEPT           | BUDGET    | ANTICIPATED AWARD DATE | INCLUDED IN BUDGET (YES/NO)         | GRANT STATUS (EXISTING/PENDING/PLANNED) |
|---|----------------|-----------|------------------------|-------------------------------------|---|
| Interior Painting                                   | Facilities     | \$250,000 | TBD                    | Y – FY21                            | Pending                                 |
| Actuarial Services                                  | Finance        | TBD       | Spring 2023            | N – FY22 Pension Plan Reimbursement |   |
| CARE-ON-DEMAND and Overflow Service Providers       | Transportation | TBD       | Spring 2023            |                                     | Existing                                |
| Bus Wrap Repair, Removal, and Installation Services | Marketing      | TBD       | Spring 2023            | TBD                                 | Planned                                 |

|   |                |             |             |          |          |
|---|----------------|-------------|-------------|----------|----------|
| General Printing Services   | Marketing      | TBD         | Summer 2023 | TBD      | Planned  |
| Bus Wash Upgrades   | Facilities     | \$162,000   | Summer 2023 | Y- FY22  | Existing |
| Paratransit Vehicles  | Maintenance    | \$3,675,000 | Winter 2023 | Y        | Planned  |
| Wheel Alignment Machine for Specialized Transportation Vehicles   | Maintenance    | \$75,000    | Spring 2023 | Y        | Existing |
| ADA Paratransit Client Certification Services                     | Transportation | \$1,249,679 | Summer 2023 | Y        |          |
| Vehicle Yard Management Infrastructure                            | IT             | \$200,000   | Summer 2023 | TBD      | Pending  |
| Western BRT Phase I Environmental Clearance and Conceptual Design | Planning       | \$1,100,000 | Fall 2023   | N        | Planned  |
| Downtown Transfer Center Study                                    | Planning       | \$550,000   | Fall 2023   | Y        | Planned  |
| SmartYard – Solar Equipment                                       | IT             | \$217,711   | Summer 2023 | Y – FY24 | Existing |
| Mobile Application Replacement                                    | IT             | \$12,000    | Spring 2023 | Y – FY23 | Ready    |
| Bus Passenger Awareness Monitor Pilot                             | IT             | \$45,000    | Fall 2023   | Y – FY23 | Ready    |
| ERP Denovo Support Services                                       | IT             | \$108,000   | Summer 2023 | Y – FY24 | Ready    |
| Scheduling Training   | Planning       | \$91,000    | Summer 2023 | TBD      | Pending  |

**KEY**

|          |   |
|----------|---|
| Ready    | Project approved and funds are available.                             |
| Existing | Project approved and funds to be applied to federal grant.            |
| Pending  | Awaiting approval of funds.   |
| Planned  | Project is in planning phase and funding to be applied for in future. |

# GRTC Transit System

## Board Information Item

**Meeting Date:** June 20, 2023

**Item Title:** RideFinders Wins Two (2) Awards for its Cultivating A Culture of Storytelling Initiative

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### BACKGROUND:

RideFinders submitted nominations to two different organizations based on the above-named marketing campaign. The campaign's communication plan reached our key targeted audiences- commuters, the community space, businesses, stakeholders, and regional transportation leaders through a holistic, reinvigorated approach to telling the green commuting story while also showcasing the sustainability practices of community partners. Campaign components utilized multiple social media platforms with staff members participation and a comprehensive list of public relations and marketing tactics. Incorporation of *Be the CEO of Your Commute*, *Way to Go Wednesday*, *Monthly Recaps*, *The Annual Report*, *partnership Outreach Green is Our Thing Clean Air Campaign*, *Caring Commutes Month*, and communications and website enhancements were key factors in the success of bringing green transportation options to the forefront of the organization and situating RideFinders as an integral part of the regional sustainability community.

### CURRENT STATUS:

RideFinders is the recipient of the following awards:

- 1) The 2023 Communitas Award in the Category of Excellence in Corporate Responsibility/Ethical and Environmental Responsibility/Green Initiatives for its submission entry entitled *RideFinders: Cultivating a Culture of Storytelling*. Communitas awards recognize exceptional businesses and organizations that are unselfishly giving of themselves and their resources, and those that are changing how they do business to benefit their communities. They are evaluated on the extent and effectiveness of their program. The Communitas Award is under the umbrella of the Association of Marketing and Communication Professionals that honors creative achievements and includes nominees such as Mastercard, Honeywell, Toyota and Dow Chemical.
- 2) The Public Relations Society of America – Richmond Chapter 2023 Commonwealth Award of Excellence in the Category of Public Service. This category includes programs that advance the public's understanding of societal concerns. The award recognizes exceptional public relations/campaigns that demonstrated a high level of creativity and originality, and showed measurable results that included increased audience engagement, increased brand awareness, or significant behavior change. The strategies that were employed allowed for greater opportunity to share the voice of RideFinders as an organization that people can trust and support, not as a competitor, but rather as a partner that actualizes in principle and action that "we" truly are better together.

# GRTC Transit System

## Staff Report

**Meeting Date:** June 20, 2023  
**Item Title:** Safety Performance

### BACKGROUND:

Tony Carter, Director of Risk Management, will provide an update on safety statistics for the month of May.

### CURRENT STATUS:

| Performance Indicator                      | Agency Averages | April (GRTC) |
|--|-----------------|--------------|
| Miles Between Total NTD Defined Events     | 11,540          | 14,836       |
| NTD Defined Event Rate Per 1,000,000 miles | 3.5             | 3.8          |

*(Averages taken from other agencies with similar amount of annual VRM to GRTC)*

#### Fixed Route Traffic Incidents – Trend Report

| <u>Traffic Incidents</u> | June | July | August | September | October | November | December | January | February | March | April | May |
|--------------------------|------|------|--------|-----------|---------|----------|----------|---------|----------|-------|-------|-----|
| Passenger Incident       | 10   | 14   | 10     | 16        | 11      | 12       | 11       | 10      | 12       | 9     | 11    | 5   |
| Pedestrian               | 2    | 1    | 2      | 1         | 1       | 1        | 0        | 2       | 1        | 1     | 0     | 0   |
| Bicycle                  | 0    | 0    | 0      | 0         | 0       | 0        | 0        | 1       | 0        | 0     | 0     | 0   |
| Vehicle Rear End         | 3    | 2    | 3      | 2         | 2       | 2        | 5        | 2       | 5        | 1     | 1     | 2   |
| Fixed Objects            | 5    | 11   | 6      | 7         | 5       | 8        | 7        | 5       | 6        | 9     | 9     | 5   |
| Improper Turning         | 3    | 3    | 4      | 0         | 3       | 3        | 2        | 0       | 1        | 4     | 2     | 1   |
| Bus Rear end Vehicle     | 0    | 0    | 0      | 0         | 0       | 0        | 0        | 0       | 0        | 1     | 0     | 0   |
| Bus Hit Parked Vehicle   | 2    | 3    | 2      | 0         | 2       | 2        | 0        | 2       | 1        | 4     | 3     | 1   |
| Total                    | 25   | 34   | 27     | 26        | 25      | 26       | 25       | 22      | 27       | 29    | 25    | 14  |



## CARE Related Incidents – Trend Report

| <u>Traffic Incidents</u> | June     | July     | August   | September | October  | November | December | January  | February | March    | April    | May      |
|--------------------------|----------|----------|----------|-----------|----------|----------|----------|----------|----------|----------|----------|----------|
| Passenger Incident       | 0        | 0        | 0        | 1         | 3        | 2        | 3        | 2        | 2        | 3        | 1        | 2        |
| Pedestrian               | 0        | 0        | 0        | 0         | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Bicycle                  | 0        | 0        | 0        | 0         | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Vehicle Rear End         | 0        | 2        | 0        | 0         | 0        | 1        | 0        | 1        | 0        | 0        | 1        | 0        |
| Fixed Objects            | 0        | 1        | 1        | 0         | 1        | 5        | 4        | 4        | 3        | 3        | 3        | 0        |
| Improper Turning         | 0        | 0        | 0        | 0         | 0        | 0        | 0        | 1        | 0        | 0        | 0        | 0        |
| Van Rear end Vehicle     | 0        | 1        | 0        | 0         | 0        | 0        | 0        | 0        | 1        | 0        | 0        | 0        |
| Van Hit Parked Vehicle   | 0        | 0        | 3        | 0         | 0        | 0        | 0        | 2        | 1        | 0        | 0        | 1        |
| <b>Total</b>             | <b>0</b> | <b>4</b> | <b>4</b> | <b>1</b>  | <b>4</b> | <b>6</b> | <b>7</b> | <b>9</b> | <b>7</b> | <b>6</b> | <b>5</b> | <b>3</b> |

| Assaults | Bus-Related | Care-Related |
|----------|-------------|--------------|
| Verbal   | 3           | 0            |
| Physical | 1           | 0            |

### DEFINITIONS:

Assault: Any act of aggression, verbal or physical, towards an operator or rider which stops operations and in which supervision and/or police are involved in response.

Bicycle Incident: Bicycle comes into contact with the bus.

Incident: An event or occurrence of an accident or impact.

National Transit Database (NTD) Defined Event: Collision involving on a roadway transit vehicle where any (including private) vehicle is towed away or passenger or driver is transported from scene for medical attention.

Non-Preventable Passenger Incident: A passenger trip, slip or fall, while boarding, alighting or on board the bus related to normal operating environment and pathway clearances and unrelated to GRTC vehicle movement.

Non-Preventable Traffic Incident: A motor vehicle collision in which the Operator committed no driving error and reacted reasonably to the error of others.

**Passenger Incidents:** Any accident involving a passenger’s slip, trip or fall while boarding, alighting or on board the bus.

**Pedestrian Incident:** Pedestrian comes into contact with the bus.

**Physical Assault:** Any assault involving physical harm or unwanted physical contact towards an operator or between riders and in which supervision and /or police are requested/required to respond.

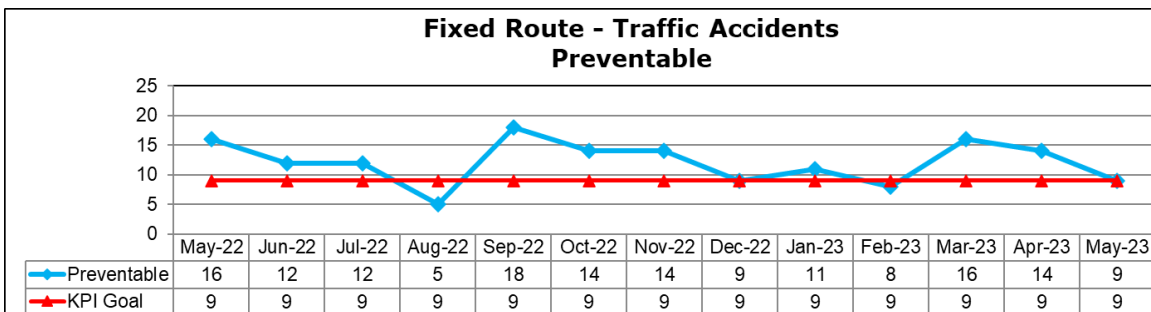
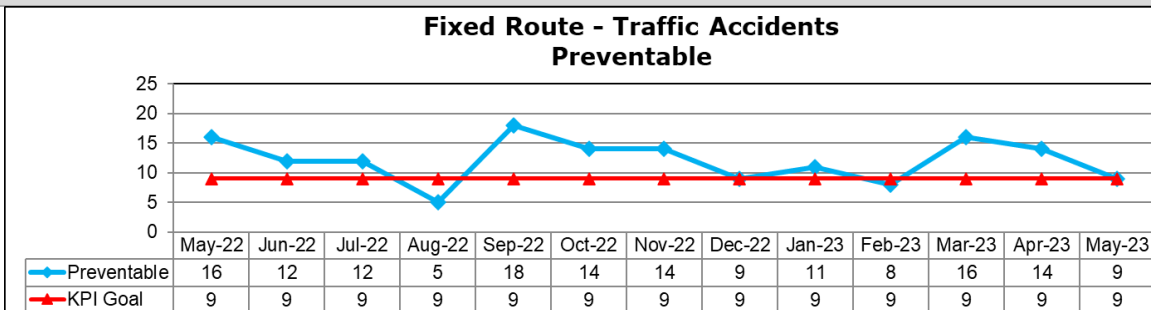
**Preventable Passenger Incident:** A passenger trip, slip or fall, while boarding, alighting or on board the bus related to normal operating environment and pathway clearances in which the Operator did not do everything reasonable to avoid a collision, committed an error, or failed to react to the errors of others.

**Preventable Traffic Incident:** A motor vehicle collision in which the Operator did not do everything reasonable to avoid a collision, committed an error, or failed to react to the errors of others.

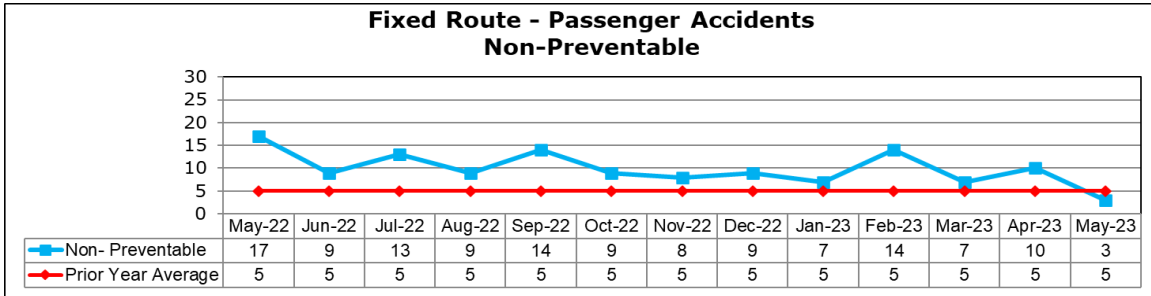
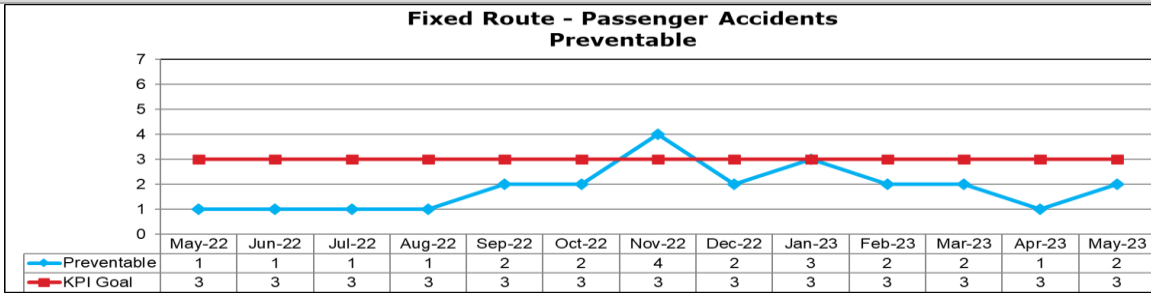
**Verbal Assault:** – Any assault involving a verbal exchange with harmful and/or threatening content towards an operator or between riders and in which supervision and /or police are requested/required to respond.

**VRM/Vehicle Revenue Miles:** The number of miles traveled by transit vehicles in revenue service.

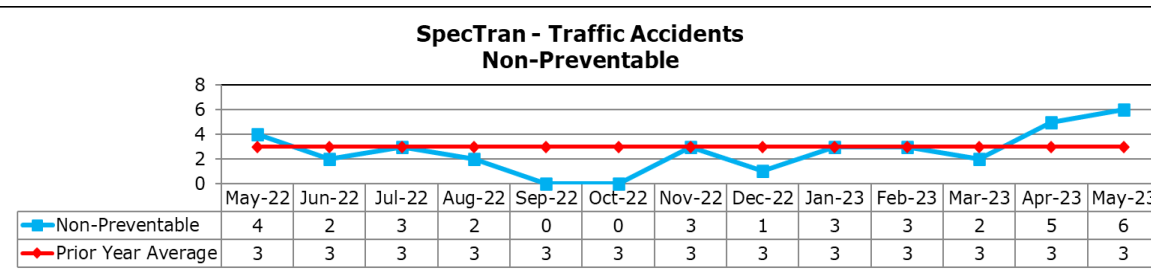
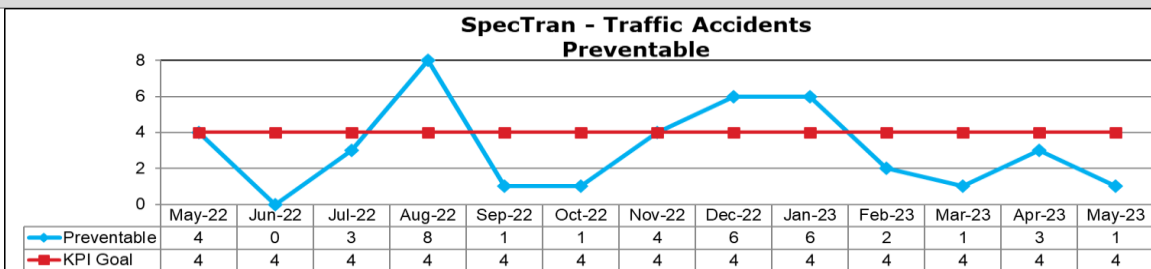
Fixed Route – Traffic Accident Data



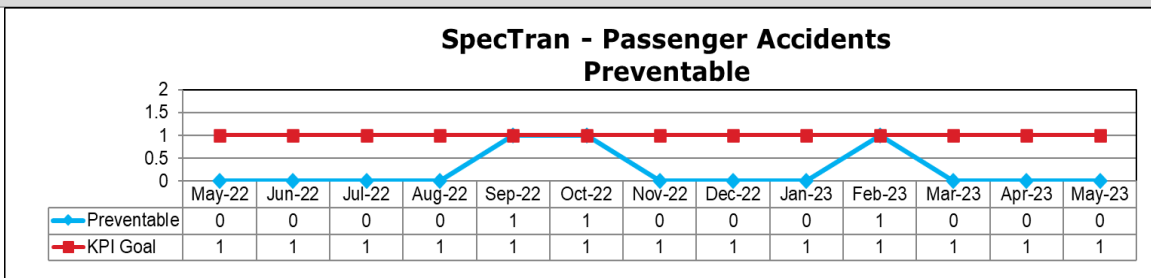
Fixed Route – Passenger Accident Data

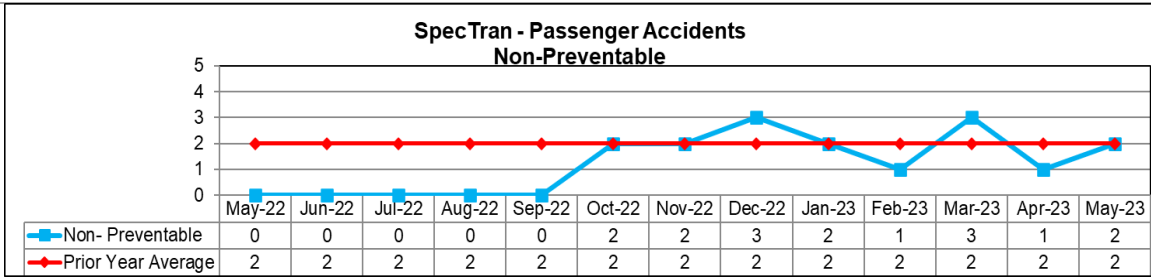


Specialized Transportation – Traffic Accident Data

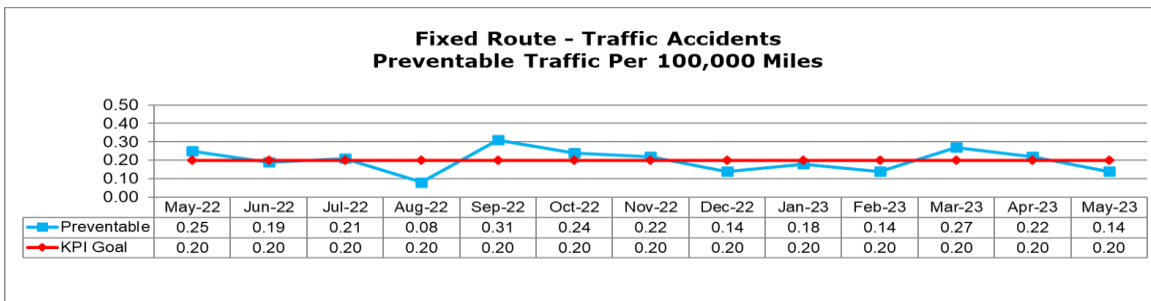
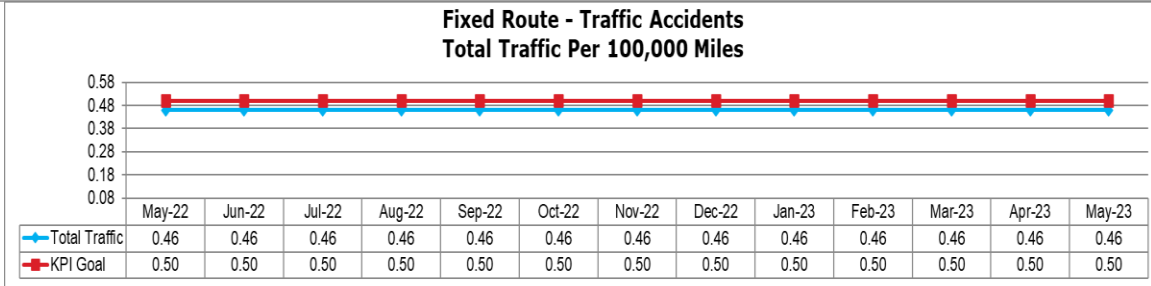


Specialized Transportation – Passenger Accident Data

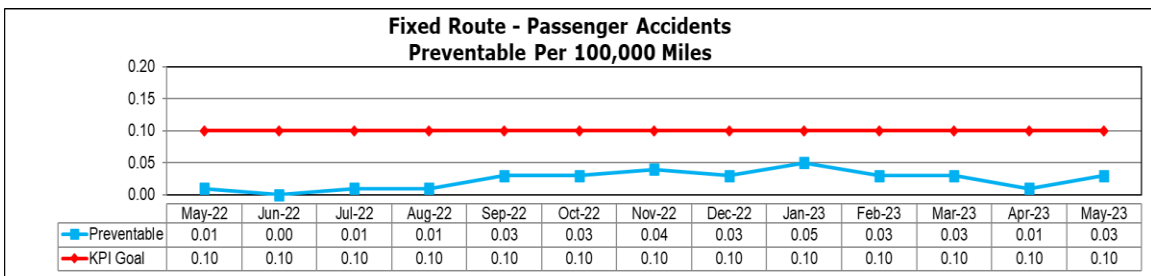
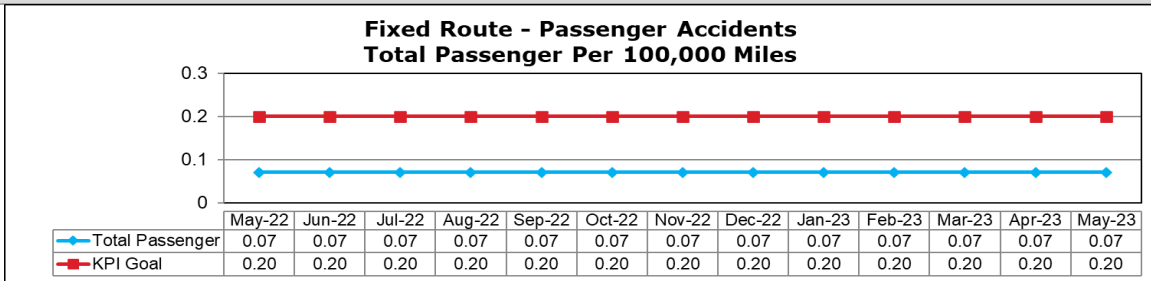




**Fixed Route – Traffic Accidents per 100,000 Miles**



**Fixed Route – Passenger Accidents per 100,000 Mile**



# GRTC Transit System Staff Report

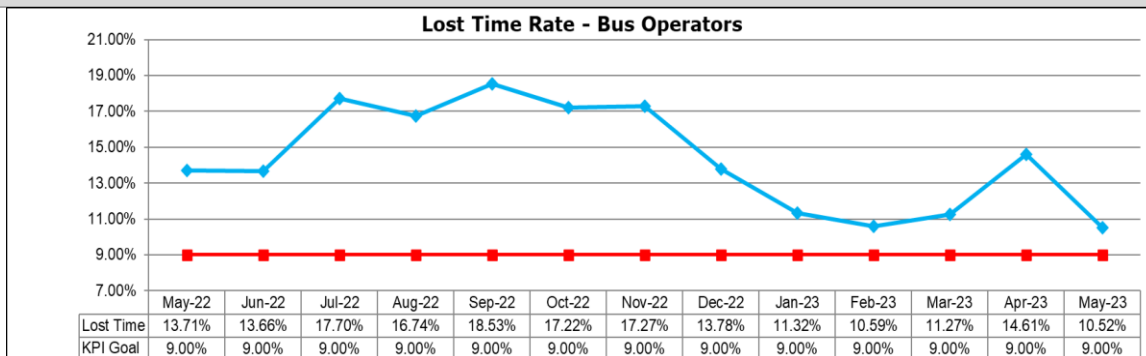
**Meeting Date:** June 20, 2023  
**Item Title:** Operating Performance

## HIGHLIGHTS:

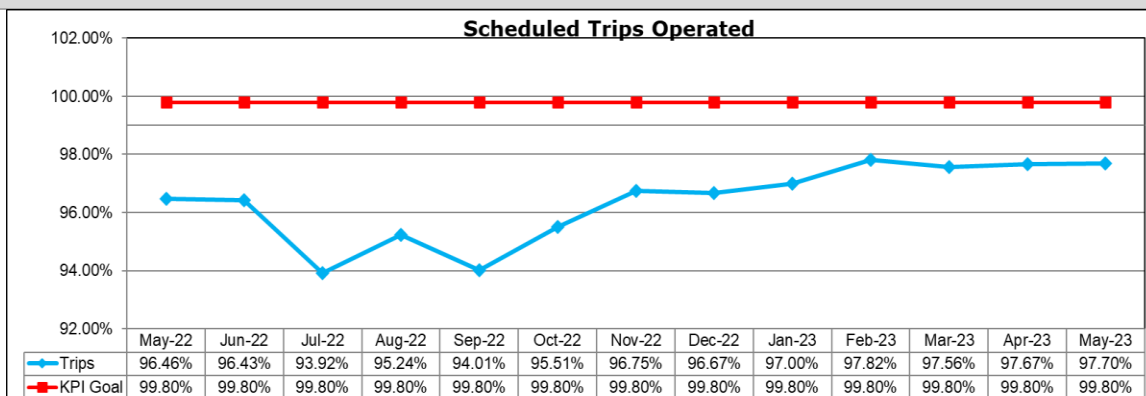
The current operator staffing is 239 full-time, 28 part-time operators with 30 operators in training. At the end of April 2023, the staffing was 230 full-time, 28 part-time operators with 32 operators in training which results in a net gain of 9 operators.

## CURRENT STATUS:

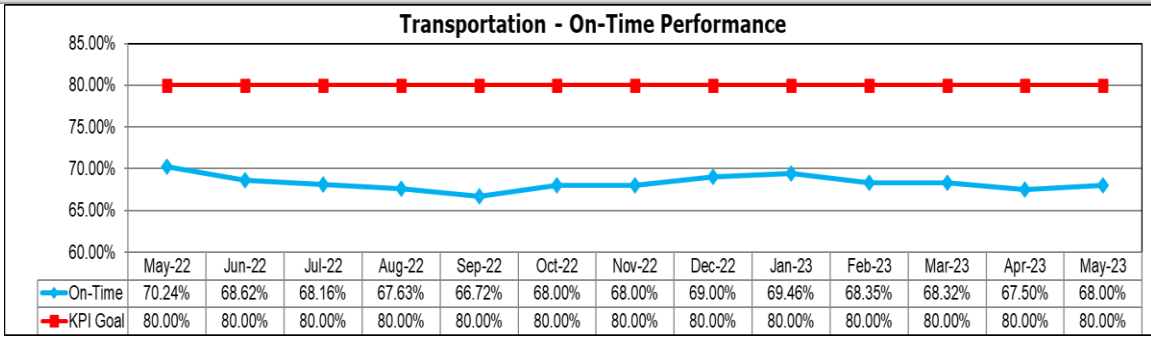
Fixed Route Performance – Lost Time Rate – Bus Operators



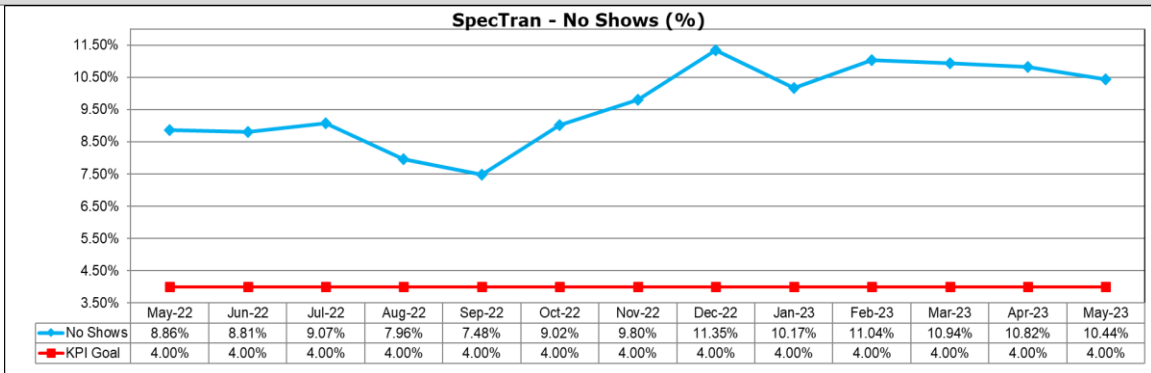
Fixed Route Performance – Scheduled Trips Operated



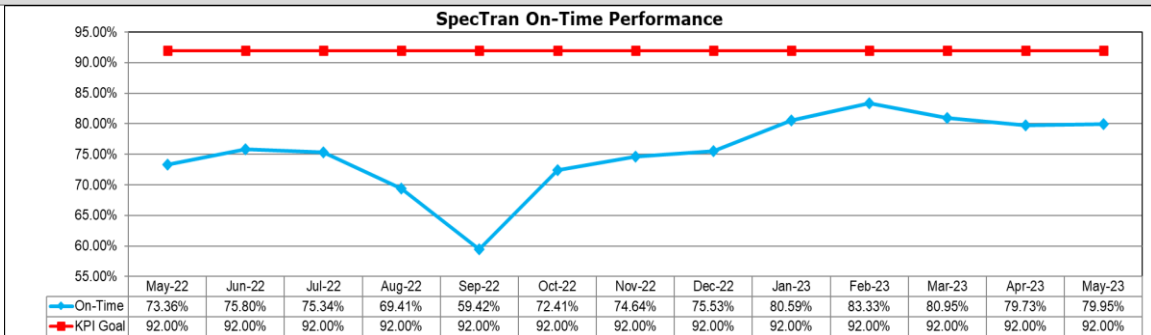
Fixed Route Performance – On-Time Performance



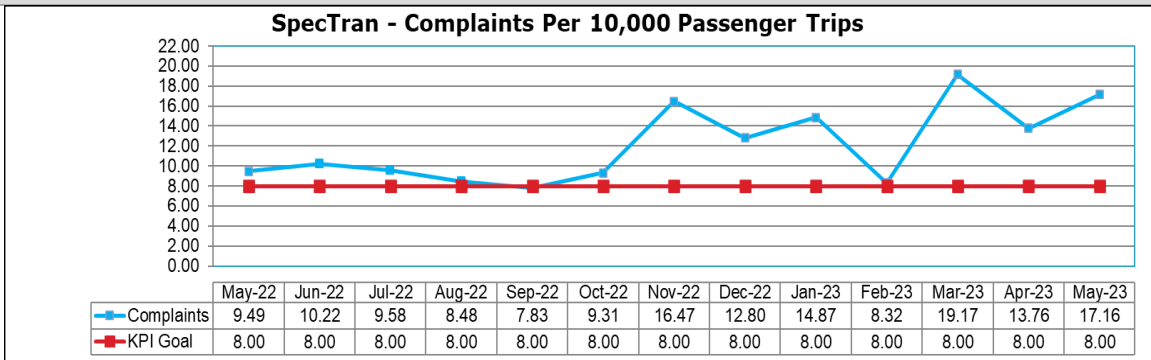
Specialized Transportation – No Shows



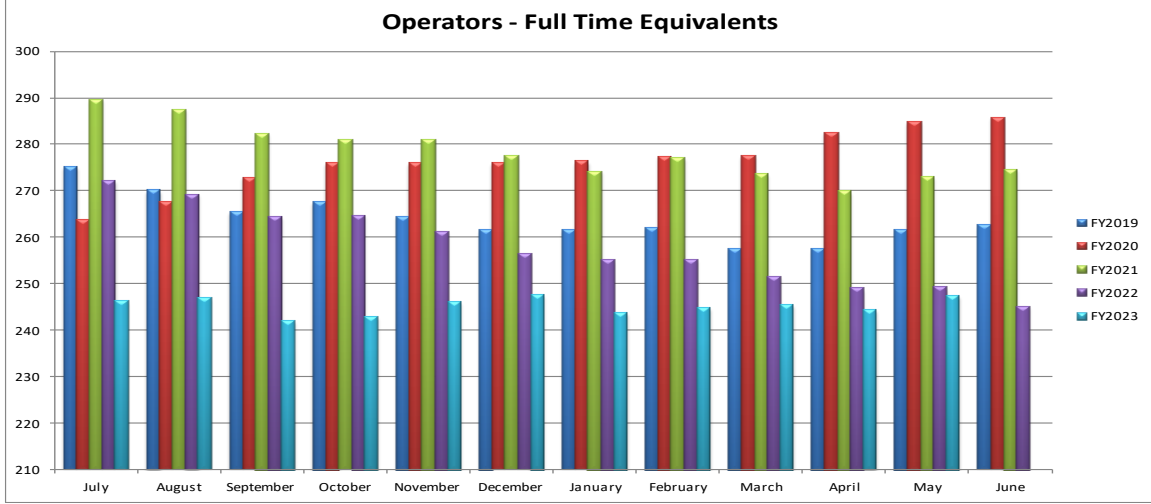
Specialized Transportation – On-Time Performance



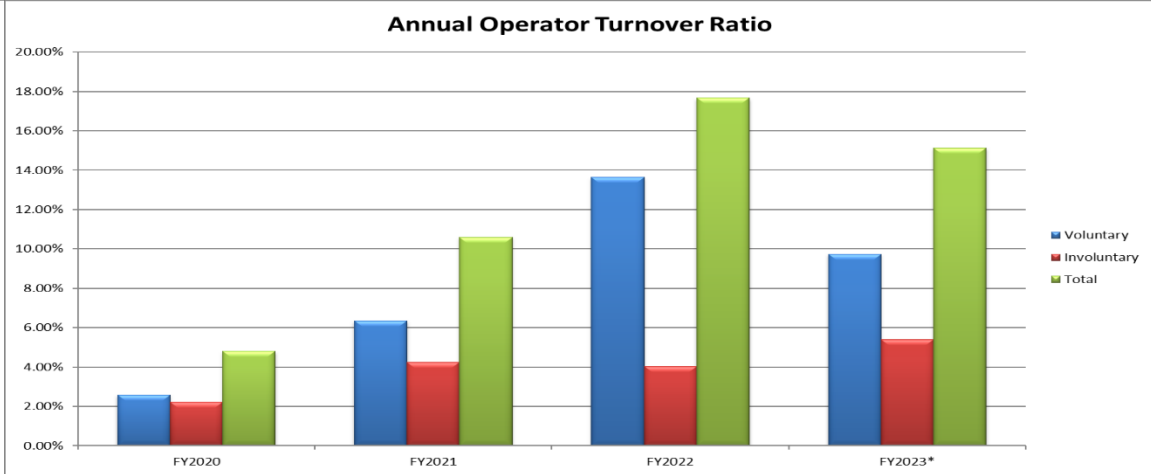
Specialized Transportation – Complaints Per 10,000 Passenger Trips



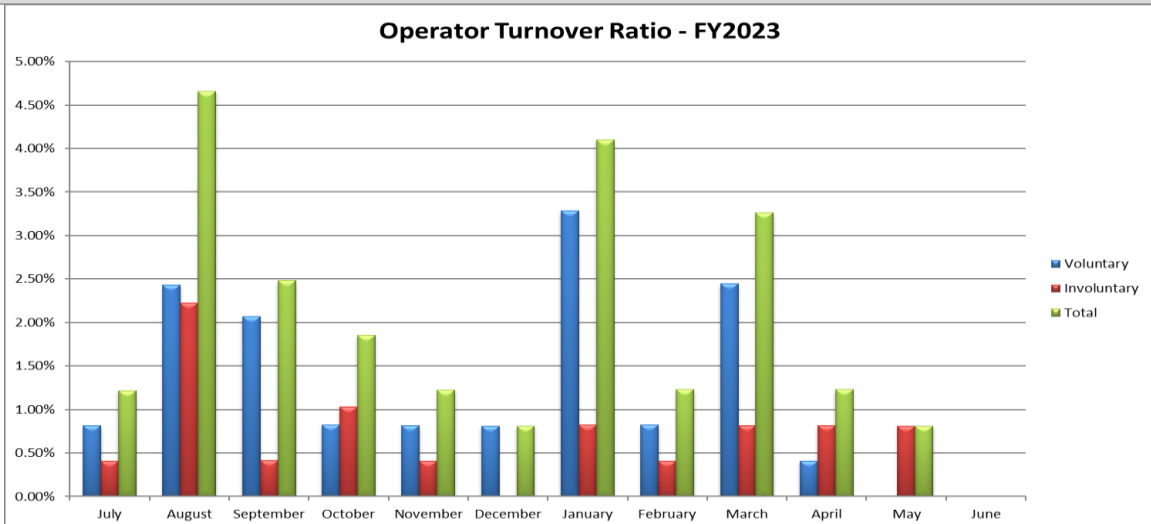
Operators – Full Time Equivalents



Operator Turnover Ratio – FY2023



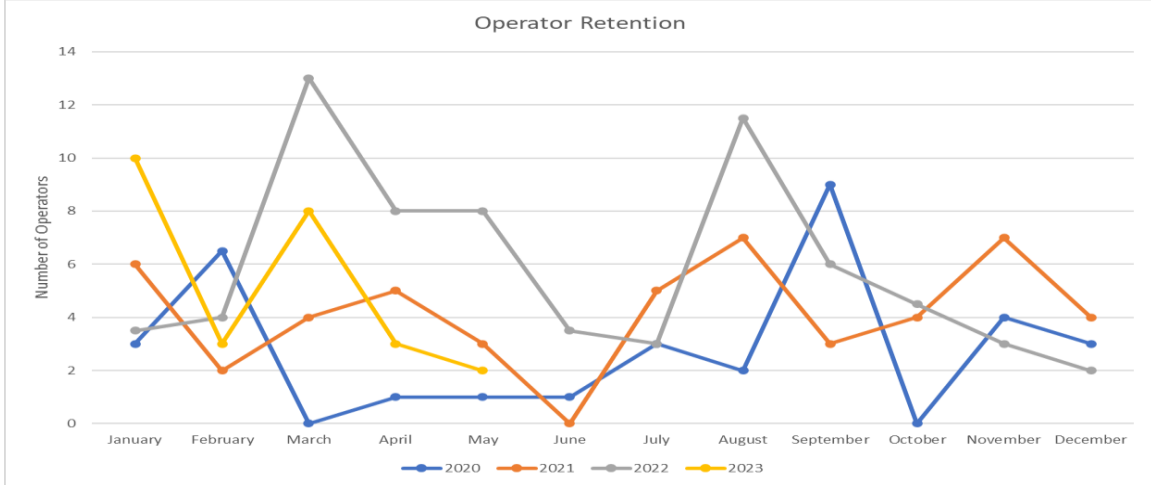
Annual Operator Turnover Ratio



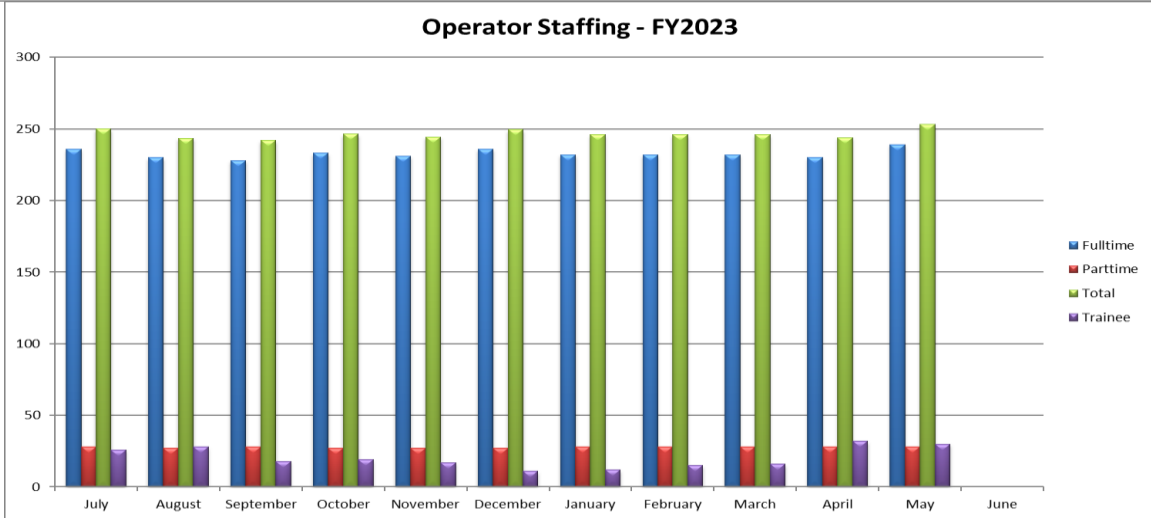
May 2023 Booking – Operator Staffing



Operator Retention



Operator Staffing





New Operator Classes - 2023



# GRTC Transit System

## Staff Report

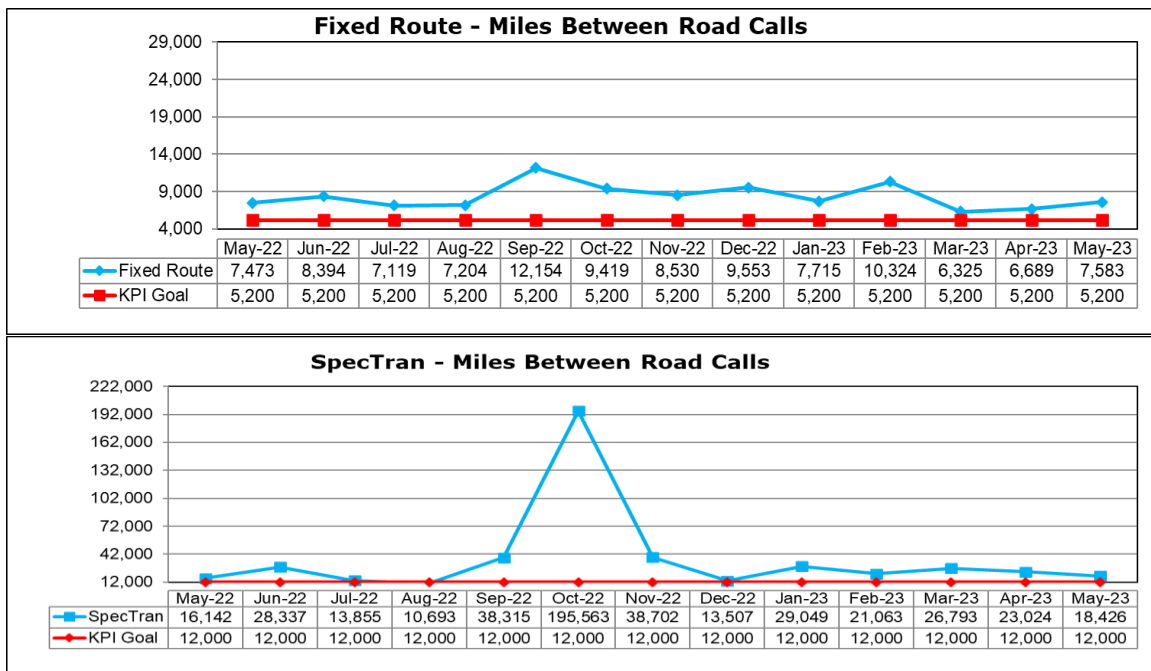
**Meeting Date:** June 20, 2023  
**Item Title:** Maintenance Performance

### BACKGROUND:

Tony Byrd, Director of Maintenance, will provide an update on maintenance statistics for the month of May.

### CURRENT STATUS:

GRTC maintains a bus fleet of 142 vehicles for our fixed route service and 88 vans for our paratransit service.



Preventive Maintenance for the month of May was 87% with a goal of 80%. During the month of May, 9% of the fleet was down for service repairs with a spare ratio of 20%. We have a 15% contingency fleet. The Summer changeover has begun for the entire fleet.

### Current Staffing Levels

|                 |               |
|-----------------|---------------|
| Mechanics       | Vacancies – 0 |
| Body Shop       | Vacancies – 0 |
| General Utility | Vacancies – 0 |

During May, one Body Shop Technician and one General Utility retired. As of today, Maintenance is fully staffed.

We continue to clean and disinfect the entire fleet daily and clean and power wash the bus shelters, bus stops and BRT platforms.

# GRTC Transit System

## Staff Report

**Meeting Date:** June 20, 2023  
**Item Title:** Monthly Ridership Report

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### **BACKGROUND:**

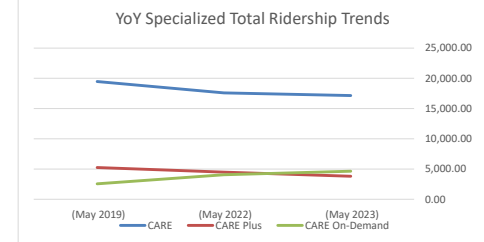
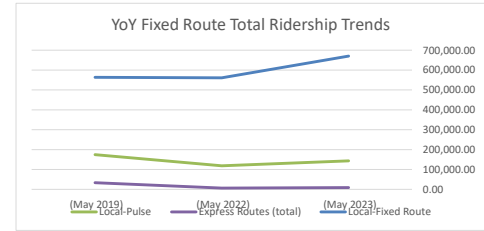
The “Monthly Ridership Report” (MRR), includes comparisons between the ridership of the current month, prior month, year prior (during COVID pandemic), and years prior (pre-COVID pandemic) to allow for a broad understanding of overall ridership trends. The MRR includes ridership data for all services GRTC offers including fixed route (local, express, and Pulse), specialized transportation (CARE, CARE Plus, and CARE On-Demand), and Van Pool. Fixed route and specialized transportation data is shown as system-wide totals as well as broken down by mode, route, and jurisdiction; each of which has an accompanying supplemental graph to aid in visualizing trends.

### **UPDATES:**

Ridership update for the month of May 2023 will be provided by Patricia Robinson.

**GRTC TRANSIT SYSTEM  
MONTHLY RIDERSHIP REPORT May 2023**

|                                   | (May 2023)     | (April 2023)   | MoM%         | (May 2022)     | YoY %<br>(2022) | (May 2019)     | YoY %<br>(2019) |
|-----------------------------------|----------------|----------------|--------------|----------------|-----------------|----------------|-----------------|
| <b>Fixed Route</b>                |                |                |              |                |                 |                |                 |
| Local-Fixed Route                 | 670,402        | 635,676        | 5.46%        | 560,971        | 19.51%          | 563,594        | 18.95%          |
| - Richmond (fixed)                | 553,796        | 527,717        | 4.94%        | 466,220        | 18.78%          | 473,727        | 16.90%          |
| -Henrico (fixed)                  | 116,606        | 107,959        | 8.01%        | 94,751         | 23.07%          | 89,866         | 29.76%          |
| Local-Pulse                       | 143,495        | 143,871        | -0.26%       | 118,402        | 21.19%          | 174,478        | -17.76%         |
| Express Routes (total)            | 8,437          | 6,871          | 22.79%       | 6,289          | 34.15%          | 33,414         | -74.75%         |
| <b>Total Fixed Route</b>          | <b>822,334</b> | <b>786,418</b> | <b>4.57%</b> | <b>685,662</b> | <b>19.93%</b>   | <b>772,737</b> | <b>6.42%</b>    |
| <b>Specialized Transportation</b> |                |                |              |                |                 |                |                 |
| CARE                              | 17,152         | 16,031         | 6.99%        | 17,583         | -2.45%          | 19,473         | -11.92%         |
| - Richmond (care)                 | 10,260         | 9,728          | 5.47%        | 10,268         | -0.08%          | 11,803         | -13.07%         |
| - Chesterfield (care)             | 167            | 171            | -2.34%       | 144            | 15.97%          | n/a            | n/a             |
| -Henrico (care)                   | 6,725          | 6,132          | 9.67%        | 7,171          | -6.22%          | 7,670          | -12.32%         |
| CARE Plus                         | 3,806          | 3,569          | 6.64%        | 4,479          | -15.03%         | 5,248          | -27.48%         |
| - Richmond (care plus)            | 560            | 560            | 0.00%        | 718            | -22.01%         | 389            | 43.96%          |
| -Henrico (care plus)              | 3,246          | 3,009          | 7.88%        | 3,761          | -13.69%         | 4,859          | -33.20%         |
| CARE On-Demand                    | 4,639          | 4,400          | 5.43%        | 4,050          | 14.54%          | 2,551          | 81.85%          |
| - Richmond (care On-Demand)       | 2,024          | 1,901          | 6.47%        | 1,794          | 12.82%          | 1,107          | 82.84%          |
| -Henrico (care On-Demand)         | 2,615          | 2,499          | 4.64%        | 2,256          | 15.91%          | 1,444          | 81.09%          |
| <b>Total Specialized</b>          | <b>25,597</b>  | <b>24,000</b>  | <b>6.65%</b> | <b>26,112</b>  | <b>-1.97%</b>   | <b>27,272</b>  | <b>-6.14%</b>   |



|  |                |                |              |                |               |                |              |
|--|----------------|----------------|--------------|----------------|---------------|----------------|--------------|
| <b>TOTAL FIXED ROUTE &amp; SPECIALIZED</b> | <b>847,931</b> | <b>810,418</b> | <b>4.63%</b> | <b>711,774</b> | <b>19.13%</b> | <b>800,009</b> | <b>5.99%</b> |
|--|----------------|----------------|--------------|----------------|---------------|----------------|--------------|

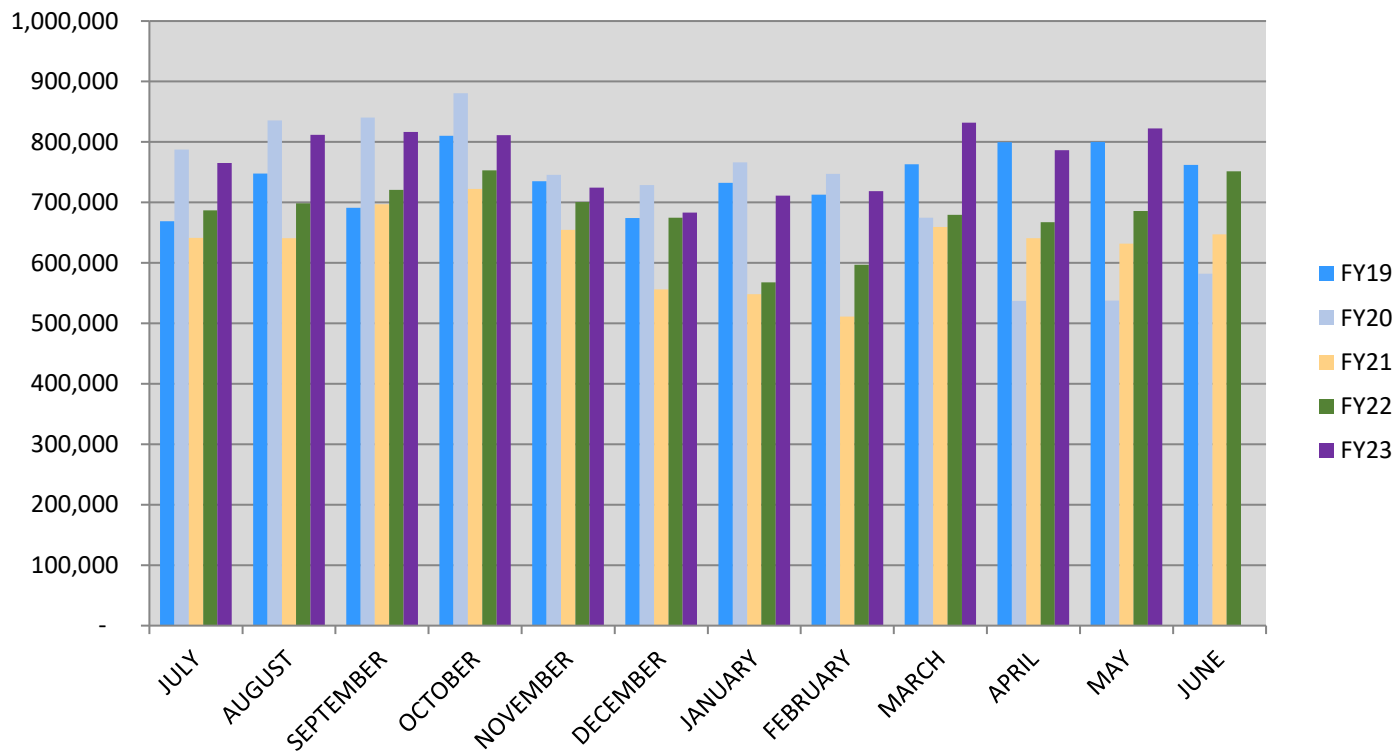
|  | 2023 FYTD        | 2022 FYTD<br>(July '21 - May '22) | YoY %<br>(FY2022) | 2019 FYTD<br>(July '18 - May '19) | YoY %<br>(FY2019) |
|--|------------------|-----------------------------------|-------------------|-----------------------------------|-------------------|
| <b>Fixed Route</b>                         |                  |                                   |                   |                                   |                   |
| Local- Fixed Route                         | 6,839,829        | 5,918,324                         | 15.57%            | 5,749,866                         | 18.96%            |
| Local- Pulse                               | 1,555,734        | 1,441,550                         | 7.92%             | 1,782,432                         | -12.72%           |
| Express Routes (total)                     | 87,255           | 70,851                            | 23.15%            | 321,376                           | -72.85%           |
| <b>Total Fixed Route</b>                   | <b>8,482,818</b> | <b>6,745,062</b>                  | <b>25.76%</b>     | <b>7,080,937</b>                  | <b>19.80%</b>     |
| <b>Specialized Transportation</b>          |                  |                                   |                   |                                   |                   |
| CARE/CARE Plus                             | 222,183          | 237,923                           | -6.62%            | 235,589                           | -5.69%            |
| CARE On-Demand                             | 46,954           | 34,260                            | 37.05%            | 22,995                            | 104.19%           |
| <b>Total Specialized</b>                   | <b>269,137</b>   | <b>247,624</b>                    | <b>8.69%</b>      | <b>258,584</b>                    | <b>4.08%</b>      |
| <b>TOTAL FIXED ROUTE &amp; SPECIALIZED</b> | <b>8,751,955</b> | <b>6,992,686</b>                  | <b>25.16%</b>     | <b>7,339,521</b>                  | <b>19.24%</b>     |

|                 | (April '23) | YoY %<br>(April '22)<br>(FY2022) | YoY %<br>(April '19)<br>(FY2019) |
|-----------------|-------------|----------------------------------|----------------------------------|
| <b>Van Pool</b> |             |                                  |                                  |
| Van Pool        | 13,210      | 9,377 40.88%                     | 34,160 -61.33%                   |

\*\*Vanpool data is received a month behind

# Systemwide Ridership Five Year Comparison

Source: RideCheck Plus APC Data



# GRTC Transit System Staff Report

**Meeting Date:** June 20, 2023  
**Item Title:** Rider Comments

## CURRENT STATUS:

Safety and Service Compliance Manager, Monica Carter, will answer any questions on the summary of rider comments for the month of May as provided below.

### May Report

| <u>Complaint</u>               | <u>Verified</u> | <u>Non-Verified</u> | <u>Questionable</u> | <u>Beyond<br/>GRTC<br/>Control</u> | <u>Under<br/>Investigation</u> | <u>Total</u> |
|--------------------------------|-----------------|---------------------|---------------------|------------------------------------|--------------------------------|--------------|
| Rude Operator                  | 6               | 35                  | 11                  | 0                                  | 0                              | 52           |
| Passed Up Passenger            | 11              | 35                  | 9                   | 2                                  | 0                              | 57           |
| No Show                        | 9               | 7                   | 1                   | 0                                  | 0                              | 17           |
| Late Schedule                  | 4               | 7                   | 5                   | 2                                  | 0                              | 18           |
| Improper Operations of Vehicle | 2               | 7                   | 2                   | 0                                  | 0                              | 11           |
| Early Schedule                 | 2               | 4                   | 0                   | 0                                  | 0                              | 6            |
| Planning/Scheduling            | 1               | 0                   | 1                   | 0                                  | 8                              | 10           |
| IT/Mobile App                  | 0               | 0                   | 1                   | 0                                  | 0                              | 1            |
| Other- Miscellaneous           | 6               | 11                  | 12                  | 1                                  | 2                              | 32           |
|                                | 41              | 106                 | 42                  | 5                                  | 10                             | 204          |

| <b><u>Definitions for Complaints:</u></b>  |
|--|
| Verified – complaint was able to be verified   |
| Non-Verified – complaint could not be verified based on the information provided                       |
| Questionable – complaint could not be confirmed or absolutely denied based on the information provided |
| Beyond Our Control – complaint is out of GRTC’s control  |
| Under Investigation – more research is needed based on information provided                            |

## Trend Report

| <u>Complaint</u>               | June | July | August | September | October | November | December | January | February | March | April | May |
|--------------------------------|------|------|--------|-----------|---------|----------|----------|---------|----------|-------|-------|-----|
| Rude Operator                  | 8    | 5    | 5      | 7         | 1       | 6        | 3        | 6       | 5        | 2     | 1     | 6   |
| Passed Up Passenger            | 8    | 10   | 8      | 9         | 7       | 8        | 11       | 13      | 10       | 13    | 19    | 11  |
| No Show                        | 15   | 14   | 13     | 16        | 14      | 6        | 4        | 3       | 8        | 8     | 8     | 9   |
| Late Schedule                  | 11   | 11   | 4      | 5         | 7       | 8        | 2        | 5       | 2        | 3     | 5     | 4   |
| Improper Operations of Vehicle | 4    | 9    | 4      | 3         | 3       | 3        | 2        | 4       | 1        | 2     | 1     | 2   |
| Early Schedule                 | 2    | 3    | 5      | 4         | 4       | 3        | 2        | 2       | 9        | 4     | 6     | 2   |
| Planning/Scheduling            |      |      |        |           |         |          |          |         | 0        | 3     | 1     | 1   |
| IT/Mobile App                  |      |      |        |           |         |          |          |         | 1        | 0     | 0     | 0   |
| Other-Miscellaneous            | 0    | 4    | 1      | 1         | 4       | 5        | 1        | 4       | 3        | 5     | 6     | 6   |
| Commendations                  | 5    | 5    | 3      | 5         | 8       | 3        | 5        | 7       | 7        | 8     | 9     | 4   |

**\*Began reporting data for Planning/Scheduling and IT/Mobile App Feb 2023**



# GRTC Transit System

## Staff Report

**Meeting Date:** June 20, 2023

**Item Title:** April 2023 Financial Report

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### **BACKGROUND:**

Attached is the Financial Report for the ten months ended April 30, 2023. John Zinzarella will highlight the key points.

**Financial Report**  
**For the Ten Months Ending April 30, 2023**  
**Key Highlights**

**Revenues**

|   |                   |
|---|-------------------|
| Year to date Revenues unfavorable to budget | \$ (4,974,095.88) |
| Year to Date Actual Revenues                | \$ 54,687,789.40  |
| Year to Date Budgeted Revenues              | \$ 59,661,885.28  |

Unfavorable Federal Funds revenue due to lower than budgeted operating expenditures (\$5.401M) offset by favorable interest income (\$0.405M).

**Operating Expenditures**

|   |                  |
|---|------------------|
| Year to date Operating Expenditures lower than budgeted amounts | \$ 3,730,199.44  |
| Year to date Actual Operating Expenditures                      | \$ 50,009,498.51 |
| Year to Date Budgeted Operating Expenditures                    | \$ 53,739,697.95 |

Lower than budgeted expenses primarily the result of lower than budgeted headcount in Transportation and Administration (\$2.476M), and lower than budgeted materials and supplies (\$0.44M) due favorable budgeted fuel prices versus actual prices and timing of purchases, and due to the timing of consulting projects (\$0.37M) and the timing of booking self insured provision liability (\$0.37M).

**Net Operating Position - Surplus / (Deficit)** \$ 4,671,291.89

**Balance Sheet and Cash Flow**

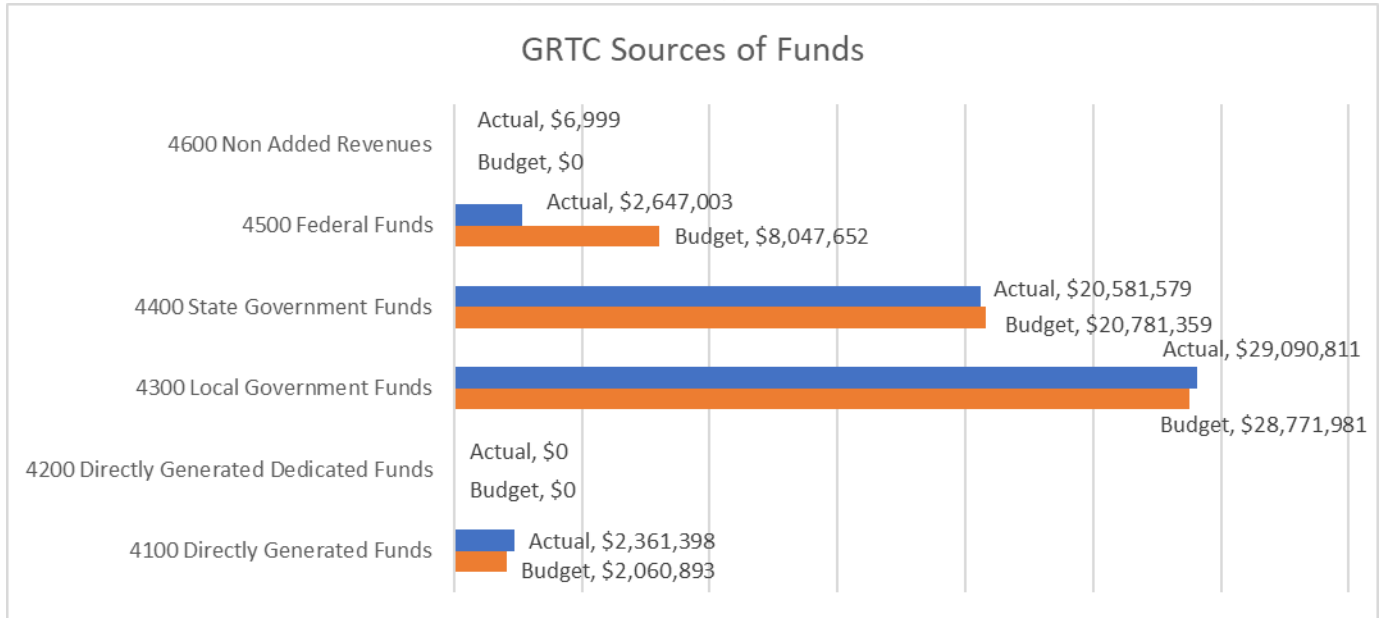
|  |              |              |
|--|--------------|--------------|
| Strong balance sheet with cash position of |              | \$14,197,878 |
| Operating Cash Account                     | \$10,125,726 |              |
| Capital Cash Account                       | \$4,072,152  |              |

**GRTC Transit System  
Source of Funds  
Year to Date April 30, 2023**

|   | Month Ended April 30, 2023 |                        |                           | Year to Date April 30, 2023 |                         |                           |
|---|----------------------------|------------------------|---------------------------|-----------------------------|-------------------------|---------------------------|
|   | Actual                     | Budget                 | Variance Fav /<br>(Unfav) | Actual                      | Budget                  | Variance Fav /<br>(Unfav) |
| <b>4100 Directly Generated Funds</b>                                  | <b>\$ 244,318.58</b>       | <b>\$ 208,247.15</b>   | <b>\$ 36,071.43</b>       | <b>\$ 2,361,397.73</b>      | <b>\$ 2,060,892.69</b>  | <b>\$ 300,505.04</b>      |
| 4110 Total Passenger Fares  | 111,409.33                 | 112,409.33             | (1,000.00)                | 1,115,094.99                | 1,124,093.33            | (8,998.34)                |
| 4120 Park and Ride Parking Revenues                                   | -                          | -                      | -                         | -                           | -                       | -                         |
| 4130 Non Public Transportation Revenue                                | -                          | -                      | -                         | -                           | -                       | -                         |
| 4140 Auxiliary Transportation Revenue                                 | 38,667.00                  | 55,416.67              | (16,749.67)               | 386,670.00                  | 494,166.67              | (107,496.67)              |
| 4150 Other Agency Revenues  | 94,242.25                  | 40,421.15              | 53,821.10                 | 859,632.74                  | 442,632.69              | 417,000.05                |
| 4160 Revenues Accrued Through a<br>Purchased Transportation Agreement | -                          | -                      | -                         | -                           | -                       | -                         |
| 4170 Subsidy from Other Sectors of Operations                         | -                          | -                      | -                         | -                           | -                       | -                         |
| 4180 Extraordinary or Special Items                                   | -                          | -                      | -                         | -                           | -                       | -                         |
| 4190 Total Recoveries   | -                          | -                      | -                         | -                           | -                       | -                         |
| <b>4200 Directly Generated Dedicated Funds</b>                        |                            |                        |                           |                             |                         |                           |
| <b>4300 Local Government Funds</b>                                    | <b>\$ 2,910,729.24</b>     | <b>\$ 2,877,198.11</b> | <b>\$ 33,531.13</b>       | <b>\$ 29,090,810.60</b>     | <b>\$ 28,771,981.05</b> | <b>\$ 318,829.55</b>      |
| 4310 General Revenues of the Local Government                         | 2,910,729.24               | 2,877,198.11           | 33,531.13                 | 29,090,810.60               | 28,771,981.05           | 318,829.55                |
| <b>4400 State Government Funds</b>                                    | <b>\$ 2,126,827.92</b>     | <b>\$ 2,078,135.92</b> | <b>\$ 48,692.00</b>       | <b>\$ 20,581,579.07</b>     | <b>\$ 20,781,359.17</b> | <b>\$ (199,780.10)</b>    |
| 4410 General Revenues of the State Government                         | 2,126,827.92               | 2,078,135.92           | 48,692.00                 | 20,581,579.07               | 20,781,359.17           | (199,780.10)              |
| <b>4500 Federal Funds</b>   | <b>\$ 204,276.96</b>       | <b>\$ 878,349.32</b>   | <b>\$ (674,072.36)</b>    | <b>\$ 2,647,003.00</b>      | <b>\$ 8,047,652.37</b>  | <b>\$ (5,400,649.37)</b>  |
| 5307 FTA Urbanized Area Formula Program                               | 85,750.96                  | 878,349.32             | (792,598.36)              | 1,403,668.00                | 8,047,652.37            | (6,643,984.37)            |
| 5307 CARES Act Urbanized Area Program Funds                           | 118,526.00                 | -                      | 118,526.00                | 1,243,335.00                | -                       | 1,243,335.00              |
| <b>4600 Non Added Revenues</b>  | <b>\$ -</b>                | <b>\$ -</b>            | <b>\$ -</b>               | <b>\$ 6,999.00</b>          | <b>\$ -</b>             | <b>\$ 6,999.00</b>        |
| 4630 Sales and Disposals of Assets                                    | -                          | -                      | -                         | 6,999.00                    | -                       | 6,999.00                  |
| <b>Total Sources of Funds</b>   | <b>\$ 5,486,152.70</b>     | <b>\$ 6,041,930.50</b> | <b>\$ (555,777.80)</b>    | <b>\$ 54,687,789.40</b>     | <b>\$ 59,661,885.28</b> | <b>\$ (4,974,095.88)</b>  |

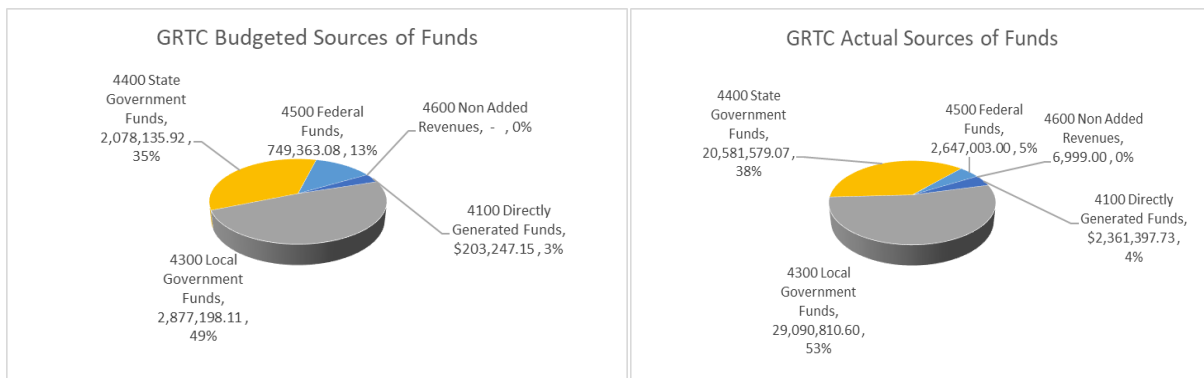
## GRTC Transit System Year to Date April 30, 2023

| Source of Funds                         | Budget                  | Actual                  | Over (Under)             | % of Budget   |
|---|-------------------------|-------------------------|--------------------------|---------------|
| 4100 Directly Generated Funds           | \$ 2,060,892.69         | \$ 2,361,397.73         | \$ 300,505.04            | 14.58%        |
| 4200 Directly Generated Dedicated Funds | -                       | -                       | -                        | n/a           |
| 4300 Local Government Funds             | 28,771,981.05           | 29,090,810.60           | 318,829.55               | 1.11%         |
| 4400 State Government Funds             | 20,781,359.17           | 20,581,579.07           | (199,780.10)             | -0.96%        |
| 4500 Federal Funds                      | 8,047,652.37            | 2,647,003.00            | (5,400,649.37)           | -67.11%       |
| 4600 Non Added Revenues                 | -                       | 6,999.00                | 6,999.00                 | n/a           |
|   | <u>\$ 59,661,885.28</u> | <u>\$ 54,687,789.40</u> | <u>\$ (4,974,095.88)</u> | <u>-8.34%</u> |



Revenues are unfavorable versus budget by \$4.974M or 8.34% as a result of:

- Below budget operating expenses year to date, combined with timing of spending versus the budget assumptions for federal reimbursement \$5.401M.



**GRTC Transit System  
Operating Expenses  
Year to Date April 30, 2023**

|   | Vehicle Operations |                  |                        | Vehicle Maintenance |                 |                        | Facility Maintenance |                 |                        | General Administration |                 |                        | Total GRTC       |                  |                        |
|---|--------------------|------------------|------------------------|---------------------|-----------------|------------------------|----------------------|-----------------|------------------------|------------------------|-----------------|------------------------|------------------|------------------|------------------------|
|   | Actual             | Budget           | Variance Fav / (Unfav) | Actual              | Budget          | Variance Fav / (Unfav) | Actual               | Budget          | Variance Fav / (Unfav) | Actual                 | Budget          | Variance Fav / (Unfav) | Actual           | Budget           | Variance Fav / (Unfav) |
| <b>Total Operating Costs</b>  |                    |                  |                        |                     |                 |                        |                      |                 |                        |                        |                 |                        |                  |                  |                        |
| <b>5010. LABOR</b>  | \$ 22,983,375.93   | \$ 24,294,777.13 | \$ 1,311,401.20        | \$ 3,849,508.63     | \$ 3,494,747.34 | \$ (354,761.29)        | \$ 982,707.18        | \$ 1,118,197.70 | \$ 135,490.51          | \$ 5,785,857.67        | \$ 7,169,272.74 | \$ 1,383,415.07        | \$ 33,601,449.41 | \$ 36,076,994.91 | \$ 2,475,545.50        |
| 01. Operator Salaries and Wages                                       | 12,917,217.21      | 13,177,163.60    | 259,946.39             | -                   | -               | -                      | -                    | -               | -                      | -                      | -               | -                      | 12,917,217.21    | 13,177,163.60    | 259,946.39             |
| 02. Operator's Paid Absences  | 1,629,797.46       | 1,605,303.23     | (24,494.23)            | -                   | -               | -                      | -                    | -               | -                      | -                      | -               | -                      | 1,629,797.46     | 1,605,303.23     | (24,494.23)            |
| Operator Vacation   | 623,557.17         | 663,211.40       | 39,654.23              | -                   | -               | -                      | -                    | -               | -                      | -                      | -               | -                      | 623,557.17       | 663,211.40       | 39,654.23              |
| Operator Sick   | 398,426.66         | 415,187.38       | 16,760.72              | -                   | -               | -                      | -                    | -               | -                      | -                      | -               | -                      | 398,426.66       | 415,187.38       | 16,760.72              |
| Holiday   | 607,813.63         | 526,904.46       | (80,909.17)            | -                   | -               | -                      | -                    | -               | -                      | -                      | -               | -                      | 607,813.63       | 526,904.46       | (80,909.17)            |
| Operator FMLA or other leave  | -                  | -                | -                      | -                   | -               | -                      | -                    | -               | -                      | -                      | -               | -                      | -                | -                | -                      |
| 03. Other Salaries and Wages (Non revenue vehicle operator personnel) | 1,612,272.42       | 1,790,646.24     | 178,373.82             | 2,514,784.13        | 2,093,752.49    | (421,031.64)           | 695,620.76           | 818,215.38      | 122,594.62             | 3,983,276.48           | 4,795,292.49    | 812,016.01             | 8,805,953.79     | 9,497,906.60     | 691,952.81             |
| Dispatch  | 178,851.47         | 310,225.79       | 131,374.32             | -                   | -               | -                      | -                    | -               | -                      | -                      | -               | -                      | 178,851.47       | 310,225.79       | 131,374.32             |
| Operations Supervision  | 1,433,420.95       | 1,480,420.45     | 46,999.50              | -                   | -               | -                      | -                    | -               | -                      | -                      | -               | -                      | 1,433,420.95     | 1,480,420.45     | 46,999.50              |
| Maintenance   | -                  | -                | -                      | 2,514,784.13        | 2,093,752.49    | (421,031.64)           | 695,620.76           | 818,215.38      | 122,594.62             | -                      | -               | -                      | 3,210,404.89     | 2,911,967.88     | (298,437.01)           |
| Administration  | -                  | -                | -                      | -                   | -               | -                      | -                    | -               | -                      | 3,983,276.48           | 4,795,292.49    | 812,016.01             | 3,983,276.48     | 4,795,292.49     | 812,016.01             |
| 04. Other Paid Absences (Non revenue vehicle operator personnel)      | -                  | -                | -                      | 154,459.15          | 249,863.01      | 95,403.86              | 58,697.80            | -               | (58,697.80)            | -                      | -               | -                      | 213,156.95       | 249,863.01       | 36,706.06              |
| Vacation  | -                  | -                | -                      | 63,733.86           | -               | (63,733.86)            | 19,974.58            | -               | (19,974.58)            | -                      | -               | -                      | 83,708.44        | -                | (83,708.44)            |
| Sick  | -                  | -                | -                      | 31,826.14           | 249,863.01      | 218,036.87             | 7,310.27             | -               | (7,310.27)             | -                      | -               | -                      | 39,136.41        | 249,863.01       | 210,726.60             |
| Holiday   | -                  | -                | -                      | 56,464.15           | -               | (56,464.15)            | 23,984.87            | -               | (23,984.87)            | -                      | -               | -                      | 80,449.02        | -                | (80,449.02)            |
| FMLA or other leave   | -                  | -                | -                      | 2,435.00            | -               | (2,435.00)             | 7,428.08             | -               | (7,428.08)             | -                      | -               | -                      | 9,863.08         | -                | (9,863.08)             |
| 05. Fringe Benefits   | 6,824,088.84       | 7,721,664.06     | 897,575.22             | 1,180,265.35        | 1,151,131.83    | (29,133.52)            | 228,388.62           | 299,982.31      | 71,593.69              | 1,802,581.19           | 2,373,980.25    | 571,399.06             | 10,035,324.00    | 11,546,758.45    | 1,511,434.45           |
| Employment Taxes  | 1,151,135.62       | 1,242,579.27     | 91,443.65              | 199,240.14          | 173,816.58      | (25,423.57)            | 55,112.32            | 67,925.60       | 12,813.28              | 315,585.17             | 398,089.71      | 82,504.54              | 1,721,073.25     | 1,882,411.15     | 161,337.90             |
| Health and Welfare Expenses   | 3,036,384.77       | 3,675,250.99     | 638,866.22             | 525,541.67          | 514,107.68      | (11,433.99)            | 145,371.40           | 200,907.61      | 55,536.21              | 832,428.42             | 1,177,453.73    | 345,025.31             | 4,539,726.26     | 5,567,720.00     | 1,027,993.74           |
| Retirement Costs/Pension Plans  | 2,026,800.00       | 2,085,379.47     | 58,579.47              | 331,970.75          | 331,271.34      | (699.41)               | 664.13               | -               | (664.13)               | 498,580.99             | 615,882.13      | 117,301.14             | 2,858,015.87     | 3,032,532.94     | 174,517.07             |
| Workers Compensation  | 231,775.26         | 255,788.68       | 24,013.42              | 40,115.98           | 35,780.67       | (4,335.32)             | 11,096.58            | 13,982.69       | 2,886.11               | 63,541.46              | 81,947.96       | 18,406.51              | 346,529.28       | 387,500.00       | 40,970.72              |
| Other Fringe Benefits   | 377,993.19         | 462,665.65       | 84,672.46              | 83,396.81           | 96,155.58       | 12,758.77              | 16,144.19            | 17,166.41       | 1,022.22               | 92,445.16              | 100,606.72      | 8,161.57               | 569,979.34       | 676,594.36       | 106,615.02             |
| <b>5020. SERVICES</b>   | \$ 40,297.00       | \$ 50,000.00     | \$ 9,703.00            | \$ -                | \$ -            | \$ -                   | \$ 327,329.21        | \$ 150,000.00   | \$ (177,329.21)        | \$ 1,239,667.29        | \$ 1,778,842.50 | \$ 539,175.21          | \$ 1,607,293.50  | \$ 1,978,842.50  | \$ 371,549.00          |
| 03. Professional and Technical Services                               | -                  | -                | -                      | -                   | -               | -                      | -                    | -               | -                      | 247,818.46             | 988,225.00      | 740,406.54             | 247,818.46       | 988,225.00       | 740,406.54             |
| BRT Fare Collection and Security Services                             | -                  | -                | -                      | -                   | -               | -                      | -                    | -               | -                      | -                      | -               | -                      | -                | -                | -                      |
| Audit Fees  | -                  | -                | -                      | -                   | -               | -                      | -                    | -               | -                      | 54,371.00              | 60,000.00       | 5,629.00               | 54,371.00        | 60,000.00        | 5,629.00               |
| Legal Fees  | -                  | -                | -                      | -                   | -               | -                      | -                    | -               | -                      | 52,624.00              | 41,650.00       | (10,974.00)            | 52,624.00        | 41,650.00        | (10,974.00)            |
| Human Resources Consulting  | -                  | -                | -                      | -                   | -               | -                      | -                    | -               | -                      | 39,660.25              | 46,650.00       | 6,989.75               | 39,660.25        | 46,650.00        | 6,989.75               |
| Planning and Scheduling Consulting                                    | -                  | -                | -                      | -                   | -               | -                      | -                    | -               | -                      | 76,110.46              | 512,500.00      | 436,389.54             | 76,110.46        | 512,500.00       | 436,389.54             |
| Computer Consulting   | -                  | -                | -                      | -                   | -               | -                      | -                    | -               | -                      | 218.75                 | 5,000.00        | 4,781.25               | 218.75           | 5,000.00         | 4,781.25               |
| Advertising and Promotion   | -                  | -                | -                      | -                   | -               | -                      | -                    | -               | -                      | 24,834.00              | 322,425.00      | 297,591.00             | 24,834.00        | 322,425.00       | 297,591.00             |
| 05. Contract Maintenance Services                                     | -                  | -                | -                      | -                   | -               | -                      | 704,507.74           | 568,750.00      | (135,757.74)           | 364,773.63             | 41,650.00       | (323,123.63)           | 1,069,281.37     | 610,400.00       | (458,881.37)           |
| Vehicle Maintenance   | -                  | -                | -                      | -                   | -               | -                      | -                    | -               | -                      | -                      | -               | -                      | -                | -                | -                      |
| Computer Maintenance  | -                  | -                | -                      | -                   | -               | -                      | -                    | -               | -                      | 364,773.63             | 41,650.00       | (323,123.63)           | 364,773.63       | 41,650.00        | (323,123.63)           |
| BRT Station Maintenance   | -                  | -                | -                      | -                   | -               | -                      | 152,057.04           | 163,333.33      | 11,276.29              | -                      | -               | -                      | 152,057.04       | 163,333.33       | 11,276.29              |
| Building Maintenance  | -                  | -                | -                      | -                   | -               | -                      | 552,450.70           | 405,416.67      | (147,034.03)           | -                      | -               | -                      | 552,450.70       | 405,416.67       | (147,034.03)           |
| 09. Other Services  | 40,297.00          | 50,000.00        | 9,703.00               | -                   | -               | -                      | (377,178.53)         | (418,750.00)    | (41,571.47)            | 627,075.20             | 748,967.50      | 121,892.30             | 290,193.67       | 380,217.50       | 90,023.83              |
| Advertising   | -                  | -                | -                      | -                   | -               | -                      | -                    | -               | -                      | 13,382.26              | 19,200.00       | 5,817.74               | 13,382.26        | 19,200.00        | 5,817.74               |
| Ad commission Lottery Updates   | -                  | -                | -                      | -                   | -               | -                      | -                    | -               | -                      | 122,988.89             | 149,750.00      | 26,761.11              | 122,988.89       | 149,750.00       | 26,761.11              |
| ADA Ride  | -                  | -                | -                      | -                   | -               | -                      | -                    | -               | -                      | 48,699.00              | 55,842.50       | 7,143.50               | 48,699.00        | 55,842.50        | 7,143.50               |
| Drug and Alcohol Testing  | 14,420.00          | -                | (14,420.00)            | -                   | -               | -                      | -                    | -               | -                      | -                      | -               | -                      | 14,420.00        | -                | (14,420.00)            |
| Medical Exam Testing  | 25,877.00          | 50,000.00        | 24,123.00              | -                   | -               | -                      | -                    | -               | -                      | -                      | -               | -                      | 25,877.00        | 50,000.00        | 24,123.00              |
| Misc  | -                  | -                | -                      | -                   | -               | -                      | (377,178.53)         | (418,750.00)    | (41,571.47)            | 442,005.05             | 524,175.00      | 82,169.95              | 64,826.52        | 105,425.00       | 40,598.48              |
| <b>5030. MATERIALS AND SUPPLIES CONSUMED</b>                          | \$ 1,757,978.08    | \$ 2,736,139.91  | \$ 978,161.83          | \$ 2,313,648.48     | \$ 2,527,659.70 | \$ 214,011.22          | \$ 180,573.19        | \$ 239,059.69   | \$ 58,486.50           | \$ 1,990,289.37        | \$ 1,179,600.00 | \$ (810,689.37)        | \$ 6,242,489.12  | \$ 6,682,459.30  | \$ 439,970.18          |
| 01. Fuel and Lubricants   | 1,302,673.05       | 2,252,806.58     | 950,133.53             | 82,280.69           | 69,151.25       | (13,129.44)            | -                    | -               | -                      | 7,748.60               | -               | (7,748.60)             | 1,392,702.34     | 2,321,957.83     | 929,255.49             |
| 02. Tires and Tubes   | 455,305.03         | 483,333.33       | 28,028.30              | -                   | -               | -                      | -                    | -               | -                      | -                      | -               | -                      | 455,305.03       | 483,333.33       | 28,028.30              |
| 09. Other Materials and Supplies                                      | -                  | -                | -                      | 2,231,367.79        | 2,458,508.45    | 227,140.66             | 180,573.19           | 239,059.69      | 58,486.50              | 1,982,540.77           | 1,179,600.00    | (802,940.77)           | 4,394,481.75     | 3,877,168.13     | (517,313.62)           |
| Vehicle Equip. and Parts Supplies (inc Cares Act)                     | -                  | -                | -                      | 2,231,367.79        | 2,458,508.45    | 227,140.66             | 60,940.38            | -               | (60,940.38)            | -                      | -               | -                      | 2,292,308.17     | 2,458,508.45     | 166,200.28             |
| Other Equipment and Supplies  | -                  | -                | -                      | -                   | -               | -                      | 180,573.19           | 239,059.69      | 58,486.50              | 1,118,668.84           | 385,333.33      | (733,335.51)           | 1,299,242.03     | 624,393.02       | (674,849.01)           |
| Office Equipment  | -                  | -                | -                      | -                   | -               | -                      | 780,070.94           | 771,600.00      | (8,470.94)             | 780,070.94             | 771,600.00      | (8,470.94)             | 780,070.94       | 771,600.00       | (8,470.94)             |
| Admin. Supplies   | -                  | -                | -                      | -                   | -               | -                      | 22,860.61            | 22,666.67       | (193.94)               | 22,860.61              | 22,666.67       | (193.94)               | 22,860.61        | 22,666.67        | (193.94)               |
| <b>5040. UTILITIES</b>  | \$ -               | \$ -             | \$ -                   | \$ -                | \$ -            | \$ -                   | \$ -                 | \$ -            | \$ -                   | \$ 792,435.18          | \$ 808,284.17   | \$ 15,848.99           | \$ 792,435.18    | \$ 808,284.17    | \$ 15,848.99           |
| Telecommunication   | -                  | -                | -                      | -                   | -               | -                      | -                    | -               | -                      | 183,495.81             | 208,000.00      | 24,504.19              | 183,495.81       | 208,000.00       | 24,504.19              |
| Utilities   | -                  | -                | -                      | -                   | -               | -                      | -                    | -               | -                      | 608,939.37             | 600,284.17      | (8,655.20)             | 608,939.37       | 600,284.17       | (8,655.20)             |
| <b>5050. CASUALTIES AND LIABILITY COSTS</b>                           | \$ -               | \$ -             | \$ -                   | \$ -                | \$ -            | \$ -                   | \$ -                 | \$ -            | \$ -                   | \$ 1,200,800.18        | \$ 1,573,793.16 | \$ 372,992.98          | \$ 1,200,800.18  | \$ 1,573,793.16  | \$ 372,992.98          |
| General Liability   | -                  | -                | -                      | -                   | -               | -                      | -                    | -               | -                      | 842,967.00             | 913,878.98      | 70,911.98              | 842,967.00       | 913,878.98       | 70,911.98              |
| Auto Liability  | -                  | -                | -                      | -                   | -               | -                      | -                    | -               | -                      | 38,644.90              | 37,441.99       | (1,202.91)             | 38,644.90        | 37,441.99        | (1,202.91)             |
| Physical Damage   | -                  | -                | -                      | -                   | -               | -                      | -                    | -               | -                      | 130,726.16             | 429,150.00      | 298,423.84             | 130,726.16       | 429,150.00       | 298,423.84             |
| All Other   | -                  | -                | -                      | -                   | -               | -                      | -                    | -               | -                      | 188,462.12             | 193,322.19      | 4,860.07               | 188,462.12       | 193,322.19       | 4,860.07               |
| <b>5060. TAXES</b>  | \$ -               | \$ -             | \$ -                   | \$ -                | \$ -            | \$ -                   | \$ -                 | \$ -            | \$ -                   | \$ -                   | \$ -            | \$ -                   | \$ -             | \$ -             | \$ -                   |
| <b>5100. PURCHASED TRANSPORTATION SERVICE</b>                         | \$ 6,046,782.78    | \$ 6,036,300.83  | \$ (10,481.95)         | \$ -                | \$ -            | \$ -                   | \$ -                 | \$ -            | \$ -                   | \$ -                   | \$ -            | \$ -                   | \$ 6,046,782.78  | \$ 6,036,300.83  | \$ (10,481.95)         |
| 01. Purchased Transportation - SpecTran                               | 5,244,060.29       | 5,161,867.50     | (82,192.79)            | -                   | -               | -                      | -                    | -               | -                      | -                      | -               | -                      | 5,244,060.29     | 5,161,867.50     | (82,192.79)            |
| 02. Purchased Transportation VanPool                                  | 802,722.49         | 874,433.33       | 71,710.84              | -                   | -               | -                      | -                    | -               | -                      | -                      | -               | -                      | 802,722.49       | 874,433.33       | 71,710.84              |
| <b>5090. MISCELLANEOUS EXPENSES</b>                                   | \$ 81,795.78       | \$ 83,333.33     | \$ 1,537.55            | \$ -                | \$ -            | \$ -                   | \$ -                 | \$ -            | \$ -                   | \$ 436,452.56          |                 |                        |                  |                  |                        |

**GRTC Transit System**  
**Operating Expenses**  
**Year to Date April 30, 2023**

|  | Total GRTC              |                         |                           |
|--|-------------------------|-------------------------|---------------------------|
|  | Actual                  | Budget                  | Variance Fav /<br>(Unfav) |
| <b>Total Operating Costs</b>   |                         |                         |                           |
| <b>5010. LABOR</b>   | <b>\$ 33,601,449.41</b> | <b>\$ 36,076,994.91</b> | <b>\$ 2,475,545.50</b>    |
| <b>01. Operator Salaries and Wages</b>                                       | <u>12,917,217.21</u>    | <u>13,177,163.60</u>    | <u>259,946.39</u>         |
| <b>02. Operator's Paid Absences</b>  | <u>1,629,797.46</u>     | <u>1,605,303.23</u>     | <u>(24,494.23)</u>        |
| Operator Vacation  | 623,557.17              | 663,211.40              | 39,654.23                 |
| Operator Sick  | 398,426.66              | 415,187.38              | 16,760.72                 |
| Holiday  | 607,813.63              | 526,904.46              | (80,909.17)               |
| Operator FMLA or other leave   | -                       | -                       |                           |
| <b>03. Other Salaries and Wages (Non revenue vehicle operator personnel)</b> | <u>8,805,953.79</u>     | <u>9,497,906.60</u>     | <u>691,952.81</u>         |
| Dispatch   | 178,851.47              | 310,225.79              | 131,374.32                |
| Operations Supervision   | 1,433,420.95            | 1,480,420.45            | 46,999.50                 |
| Maintenance  | 3,210,404.89            | 2,911,967.88            | (298,437.01)              |
| Administration   | 3,983,276.48            | 4,795,292.49            | 812,016.01                |
| <b>04. Other Paid Absences (Non revenue vehicle operator personnel)</b>      | <u>213,156.95</u>       | <u>249,863.01</u>       | <u>36,706.06</u>          |
| Vacation   | 83,708.44               | -                       | (83,708.44)               |
| Sick   | 39,136.41               | 249,863.01              | 210,726.60                |
| Holiday  | 80,449.02               | -                       | (80,449.02)               |
| FMLA or other leave  | 9,863.08                | -                       | (9,863.08)                |
| <b>05. Fringe Benefits</b>   | <u>10,035,324.00</u>    | <u>11,546,758.45</u>    | <u>1,511,434.45</u>       |
| Employment Taxes   | 1,721,073.25            | 1,882,411.15            | 161,337.90                |
| Health and Welfare Expenses  | 4,539,726.26            | 5,567,720.00            | 1,027,993.74              |
| Retirement Costs/Pension Plans   | 2,858,015.87            | 3,032,532.94            | 174,517.07                |
| Workers Compensation   | 346,529.28              | 387,500.00              | 40,970.72                 |
| Other Fringe Benefits  | 569,979.34              | 676,594.36              | 106,615.02                |
| <b>5020. SERVICES</b>  | <b>\$ 1,607,293.50</b>  | <b>\$ 1,978,842.50</b>  | <b>\$ 371,549.00</b>      |
| <b>03. Professional and Technical Services</b>                               | <u>247,818.46</u>       | <u>988,225.00</u>       | <u>740,406.54</u>         |
| BRT Fare Collection and Security Services                                    | -                       | -                       | -                         |
| Audit Fees   | 54,371.00               | 60,000.00               | 5,629.00                  |
| Legal Fees   | 52,624.00               | 41,650.00               | (10,974.00)               |
| Human Resources Consulting   | 39,660.25               | 46,650.00               | 6,989.75                  |
| Planning and Scheduling Consulting   | 76,110.46               | 512,500.00              | 436,389.54                |
| Computer Consulting  | 218.75                  | 5,000.00                | 4,781.25                  |
| Advertising and Promotion  | 24,834.00               | 322,425.00              | 297,591.00                |
| <b>05. Contract Maintenance Services</b>                                     | <u>1,069,281.37</u>     | <u>610,400.00</u>       | <u>(458,881.37)</u>       |
| Vehicle Maintenance  | -                       | -                       | -                         |
| Computer Maintenance   | 364,773.63              | 41,650.00               | (323,123.63)              |
| BRT Station Maintenance  | 152,057.04              | 163,333.33              | 11,276.29                 |
| Building Maintenance   | 552,450.70              | 405,416.67              | (147,034.03)              |
| <b>09. Other Services</b>  | <u>290,193.67</u>       | <u>380,217.50</u>       | <u>90,023.83</u>          |
| Advertising  | 13,382.26               | 19,200.00               | 5,817.74                  |
| Ad commission Lottery Updates  | 122,988.89              | 149,750.00              | 26,761.11                 |
| ADA Ride   | 48,699.00               | 55,842.50               | 7,143.50                  |
| Drug and Alcohol Testing   | 14,420.00               | -                       | (14,420.00)               |
| Medical Exam Testing   | 25,877.00               | 50,000.00               | 24,123.00                 |
| Misc   | 64,826.52               | 105,425.00              | 40,598.48                 |
| <b>5030. MATERIALS AND SUPPLIES CONSUMED</b>                                 | <b>\$ 6,242,489.12</b>  | <b>\$ 6,682,459.30</b>  | <b>\$ 439,970.18</b>      |
| <b>01. Fuel and Lubricants</b>   | <u>1,392,702.34</u>     | <u>2,321,957.83</u>     | <u>929,255.49</u>         |
| <b>02. Tires and Tubes</b>   | <u>455,305.03</u>       | <u>483,333.33</u>       | <u>28,028.30</u>          |
| <b>09. Other Materials and Supplies</b>                                      | <u>4,394,481.75</u>     | <u>3,877,168.13</u>     | <u>(517,313.62)</u>       |
| Vehicle Equip. and Parts Supplies (inc Cares Act)                            | 2,292,308.17            | 2,458,508.45            | 166,200.28                |
| Other Equipment and Supplies   | 1,299,242.03            | 624,393.02              | (674,849.01)              |
| Office Equipment   | 780,070.94              | 771,600.00              | (8,470.94)                |
| Admin. Supplies  | 22,860.61               | 22,666.67               | (193.94)                  |

**GRTC Transit System  
Operating Expenses  
Year to Date April 30, 2023**

|  | Total GRTC          |                     |                           |
|--|---------------------|---------------------|---------------------------|
|  | Actual              | Budget              | Variance Fav /<br>(Unfav) |
| <b>5040. UTILITIES</b>                         | \$ 792,435.18       | \$ 808,284.17       | \$ 15,848.99              |
| Telecommunication                              | 183,495.81          | 208,000.00          | 24,504.19                 |
| Utilities                                      | 608,939.37          | 600,284.17          | (8,655.20)                |
| <b>5050. CASUALTIES AND LIABILITY COSTS</b>    | \$ 1,200,800.18     | \$ 1,573,793.16     | \$ 372,992.98             |
| General Liability                              | 842,967.00          | 913,878.98          | 70,911.98                 |
| Auto Liability                                 | 38,644.90           | 37,441.99           | (1,202.91)                |
| Physical Damage                                | 130,726.16          | 429,150.00          | 298,423.84                |
| All Other                                      | 188,462.12          | 193,322.19          | 4,860.07                  |
| <b>5060. TAXES</b>                             | \$ -                | \$ -                | \$ -                      |
| <b>5100. PURCHASED TRANSPORTATION SERVICE</b>  | \$ 6,046,782.78     | \$ 6,036,300.83     | \$ (10,481.95)            |
| <b>01. Purchased Transportation - SpecTran</b> | <u>5,244,060.29</u> | <u>5,161,867.50</u> | <u>(82,192.79)</u>        |
| <b>02. Purchased Transportation VanPool</b>    | <u>802,722.49</u>   | <u>874,433.33</u>   | <u>71,710.84</u>          |
| <b>5090. MISCELLANEOUS EXPENSES</b>            | \$ 518,248.34       | \$ 583,023.09       | \$ 64,774.75              |
| <b>02. Travel and Meetings</b>                 | <u>44,718.96</u>    | <u>114,256.67</u>   | <u>69,537.71</u>          |
| <b>08. Advertising/Promotion Media</b>         | <u>8,517.43</u>     | <u>21,978.09</u>    | <u>13,460.66</u>          |
| <b>09. Other Miscellaneous Expenses</b>        | <u>465,011.95</u>   | <u>446,788.33</u>   | <u>(18,223.62)</u>        |
| <b>5120. LEASES AND RENTALS</b>                | \$ -                | \$ -                | \$ -                      |
| <b>5900 ADA Expenses</b>                       | \$ -                | \$ -                | \$ -                      |
| <b>Total Expenses</b>                          | \$ 50,009,498.51    | \$ 53,739,697.95    | \$ 3,730,199.44           |
|  | 100.00%             | 100.00%             |                           |

**GRTC Transit System**  
**Operating Expenses**  
**Year to Date April 30, 2023**

|  |  |  |  | <b>Vehicle Operations</b> |                         |                                   |
|--|--|--|--|---------------------------|-------------------------|-----------------------------------|
|  |  |  |  | <b>Actual</b>             | <b>Budget</b>           | <b>Variance Fav /<br/>(Unfav)</b> |
| <b>Total Operating Costs</b>   |  |  |  |                           |                         |                                   |
| <b>5010. LABOR</b>   |  |  |  | <b>\$ 22,983,375.93</b>   | <b>\$ 24,294,777.13</b> | <b>\$ 1,311,401.20</b>            |
| <b>01. Operator Salaries and Wages</b>                                       |  |  |  | <u>12,917,217.21</u>      | <u>13,177,163.60</u>    | <u>259,946.39</u>                 |
| <b>02. Operator's Paid Absences</b>  |  |  |  | <u>1,629,797.46</u>       | <u>1,605,303.23</u>     | <u>(24,494.23)</u>                |
| Operator Vacation  |  |  |  | 623,557.17                | 663,211.40              | 39,654.23                         |
| Operator Sick  |  |  |  | 398,426.66                | 415,187.38              | 16,760.72                         |
| Holiday  |  |  |  | 607,813.63                | 526,904.46              | (80,909.17)                       |
| Operator FMLA or other leave   |  |  |  | -                         |                         |                                   |
| <b>03. Other Salaries and Wages (Non revenue vehicle operator personnel)</b> |  |  |  | <u>1,612,272.42</u>       | <u>1,790,646.24</u>     | <u>178,373.82</u>                 |
| Dispatch   |  |  |  | 178,851.47                | 310,225.79              | 131,374.32                        |
| Operations Supervision   |  |  |  | 1,433,420.95              | 1,480,420.45            | 46,999.50                         |
| Maintenance  |  |  |  |                           |                         | -                                 |
| Administration   |  |  |  | -                         | -                       | -                                 |
| <b>04. Other Paid Absences (Non revenue vehicle operator personnel)</b>      |  |  |  | <u>-</u>                  | <u>-</u>                | <u>-</u>                          |
| Vacation   |  |  |  |                           |                         | -                                 |
| Sick   |  |  |  |                           |                         | -                                 |
| Holiday  |  |  |  |                           |                         | -                                 |
| FMLA or other leave  |  |  |  |                           |                         | -                                 |
| <b>05. Fringe Benefits</b>   |  |  |  | <u>6,824,088.84</u>       | <u>7,721,664.06</u>     | <u>897,575.22</u>                 |
| Employment Taxes   |  |  |  | 1,151,135.62              | 1,242,579.27            | 91,443.65                         |
| Health and Welfare Expenses  |  |  |  | 3,036,384.77              | 3,675,250.99            | 638,866.22                        |
| Retirement Costs/Pension Plans   |  |  |  | 2,026,800.00              | 2,085,379.47            | 58,579.47                         |
| Workers Compensation   |  |  |  | 231,775.26                | 255,788.68              | 24,013.42                         |
| Other Fringe Benefits  |  |  |  | 377,993.19                | 462,665.65              | 84,672.46                         |
| <b>5020. SERVICES</b>  |  |  |  | <b>\$ 40,297.00</b>       | <b>\$ 50,000.00</b>     | <b>\$ 9,703.00</b>                |
| <b>03. Professional and Technical Services</b>                               |  |  |  | <u>-</u>                  | <u>-</u>                | <u>-</u>                          |
| BRT Fare Collection and Security Services                                    |  |  |  | -                         | -                       | -                                 |
| Audit Fees   |  |  |  |                           |                         | -                                 |
| Legal Fees   |  |  |  |                           |                         | -                                 |
| Human Resources Consulting   |  |  |  |                           |                         | -                                 |
| Planning and Scheduling Consulting   |  |  |  |                           |                         | -                                 |
| Computer Consulting  |  |  |  |                           |                         | -                                 |
| Advertising and Promotion  |  |  |  |                           |                         | -                                 |
| <b>05. Contract Maintenance Services</b>                                     |  |  |  | <u>-</u>                  | <u>-</u>                | <u>-</u>                          |
| Vehicle Maintenance  |  |  |  |                           |                         | -                                 |
| Computer Maintenance   |  |  |  |                           |                         | -                                 |
| BRT Station Maintenance  |  |  |  |                           |                         | -                                 |
| Building Maintenance   |  |  |  |                           |                         | -                                 |
| <b>09. Other Services</b>  |  |  |  | <u>40,297.00</u>          | <u>50,000.00</u>        | <u>9,703.00</u>                   |
| Advertising  |  |  |  |                           |                         | -                                 |
| Ad commission Lottery Updates  |  |  |  |                           |                         | -                                 |
| ADA Ride   |  |  |  |                           |                         | -                                 |
| Drug and Alcohol Testing   |  |  |  | 14,420.00                 | -                       | (14,420.00)                       |
| Medical Exam Testing   |  |  |  | 25,877.00                 | 50,000.00               | 24,123.00                         |
| Misc   |  |  |  | -                         | -                       | -                                 |
| <b>5030. MATERIALS AND SUPPLIES CONSUMED</b>                                 |  |  |  | <b>\$ 1,757,978.08</b>    | <b>\$ 2,736,139.91</b>  | <b>\$ 978,161.83</b>              |
| <b>01. Fuel and Lubricants</b>   |  |  |  | <u>1,302,673.05</u>       | <u>2,252,806.58</u>     | <u>950,133.53</u>                 |
| <b>02. Tires and Tubes</b>   |  |  |  | <u>455,305.03</u>         | <u>483,333.33</u>       | <u>28,028.30</u>                  |
| <b>09. Other Materials and Supplies</b>                                      |  |  |  | <u>-</u>                  | <u>-</u>                | <u>-</u>                          |
| Vechicle Equip. and Parts Supplies (inc Cares Act)                           |  |  |  |                           |                         | -                                 |
| Other Equipment and Supplies   |  |  |  | -                         | -                       | -                                 |
| Office Equipment   |  |  |  |                           |                         | -                                 |
| Admin. Supplies  |  |  |  |                           |                         | -                                 |



**GRTC Transit System  
Operating Expenses  
Year to Date April 30, 2023**

|   | Vehicle Operations |                  |                           |
|---|--------------------|------------------|---------------------------|
|   | Actual             | Budget           | Variance Fav /<br>(Unfav) |
| <b>5040. UTILITIES</b>                        | \$ -               | \$ -             | \$ -                      |
| Telecommunication                             |                    |                  | -                         |
| Utilities                                     |                    |                  | -                         |
| <b>5050. CASUALTIES AND LIABILITY COSTS</b>   | \$ -               | \$ -             | \$ -                      |
| General Liability                             |                    |                  | -                         |
| Auto Liability                                |                    |                  | -                         |
| Physical Damage                               |                    |                  | -                         |
| All Other                                     |                    |                  | -                         |
| <b>5060. TAXES</b>                            | \$ -               | \$ -             | \$ -                      |
| <b>5100. PURCHASED TRANSPORTATION SERVICE</b> | \$ 6,046,782.78    | \$ 6,036,300.83  | \$ (10,481.95)            |
| 01. Purchased Transportation - SpecTran       | 5,244,060.29       | 5,161,867.50     | (82,192.79)               |
| 02. Purchased Transportation VanPool          | 802,722.49         | 874,433.33       | 71,710.84                 |
| <b>5090. MISCELLANEOUS EXPENSES</b>           | \$ 81,795.78       | \$ 83,333.33     | \$ 1,537.55               |
| 02. Travel and Meetings                       |                    |                  | -                         |
| 08. Advertising/Promotion Media               |                    |                  | -                         |
| 09. Other Miscellaneous Expenses              | 81,795.78          | 83,333.33        | 1,537.55                  |
| <b>5120. LEASES AND RENTALS</b>               |                    |                  | \$ -                      |
| 5900 ADA Expenses                             |                    |                  | \$ -                      |
| <b>Total Expenses</b>                         | \$ 30,910,229.57   | \$ 33,200,551.20 | \$ 2,290,321.63           |
|   | 61.81%             | 61.78%           |                           |

**GRTC Transit System**  
**Operating Expenses**  
**Year to Date April 30, 2023**

|  |  |  | <b>Vehicle Maintenance</b> |                        |                                   |
|--|--|--|----------------------------|------------------------|-----------------------------------|
|  |  |  | <b>Actual</b>              | <b>Budget</b>          | <b>Variance Fav /<br/>(Unfav)</b> |
| <b>Total Operating Costs</b>   |  |  |                            |                        |                                   |
| <b>5010. LABOR</b>   |  |  | <b>\$ 3,849,508.63</b>     | <b>\$ 3,494,747.34</b> | <b>\$ (354,761.29)</b>            |
| <b>01. Operator Salaries and Wages</b>                                       |  |  |                            |                        | -                                 |
| <b>02. Operator's Paid Absences</b>  |  |  | -                          | -                      | -                                 |
| Operator Vacation  |  |  |                            |                        | -                                 |
| Operator Sick  |  |  |                            |                        | -                                 |
| Holiday  |  |  |                            |                        | -                                 |
| Operator FMLA or other leave   |  |  |                            |                        |                                   |
| <b>03. Other Salaries and Wages (Non revenue vehicle operator personnel)</b> |  |  | <u>2,514,784.13</u>        | <u>2,093,752.49</u>    | <u>(421,031.64)</u>               |
| Dispatch   |  |  |                            |                        | -                                 |
| Operations Supervision   |  |  |                            |                        | -                                 |
| Maintenance  |  |  | 2,514,784.13               | 2,093,752.49           | (421,031.64)                      |
| Administration   |  |  |                            |                        | -                                 |
| <b>04. Other Paid Absences (Non revenue vehicle operator personnel)</b>      |  |  | <u>154,459.15</u>          | <u>249,863.01</u>      | <u>95,403.86</u>                  |
| Vacation   |  |  | 63,733.86                  | -                      | (63,733.86)                       |
| Sick   |  |  | 31,826.14                  | 249,863.01             | 218,036.87                        |
| Holiday  |  |  | 56,464.15                  | -                      | (56,464.15)                       |
| FMLA or other leave  |  |  | 2,435.00                   | -                      | (2,435.00)                        |
| <b>05. Fringe Benefits</b>   |  |  | <u>1,180,265.35</u>        | <u>1,151,131.83</u>    | <u>(29,133.52)</u>                |
| Employment Taxes   |  |  | 199,240.14                 | 173,816.58             | (25,423.57)                       |
| Health and Welfare Expenses  |  |  | 525,541.67                 | 514,107.68             | (11,433.99)                       |
| Retirement Costs/Pension Plans   |  |  | 331,970.75                 | 331,271.34             | (699.41)                          |
| Workers Compensation   |  |  | 40,115.98                  | 35,780.67              | (4,335.32)                        |
| Other Fringe Benefits  |  |  | 83,396.81                  | 96,155.58              | 12,758.77                         |
| <b>5020. SERVICES</b>  |  |  | <b>\$ -</b>                | <b>\$ -</b>            | <b>\$ -</b>                       |
| <b>03. Professional and Technical Services</b>                               |  |  | -                          | -                      | -                                 |
| BRT Fare Collection and Security Services                                    |  |  |                            |                        | -                                 |
| Audit Fees   |  |  |                            |                        | -                                 |
| Legal Fees   |  |  |                            |                        | -                                 |
| Human Resources Consulting   |  |  |                            |                        | -                                 |
| Planning and Scheduling Consulting   |  |  |                            |                        | -                                 |
| Computer Consulting  |  |  |                            |                        | -                                 |
| Advertising and Promotion  |  |  |                            |                        | -                                 |
| <b>05. Contract Maintenance Services</b>                                     |  |  | -                          | -                      | -                                 |
| Vehicle Maintenance  |  |  |                            |                        | -                                 |
| Computer Maintenance   |  |  |                            |                        | -                                 |
| BRT Station Maintenance  |  |  |                            |                        | -                                 |
| Building Maintenance   |  |  |                            |                        | -                                 |
| <b>09. Other Services</b>  |  |  | -                          | -                      | -                                 |
| Advertising  |  |  |                            |                        | -                                 |
| Ad commission Lottery Updates  |  |  |                            |                        | -                                 |
| ADA Ride   |  |  |                            |                        | -                                 |
| Drug and Alcohol Testing   |  |  |                            |                        | -                                 |
| Medical Exam Testing   |  |  |                            |                        | -                                 |
| Misc   |  |  |                            |                        | -                                 |
| <b>5030. MATERIALS AND SUPPLIES CONSUMED</b>                                 |  |  | <b>\$ 2,313,648.48</b>     | <b>\$ 2,527,659.70</b> | <b>\$ 214,011.22</b>              |
| <b>01. Fuel and Lubricants</b>   |  |  | <u>82,280.69</u>           | <u>69,151.25</u>       | <u>(13,129.44)</u>                |
| <b>02. Tires and Tubes</b>   |  |  |                            |                        | -                                 |
| <b>09. Other Materials and Supplies</b>                                      |  |  | <u>2,231,367.79</u>        | <u>2,458,508.45</u>    | <u>227,140.66</u>                 |
| Vehicle Equip. and Parts Supplies (inc Cares Act)                            |  |  | 2,231,367.79               | 2,458,508.45           | 227,140.66                        |
| Other Equipment and Supplies   |  |  |                            |                        | -                                 |
| Office Equipment   |  |  |                            |                        | -                                 |
| Admin. Supplies  |  |  |                            |                        | -                                 |

**GRTC Transit System  
Operating Expenses  
Year to Date April 30, 2023**

|   | Vehicle Maintenance |                 |                           |   |
|---|---------------------|-----------------|---------------------------|---|
|   | Actual              | Budget          | Variance Fav /<br>(Unfav) |   |
| <b>5040. UTILITIES</b>                        | \$ -                | \$ -            | \$ -                      |   |
| Telecommunication                             |                     |                 |                           | - |
| Utilities                                     |                     |                 |                           | - |
| <b>5050. CASUALTIES AND LIABILITY COSTS</b>   | \$ -                | \$ -            | \$ -                      |   |
| General Liability                             |                     |                 |                           | - |
| Auto Liability                                |                     |                 |                           | - |
| Physical Damage                               |                     |                 |                           | - |
| All Other                                     | -                   | -               |                           | - |
| <b>5060. TAXES</b>                            |                     |                 | \$ -                      |   |
| <b>5100. PURCHASED TRANSPORTATION SERVICE</b> | \$ -                | \$ -            | \$ -                      |   |
| 01. Purchased Transportation - SpecTran       |                     |                 |                           | - |
| 02. Purchased Transportation VanPool          |                     |                 |                           | - |
| <b>5090. MISCELLANEOUS EXPENSES</b>           | \$ -                | \$ -            | \$ -                      |   |
| 02. Travel and Meetings                       |                     |                 |                           | - |
| 08. Advertising/Promotion Media               |                     |                 |                           | - |
| 09. Other Miscellaneous Expenses              |                     |                 |                           | - |
| <b>5120. LEASES AND RENTALS</b>               | \$ -                | \$ -            | \$ -                      |   |
| 5900 ADA Expenses                             | \$ -                | \$ -            | \$ -                      |   |
| <b>Total Expenses</b>                         | \$ 6,163,157.11     | \$ 6,022,407.04 | \$ (140,750.07)           |   |
|   | 12.32%              | 11.21%          |                           |   |

**GRTC Transit System**  
**Operating Expenses**  
**Year to Date April 30, 2023**

|  |  |  | Facility Maintenance |                        |                           |
|--|--|--|----------------------|------------------------|---------------------------|
|  |  |  | Actual               | Budget                 | Variance Fav /<br>(Unfav) |
| <b>Total Operating Costs</b>   |  |  |                      |                        |                           |
| <b>5010. LABOR</b>   |  |  | <b>\$ 982,707.18</b> | <b>\$ 1,118,197.70</b> | <b>\$ 135,490.51</b>      |
| <b>01. Operator Salaries and Wages</b>                                       |  |  |                      |                        | -                         |
| <b>02. Operator's Paid Absences</b>  |  |  | -                    | -                      | -                         |
| Operator Vacation  |  |  |                      |                        | -                         |
| Operator Sick  |  |  |                      |                        | -                         |
| Holiday  |  |  |                      |                        | -                         |
| Operator FMLA or other leave   |  |  |                      |                        |                           |
| <b>03. Other Salaries and Wages (Non revenue vehicle operator personnel)</b> |  |  | <u>695,620.76</u>    | <u>818,215.38</u>      | <u>122,594.62</u>         |
| Dispatch   |  |  |                      |                        | -                         |
| Operations Supervision   |  |  |                      |                        | -                         |
| Maintenance  |  |  | 695,620.76           | 818,215.38             | 122,594.62                |
| Administration   |  |  |                      |                        | -                         |
| <b>04. Other Paid Absences (Non revenue vehicle operator personnel)</b>      |  |  | <u>58,697.80</u>     | <u>-</u>               | <u>(58,697.80)</u>        |
| Vacation   |  |  | 19,974.58            | -                      | (19,974.58)               |
| Sick   |  |  | 7,310.27             | -                      | (7,310.27)                |
| Holiday  |  |  | 23,984.87            | -                      | (23,984.87)               |
| FMLA or other leave  |  |  | 7,428.08             | -                      | (7,428.08)                |
| <b>05. Fringe Benefits</b>   |  |  | <u>228,388.62</u>    | <u>299,982.31</u>      | <u>71,593.69</u>          |
| Employment Taxes   |  |  | 55,112.32            | 67,925.60              | 12,813.28                 |
| Health and Welfare Expenses  |  |  | 145,371.40           | 200,907.61             | 55,536.21                 |
| Retirement Costs/Pension Plans   |  |  | 664.13               | -                      | (664.13)                  |
| Workers Compensation   |  |  | 11,096.58            | 13,982.69              | 2,886.11                  |
| Other Fringe Benefits  |  |  | 16,144.19            | 17,166.41              | 1,022.22                  |
| <b>5020. SERVICES</b>  |  |  | <b>\$ 327,329.21</b> | <b>\$ 150,000.00</b>   | <b>\$ (177,329.21)</b>    |
| <b>03. Professional and Technical Services</b>                               |  |  | -                    | -                      | -                         |
| BRT Fare Collection and Security Services                                    |  |  |                      |                        | -                         |
| Audit Fees   |  |  |                      |                        | -                         |
| Legal Fees   |  |  |                      |                        | -                         |
| Human Resources Consulting   |  |  |                      |                        | -                         |
| Planning and Scheduling Consulting   |  |  |                      |                        | -                         |
| Computer Consulting  |  |  |                      |                        | -                         |
| Advertising and Promotion  |  |  |                      |                        | -                         |
| <b>05. Contract Maintenance Services</b>                                     |  |  | <u>704,507.74</u>    | <u>568,750.00</u>      | <u>(135,757.74)</u>       |
| Vehicle Maintenance  |  |  |                      |                        | -                         |
| Computer Maintenance   |  |  |                      |                        | -                         |
| BRT Station Maintenance  |  |  | 152,057.04           | 163,333.33             | 11,276.29                 |
| Building Maintenance   |  |  | 552,450.70           | 405,416.67             | (147,034.03)              |
| <b>09. Other Services</b>  |  |  | <u>(377,178.53)</u>  | <u>(418,750.00)</u>    | <u>(41,571.47)</u>        |
| Advertising  |  |  |                      |                        | -                         |
| Ad commission Lottery Updates  |  |  |                      |                        | -                         |
| ADA Ride   |  |  |                      |                        | -                         |
| Drug and Alcohol Testing   |  |  |                      |                        | -                         |
| Medical Exam Testing   |  |  |                      |                        | -                         |
| Misc   |  |  | (377,178.53)         | (418,750.00)           | (41,571.47)               |
| <b>5030. MATERIALS AND SUPPLIES CONSUMED</b>                                 |  |  | <b>\$ 180,573.19</b> | <b>\$ 239,059.69</b>   | <b>\$ 58,486.50</b>       |
| <b>01. Fuel and Lubricants</b>   |  |  |                      |                        | -                         |
| <b>02. Tires and Tubes</b>   |  |  |                      |                        | -                         |
| <b>09. Other Materials and Supplies</b>                                      |  |  | <u>180,573.19</u>    | <u>239,059.69</u>      | <u>58,486.50</u>          |
| Vehicle Equip. and Parts Supplies (inc Cares Act)                            |  |  |                      |                        | -                         |
| Other Equipment and Supplies   |  |  | 180,573.19           | 239,059.69             | 58,486.50                 |
| Office Equipment   |  |  |                      |                        | -                         |
| Admin. Supplies  |  |  |                      |                        | -                         |

**GRTC Transit System  
Operating Expenses  
Year to Date April 30, 2023**

|   | Facility Maintenance |                 |                           |   |
|---|----------------------|-----------------|---------------------------|---|
|   | Actual               | Budget          | Variance Fav /<br>(Unfav) |   |
| <b>5040. UTILITIES</b>                        | \$ -                 | \$ -            | \$ -                      |   |
| Telecommunication                             |                      |                 |                           | - |
| Utilities                                     |                      |                 |                           | - |
| <b>5050. CASUALTIES AND LIABILITY COSTS</b>   | \$ -                 | \$ -            | \$ -                      |   |
| General Liability                             |                      |                 |                           | - |
| Auto Liability                                |                      |                 |                           | - |
| Physical Damage                               |                      |                 |                           | - |
| All Other                                     |                      |                 |                           | - |
| <b>5060. TAXES</b>                            |                      |                 | \$ -                      |   |
| <b>5100. PURCHASED TRANSPORTATION SERVICE</b> | \$ -                 | \$ -            | \$ -                      |   |
| 01. Purchased Transportation - SpecTran       |                      |                 |                           | - |
| 02. Purchased Transportation VanPool          |                      |                 |                           | - |
| <b>5090. MISCELLANEOUS EXPENSES</b>           | \$ -                 | \$ -            | \$ -                      |   |
| 02. Travel and Meetings                       |                      |                 |                           | - |
| 08. Advertising/Promotion Media               |                      |                 |                           | - |
| 09. Other Miscellaneous Expenses              |                      |                 |                           | - |
| <b>5120. LEASES AND RENTALS</b>               | \$ -                 | \$ -            | \$ -                      |   |
| 5900 ADA Expenses                             | \$ -                 | \$ -            | \$ -                      |   |
| <b>Total Expenses</b>                         | \$ 1,490,609.58      | \$ 1,507,257.38 | \$ 16,647.80              |   |
|   | 2.98%                | 2.80%           |                           |   |

**GRTC Transit System**  
**Operating Expenses**  
**Year to Date April 30, 2023**

|  | General Administration |                        |                           |
|--|------------------------|------------------------|---------------------------|
|  | Actual                 | Budget                 | Variance Fav /<br>(Unfav) |
| <b>Total Operating Costs</b>   |                        |                        |                           |
| <b>5010. LABOR</b>   | <b>\$ 5,785,857.67</b> | <b>\$ 7,169,272.74</b> | <b>\$ 1,383,415.07</b>    |
| <b>01. Operator Salaries and Wages</b>                                       |                        |                        | -                         |
| <b>02. Operator's Paid Absences</b>  | -                      | -                      | -                         |
| Operator Vacation  |                        |                        | -                         |
| Operator Sick  |                        |                        | -                         |
| Holiday  |                        |                        | -                         |
| Operator FMLA or other leave   |                        |                        | -                         |
| <b>03. Other Salaries and Wages (Non revenue vehicle operator personnel)</b> | <u>3,983,276.48</u>    | <u>4,795,292.49</u>    | <u>812,016.01</u>         |
| Dispatch   |                        |                        | -                         |
| Operations Supervision   |                        |                        | -                         |
| Maintenance  |                        |                        | -                         |
| Administration   | 3,983,276.48           | 4,795,292.49           | 812,016.01                |
| <b>04. Other Paid Absences (Non revenue vehicle operator personnel)</b>      | -                      | -                      | -                         |
| Vacation   |                        |                        | -                         |
| Sick   |                        |                        | -                         |
| Holiday  |                        |                        | -                         |
| FMLA or other leave  |                        |                        | -                         |
| <b>05. Fringe Benefits</b>   | <u>1,802,581.19</u>    | <u>2,373,980.25</u>    | <u>571,399.06</u>         |
| Employment Taxes   | 315,585.17             | 398,089.71             | 82,504.54                 |
| Health and Welfare Expenses  | 832,428.42             | 1,177,453.73           | 345,025.31                |
| Retirement Costs/Pension Plans   | 498,580.99             | 615,882.13             | 117,301.14                |
| Workers Compensation   | 63,541.46              | 81,947.96              | 18,406.51                 |
| Other Fringe Benefits  | 92,445.16              | 100,606.72             | 8,161.57                  |
| <b>5020. SERVICES</b>  | <b>\$ 1,239,667.29</b> | <b>\$ 1,778,842.50</b> | <b>\$ 539,175.21</b>      |
| <b>03. Professional and Technical Services</b>                               | <u>247,818.46</u>      | <u>988,225.00</u>      | <u>740,406.54</u>         |
| BRT Fare Collection and Security Services                                    | -                      | -                      | -                         |
| Audit Fees   | 54,371.00              | 60,000.00              | 5,629.00                  |
| Legal Fees   | 52,624.00              | 41,650.00              | (10,974.00)               |
| Human Resources Consulting   | 39,660.25              | 46,650.00              | 6,989.75                  |
| Planning and Scheduling Consulting   | 76,110.46              | 512,500.00             | 436,389.54                |
| Computer Consulting  | 218.75                 | 5,000.00               | 4,781.25                  |
| Advertising and Promotion  | 24,834.00              | 322,425.00             | 297,591.00                |
| <b>05. Contract Maintenance Services</b>                                     | <u>364,773.63</u>      | <u>41,650.00</u>       | <u>(323,123.63)</u>       |
| Vehicle Maintenance  |                        |                        | -                         |
| Computer Maintenance   | 364,773.63             | 41,650.00              | (323,123.63)              |
| BRT Station Maintenance  |                        |                        | -                         |
| Building Maintenance   |                        |                        | -                         |
| <b>09. Other Services</b>  | <u>627,075.20</u>      | <u>748,967.50</u>      | <u>121,892.30</u>         |
| Advertising  | 13,382.26              | 19,200.00              | 5,817.74                  |
| Ad commission Lottery Updates  | 122,988.89             | 149,750.00             | 26,761.11                 |
| ADA Ride   | 48,699.00              | 55,842.50              | 7,143.50                  |
| Drug and Alcohol Testing   |                        |                        | -                         |
| Medical Exam Testing   |                        |                        | -                         |
| Misc   | 442,005.05             | 524,175.00             | 82,169.95                 |
| <b>5030. MATERIALS AND SUPPLIES CONSUMED</b>                                 | <b>\$ 1,990,289.37</b> | <b>\$ 1,179,600.00</b> | <b>\$ (810,689.37)</b>    |
| <b>01. Fuel and Lubricants</b>   | <u>7,748.60</u>        | -                      | <u>(7,748.60)</u>         |
| <b>02. Tires and Tubes</b>   |                        |                        | -                         |
| <b>09. Other Materials and Supplies</b>                                      | <u>1,982,540.77</u>    | <u>1,179,600.00</u>    | <u>(802,940.77)</u>       |
| Vehicle Equip. and Parts Supplies (inc Cares Act)                            | 60,940.38              | -                      | (60,940.38)               |
| Other Equipment and Supplies   | 1,118,668.84           | 385,333.33             | (733,335.51)              |
| Office Equipment   | 780,070.94             | 771,600.00             | (8,470.94)                |
| Admin. Supplies  | 22,860.61              | 22,666.67              | (193.94)                  |

**GRTC Transit System  
Operating Expenses  
Year to Date April 30, 2023**

|   | <b>General Administration</b> |                         |                                   |
|---|-------------------------------|-------------------------|-----------------------------------|
|   | <b>Actual</b>                 | <b>Budget</b>           | <b>Variance Fav /<br/>(Unfav)</b> |
| <b>5040. UTILITIES</b>                        | <b>\$ 792,435.18</b>          | <b>\$ 808,284.17</b>    | <b>\$ 15,848.99</b>               |
| Telecommunication                             | 183,495.81                    | 208,000.00              | 24,504.19                         |
| Utilities                                     | 608,939.37                    | 600,284.17              | (8,655.20)                        |
| <b>5050. CASUALTIES AND LIABILITY COSTS</b>   | <b>\$ 1,200,800.18</b>        | <b>\$ 1,573,793.16</b>  | <b>\$ 372,992.98</b>              |
| General Liability                             | 842,967.00                    | 913,878.98              | 70,911.98                         |
| Auto Liability                                | 38,644.90                     | 37,441.99               | (1,202.91)                        |
| Physical Damage                               | 130,726.16                    | 429,150.00              | 298,423.84                        |
| All Other                                     | 188,462.12                    | 193,322.19              | 4,860.07                          |
| <b>5060. TAXES</b>                            | <b>\$ -</b>                   | <b>\$ -</b>             | <b>\$ -</b>                       |
| <b>5100. PURCHASED TRANSPORTATION SERVICE</b> | <b>\$ -</b>                   | <b>\$ -</b>             | <b>\$ -</b>                       |
| 01. Purchased Transportation - SpecTran       |                               |                         | -                                 |
| 02. Purchased Transportation VanPool          |                               |                         | -                                 |
| <b>5090. MISCELLANEOUS EXPENSES</b>           | <b>\$ 436,452.56</b>          | <b>\$ 499,689.76</b>    | <b>\$ 63,237.20</b>               |
| 02. Travel and Meetings                       | 44,718.96                     | 114,256.67              | 69,537.71                         |
| 08. Advertising/Promotion Media               | 8,517.43                      | 21,978.09               | 13,460.66                         |
| 09. Other Miscellaneous Expenses              | 383,216.17                    | 363,455.00              | (19,761.17)                       |
| <b>5120. LEASES AND RENTALS</b>               | <b>\$ -</b>                   | <b>\$ -</b>             | <b>\$ -</b>                       |
| 5900 ADA Expenses                             | -                             | -                       | -                                 |
| <b>Total Expenses</b>                         | <b>\$ 11,445,502.25</b>       | <b>\$ 13,009,482.32</b> | <b>\$ 1,563,980.08</b>            |
|   | 22.89%                        | 24.21%                  |                                   |

## GRTC Transit System Year to Date April 30, 2023

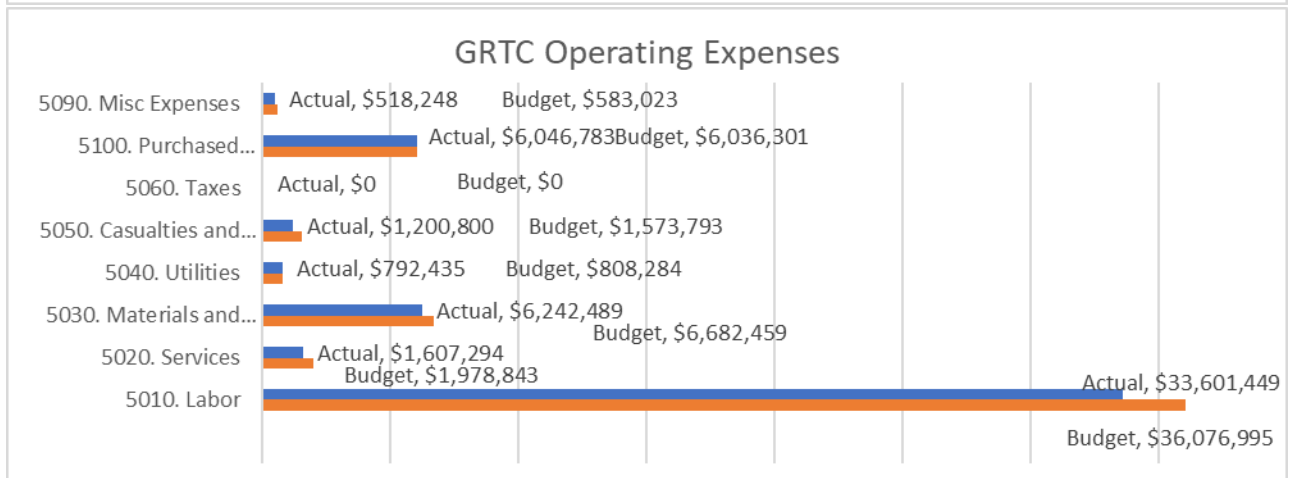
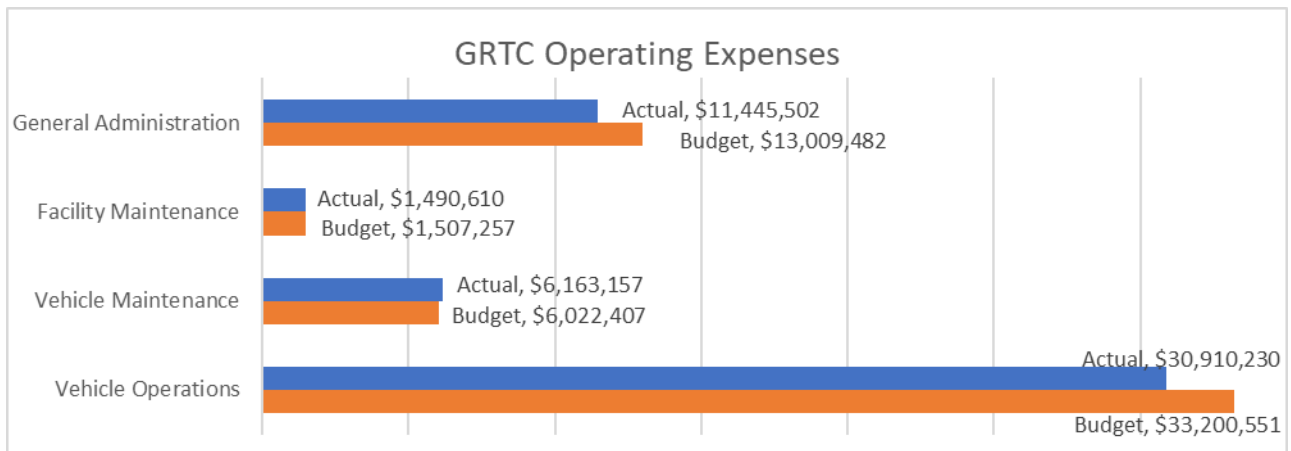
### Operating Expenses

|                        | Budget               | Actual               | (Over) Under        | % of Budget   |
|------------------------|----------------------|----------------------|---------------------|---------------|
| Vehicle Operations     | \$ 33,200,551.20     | \$ 30,910,229.57     | \$ 2,290,321.63     | 93.10%        |
| Vehicle Maintenance    | 6,022,407.04         | 6,163,157.11         | (140,750.07)        | 102.34%       |
| Facility Maintenance   | 1,507,257.38         | 1,490,609.58         | 16,647.80           | 98.90%        |
| General Administration | <u>13,009,482.32</u> | <u>11,445,502.25</u> | <u>1,563,980.08</u> | <u>87.98%</u> |
| Total GRTC             | \$ 53,739,697.95     | \$ 50,009,498.51     | \$ 3,730,199.44     | 93.06%        |

|  | Budget            | Actual            | (Over) Under     | % of Budget   |
|--|-------------------|-------------------|------------------|---------------|
| 5010. Labor                            | \$ 36,076,994.91  | \$ 33,601,449.41  | \$ 2,475,545.50  | 93.14%        |
| 5020. Services                         | 1,978,842.50      | 1,607,293.50      | 371,549.00       | 81.22%        |
| 5030. Materials and Supplies Consumed  | 6,682,459.30      | 6,242,489.12      | 439,970.18       | 93.42%        |
| 5040. Utilities                        | 808,284.17        | 792,435.18        | 15,848.99        | 98.04%        |
| 5050. Casualties and Liability Costs   | 1,573,793.16      | 1,200,800.18      | 372,992.98       | 76.30%        |
| 5060. Taxes                            | -                 | -                 | -                | 0.00%         |
| 5100. Purchased Transportation Service | 6,036,300.83      | 6,046,782.78      | (10,481.95)      | 100.17%       |
| 5090. Misc Expenses                    | <u>583,023.09</u> | <u>518,248.34</u> | <u>64,774.75</u> | <u>88.89%</u> |
| Total GRTC                             | \$ 53,739,697.95  | \$ 50,009,498.51  | \$ 3,730,199.44  | 93.06%        |

|                            |              |              |
|----------------------------|--------------|--------------|
| Total Fleet Service Miles  | 4,436,945.75 | 4,299,923.15 |
| Operating Expense per Mile | \$ 12.11     | \$ 11.63     |

|                            |            |            |
|----------------------------|------------|------------|
| Total Fleet Service Hours  | 396,940.56 | 384,047.82 |
| Operating Expense per Hour | \$ 135.38  | \$ 130.22  |





Operating Expenses are favorable versus budget by \$3.730M or 6.94% as a result of:

- Lower than budgeted labor expenses of \$2.476M as a result of below budgeted headcount levels in transportation and higher than budgeted vacancy factor in the general and administrative groups.
- Favorable purchased services of \$371.55k due to timing of consulting services versus budget
- Favorable materials and supplies of \$439.97k as a result of the timing of purchases versus budget calendarization combined with favorable fuel pricing versus budgeted rates.
- Slight favorable Utilities expenses of \$15.85k.
- Favorable casualties and liability expense of \$372.99k is due to timing of policy expense versus budget calendarization and the timing of booking uninsured provision liability.
- Slight unfavorable purchased transportation services of \$10.48k due actual demand differing from budgetary assumptions

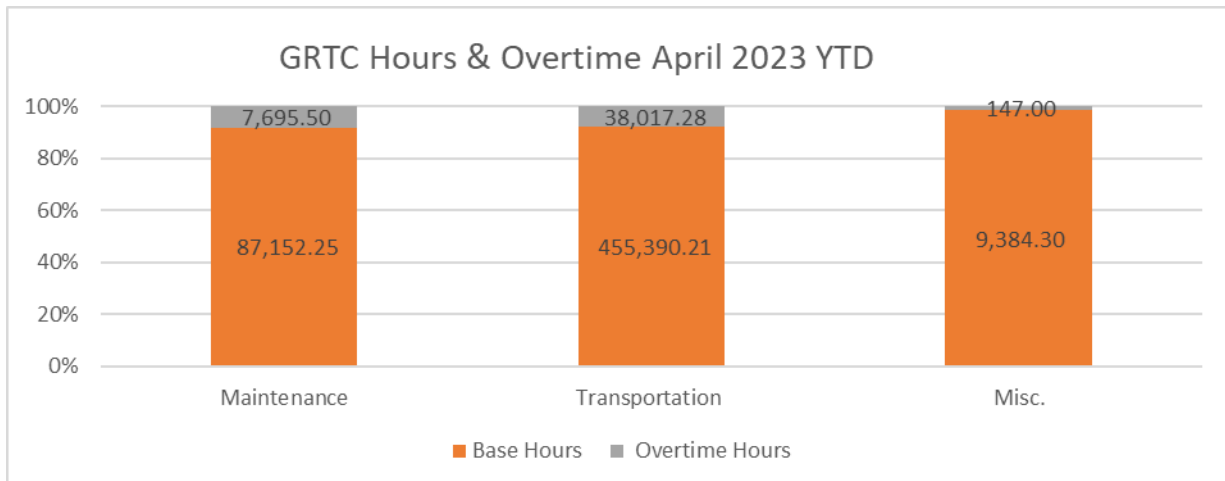
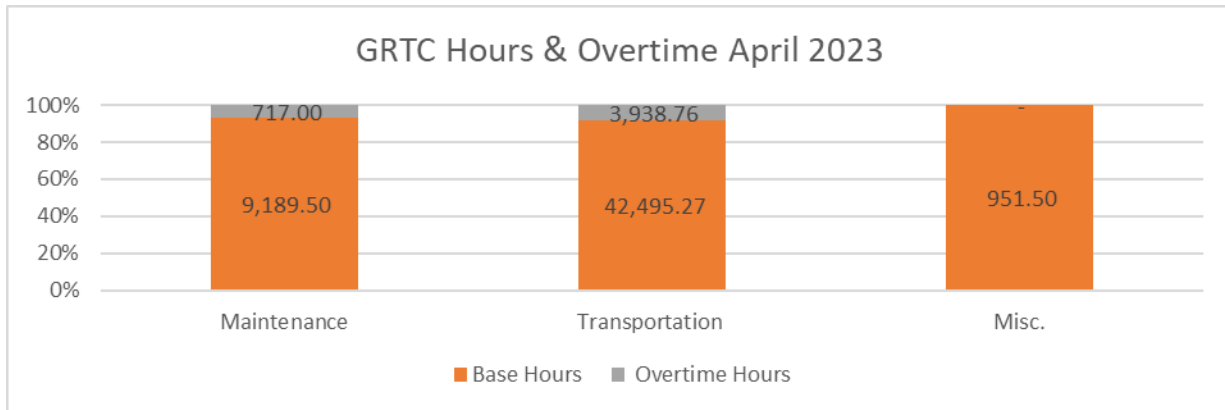
| <u>Operating Expense per Mile</u> | <b>Budget</b> | <b>Actual</b> |
|-----------------------------------|---------------|---------------|
| Vehicle Operations                | \$ 7.48       | \$ 7.19       |
| Vehicle Maintenance               | 1.36          | 1.43          |
| Facility Maintenance              | 0.34          | 0.35          |
| General Administration            | 2.93          | 2.66          |
| Total GRTC                        | \$ 12.11      | \$ 11.63      |

| <u>Operating Expense per Mile</u>      | <b>Budget</b> | <b>Actual</b> |
|--|---------------|---------------|
| 5010. Labor                            | \$ 8.13       | \$ 7.81       |
| 5020. Services                         | 0.45          | 0.37          |
| 5030. Materials and Supplies Consumed  | 1.51          | 1.45          |
| 5040. Utilities                        | 0.18          | 0.18          |
| 5050. Casualties and Liability Costs   | 0.35          | 0.28          |
| 5060. Taxes                            | -             | -             |
| 5100. Purchased Transportation Service | 1.36          | 1.41          |
| 5090. Misc Expenses                    | 0.13          | 0.12          |
| Total GRTC                             | \$ 12.11      | \$ 11.63      |

| <u>Operating Expense per Hour</u> | <b>Budget</b> | <b>Actual</b> |
|-----------------------------------|---------------|---------------|
| Vehicle Operations                | \$ 83.64      | \$ 80.49      |
| Vehicle Maintenance               | 15.17         | 16.05         |
| Facility Maintenance              | 3.80          | 3.88          |
| General Administration            | <u>32.77</u>  | <u>29.80</u>  |
| Total GRTC                        | \$ 135.38     | \$ 130.22     |

| <u>Operating Expense per Hour</u>      | <b>Budget</b> | <b>Actual</b> |
|--|---------------|---------------|
| 5010. Labor                            | \$ 90.89      | \$ 87.49      |
| 5020. Services                         | 4.99          | 4.19          |
| 5030. Materials and Supplies Consumed  | 16.83         | 16.25         |
| 5040. Utilities                        | 2.04          | 2.06          |
| 5050. Casualties and Liability Costs   | 3.96          | 3.13          |
| 5060. Taxes                            | -             | -             |
| 5100. Purchased Transportation Service | 15.21         | 15.74         |
| 5090. Misc Expenses                    | <u>1.47</u>   | <u>1.35</u>   |
| Total GRTC                             | \$ 135.38     | \$ 130.22     |

| <b>GRTC Headcount @ April 30, 2023</b> | <b>Budget</b> | <b>Actual</b> | <b>(Over) Under</b> | <b>% of Budget</b> |
|--|---------------|---------------|---------------------|--------------------|
| Equipment & Facility Maintenance       | 71            | 74            | (3)                 | 104.23%            |
| Transportation                         | 357           | 316           | 41                  | 88.52%             |
| Planning, Scheduling & Marketing       | 19            | 16            | 3                   | 84.21%             |
| Insurance & Safety                     | 9             | 11            | (2)                 | 122.22%            |
| General & Administrative               | <u>53</u>     | <u>47</u>     | <u>6</u>            | <u>88.68%</u>      |
|  | 509           | 464           | 45                  | 91.16%             |



**GRTC Transit System**  
**STATEMENT OF INCOME**  
**BUDGET VS. ACTUAL**  
**For the Ten Months Ending April 30, 2023**

|   | Current Month       |                     |                     | Fav/<br>(Unfav) | Year To Date         |                      |                       | Fav/<br>(Unfav) | FY 2023<br>Annual<br>Budget |
|---|---------------------|---------------------|---------------------|-----------------|----------------------|----------------------|-----------------------|-----------------|-----------------------------|
|   | Budget              | Actual              | Difference          |                 | Budget               | Actual               | Difference            |                 |                             |
| <b>Operating Revenue:</b>                 |                     |                     |                     |                 |                      |                      |                       |                 |                             |
| Customer Revenue - Fixed Route            | \$ -                | \$ -                | \$ -                | F               | \$ -                 | \$ -                 | \$ -                  | F               | \$ -                        |
| Pass Program Revenue                      | 112,409             | 111,409             | (1,000)             | U               | 1,124,093            | 1,115,095            | (8,998)               | U               | 1,348,912                   |
| Charter Revenue                           | -                   | -                   | -                   | F               | -                    | -                    | -                     | F               | -                           |
| Advertising Revenue                       | 55,417              | 38,667              | (16,750)            | U               | 494,167              | 386,670              | (107,497)             | U               | 605,000                     |
| Other Operating Revenue                   | -                   | -                   | -                   | F               | -                    | -                    | -                     | F               | -                           |
| <b>Total Operating Revenue</b>            | <b>\$ 167,826</b>   | <b>\$ 150,076</b>   | <b>\$ (17,750)</b>  | U               | <b>\$ 1,618,260</b>  | <b>\$ 1,501,765</b>  | <b>\$ (116,495)</b>   | U               | <b>\$ 1,953,912</b>         |
| <b>Other Income:</b>                      |                     |                     |                     |                 |                      |                      |                       |                 |                             |
| Ridefinders                               | 38,421              | 41,247              | 2,826               | F               | 422,633              | 435,415              | 12,782                | F               | 499,475                     |
| Interest Income                           | 1,500               | 52,911              | 51,411              | F               | 15,000               | 420,384              | 405,384               | F               | 18,000                      |
| Non-Transportation Income                 | 500                 | 85                  | (415)               | U               | 5,000                | 3,833                | (1,167)               | U               | 6,000                       |
| <b>Total Other Income</b>                 | <b>\$ 40,421</b>    | <b>\$ 94,242</b>    | <b>\$ 53,821</b>    | F               | <b>\$ 442,633</b>    | <b>\$ 859,633</b>    | <b>\$ 417,000</b>     | F               | <b>\$ 523,475</b>           |
| <b>Operating Contributions:</b>           |                     |                     |                     |                 |                      |                      |                       |                 |                             |
| COVID Relief Acts VA2020-023              | -                   | 118,526             | 118,526             | F               | -                    | 1,243,335            | 1,243,335             | F               | -                           |
| FFCRA Credit                              | -                   | -                   | -                   | F               | -                    | -                    | -                     | F               | -                           |
| Oper contrib - Federal                    | 878,349             | 85,751              | (792,598)           | U               | 8,047,652            | 1,397,964            | (6,649,688)           | U               | 9,822,082                   |
| Oper contrib - State                      | 2,078,136           | 2,129,974           | 51,838              | F               | 20,781,359           | 20,621,844           | (159,515)             | U               | 24,937,631                  |
| Oper contrib - CVTA                       | 1,784,583           | 1,784,583           | (0)                 | U               | 17,845,833           | 17,845,833           | (0)                   | U               | 21,415,000                  |
| Oper contrib - Richmond                   | 712,876             | 736,334             | 23,458              | F               | 7,128,758            | 7,312,553            | 183,795               | F               | 8,554,510                   |
| Oper contrib - Henrico                    | 342,334             | 349,127             | 6,794               | F               | 3,423,338            | 3,501,942            | 78,604                | F               | 4,108,005                   |
| Oper contrib - Petersburg                 | 16,667              | 16,667              | 0                   | F               | 166,667              | 166,667              | 0                     | F               | 200,000                     |
| Oper contrib - Chesterfield               | 20,739              | 20,871              | 133                 | F               | 207,385              | 229,255              | 21,870                | F               | 248,863                     |
| <b>Total Operating Contributions:</b>     | <b>\$ 5,833,683</b> | <b>\$ 5,241,834</b> | <b>\$ (591,849)</b> | U               | <b>\$ 57,600,993</b> | <b>\$ 52,319,393</b> | <b>\$ (5,281,600)</b> | U               | <b>\$ 69,286,090</b>        |
| <b>Net Operating Revenue</b>              | <b>\$ 6,041,930</b> | <b>\$ 5,486,153</b> | <b>\$ (555,778)</b> | U               | <b>\$ 59,661,885</b> | <b>\$ 54,680,790</b> | <b>\$ (4,981,095)</b> | U               | <b>\$ 71,763,478</b>        |
| <b>Operating Expenses:</b>                |                     |                     |                     |                 |                      |                      |                       |                 |                             |
| Equipment & Facility Maintenance          | 1,059,481           | 1,199,340           | 139,859             | U               | 10,708,451           | 10,542,263           | (166,188)             | F               | 12,855,827                  |
| Transportation                            | 1,846,492           | 1,690,114           | (156,378)           | F               | 18,823,162           | 18,353,813           | (469,349)             | F               | 22,576,502                  |
| Planning, Scheduling & Marketing          | 183,186             | 166,111             | (17,075)            | F               | 2,148,408            | 1,222,418            | (925,990)             | F               | 2,518,315                   |
| Insurance and Safety                      | 262,442             | 332,513             | 70,071              | U               | 2,630,796            | 2,134,326            | (496,470)             | F               | 3,198,822                   |
| General and Administrative                | 1,119,458           | 1,127,090           | 7,633               | U               | 11,504,335           | 9,989,673            | (1,514,662)           | F               | 13,825,123                  |
| Purchase of Service - Spectran & Van Pool | 603,630             | 679,825             | 76,195              | U               | 6,036,301            | 6,046,783            | 10,482                | U               | 7,243,561                   |
| Operating Taxes and Licenses              | 186,348             | 158,903             | (27,444)            | F               | 1,888,244            | 1,720,223            | (168,021)             | F               | 2,267,132                   |
| <b>Total Operating Expenses</b>           | <b>\$ 5,261,036</b> | <b>\$ 5,353,897</b> | <b>\$ 92,861</b>    | U               | <b>\$ 53,739,698</b> | <b>\$ 50,009,499</b> | <b>\$ (3,730,199)</b> | F               | <b>\$ 64,485,283</b>        |
| <b>Change in Net Postion</b>              | <b>\$ 780,895</b>   | <b>\$ 132,256</b>   | <b>\$ (648,639)</b> | U               | <b>\$ 5,922,187</b>  | <b>\$ 4,671,292</b>  | <b>\$ (1,250,895)</b> | U               | <b>\$ 7,278,195</b>         |
| Operating Ratio                           | 11.18%              | 11.79%              | 0.61%<br>51         |                 | 10.90%               | 12.33%               | 1.43%                 |                 |                             |
| Farebox Recovery Ratio                    | 2.41%               | 2.38%               | -0.03%              |                 | 2.36%                | 2.54%                | 0.18%                 |                 |                             |

**GRTC Transit System  
Balance Sheet  
As of April 30, 2023**

|  | Current Month<br>April 30, 2023 | Prior Month<br>March 31, 2023 | Prior Year End<br>June 30, 2022 |
|--|---------------------------------|-------------------------------|---------------------------------|
| <b>ASSETS</b>                                    |                                 |                               |                                 |
| <b>Current Assets:</b>                           |                                 |                               |                                 |
| Cash   | \$14,197,878                    | \$12,895,937                  | \$10,854,007                    |
| Working Funds                                    | 118,181                         | 118,181                       | 118,266                         |
| Capital Funds                                    | 6,369,948                       | 6,320,196                     | 5,969,360                       |
| Accounts Receivable, net                         | 8,447,072                       | 5,795,926                     | 11,189,036                      |
| Motor Bus Parts Inventory                        | 1,047,852                       | 996,315                       | 997,470                         |
| Gasoline Inventory                               | 5,133                           | 12,881                        | 8,485                           |
| Diesel Fuels Inventory                           | 37,393                          | 25,465                        | 15,068                          |
| Lubricants Inventory                             | 59,632                          | 33,131                        | 25,718                          |
| Prepayments                                      | <u>501,081</u>                  | <u>556,078</u>                | <u>741,455</u>                  |
| Total Current Assets                             | \$30,784,170                    | \$26,754,110                  | \$29,918,865                    |
| <b>Tangible Property:</b>                        |                                 |                               |                                 |
| Property and Equipment                           | 174,753,953                     | 174,323,974                   | 169,134,398                     |
| Accumulated Depreciation                         | <u>(92,459,611)</u>             | <u>(92,059,611)</u>           | <u>(88,459,611)</u>             |
| Net Property                                     | \$82,294,342                    | \$82,264,363                  | \$80,674,787                    |
| <b>Other Assets:</b>                             |                                 |                               |                                 |
| Restricted Funds (LGIP)                          | 8,492,752                       | 8,492,752                     | 8,492,752                       |
| Restricted Funds (CVTA Special Fund)             | 30,602,555                      | 33,452,370                    | 25,960,952                      |
| Intangible Asset - Software, net of amortization | 1,246,253                       | 1,167,840                     | 690,314                         |
| Deferred Outflows GASB 68                        | 26,724,818                      | 26,724,818                    | 26,724,818                      |
| Deferred Outflows GASB 75                        | <u>-</u>                        | <u>-</u>                      | <u>-</u>                        |
| Total Other Assets                               | <u>67,066,378</u>               | <u>69,837,780</u>             | <u>61,868,836</u>               |
| <b>TOTAL ASSETS</b>                              | <b><u>\$180,144,890</u></b>     | <b><u>\$178,856,253</u></b>   | <b><u>\$172,462,488</u></b>     |
| <b>LIABILITIES AND CAPITAL</b>                   |                                 |                               |                                 |
| <b>Current Liabilities:</b>                      |                                 |                               |                                 |
| Accounts Payable                                 | 4,481,933                       | 3,759,542                     | 11,276,118                      |
| Wages Payable                                    | 1,323,663                       | 1,533,062                     | 3,940,563                       |
| Taxes Accrued                                    | 20,675                          | 130,097                       | 240,310                         |
| Deferred Revenues CVTA                           | 35,316,177                      | 34,494,969                    | 26,697,984                      |
| Other Current Liabilities                        | <u>3,200,906</u>                | <u>3,309,114</u>              | <u>723,034</u>                  |
| Total Current Liabilities                        | \$44,343,354                    | \$43,226,784                  | \$42,878,009                    |
| <b>Non-current Liabilities:</b>                  |                                 |                               |                                 |
| N/P City, OPEB and GASB 68                       | \$ 87,383,777                   | \$ 87,383,777                 | \$ 87,383,777                   |
| <b>Reserves:</b>                                 |                                 |                               |                                 |
| Injuries, Loss, and Damage                       | <u>330,825</u>                  | <u>330,825</u>                | <u>330,825</u>                  |
| Total Reserves                                   | <u>\$330,825</u>                | <u>\$330,825</u>              | <u>\$330,825</u>                |
| <b>TOTAL LIABILITIES</b>                         | <b>132,057,956</b>              | <b>130,941,386</b>            | <b>130,592,611</b>              |
| <b>Capital:</b>                                  |                                 |                               |                                 |
| Common Stock                                     | 50,005                          | 50,005                        | 50,005                          |
| Paid-In Capital                                  | 119,888,156                     | 119,448,348                   | 114,349,393                     |
| Fund Balance - Accumulated Depreciation          | (90,604,669)                    | (90,204,669)                  | (86,604,669)                    |
| Fund Balance - GASB 68                           | (36,089,951)                    | (36,089,951)                  | (36,089,951)                    |
| Fund Balance                                     | <u>54,843,393</u>               | <u>54,711,134</u>             | <u>50,165,099</u>               |
| Total Capital                                    | \$ 54,843,393                   | \$ 47,914,867                 | \$ 41,869,877                   |
| <b>TOTAL LIABILITIES AND CAPITAL</b>             | <b><u>\$ 180,144,890</u></b>    | <b><u>\$ 178,856,253</u></b>  | <b><u>\$ 172,462,488</u></b>    |

**Greater Richmond Transit Company**  
**Cash Flow Projection**  
**June 20, 2023**

|                        | Actual              |                      |                     |                      | Expected            |                     |
|------------------------|---------------------|----------------------|---------------------|----------------------|---------------------|---------------------|
|                        | Jan-23              | Feb-23               | Mar-23              | Apr-23               | May-23              | Jun-23              |
| Beginning Balance      | 5,450,256           | 9,001,178            | 11,167,380          | 8,928,744            | 10,125,726          | 7,536,298           |
| <b>Revenue</b>         |                     |                      |                     |                      |                     |                     |
| Advertising Revenue    | 1,250               | 5,250                | 4,500               | -                    | -                   | -                   |
| CVTA                   | 5,353,750           | -                    | -                   | 5,353,750            | -                   | -                   |
| Federal                | -                   | -                    | 1,832,438           | -                    | -                   | 2,997,339           |
| State                  |                     |                      |                     |                      |                     |                     |
| Operating Assistance   | 1,621,591           | 1,621,591            | 1,621,591           | 1,621,591            | 1,621,591           | 1,621,591           |
| Capital                | 2,304               | 690                  | 264,042             | 18,464               | -                   | 1,744,848           |
| Zero Fare              | -                   | 4,138,263            | -                   | -                    | 361,737             | -                   |
| Local - Chesterfield   | -                   | 62,614               | -                   | 62,614               | -                   | -                   |
| LOCAL - COR            | 2,728,278           | -                    | -                   | -                    | 1,978,278           | 250,000             |
| LOCAL - HNCO           | -                   | 1,047,382            | 31,000              | -                    | -                   | 1,047,382           |
| LOCAL - Peterburg      | 16,667              | 16,667               | 33,333              | 16,667               | 16,667              | 16,667              |
| LOCAL -Bon Secours     | -                   | 212,500              | -                   | -                    | -                   | -                   |
| Ridefinders            | 39,284              | -                    | 39,284              | 100,611              | 41,247              | 39,284              |
| Other Income           | 1,109               | 568                  | 31,404              | -                    | 1,618               | -                   |
| VCU                    | -                   | 668,456              | -                   | -                    | -                   | -                   |
|                        | <b>9,764,233</b>    | <b>7,773,981</b>     | <b>3,857,592</b>    | <b>7,173,697</b>     | <b>4,021,138</b>    | <b>7,717,111</b>    |
| <b>Expenses</b>        |                     |                      |                     |                      |                     |                     |
| Wages & Benefits       | 3,281,464           | 3,647,826            | 3,558,538           | 3,856,722            | 3,503,738           | 3,588,908           |
| SGR / Maintenance      | 508,464             | 456,106              | 767,648             | 562,680              | 589,360             | 639,896             |
| Materials and Supplies | 98,383              | 62,625               | 17,880              | 35,557               | 51,149              | 34,862              |
| Casualty & Insurance   | 248,245             | 121,320              | 22,638              | 304,463              | 67,978              | 45,308              |
| Services               | 255,403             | 238,260              | 314,203             | 305,862              | 397,335             | 339,133             |
| Purchased Services     | 476,981             | 652,313              | 1,270,205           | 111,760              | 1,239,321           | 652,313             |
| Utilities              | 97,052              | 98,787               | 78,144              | 94,613               | 81,363              | 84,707              |
| Travel & Training      | 6,318               | -                    | 9,107               | 15,747               | 1,048               | 8,500               |
| Miscellaneous          | 15,765              | 14,737               | 7,070               | 27,255               | 4,080               | 12,802              |
| Capital                | 1,225,237           | 315,805              | 50,794              | 662,056              | 675,193             | 462,681             |
|                        | <b>6,213,311</b>    | <b>5,607,779</b>     | <b>6,096,228</b>    | <b>5,976,715</b>     | <b>6,610,566</b>    | <b>5,869,110</b>    |
| <b>Cash Position</b>   | <b>\$ 9,001,178</b> | <b>\$ 11,167,380</b> | <b>\$ 8,928,744</b> | <b>\$ 10,125,726</b> | <b>\$ 7,536,298</b> | <b>\$ 9,384,299</b> |

**GRTC Transit System**  
**CVTA Special Fund Quarterly Report**  
**For the Quarter Ended June 30, 2023**

**Activity Through May 31, 2023**

**Beginning Balance @ March 31, 2023** **\$ 33,452,369.75**

**Receipts:**

|  |    |              |                 |
|--|----|--------------|-----------------|
| April 25, 2023 GRTC 15% Funds Distribution - Month of March 2023 | \$ | 2,542,650.30 |                 |
| May 26, 2023 GRTC 15% Funds Distribution - Month of April 2023   | \$ | 2,740,177.64 |                 |
| GRTC 15% Funds Distribution - Month of May 2023                  |    |              |                 |
| April 30, 2023 Interest Income LGIP EM- April 2023               | \$ | 63,140.56    |                 |
| April 30, 2023 April 2023 LGIP EM Share unrealized gain/(loss)   | \$ | -            |                 |
| May 1, 2023 Interest Income WF Treasury Sweep April 2023         | \$ | 4,134.18     |                 |
| May 31, 2023 Interest Income LGIP EM- May 2023                   | \$ | 68,285.72    |                 |
| May 31, 2023 May 2023 LGIP EM Share unrealized gain/(loss)       | \$ | (22,654.01)  |                 |
| Interest Income WF Treasury Sweep May 2023                       |    |              |                 |
| Interest Income LGIP EM- June 2023                               |    |              |                 |
| June 2023 LGIP EM Share unrealized gain/(loss)                   |    |              |                 |
| Interest Income WF Treasury Sweep June 2023                      |    |              |                 |
|  |    |              | \$ 5,395,734.39 |

**Uses:**

|   |    |                |                   |
|---|----|----------------|-------------------|
| <b>Costs incurred in preparing GRTC Regional Public Transportation Plan</b> |    |                | \$ -              |
| Michael Baker International Invoice 114XXXX - RPTP                          |    |                |                   |
| Michael Baker International Invoice 114XXXX - RPTP                          |    |                |                   |
| Michael Baker International Invoice 114XXXX - RPTP                          |    |                |                   |
| <b>Costs incurred in preparing GRTC Micromobility Plan</b>                  |    |                | \$ (12,499.25)    |
| Michael Baker International Invoice 1170939- Micromobility                  | \$ | (4,862.51)     |                   |
| Michael Baker International Invoice 1165025 - Micromobility                 | \$ | (7,636.74)     |                   |
| Michael Baker International Invoice 114XXXX - Micromobility                 |    |                |                   |
| Michael Baker International Invoice 115XXXX - Micromobility                 |    |                |                   |
| <b>GRTC Operating and Capital Expense</b>                                   |    |                |                   |
| GRTC Operating Expense Qtr 4 FY2023 Draw                                    | \$ | (5,353,750.00) |                   |
| GRTC Capital Expense Qtr 4 FY2023 Local Share Draw                          | \$ | (101,855.75)   |                   |
| <b>Subtotal GRTC Operating and Capital Expense</b>                          |    |                | \$ (5,455,605.75) |

**Ending Balance @ May 31, 2023** **\$ 33,379,999.14**

**Fund Balance Composition @ May 31, 2023**

|   |    |                      |  |
|---|----|----------------------|--|
| Unrestricted Funds  | \$ | -                    |  |
| Restricted Funds: GRTC FY2021 Regional Public Transportation Plan preparation | \$ | 22,250.69            |  |
| Restricted Funds: GRTC FY2022 Regional Public Transportation Plan preparation | \$ | 200,000.00           |  |
| Restricted Funds: GRTC FY2022 Regional On Demand Micromobility Study          | \$ | 22,600.06            |  |
| Restricted Funds: GRTC FY2023 Regional Public Transportation Plan preparation | \$ | 200,000.00           |  |
| Restricted Funds: GRTC FY2023 On Demand Micromobility Study                   | \$ | 200,000.00           |  |
| Restricted Funds: GRTC FY2023/FY2024 GRTC Operating and Capital Expenses      | \$ | 32,735,148.39        |  |
|   | \$ | <u>33,379,999.14</u> |  |

**CVTA Funds:**

|  |    |                      |  |
|--|----|----------------------|--|
| Balance @ May 31, 2023 in Wells Fargo                | \$ | 100,000.00           |  |
| Balance @ May 31, 2023 in Wells Fargo Treasury Sweep | \$ | 10,874,858.36        |  |
| Balance @ May 31, 2023 in LGIP EM                    | \$ | <u>22,405,140.78</u> |  |
|  | \$ | <u>33,379,999.14</u> |  |

|   |           |                      |  |
|---|-----------|----------------------|--|
| <b>Wells Fargo Balance at May 31, 2023</b>                                    | <b>\$</b> | <b>10,974,858.36</b> |  |
| Restricted Funds: GRTC FY2021 Regional Public Transportation Plan preparation | \$        | 22,250.69            |  |
| Restricted Funds: GRTC FY2022 Regional Public Transportation Plan preparation | \$        | 200,000.00           |  |
| Restricted Funds: GRTC FY2022 Regional On Demand Micromobility Study          | \$        | 22,600.06            |  |
| Restricted Funds: GRTC FY2023 Regional Public Transportation Plan preparation | \$        | 200,000.00           |  |
| Restricted Funds: GRTC FY2023 On Demand Micromobility Study                   | \$        | 200,000.00           |  |
| Surplus - Available for Investment  | \$        | 10,330,007.61        |  |

# GRTC TRANSIT SYSTEM

## Board Subcommittee

**Meeting Date:** June 20, 2023  
**Item Title:** Development Subcommittee

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### **CURRENT STATUS:**

The Development Subcommittee met on Thursday, June 8, 2023 at 1:30PM. Video and audio of the meeting was streamed live online and can be viewed at the following web address: <https://www.youtube.com/watch?v=1AVfP-Tmdig>.

### **AGENDA:**

- Approval of Draft Minutes
- GRTC Project Updates
- Microtransit Pilot Implementation
- Transit Strategic Plan (TSP)
- GRTC Advertising Policy
- GRTC / City of Richmond Franchise Agreement
- Permanent Downtown Transfer Station Next Steps

### **UPDATES:**

The Chair, Barb Smith, will provide an update of the meeting.

# GRTC TRANSIT SYSTEM

## Board Subcommittee

**Meeting Date:** June 20, 2023  
**Item Title:** Finance Subcommittee

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### **CURRENT STATUS:**

The Finance Subcommittee met on Thursday, June 8, 2023 at 3PM. Video and audio of the meeting was streamed live online and can be viewed at the following web address:  
<https://www.youtube.com/watch?v=6AkNU-4XTX8>.

### **AGENDA:**

- Approval of Draft Minutes
- April 2023 Financial Review
- ARPA Funding Discussion
- GRTC Advertising Policy
- GRTC / City of Richmond Franchise Agreement

### **UPDATES:**

The Chair, Jim Ingle, will provide an update of the meeting.